



**TOWN OF ABINGDON, VIRGINIA
TOWN COUNCIL MEETING
MONDAY, MAY 6, 2024 – 6:30 pm
TOWN HALL – COUNCIL CHAMBERS**

DRAFT AGENDA

Please note there will be an opportunity during the meeting for citizens to address the Town Council when the Mayor declares public comments open. We request that anyone addressing the Council sign up, approach the podium when called, state your first and last name, and provide your complete mailing address.

- A. WELCOME** – *Mayor Pillion*
- B. ROLL CALL** – *Kim Kingsley, Clerk*
- C. PLEDGE OF ALLEGIANCE** – *Mayor Pillion*
- D. PRAYER** – *Brooke Bednar, The Vine Church*
- E. APPROVAL OF AGENDA** – *Mayor Pillion*
- F. APPROVAL OF MINUTES**
 - April 1, 2024
 - April 18, 2024
- G. PUBLIC COMMENTS** – Please place your name on the sign-up sheet provided; comments are limited to three (3) minutes per person.
 - Town of Abingdon residents
 - Other public comments (e.g. property owners, organizations)
- H. PROCLAMATIONS**
 - 1. Proclamation designating May 2024 as Small Business Appreciation Month
- I. PUBLIC HEARING** - Please place your name on the sign-up sheet provided; comments are limited to five (5) minutes per person.
 - 1. Public hearing to repeal, amend and reenact Chapter 74, Utilities, Sewers and Sewage Disposal, Division 5. Fees and Charges
- J. RESOLUTIONS**
 - 1. Resolution of the Council for the Town of Abingdon to establish approved banners to be displayed on the Cummings Street banner poles - *Mike Cochran, Town Manager*
- K. FIRST READING OF ORDINANCES**
 - 1. First reading of an ordinance to repeal, amend and reenact Chapter 74, Utilities, Sewers and Sewage Disposal, Division 5. Fees and Charges - – *Mayana Rice, Asst. Town Manager and Director of Community Development*
- L. SECOND READING OF ORDINANCES**
- M. CONSIDERATION OF BIDS**
 - 1. Consideration of bids for Coomes Recreation Center parking lot pavement project – *Michael Surrett, Director of Public Works*

N. NEW BUSINESS

O. OLD BUSINESS

P. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

1. Discussion regarding the FY24-25 budget
2. Schedule July – December 2024 Council meetings

Q. COUNCIL MEMBER REPORTS

R. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Veterans Advisory Board
-to fill the unexpired term of Cade Parks, who recently resigned from the Board

S. CLOSED SESSION

1. Closed session pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711(A)(7), consultation with legal counsel, or briefing by staff or consultants regarding a proposed Memorandum of Agreement with Washington County, Virginia

T. ADJOURNMENT

**TOWN OF ABINGDON
COUNCIL MEETING
MONDAY, APRIL 1, 2024 – 6:30 Pm
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

The meeting of the Abingdon Town Council was held on Monday, April 1, 2024, at 6:30 pm in the Council Chambers of the Municipal Building.

A. WELCOME – *Mayor Pillion*

B. ROLL CALL

Members of Council Present:

Wayne Austin
Donna Quetsch
Derek Webb
Vice Mayor Anderson
Mayor Pillion

C. PLEDGE OF ALLEGIANCE

D. PRAYER

E. APPROVAL OF AGENDA (VIDEO 8:31 – 9:17)

On motion of Mr. Austin, seconded by Vice Mayor Anderson, amended the agenda to include a discussion regarding a public forum between citizens and Council under Item N. New Business to say consideration of a public forum.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

F. APPROVAL OF MINUTES (VIDEO 9:18 - 11:07)

- March 4, 2024
- March 21, 2024 Finance Committee Budget Meeting
- March 21, 2024

On motion of Mr. Austin, seconded by Mr. Webb, approved the March 4, 2024 minutes as presented.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

On motion of Mr. Webb, seconded by Vice Mayor Anderson, approved the March 21, 2024 Finance Committee Budget Meeting minutes and the March 21, 2024 Council meeting minutes as presented.

The roll call vote was as follows:

Mr. Austin	Abstained (work commitments)
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

G. PUBLIC COMMENTS (VIDEO 11:07 – 13:58)

- Greg Lilly

H. PROCLAMATIONS (VIDEO 14:11 – 15:50)

1. Proclamation designating April 5, 2024 as Arbor Day

Mr. Webb read the Proclamation into the record.

