



**TOWN OF ABINGDON, VIRGINIA
TOWN COUNCIL MEETING
THURSDAY, AUGUST 22, 2024 – 2:30 pm
TOWN HALL – COUNCIL CHAMBERS**

DRAFT AGENDA

Please note there will be an opportunity during the meeting for citizens to address the Town Council when the Mayor declares public comments open. We request that anyone addressing the Council sign up, approach the podium when called, state your first and last name, and provide your complete mailing address.

- A. WELCOME** – *Mayor Pillion*
- B. ROLL CALL** – *Kim Kingsley, Clerk*
- C. PLEDGE OF ALLEGIANCE** – *Councilmember Donna Quetsch*
- D. APPROVAL OF AGENDA** – *Mayor Pillion*
- E. PUBLIC COMMENTS** – Please place your name on the sign-up sheet provided; comments are limited to three (3) minutes per person.
- Town of Abingdon residents
 - Other public comments (e.g. property owners, organizations)
- F. PROCLAMATIONS**
- G. PUBLIC HEARING** - Please place your name on the sign-up sheet provided; comments are limited to five (5) minutes per person.
- H. RESOLUTIONS**
1. Resolution regarding collection of tobacco products tax – *Mike Cochran, Town Manager*
- I. FIRST READING OF ORDINANCES**
- J. SECOND READING OF ORDINANCES**
- K. CONSIDERATION OF BIDS**
- L. NEW BUSINESS**
1. Recognition of Coomes Recreation Center employees, Greyson Williams, Morghan Scales, and Sadie Long
- M. OLD BUSINESS**
- N. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER**
- O. COUNCIL MEMBER REPORTS**
- P. APPOINTMENTS TO BOARDS AND COMMITTEES**
1. Economic Development Authority
 - Appointment to fill the expired term of Shanna Carrico
 - Reappointment of Charlie Fugate, who is eligible to serve an additional term
 2. Virginia Highlands Small Business Incubator
 - Appointment to fill the expired term of Sylvia Robbins
 - Reappointment of Catherine Mantooth, who is eligible to serve for one year
 - Reappointment of Mike Spiegler, who wishes to be reappointed

- Reappointment of Kent Peterson, who wishes to be reappointed

Q. CLOSED SESSION

R. ADJOURNMENT

A RESOLUTION TO JOIN THE MOUNT ROGERS CIGARETTE TAX BOARD AND GRANT TO SUCH ENTITY ALL NECESSARY AND PROPER POWERS FOR THE PERFORMANCE OF ITS DUTIES AS PROVIDED BY LAW

WHEREAS, under the authority granted to localities under § 15.2-1300 of the Code of Virginia, 1950, as amended, the Council for the Town of Abingdon has determined that it is in the public interest to join the Mount Rogers Cigarette Tax Board (the "Board") in effectively manage the collection, accounting, disbursement, compliance monitoring and enforcement of cigarette taxes assessed by the locality; and,

WHEREAS, the Council for the Town of Abingdon has reviewed an agreement establishing the Board, which outlines its powers, duties, and other procedures, and which is attached hereto as "Exhibit A" and incorporated herein, and agrees with the terms outlined therein; and,

WHEREAS, the agreement became effective upon the approval by the governing bodies of at least two (2) localities within the Mount Rogers Planning District and the execution by their authorized representatives; and,

WHEREAS, the Council for the Town of Abingdon wishes to join the Board as a member and authorize the execution of said agreement on its behalf.

NOW, THEREFORE, BE IT RESOLVED, the Council for the Town of Abingdon:

1. Under authority of 15.2-1300 et. al., and upon the approval and execution by two (2) or more localities within the Mount Rogers Planning District, the Mount Rogers Cigarette Tax Board is hereby created and established. The Board shall act as the agent for the localities in administrating their respective cigarette tax ordinances; and,
2. The agreement attached hereto as Exhibit A is hereby approved, and the Town Manager is authorized to execute the agreement on behalf of the governing body; and,
3. The powers and authority of the Board, as outlined in the agreement are hereby approved.

