

To: Mayor Pillion & members of Town Council
From: Mike Cochran, Town Manager
Subject: Town Manager's Monthly Report - April 2024



05.06.2024

Finance & Treasurer:

Treasurer reports real estate taxes have been processed and mailed 5/1/2024. The Treasurer's office is contacting delinquent businesses regarding their business license.

Public Works:

Public Works is actively working on multiple projects. The project page on the Public Works part of the Town website is up to date. IworQ Public Works software data input ongoing.

Street Department/Solid Waste/Central Garage

- Creeper Trail bathroom parking lot re-graveled.
- Cummings St/Valley St signalization repairs completed
- Spray sidewalks, curb & gutter with glyphosate and flumisheild.
- Installed topsoil for plantings on Jonesboro Rd median island
- Additional junk pickup

Facilities Maintenance/Parks & Ground

- VCT trail resurfacing from Watauga to sewer plant on Hwy 58 completed
- Installed chain link fence backstops for bull pen at DeBose Field 1st base side
- Fixed section of chain link fence in African American Cemetery that was taken out by a large fallen tree
- Installed new concrete corn hole boards at The Meadows
- Removed generator and exhaust pipe from Eye Associates and staged at sewer treatment plant
- Removed IT towers from the roof top of the police department building

Projects/ARPA

- Painted front exterior wood at Barter has been completed
- Roof repair and preventive maintenance at Barter, 75% complete

Contract Document Admin-

Woodard & Curran - meeting weekly with WCWRF staff to coordinate plans, needs, and operations for the plant and collection system

Thompson & Litton - Park Street Project, one final easement to be recorded and issue check to Sinking Spring Presbyterian Church

Virginia Creeper Trail Trestles 4, 5, 6 - due to weather and wet conditions the project should be completed by end of May, weather permitting

Smart Scale-Hillman Highway/Old Eleven Drive Rte. 609. Project has begun. (VDOT Administered)

Highway Safety Improvement Program (HSIP)- Project ADA compliant street corner improvements submitted awaiting scoring

Transportation Alternatives Set Aside (TAP)- Prescreened application for Park Street Phase II moved to full application. (In scoring)

VDOT Parallel Route Signal Improvements- VDOT notified us that they expect signal improvement plans along US-11/ Main Street corridor, Jonesboro Road, and Cummings Street awarded. (Start date April 22, 2024)

Project Pipeline Study- Projects submitted for Smart Scale Round 6

Annual Asphalt Resurfacing

Paving bid awarded to W-L Construction. Paving schedule pending

Other Items

Began the process of training an existing staff member for heavy equipment operation.

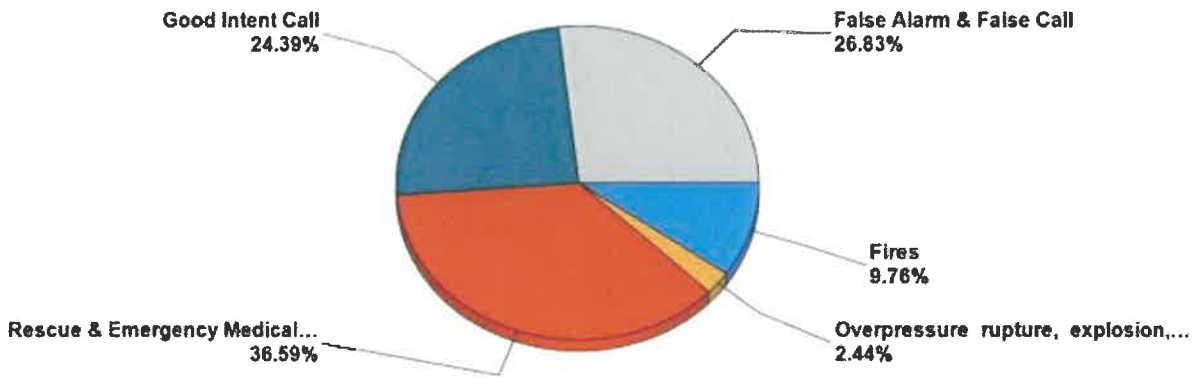
Junk day scheduled for May 7, 2024

Litter pickup has been scheduled for bi-weekly on Monday's

New parking space signs installed at Town Hall parking lot

Fire Department:

41 calls answered - 46% in Town and 54% in the County. 46% were motor vehicle crashes, 4 responses to fires. 415.5 t total hours responding to call, 29% in Town and 71% in the County.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	9.76%
Overpressure rupture, explosion, overheat - no fire	1	2.44%
Rescue & Emergency Medical Service	15	36.59%
Good Intent Call	10	24.39%
False Alarm & False Call	11	26.83%
TOTAL	41	100%

More incidents occurred on Monday accounting for 8 of the 41 incidents. More calls were answered in the 8PM hour with six calls being answered. The Average Response time for calls in Town was 6:24 minutes while the average response time for calls outside the corporate limits was 11:19 minutes. Significant events for the month were structure fires on Spoon Gap Road and Lake Road.

Police Department:

- April Statistics:
 Incident Reports: 295
- o Group A Offenses: 30
 - o Group B Offenses: 279

- Crash Reports: 22
- **Traffic Stops: 236**
 - Summons Issued: 139
 - Arrests: 20
- Traffic Citation Issued:
 - 5 citations were issued on Green Spring Road
 - 10 citations were issued on Russell Road
 - 6 citation was issued on Colonial Road
 - 3 citations were issued on West Main Street
 - 1 citation was issued on Hillman Highway
 - 37 citations were issued on Cummings Street
 - 1 citation was issued on Park Street
 - 2 citations were issued on Lowry Drive
 - 2 citations were issued on A Street
 - 1 citation was issued on East Valley Street

(Valley Street: Traffic Stops:10 Summons: 2 Arrests: 1)

Parks & Recreation:

The Meadows:

- Hosted 78 events including tournaments, practices, games and other events.
- Placer information for March reports a total 21.7k visitors to the park
- Bike Park has been heavily used and the grass continues to grow
- Splashpad recirculation tank installation scheduled for May 6th An employee will be trained to operate the equipment

Coomes Center:

- April was very busy for our active aging crew, including hosting a health fair at the Coomes Center with 70 participants; a Barter trip to see Ring of Fire with a behind-the-scenes tour with 25 total participants; and a crew met with District 3. An average of 35 people per Social Joe event (two times a week).
- The membership count includes 2,198 with a total of 3,254 members.

- Generated \$75,433.58 across both the Coomes Center and The Meadows.
- Prepping for the outdoor pool opening, drained and ready to fill. Awaiting installation of new boiler on May 6th
- Continued work on ARPA projects, including concrete installation for the storage building and pool around the shower area. Public Works is working on repairing the curbing and having pavement completed
- Registrations included 205 swimming lessons, 90 summer camp, and hosted 240 kids on field trip on the playground/lunch

Community Development:

Drafted ordinance update for new environmental laws that affect ESC and SWM to go before Planning Commission in May and to Town Council on June 3.

Code Compliance staff opened 9 code cases for April, removed approximately 30 signs from right of way, performed re-inspections on existing open cases.

Tourism:

- Hosted Travel journalists for four days and introduced them to all things Abingdon.
- Took over the Bristol Welcome Center at Exit 1 and restocked several times over the month.
- Set up a welcome table for a Public Health Innovation conference at the SWVA Higher Education Center.
- Tallied votes and prepared awards for the Best of Abingdon.
- We developed a co-op with 11 businesses to place a full-page ad in Our State Magazine.
- We formed a co-op with Virginia Highlands Festival and Barter Theatre for a full-page ad in Our State Magazine.
- Opened the VA Creeper Trail Welcome Center, in mid-April. Hours are 10 AM to 4 PM, Friday through Monday.
- Hiring new employees to cover hours at the trail and additional at the visitor center.
- Continuing to work with the VHCD on the Appalachian Highlands Dental Clinic Grant.
- Met with Appalachian Long Distance Hikers Association, who will host a 4-day conference in October.
- Welcomed two groups of Road Scholars to downtown Abingdon. They are hosted by SWVA 4-H Center.

- Welcome booth for E&H Open House.
- Worked on new "Visit Abingdon" website.
- Worked with Global Heroes for print and digital ad campaign in Chicago Tribune & Wall Street Journal.
- Worked with Our State Magazine for a full-page print advertisement & digital marketing campaign.
- Drone work completed for Fairview, VCT and Downtown Abingdon.
- Graphic design work for advertisements, etc.