I. PUBLIC HEARING (VIDEO 15:51 – 22:22)

1. Public hearing regarding the sale of real property located on French Moore, Jr. Boulevard owned by the Town of Abingdon, namely 1.20 acres total, specifically 0.20 acre of Lot 8 (Tax Map No. 104-10-8) and 1.0 acre of Lot 10 (Tax Map No. 104-10-10)

Mayor Pillion opened the public hearing.

Mayana Rice, Assistant Town Manager and Director of Community Development presented Wellspring Foundation recently reached an agreement to purchase 848 French Moore, Jr. Blvd. It was during the process, Wellspring determined that the building would need a parking lot and structure addition. Wellspring approached Town staff and it was ultimately determined that the most economically viable option would be to sell a portion of a lot to the east and west of the

parcel. This would allow the Town to retain two future developable lots and Wellspring to precision purchase for their expansion.

Sean McMurray, Executive Director of Wellspring addressed the Council. Hearing no further comments, Mayor Pillion closed the public hearing.

J. RESOLUTIONS (VIDEO 22:22 - 23:37)

1. Resolution approving a sale of a portion of property from two tax parcels, Tax Map No. 104-10-8 and Tax Map No. 104-10-10

On motion of Vice Mayor Anderson, seconded by Mr. Webb, approved the Resolution as presented to sale a portion of property from two tax parcels, Tax Map No. 104-10-8 and Tax Map No. 104-10-10, authorizing the Town Attorney to draft paperwork and the Town Manager to endorse as necessary.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

K. FIRST READING OF ORDINANCES (VIDEO 23:37 – 26:05)

1. First reading of an ordinance to repeal, amend and reenact Chapter 58 Solid Waste, Division 2 – Town Collection and Division 3 – Containers.

Town Manager Mike Cochran advised the Council that last year a massive revision of the Ordinance was completed, however as it stands it was not the intent that a vacant house receive a trash can waiver. The intent was if a house had storm damage, someone cannot live in it under major renovations or uninhabitable.

On motion of Mrs. Quetsch, seconded by Vice Mayor Anderson, approved the Ordinance as presented and waived the second reading.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye

Vice Mayor Anderson Aye
Mayor Pillion Aye

L. SECOND READING OF ORDINANCES
M. CONSIDERATION OF BIDS
N. NEW BUSINESS (VIDEO 26:10 - 34:26)

1. Consideration of a public forum between citizens and Council

Mr. Austin conveyed that Greg Lilly had a valid point that often time the Town Council and the citizens who attend the meetings do not have an opportunity to exchange information and discuss various topics of importance. Mr. Austin stated that he considered Mr. Lilly's comments and thinks that the Town Council should add a public forum at the mid-month meeting, regardless of whether the mid-month meeting takes place. Mr. Austin suggested a meeting agenda to discuss matters of importance to the public and to the Town Council, with some restrictions on how it is handled. The topic will be added to the mid-month meeting no less than five business days prior if someone is interested in discussing something with the Council that they communicate either with Mr. Cochran's office or Kim Kingsley, Clerk. He suggested no more than five individual topics each public forum with an allotted maximum time of fifteen minutes and if there is more than five then they would be placed on the following month.

Vice Mayor Anderson suggested instead of five topics, maybe three per meeting. Mr. Austin stated that would allow time for the Council to investigate and be prepared to do an intelligent exchange of information. Mayor Pillion stated that she did not feel it would be useful if Council wasn't prepared. It was agreed that the items should be received within seven business days prior to the agenda being finalized, and three topics per meeting. Mr. Bell requested that we call it something other than a "public forum" as he felt that had some weight to it and suggested "public discussion." Mr. Bell also stated that just because something was submitted that it doesn't mean it will automatically go on the agenda as Council is elected to control the agenda and run the public meeting, so it would be a suggestion of public discussion to send to the Manager and then to Council as to whether to include it on the agenda for that meeting. Mayor Pillion stated that this is new, and she thinks all are in favor of trying the public discussion, and as we are approving this just understand that we may adjust along the way.

On motion of Mr. Austin, seconded by Vice Mayor Anderson, begin a public discussion each mid-month meeting, beginning with the month of May, that any person who would like to suggest a discussion, or a topic would notify Mr. Cochran's office or Mrs. Kingsley at least seven business days prior to that meeting such that can be given to Council and discussed that there be a maximum of three topics at each of these public discussion sessions, and the maximum time that we would have on a topic would be fifteen minutes.

