

**TOWN OF ABINGDON  
HISTORIC PRESERVATION REVIEW BOARD  
REGULAR MEETING  
WEDNESDAY, OCTOBER 2, 2024 – 5:30 P.M.  
COUNCIL CHAMBERS– MUNICIPAL BUILDING**

A regular meeting of the Historic Preservation Review Board was held on Wednesday, October 2, 2024, at 5:30 pm in the Council Chambers in the Municipal Building.

**A. WELCOME BY– Mrs. Betsy White, Chair**

**B. ROLL CALL – Mr. Gabriel Cristofari, Senior Planner/GIS**

Members of the Board Present:      **Mr. Dwayne Anderson  
Mrs. Betsy White  
Mrs. Kristi Hartshorn  
Mr. Peyton Boyd  
Mrs. Brooke Bunn**

Members Absent:                              **None**

**Comprising a quorum of the Board – Yes**

Administrative Town Staff:              **Mrs. Mayana Rice, Assistant Town Manager  
Mrs. Jamie Barker, Planning Tech**

**C. APPROVAL OF MINUTES**

- **August 19, 2024 – Special Called Meeting (VIDEO 19:25 – 20:47)**

Mrs. White had a correction to a date that was in the minutes, the correct year would be 1978. This will be corrected in the approved minutes.

**On a motion by Mr. Boyd seconded by Mrs. Bunn, the board voted to approve the August 19, 2024, meeting minutes as presented with Mrs. White’s correction.**

**The roll call vote was as follows:**

<b>Mr. Peyton Boyd</b>	<b>Aye</b>
<b>Mr. Dwayne Anderson</b>	<b>Abstain</b>
<b>Mrs. Kristi Hartshorn</b>	<b>Abstain</b>
<b>Mrs. Betsy White</b>	<b>Aye</b>
<b>Mrs. Brooke Bunn</b>	<b>Aye</b>

## **D. CERTIFICATE OF APPROPRIATENESS**

- 1. Certificate of Appropriateness – Hugh Belcher; 350 E. Main Street, Abingdon, VA 24210. Owner. Certificate of Appropriateness to paint various architectural features on main building addressed 350 E. Main Street and two outbuildings located in the rear of the lot. Located at 350 E. Main Street (Tax Map 013-1-83) (VIDEO 21:00 – 26:47)*

Mr. Cristofari provided the staff report.

The applicant proposed to apply two oil-based paints to various architectural features of the main building addressed 350 E. Main Street and two outbuildings located in the rear of the lot. The existing paint will be encapsulated and not scratched off.

The applicant presented a second color option to paint in place of Coffeehouse Chocolate, known as Washington Blue.

### **Main Building:**

- All trim and fascia (OC-38, Acadia White)
- Door surrounds and frames (OC-38, Acadia White)
- Side (East) Door (OC-38, Acadia White)
- Front porch columns (OC-38, Acadia White)
- Front porch tongue and groove flooring (CW-165, Coffeehouse Chocolate or Washington Blue)
- Window surrounds, frames, muntins, lintels, and sills (OC-38, Acadia White)
- Window shutters (CW-165, Coffeehouse Chocolate or Washington Blue)
- Weatherboard siding (OC-38, Acadia White)

### **Outbuildings:**

- All trim and fascia (OC-38, Acadia White)
- Door surrounds and frames (OC-38, Acadia White)
- Doors (CW-165, Coffeehouse Chocolate, Washington Blue or remain current dark green color)
- Weatherboard siding (OC-38, Acadia White)

Mr. Belcher (Owner/Applicant) stated they planned on painting the green door, either the Coffeehouse Chocolate or Washington Blue.

When on-site the applicant mentioned both colors would be an oil-based paint. Since the existing layer will be encapsulated, the existing paint must also be oil-based to allow for proper adhesion between the existing and proposed paint. All colors presented are produced by Benjamin Moore, with CW-165 otherwise known as Coffeehouse Chocolate being a color from the Benjamin Moore Colonial Williamsburg paint collection. Acadia White was the same color used to paint the existing wooden picket fencing and wooden arbor seen from E.

Main Street.

Mrs. Hartshorn (HPRB) thanked the applicant for bring actual paint samples, the actual color can be hard to determine on the screens or when printed. Mr. Belcher expressed his appreciation to the board who help keep Abingdon great. Mr. Belcher stated that a decision on whether to use the Chocolate Brown or Washington Blue hasn't been made. Mrs. White (HPRB) suggested the board look at both and if they find them appropriate, they can approve both and the applicant can decide later.

**On a motion by Mrs. Hartshorn seconded by Mr. Anderson, the board voted to approve the COA as presented with the Arcadia White and with a modification that either Coffeehouse Chocolate or Washington Blue can be used.**

**The roll call vote was as follows:**

<b>Mr. Peyton Boyd</b>	<b>Aye</b>
<b>Mr. Dwayne Anderson</b>	<b>Aye</b>
<b>Mrs. Kristi Hartshorn</b>	<b>Aye</b>
<b>Mrs. Betsy White</b>	<b>Aye</b>
<b>Mrs. Brooke Bunn</b>	<b>Aye</b>

- 2. Certificate of Appropriateness - Cassidy Case; 401 E. Main Street Abingdon, VA 24210. Applicant. Brian Thompson; 645 Park Boulevard, Marion, VA 24354. Owner. Certificate of Appropriateness for applied vinyl graphics to two existing freestanding sign structures. Located at 401 E. Main Street, Abingdon, VA 24210. (Tax Map 014-1-8. (Video 26:55 – 34:13)*

Mr. Cristofari provided the staff report.

401 E. Main Street was incorporated into the Old & Historic District, Sub-District 1 (Civic/Business-Focused) in October 2023.