TOWN OF ABINGDON, VIRGINIA

By: _____
Mayor Amanda Pillion

The undersigned clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of a resolution duly adopted at a meeting of the Council held on August 22, 2024. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing resolution was as follows:

| MEMBERS | ATTENDANCE | VOTE |
|----------------------------|------------|------|
| Mayor Amanda Pillion | | |
| Vice Mayor Dwyane Anderson | | |
| Derek Webb | | |
| Donna Quetsch | | |
| Wayne Austin | | |

WITNESS MY HAND and the seal of the Town of Abingdon as of August 22, 2024

(SEAL)

Kimberly Kingsley, Clerk
Town of Abingdon

“EXHIBIT A”

MOUNT ROGERS AREA CIGARETTE TAX AGREEMENT

This Agreement, dated August 22, 2024, is entered into by and between the following localities:

- 1) The County of Grayson, Virginia;
- 2) The County of Wythe, Virginia;
- 3) The County of Smyth, Virginia;
- 4) The County of Bland, Virginia;
- 5) The County of Washington, Virginia;
- 6) The County of Pulaski, Virginia;
- 7) The City of Galax, Virginia;
- 8) The Town of Rural Retreat, Virginia;
- 9) The Town of Wytheville, Virginia;
- 10) The Town of Marion, Virginia;
- 11) The Town of Chilhowie, Virginia;
- 12) The Town of Saltville, Virginia;
- 13) The Town of Hillsville, Virginia;
- 14) The Town of Damascus, Virginia;
- 15) The Town of Abingdon, Virginia; or any two or more of the foregoing, and provides as follows:

WHEREAS, the parties hereto (the "Member Jurisdictions") desire to enter into an Agreement for the purpose of the establishment of the Mount Rogers Cigarette Tax Board (the "Board") for the joint administration, collection, and enforcement of their respective Cigarette Tax Ordinances pursuant to the provisions of these ordinances and § 15.2-1300 and §§ 58.1-3830, *et seq.*, of the Code of Virginia, 1950, as amended.

NOW, THEREFORE, the parties hereby enter into the following agreement.

1. NAME AND DURATION

The Board shall be called the Mount Rogers Cigarette Tax Board. Its duration shall be perpetual, subject to the provisions of Paragraph 8 herein.

2. MEMBERSHIP AND VOTING POWERS

The Board shall be composed of one representative from each jurisdiction currently named herein and one representative from those jurisdictions later added with the consent of the Board in

conformity with Section 10. The chief administrative officer of each of the member jurisdictions (County Administrator, City Manager or Town Manager, as applicable) shall constitute that jurisdiction's Board representative, and such officer may designate an alternate to attend meetings and vote in his or her place by written notice delivered to the Board Chair prior to the meeting at which the alternate will attend. A majority of the representatives from the member jurisdictions shall constitute a quorum for transaction of business. Action of the Board shall be by majority vote of those present and voting, with the exception of adding new members to the Board, which shall require the approval by the majority of the entire Board membership. In all matters, each jurisdiction shall be entitled to only one vote.

3. OFFICERS AND MEETINGS

Each year, the Board shall elect a Chair, Vice-Chair, and Secretary/Treasurer, who shall serve for a term of one (1) year, unless removed by majority action of the Board. The aforementioned officers shall be chosen from the members of the Board and shall be empowered to sign in the name of the Board on all legal documents, including bank deposits and withdrawals. The Board shall meet from time to time as needed, and shall meet at least quarterly, however, additional meetings may be called at any time by action of the Chair or upon the request of three (3) or more members by submitting such request to the Chair in writing.

The Board may adopt bylaws, procedural rules and other policies to regulate its affairs not inconsistent with this Agreement. Minutes shall be kept for all meetings in conformity with the Virginia Freedom of Information Act.

4. POWERS OF THE BOARD

The Board shall be delegated the following powers from the member jurisdictions:

- a. The power to assess, collect and disburse the cigarette taxes levied by and for each member jurisdiction;
- b. The power to audit the sale or use of cigarettes within each member jurisdiction;
- c. The power to provide information to the appropriate law enforcement agencies of the affected member jurisdictions for the purpose of prosecution of criminal violations of the member jurisdiction's cigarette tax laws and ordinances;
- d. The power to hire, supervise, discharge and manage an Administrator to oversee the day-to-day operations of the Board;
- e. The power to establish and manage general operating funds to ensure proper funding of Board operations on an ongoing basis;
- f. The power to employ auditors for review of the Board's finances, and employ accountants, legal counsel, and other advisors as the Board deems necessary or advisable to discharge its' duties;
- g. The power to designate one or more depository bank or banks for tax funds collected;
- h. The power to contract with one or more member jurisdictions for provision of administrative, fiscal and personnel services;
- i. The power to hold and convey personal property. The Board shall have no power to hold or convey real property;
- j. The power to enter into contracts, including without limitation the power to enter into contracts with public bodies for the availability and provision of

office and storage space, office and other equipment, and for the use of motor vehicles;