Mayor Pillion added that anyone interested can come and speak in public comments during the regular meeting if they prefer.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

O. OLD BUSINESS

P. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

1. Annual “State of the Tree” report – *Kevin Sigmon, Town Arborist* (**VIDEO 34:31 – 45:14**)

Town Arborist Kevin Sigmon provided Council with an update including Tree City USA; tree plantings at Veterans Memorial Park, Abingdon Visitors Center, The Meadows splash pad, and the Creeper Trail parking area; tree giveaway; inflation reduction act grant funding for Ash tree removal on the Virginia Creeper Trail; a memorial tree for Firefighter Cameron Craig; expanding the mulch beds at Veterans Memorial Park; speaking engagements; and continued association with the Town of Marion, Trees Virginia Board of Directors and MAC-ISA Board of Directors. Mr. Sigmon also discussed the Arbor Day Celebration at Abingdon Elementary School on Friday, April 5, 2024.

2. 2023 - Year in Review – *Mike Cochran, Town Manager* (**VIDEO 45:15 – 1:16:38**)

Town Manager Mike Cochran provided Council with a 2023 - Year in Review covering infrastructure, pedestrian safety, tourism, recreation, public works and discussed challenges and opportunities in 2024.

Q. COUNCIL MEMBER REPORTS (VIDEO 1:16:38 – 1:17:04)

Mayor Pillion reminded everyone of the Day of Service and Earth Day on Saturday, April 20th

R. APPOINTMENTS TO BOARDS AND COMMITTEES

S. CLOSED SESSION

T. ADJOURNMENT

Mayor Amanda Pillion

Kimberly Kingsley, Clerk

**TOWN OF ABINGDON
COUNCIL MEETING
THURSDAY, APRIL 18, 2024 – 2:30 Pm
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

The meeting of the Abingdon Town Council was held on Thursday, April 18, 2024, at 2:30 pm in the Council Chambers of the Municipal Building.

A. WELCOME – Mayor Pillion

B. ROLL CALL

Members of Council Present: Wayne Austin
Donna Quetsch
Derek Webb
Vice Mayor Anderson
Mayor Pillion

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA (VIDEO 6:06 – 6:29)

On motion of Mrs. Quetsch, seconded by Vice Mayor Anderson, approved the agenda as presented.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

E. PUBLIC COMMENTS (VIDEO 6:31 – 9:45)

- Eddie Copenhaver

F. PROCLAMATIONS

G. PUBLIC HEARING

1. Proposed right of way and permanent easement for private utilities for William King Museum of Art, a Virginia non-stock corporation, on Town owned property known as Academy Drive, located at or near 415 Academy Drive NW, consisting of 25 feet in length, 15 feet in width (7.5 feet on each side of the centerline), more or less, centered on coordinates 26.7100777, -81.9870557. (VIDEO 9:45 – 12:49)

Heagon Gill, Engineering Technician presented information including William King Museum of Art is requesting a permanent easement to install and maintain the required utilities as a future addition to the existing structure on Academy Drive. The Town's Street configuration makes it impossible to provide required stormwater runoff quantity and quality control without extensive excavation, the parcel straddles both sides of Academy Drive, therefore they are currently seeking an easement from the Town. Mr. Gill also added that the future addition of the structure will be reviewed for compliance with the stormwater management ordinance, Town's zoning ordinance and the Uniform Statewide Building Code, however without a positive motion by the Council for the easement, the addition will not be feasible.

Mayor Pillion opened the public hearing. Hearing no comments, Mayor Pillion closed the public hearing.

2. Ordinance to repeal, amend, and reenact Chapter 66. Taxation – property tax exemption for Elderly and Handicapped homeowner and Qualified Veterans totally and permanently handicapped property owner. **(VIDEO 13:16 – 15:14)**

Town Manager Mike Cochran conveyed to Council this proposed amendment the amount of exemption as provided by the General Assembly amended Code of Virginia, Chapter 32 of Title 58.1 relating to exemption or deferral of taxes on property of certain elderly and handicapped person, which will align with Washington County's exemption or deferred taxes. Treasurer Tammy Baldwin compared last year's calculating \$2,422 with an additional thirteen new applications that will help with the residents that need assistance.

Mayor Pillion opened the public hearing. Hearing no comments, Mayor Pillion closed the public hearing.

H. RESOLUTIONS (VIDEO 12:49 – 13:15)

1. Proposed right of way and permanent easement for private utilities for William King Museum of Art, a Virginia non-stock corporation, on Town owned property known as Academy Drive, located at or near 415 Academy Drive NW, consisting of 25 feet in length, 15 feet in width (7.5 feet on each side of the centerline), more or less, centered on coordinates 26.7100777, -81.9870557.