The applicant proposed applying 4 sq. ft. vinyl graphics to the two existing freestanding sign structures on E. Main Street and Deadmore Street as shown in the rendering provided. The vinyl graphics will have a white background to simulate the existing prefinished white metal faces installed into the prefinished black freestanding sign structure's frame.

Typically sign structures such as the one located at Parcel 014-1-8, are not allowed in the Old and Historic District. However, as previously mentioned in the background section of the staff report, Parcel 014-1-8 was incorporated into the Old & Historic District within the last year. No alterations will be made to the existing freestanding sign structures.

Mr. Cristofari (Staff) spoke to the applicant about creating a sign that fills the entire existing sign space, usually a sign of that size would not be allowed in the Old and Historic District, but an exception can be made since the sign is pre-existing. Mrs. Case (Applicant) stated they

would like to fill up the entire space and would make for a larger easier to read sign for the business.

Mrs. Hartshorn (HPRB) asked if there were other businesses in the same building using the sign also. Mr. Cristofari answered no, there are no other businesses at this time within the building. Mrs. Hartshorn wanted to know if they would be removing the signs for the businesses who are no longer there. Mrs. Case stated they can take them down if that was approved by the HPRB. They would prefer to place the sign for Whole Health at the top and just leave the bottom sign blank since there is not a second business in the building. Mr. Anderson (HPRB) pointed out it did lead to clutter and confusion if there are signs for business that no longer exist.

**On a motion by Mr. Boyd, seconded by Mr. Anderson, the board voted to approve the COA with the modification of removing the old signs, placing the new sign in their place, and allowing the applicant to expand the presented signs to fit the existing sign face size.**

**The roll call vote was as follows:**

<b>Mr. Peyton Boyd</b>	<b>Aye</b>
<b>Mr. Dwayne Anderson</b>	<b>Aye</b>
<b>Mrs. Kristi Hartshorn</b>	<b>Aye</b>
<b>Mrs. Betsy White</b>	<b>Aye</b>
<b>Mrs. Brooke Bunn</b>	<b>Aye</b>

**E. PUBLIC COMMENTS (VIDEO 34:27 – 37:06)**

**On a motion by Mrs. Hartshorn, seconded by Mrs. Bunn, the board voted to amend the agenda to add a request to modify a previous approved COA for 277 W. Valley Street, Abingdon, VA, 24210.**

**The roll call vote was as follows:**

<b>Mr. Peyton Boyd</b>	<b>Aye</b>
<b>Mr. Dwayne Anderson</b>	<b>Aye</b>
<b>Mrs. Kristi Hartshorn</b>	<b>Aye</b>
<b>Mrs. Betsy White</b>	<b>Aye</b>
<b>Mrs. Brooke Bunn</b>	<b>Aye</b>

3. *Certificate of Appropriateness – Franklin White; 277 W. Valley Street, Abingdon, VA 24210. Owner. Certificate of Appropriateness for construction of garage. Located at 277 W. Valley Street, Abingdon, VA 24210. (Tax Map 011-5-108)*

Mr. White (Owner) requested to remove the approved window located on the west facing elevation of the approved new construction accessory building that had been approved at the June 2024 HPRB Meeting. After getting a quote for the cost of the windows it was decided that it would be beneficial to not have the window. They would have solid siding on the west facing elevation of the new construction accessory building.

**On a motion by Mrs. Bunn, seconded by Mrs. Hartshorn, the board voted to approve the COA modification to remove the west elevation window as presented.**

**The roll call vote was as follows:**

<b>Mr. Peyton Boyd</b>	<b>Aye</b>
<b>Mr. Dwayne Anderson</b>	<b>Aye</b>
<b>Mrs. Kristi Hartshorn</b>	<b>Aye</b>
<b>Mrs. Betsy White</b>	<b>Aye</b>
<b>Mrs. Brooke Bunn</b>	<b>Aye</b>

**F. OLD BUSINESS/MATTERS NOT ON THE AGENDA (VIDEO 37:16 – 38:20)**

- **COA Waiver – 225 E. Main Street (Repair and Repainting)**

Mrs. Hartshorn (HPRB) asked for clarification on this waiver and what they are asking for. Mr. Cristofari (Staff) stated they would be repairing the door sills where the wood has become rotted, they will use wood epoxy and then paint to match.

- **COA Waiver – 234 W. Valley Street (Roof Replacement)**
- **COA Waiver – 239 W. Valley Street (Repainting)**
- **COA Waiver – 316 W. Valley Street (Non-Historic Stair Replacement)**

**G. ADJOURNMENT**

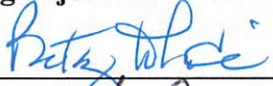
**On motion by Mrs. Hartshorn seconded by Mr. Anderson, the board voted to adjourn the meeting.**

**The roll call vote was as follows:**

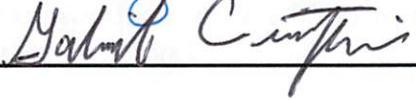
<b>Mr. Peyton Boyd</b>	<b>Aye</b>
<b>Mr. Dwayne Anderson</b>	<b>Aye</b>
<b>Mrs. Kristi Hartshorn</b>	<b>Aye</b>
<b>Mrs. Betsy White</b>	<b>Aye</b>
<b>Mrs. Brooke Bunn</b>	<b>Aye</b>

**Mrs. White declared the meeting adjourned.**

**Meeting adjourned at 5:50 PM**

  
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**Betsy White, Chair**

  
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**Gabriel Cristofari, Senior Planner/GIS Specialist**

**Workshop to discuss plans for illustrations and photographs for the new design guidelines.**

Mr. Cristofari (Staff) reviewed the different guideline categories and discussed with the HPRB on whether they preferred a photograph and/or illustration to represent the different subjects presented.