- k. The power to hire, supervise and discharge such other employees as the Board may deem necessary or expedient to carry out its duties and powers;
- l. The power to contract for benefits for Board employees;
- m. Any other powers granted to the Board by other provisions of this Agreement, by the respective local ordinances of the member jurisdictions, and by the Code of Virginia (1950), as amended.

5. LIABILITY INSURANCE

The Board is hereby authorized and directed to maintain insurance coverage appropriate to the nature of the Board's operations. General liability insurance shall be maintained through a commercial general liability policy in limits of not less than One Million Dollars (\$1,000,000) the Board shall maintain worker's compensation coverage in at least the statutorily required minimum amounts.

6. ADMINISTRATOR

The Board shall appoint an Administrator, who shall be responsible for the normal, day-to-day operations of the Board in administration of the Cigarette Tax Ordinances adopted by each of the member jurisdictions. The Administrator shall serve at the pleasure of the Board and under such terms and conditions of employment as the Board shall deem appropriate, which may include the power of the Administrator to hire, train, discipline and discharge subordinate employees as needed to carry into effect the purposes and duties of the Board, contingent upon creation by the Board of such subordinate positions. The Administrator shall act as the chief employee of the Board, and shall answer to and be under the supervision of the Board. The Administrator shall

attend Board meetings and report to the Board on expenditures of the Board, projected revenues, and other matters relevant to the efficient administration of the Board. The Board may adopt such contracting and purchasing policies as it may deem appropriate, consistent with the Virginia Public Procurement Act and other applicable laws and regulations, and delegate to the Administrator the authority and responsibility for administration thereof. The duties of the Administrator shall include, but are not limited to the following:

- a. Preparation of annual administrative cost estimates;
- b. Reporting to the Board with recommendations as to the creation of employment positions needed to carry into effect the purposes and duties of the Board;
- c. Hiring, management, evaluation, training, discipline and discharge of employees in such employment positions created by the Board;
- d. Contracting, with the approval of the Board, for equipment, supplies, employee health and retirement benefits and other benefits as approved by the Board;
- e. Preparation of such other reports as the Board may require;
- f. Review and authorization of disbursements from Board accounts, including without limitation regular disbursements of tax revenue from member jurisdictions.

7. COLLECTION OF THE CIGARETTE TAX

The cigarette tax shall be assessed and collected according to the respective ordinances and according to the rules, regulations and procedures adopted by the Board.

8. DISBURSEMENT OF RECEIPTS, MANAGEMENT OF FUNDS

- a. Disbursements shall be made to each member jurisdiction on a monthly basis. Prior to disbursement to member jurisdictions, expenses for the applicable period shall be deducted from total revenues and allocated to the jurisdictions proportionately based

- upon the number of taxable packs of cigarettes reported within the jurisdiction during the period as compared to the total number of taxable packs of cigarettes reported in all the member jurisdictions. The disbursement to each member jurisdiction shall be determined by the tax rate of the jurisdiction multiplied by the taxable packs of cigarettes reported within the jurisdiction, plus interest and penalties assessed within the jurisdiction in question, plus the jurisdiction's proportional share of all other revenues, less discounts and proportional expenses.
- b. The Board shall adopt an annual budget and provide a copy thereof to each of the member jurisdictions. The Board shall establish an operating fund, taking into account the anticipated revenues and expenditures for each year.
 - c. All monies shall be deposited in the name of the Mount Rogers Cigarette Tax Board. All checks drawn on Board accounts shall require the signature of the Administrator and at least one Board Officer.