On motion of Mr. Austin, seconded by Vice Mayor Anderson accepted the proposed right of way and permanent easement as presented.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye

Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

I. FIRST READING OF ORDINANCES (VIDEO 15:14 – 16:02)

1. Ordinance to repeal, amend, and reenact Chapter 66. Taxation – property tax exemption for Elderly and Handicapped homeowner and Qualified Veterans totally and permanently handicapped property owner.

On motion of Mr. Austin, seconded by Mr. Webb, to repeal the existing Chapter 66 taxation portion as set forth on the agenda and amend the ordinance in compliance with what is contained in the Council packet, waiving the second reading.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

J. SECOND READING OF ORDINANCES

K. CONSIDERATION OF BIDS

L. NEW BUSINESS (VIDEO 16:38 – 20:16)

1. Consideration of allocation to Veterans Advisory Board from Council Contingency

Mayor Pillion conveyed the Veterans Advisory Board had some extra needs at the end of the year and we have extra money in our Council contingency.

On motion of Mrs. Quetsch, seconded by Mr. Webb, contributed \$2,500 from Council contingency and move to the Veterans Advisory Board.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

Mr. Austin highlighted previous discussions concerning the in-kind contributions made to the Veterans Memorial Park Foundation, noting his and Vice Mayor Anderson's involvement on the Board. Recognizing their needs, he was hopeful that the Council would contemplate making a donation from the contingency fund in the future.

Vice Mayor Anderson urged the Council to consider a contribution from the contingency fund or perhaps a banner, given that the poles have been installed for the Memorial Day celebration. In response, Town Manager Mike Cochran stated that a draft Resolution or policy would be presented for discussion, either as part of the budget process or as a standalone resolution, outlining all relevant details. Further discussion followed.

2. Consideration of "Abingdon Town Council Monthly Town Hall Meeting Request Form"
(VIDEO 20:16 – 30:22)

Mayor Pillion highlighted discussions from the previous month regarding the establishment of public meetings, providing citizens with an opportunity to engage with the Council on current issues. Mrs. Quetsch raised concerns about potential redundancy in the process, questioning the necessity of the topics given the Council's control over the agenda and the delay in addressing matters presented. She emphasized the importance of clarity regarding the purpose of the town hall meeting and suggested flexibility in their implementation.

Town Manager Mike Cochran explained that the intention behind the town hall meetings was to address issues as they arise, with the three-month rule serving as a guideline rather than a strict requirement. Mayor Pillion reiterated that the three-month rule was meant to ensure thorough discussion if deemed necessary by multiple Council members.

Mr. Austin expressed confusion over the inclusion of the three-month rule, which was not part of his original motion. Clerk Kim Kingsley clarified that the rule was included based on discussions with other clerks and to allow sufficient time for investigation of unfamiliar issues.

Ultimately, the Council agreed to delete the three-month rule from the form, acknowledging the need for ongoing adjustments and open communication with citizens. They expressed optimism about the potential of the meetings to enhance community engagement and decision-making.

Mayor Pillion suggested options for proceeding, including removing the three-month rule or approving the form with adjustments to be made as needed. Council members expressed willingness to adapt the process as it unfolds, with Mayor Pillion emphasizing the need for patience and flexibility.

On motion of Mr. Austin, seconded by Mrs. Quetsch, approves the form as provided to us with the deletion of the three-month rule and gives consideration to that as we move along and see how things go.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

Mayor Pillion expressed satisfaction with the constructive nature of the decision, emphasizing the importance of collaborative problem-solving to improve processes. She highlighted the Council's role in adapting and refining procedures as necessary, expressing enthusiasm for the journey ahead and the potential positive outcomes of their efforts and where it leads the Council.

M. OLD BUSINESS

**N. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER
(VIDEO 30:41- 31:55)**

Town Manager Mike Cochran advised the banner poles were operable, provide an update on the Main Street flooding, the sanitary sewer project on Whites Mill Road, and the roof on the Barter Theatre was 75% complete. He also reminded everyone of Earth Day and the Community Day of Service events this weekend.

O. COUNCIL MEMBER REPORTS (VIDEO 31:55 – 38:37)

Mr. Austin advised of the Memorial Day program at Veterans Memorial Park on May 27, 2024, at 11:00 am with tree dedications and a great program. He also stated that he had received phone calls regarding the traffic backed up past Cummings Street for buses unloading at The Barter Theatre. Town Manager Mike Cochran stated he reinforced the information with The Barter staff.

Vice Mayor Anderson attended the Arbor Day Tree Dedication at Abingdon Elementary School and was very pleased. He also noted that the Town of Abingdon has been a Tree City USA community for twenty-three years. He also thanked Kyle Pollard and the Recreation Staff for assisting the Girl Scout Troop 161 with a meeting place.