9. TERMINATION

- a. In the event any member jurisdiction decides, by ordinance, to terminate its participation in the Board, notice thereof shall be given to the Board no fewer than sixty (60) days prior to the effective date of such termination. The terminating jurisdiction shall receive within thirty (30) days of the effective date of termination its proportionate share of total revenues less its proportionate share of expenses, operating fund, and depreciated value of tangible personal property owned by the Board. The representative of such terminating jurisdiction shall cease to be a member of the Board as of the effective date of the termination and thereafter the terminating jurisdiction shall have no rights to participate in the business or operations of the

Board, and the terminating jurisdiction shall thereafter have sole rights and responsibility for collection and enforcement of its local cigarette tax.

- b. In the event the number of member jurisdictions is less than two (2) in number, the Board shall dissolve and cease to exist. In such event, the Board, prior to dissolution, shall liquidate all assets and disburse the proceeds to each member jurisdiction that has not previously received a payment pursuant to Paragraph 9(a). Such distribution shall be proportionate to the number of taxable packs of cigarettes reported in the jurisdiction in question during the preceding twelve (12) months as compared to the taxable packs of cigarettes reported in the preceding twelve (12) months in all jurisdictions constituting the Board at the time of dissolution.

10. IMPLEMENTATION

Each member jurisdiction shall by ordinance signify its desire and agreement to become a member of the Board and its acceptance of the provisions of this Agreement. This Agreement shall become effective upon the adoption of such ordinances and execution of this agreement by any two (2) of the jurisdictions below, and thereafter any jurisdiction named below may join as a member upon the adoption of such ordinance and execution by its authorized representative, and upon payment of any shared expenses as may be determined by the Board. Upon such execution and payment, this agreement shall become operative as to the jurisdiction in question.

Jurisdictions other than those named below may be added to the Board by upon agreement of a majority of the Board, and upon adoption of an ordinance by the governing body of the jurisdiction to be added, execution of this Agreement, and payment into the Board of any shared expenses as may be determined by the Board.

MOUNT ROGERS CIGARETTE TAX BOARD AGREEMENT SIGNATURE PAGE.

The County of Grayson, Virginia

Signature

Printed Name

Title

The County of Smyth, Virginia

Signature

Printed Name

Title

The County of Washington, Virginia

Signature

Printed Name

Title

The County of Wythe, Virginia

Signature

Printed Name

Title

The County of Bland, Virginia

Signature

Printed Name

Title

The County of Pulaski, Virginia

Signature

Printed Name

Title

SIGNATURES CONTINUED ON FOLLOWING PAGE

**MOUNT ROGERS CIGARETTE TAX BOARD AGREEMENT SIGNATURE PAGE
(contd.)**

The Town of Rural Retreat, Virginia

Signature

Printed Name

Title

The Town of Marion, Virginia

Signature

Printed Name

Title

The Town of Saltville, Virginia

Signature

Printed Name

Title

The Town of Wytheville, Virginia

Signature

Printed Name

Title

The Town of Chilhowie, Virginia

Signature

Printed Name

Title

The Town of Hillsville, Virginia

Signature

Printed Name

Title

SIGNATURES CONTINUED ON FOLLOWING PAGE

**MOUNT ROGERS CIGARETTE TAX BOARD AGREEMENT SIGNATURE PAGE
(contd.)**

The Town of Damascus, Virginia

The Town of Abingdon, Virginia

Signature

Signature

Printed Name

Mike Cochran
Printed Name

Title

Town Manager, Town of Abingdon, VA
Title



**PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT
APPLICATION EXPIRES DECEMBER 31, 2024**

Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;
- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name Damien Carter Date: 08/14/2024
Address 22576 Midnight Aly City/State Abingdon Zip 24211

Do you live inside the Town limits of Abingdon? Yes No

Telephone: 9549523292

Email Address: (required) dcarter@dppsc.com

Place of Employment: DPPS Asset Management Inc

Address: 1227 Volunteer Parkway, Bristol TN
President/CEO/Owner

Description of job duties: _____

Educational background: _____

DNA 8/14/24

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No

If so, which Board(s) or Commission(s)? ^{N/A} _____

When do(es) your present term(s) expire? (mm/yy) N/A

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ___ No ___

If so, name and date(s) of service? ^{Board Member Abuse Alternatives} _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I would like to assist in the growth of the town and see the need for such growth in Economic Development, Small Business Development, and other areas.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No

To the best of my ability, all information on this application is true and correct.

SIGNATURE Damien Carter

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

| | |
|--|---|
| Board of Building Code Appeals ** | Planning Commission */** |
| Board of Zoning Appeals | Recreation Advisory Commission |
| <input checked="" type="checkbox"/> Economic Development Authority | Sinking Spring Cemetery Committee ** |
| Infrastructure Advisory Committee | Sustain Abingdon Committee |
| Historic Preservation Review Board */** | Tourism Advisory Committee ** |
| Housing and Redevelopment Authority | Tree Commission |
| Abingdon Arts Commission | Virginia Highlands Small Business Incubator |
| Veterans Advisory Board | X |

***May be required to attend training and/or obtain certification during term**

****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**

Note: All applicants are subject to background verification.



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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Justin Lewis Date: 5/21/2024

Address 105 Wheeler St. NW City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes No

Telephone: (865) 292-5127

Email Address: *(required)* justin.ty.lewis@gmail.com

Place of Employment: People, Inc.

Address: 1173 W. Main St., Abingdon, VA. 24210

Description of job duties: Program & curriculum development for People Inc Dept. of Community Economic Dev.

Educational background:

Catawba College - Bachelor of Arts in Theatre Arts (2009); NACCC Certified Credit Counselor (2024)

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No X

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ___ No X

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
In my role at People Inc, I support the entrepreneurial community in all of our service areas. I am continually learning more about the ecosystem and developing unique programming to bridge gaps in the entrepreneurial pipeline. I continue to cultivate relationships across the region.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No X

To the best of my ability, all information on this application is true and correct.

SIGNATURE Justin T Lewis

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

| | |
|---|--|
| Board of Building Code Appeals ** | Planning Commission */** |
| Board of Zoning Appeals | Recreation Advisory Commission |
| Economic Development Authority | Sinking Spring Cemetery Committee ** |
| Infrastructure Advisory Committee | Sustain Abingdon Committee |
| Historic Preservation Review Board */** | Tourism Advisory Committee ** |
| Housing and Redevelopment Authority | Tree Commission |
| Abingdon Arts Commission | <u>Virginia Highlands Small Business Incubator</u> |
| Veterans Advisory Board | |

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- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name Kenton Thompson Date: May 13, 2024

Address 301 Valley St NE City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes No

Telephone: 276-623-3326 407-982-7377

Email Address: (required) KThompsoncpa@gmail.com

Place of Employment: RSM US LLP

Address: 1500 South Tryon St, Suite 1500, Charlotte, NC 28202

Description of job duties: Senior Director - Valuation Services. I am a CPA and Accredited in Business Valuation

Educational background:
University of Central Florida - BSBA Majoring in Accounting, minor in Computer Science, Asbury Theological Seminary - M. Div.

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ___ No

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I have over 40 years experience as a CPA and business valuation specialist and have spent the last 20+ years consulting

businesses of all sizes in areas of valuation, value enhancement, mergers and acquisitions and ownership transitions.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No

To the best of my ability, all information on this application is true and correct.

SIGNATURE Kenton Thompson

Thank you for your interest in appointment to the Town’s Advisory Boards and Commissions. **

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Please circle any other committees you are willing to serve on:

| | |
|---|---|
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| Historic Preservation Review Board */** | Tourism Advisory Committee ** |
| Housing and Redevelopment Authority | Tree Commission |
| Abingdon Arts Commission | Virginia Highlands Small Business Incubator <input checked="" type="checkbox"/> |
| Veterans Advisory Board | |

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Note: All applicants are subject to background verification.



Kenton Thompson

Senior Director, Valuation Services
RSM US LLP
Charlotte, North Carolina
Kenton.Thompson@rsmus.com
+1 407 581 3587

Summary of experience

Kenton is a Senior Director in the Valuation Services team and assists clients with business valuations, succession and business plans, merger and acquisition transactions, litigation support, strategic planning and consulting. He is the business valuation leader of the Firm's Specialty Finance industry group, with extensive experience with a wide range of consumer lending and non-depository financial services clients. Kenton is the former leader of the Firm's Tax & Planning Valuation Working Group, which provides best practices and guidance primarily with valuations used for tax compliance purposes and still advises that Group.

He is a licensed Certified Public Accountant and Real Estate Broker/Salesperson in Florida, North Carolina, and Virginia. He has over 40 years of professional experience spanning a broad range of areas including business valuation, audit, real estate, mergers & acquisitions, business consulting, corporate management, information technology, tax compliance, and financial management for both public and private companies. Kenton has extensive experience in the financial services, consumer products, restaurants, health care, technology, agriculture, telecom and distribution industries.

Professional affiliations and credentials

- Certified public accountant: Florida License #AC0014336; North Carolina License #43865; Virginia License #59041
- Accredited in Business Valuation, American Institute of Certified Public Accountants
- Certified in Financial Forensics, American Institute of Certified Public Accountants
- Certified Merger and Acquisition Advisor, Alliance of Merger & Acquisition Advisors
- Chartered Global Management Accountant, American Institute of Certified Public Accountants
- Licensed Real Estate Broker: Florida, License #BK0668388; North Carolina License # 318882; Virginia License #0225253925

Education

- Bachelor of Science in Business Administration, accounting, University of Central Florida
- Master of Divinity, Asbury Theological Seminary
- Industry Certificate –Business of Craft Brewing, Portland State University



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- kkingsley@abingdon-va.gov

PLEASE PRINT OR TYPE

Name Denise Blevins Date: July 9, 2024

Address 10218 Counts Lane City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes No

Telephone: 276-274-3142

Email Address: (required) deniseblevins@gmail.com

Place of Employment: self employed - exp Realty LLC

Address: _____

Description of job duties: Real estate Marketing + helping buyers + sellers with home purchases + sales,

Educational background: AAS - Business Technology

Real Estate Designation + training of new realtors

Rec. 7/9/24

Are you currently serving on a board or commission of the Town of Abingdon? Yes ___ No

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ___ No

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I am interested in helping our ^{area} grow economically and would like to be an asset to citizens and local government alike.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes ___ No

To the best of my ability, all information on this application is true and correct.

SIGNATURE Deuse Blavins

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please circle any other committees you are willing to serve on:

| | |
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| Veterans Advisory Board | |

*May be required to attend training and/or obtain certification during term
**Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws

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Please return this application either:

- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Matt Campbell Date: 7/5/2024

Address 1154 Panorama Drive City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes x No

Telephone: 304-634-4152

Email Address: (required) mattcampbellarts@gmail.com

Place of Employment: Barter Theatre

Address: 201 Trigg Street, Abingdon, VA 24210

Description of job duties: Managing Director- executive position overseeing all operations side of organization.

Educational background:

 MFA Directing, BA Theatre, AA Performance

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes No _____

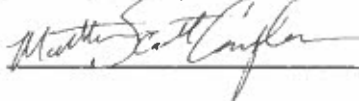
If so, name and date(s) of service? Lewisburg, WV Planning Commission (December 2022-December 2023)

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Economic Development Authority

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No

To the best of my ability, all information on this application is true and correct.

SIGNATURE 

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

| | |
|---|---|
| Board of Building Code Appeals ** | Planning Commission */** |
| Board of Zoning Appeals | Recreation Advisory Commission |
| Economic Development Authority ✓ | Sinking Spring Cemetery Committee ** |
| Infrastructure Advisory Committee | Sustain Abingdon Committee |
| Historic Preservation Review Board */** | Tourism Advisory Committee ** |
| Housing and Redevelopment Authority | Tree Commission |
| Abingdon Arts Commission | Virginia Highlands Small Business Incubator |
| Veterans Advisory Board | |

***May be required to attend training and/or obtain certification during term**

****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**

Note: All applicants are subject to background verification.



**PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT**

APPLICATION EXPIRES DECEMBER 31, 2023

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Alex Johnston Date: 05/15/2024

Address 21179 Green Spring Rd. City/State Abingdon, VA Zip 24211

Do you live inside the Town limits of Abingdon? Yes No

Telephone: 540-577-0517

Email Address: *(required)* johnstonflc@gmail.com Work email: abjohnston@ft.newyorklife.com
(best to reach)

Place of Employment: New York Life

Address: 265 Brookview Centre Way Ste 102 Knoxville, TN 37919

Description of job duties: Financial advising, debt management and insurance

Educational background:
Bachelor in Business Administration - Liberty University

Associates in Turf Management - Virginia Tech

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No

If so, which Board(s) or Commission(s)? N/A

When do(es) your present term(s) expire? (mm/yy) N/A

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ___ No

If so, name and date(s) of service? N/A

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
As an member of Abingdon for the last 4 years, I have seen incredible community connection and growth through amazing people.
I believe that my financial knowledge, vast experience working at the state level at Virginia Tech and external knowledge can benefit the community in the best of ways. I hope to have the opportunity to work with the amazing people of Abingdon.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No

To the best of my ability, all information on this application is true and correct.

SIGNATURE Alex B Johnston

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Please circle any other committees you are willing to serve on:

| | | | |
|---|---|---|---|
| Board of Building Code Appeals ** | <input checked="" type="checkbox"/> | Planning Commission */** | <input checked="" type="checkbox"/> |
| Board of Zoning Appeals | <input checked="" type="checkbox"/> (3) | Recreation Advisory Commission | <input checked="" type="checkbox"/> |
| Economic Development Authority | <input checked="" type="checkbox"/> (2) | Sinking Spring Cemetery Committee ** | |
| Infrastructure Advisory Committee | | Sustain Abingdon Committee | <input checked="" type="checkbox"/> |
| Historic Preservation Review Board */** | | Tourism Advisory Committee ** | |
| Housing and Redevelopment Authority | <input checked="" type="checkbox"/> | Tree Commission | |
| Abingdon Arts Commission | | Virginia Highlands Small Business Incubator | <input checked="" type="checkbox"/> (1) |
| Veterans Advisory Board | | | |

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- kkingsley@abingdon-va.gov

PLEASE PRINT OR TYPE

Name Pamela (Pam) H. Atwell Date: 10 July 2024

Address 166 Stonewall Heights City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes No

Telephone: 615 483-1980

Email Address: (required) atwell123@comcast.net

Place of Employment: Fortrea

Address: 8 Moore Drive, Durham, NC, 27709

Description of job duties: Senior Director, Strategic Delivery and Growth

Educational background:

Bachelor's degree from The University of Virginia

Are you currently serving on a board or commission of the Town of Abingdon? Yes ___ No

If so, which Board(s) or Commission(s)? N/A

When do(es) your present term(s) expire? (mm/yy) N/A

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities? Yes No ___

If so, name and date(s) of service? Abingdon Rotary Club Board, 2023-Present

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
As a native of Abingdon, I have been delighted to see the evolution of our idyllic small town over the years through responsible growth balanced with innovation.

The VHSBI has been an integral part in helping small businesses in our town and region to get established and achieve sustainable growth. Would love the opportunity to contribute to the work done by the VHSBI.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes ___ No

To the best of my ability, all information on this application is true and correct.

SIGNATURE Pamela Atwell

Thank you for your interest in appointment to the Town’s Advisory Boards and Commissions. **

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- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name ROBERT M. HOWARD Date: 07/16/2024

Address 122 VALLEY ST., N.W. City/State ABINGDON Zip 24210

Do you live inside the Town limits of Abingdon? Yes No

Telephone: 276 696 9203

Email Address: (required) bh2766969203@gmail.com

Place of Employment: RETIRED

Address: _____

Description of job duties: _____

Educational background:
ABINGDON HIGH SCHOOL, VIRGINIA HIGHLANDS COMMUNITY
COLLEGE (AS DEGREE IN BUSINESS ADMINISTRATION), CLINCH
VALLEY COLLEGE (BS. DEGREE IN BUSINESS AND PUBLIC
ADMINISTRATION)

ppa 7/20/24

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No X

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No _____

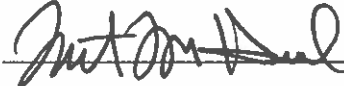
If so, name and date(s) of service? PLANNING COMMISSION, TREE COMMISSION,
RECREATION COMMISSION, ABINGDON TOWN COUNCIL

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

WITH 32 YEARS ON ABINGDON TOWN COUNCIL, I FEEL I
CAN CONTRIBUTE IN A POSITIVE MANNER IN EITHER
OF THE TWO COMMITTEES SELECTED.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No X

To the best of my ability, all information on this application is true and correct.

SIGNATURE 

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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| <u>Infrastructure Advisory Committee</u> | Sustain Abingdon Committee |
| Historic Preservation Review Board */** | Tourism Advisory Committee ** |
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