Mayor Pillion reminded everyone of the Washington County Day of Service this Saturday and provided details.

Mr. Webb reminded everyone of Earth Day on Saturday and the tree give-way on April 27th.

P. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 38:37 – 40:50)

- 1. Board of Building Code Appeals
 - Reappointment of Ed Fuqua, who is eligible to serve an additional term
- 2. Sustain Abingdon
 - Reappointment of Elizabeth Hill, who is eligible to serve an additional term
 - Reappointment of Tom McMullen, who is eligible to serve an additional term
 - Appointment to fill an expired position
- 3. Tree Commission
 - Reappointment of Greg Meade, who is eligible to serve an additional term

On motion of Mrs. Quetsch, seconded by Mr. Webb, reappointed Ed Fuqua to the Board of Building Code Appeals; reappointed of Elizabeth Hill and Tom McMullen and appointed Grayson Toler to Sustain Abingdon; and reappointment of Greg Meade to serve an additional term on the Tree Commission.

The roll call vote was as follows:

Mr. Austin	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Vice Mayor Anderson	Aye
Mayor Pillion	Aye

- Q. CLOSED SESSION**
- R. ADJOURNMENT**

Mayor Amanda Pillion

Kimberly Kingsley, Clerk



PROCLAMATION

DESIGNATING MAY 2024 AS SMALL BUSINESS APPRECIATION MONTH

WHEREAS, Abingdon businesses play essential roles in strengthening our community through their innovation, creation, expansion, and employing a workforce that preserves the economic well-being and quality of life for all our citizens; and

WHEREAS, Abingdon businesses operate in diverse industries, including manufacturing, services, retail, tourism, agribusiness, and information technology; and

WHEREAS, the Town of Abingdon is pleased to recognize the accomplishments of our existing business; entrepreneurs; small, minority, and women-owned businesses; and the major employers that contribute significantly to the economic recovery of our region; and

WHEREAS, it is fitting to offer the citizens of our community a unique opportunity to recognize Abingdon businesses for the essential role they play in driving the new and diverse economy;

NOW, THEREFORE, be it resolved, I acknowledge the importance of businesses and the numerous contributions they make to our community and recognize May 2024 as **SMALL BUSINESS APPRECIATION MONTH** in the **TOWN OF ABINGDON**.

TOWN OF ABINGDON, VIRGINIA

By: _____
Amanda Pillion, Mayor

ABINGDON TOWN COUNCIL

Agenda Item Summary

MEETING DATE: May 6, 2024

AGENDA ITEM: J - 1

ITEM TITLE: Resolution of the Council for the Town of Abingdon to establish approved banner to be displayed on the Cummings Street banner poles

SUMMARY: Council voted to reinstall the banner poles on Cummings Street and adopted a policy called the "Business Display Requirements" on May 18, 2023. The banner poles have been installed. Presentation of the proposed Resolution includes approved banners to be displayed during the appropriate dates as the events are scheduled.

PRIOR ACTION(S):

FISCAL IMPACT:

STAFF CONTACT(S): Mike Cochran, Town Manager

RECOMMENDATION: To adopt as presented.



**RESOLUTION OF THE COUNCIL FOR THE TOWN OF ABINGDON
TO ESTABLISH APPROVED BANNERS TO BE DISPLAYED ON
THE CUMMINGS STREET BANNER POLES**

WHEREAS, pursuant to The Code of the Town of Abingdon Virginia, Chapter 2, Article II, Division 4. Ordinances and Resolutions, Council can adopt the attached Cummings Street Banner Display Permit; and

WHEREAS, Council voted to reinstall the banner poles on Cummings Street and enacted the “Business Display Requirements” policy on May 18, 2023; and

WHEREAS, the Council is committed to enhancing the quality of life for the Town residents, promoting community events, and fostering business and economic development; and

WHEREAS, the Banner Display Requirements outline eligibility criteria for banner placement, with the following events meeting these; and

Rotary Frolics
Washington County Public Library – National Library Week
Earth Day
Annual Community Day of Service
Torch Run for Special Olympics
Kiwanis Plumb Alley Day
Memorial Day Ceremony – Veterans Memorial Park
Battle of the Badges Blood Drive
Abingdon Fiddlers Convention
Town Independence Day Celebration
Virginia Highlands Festival
Town Wide Yard Sale
Washington County Public Library – Membership drive
Fire Prevention Week
Veterans Day Ceremony – Veterans Memorial Park
Main Street Trick or Treat
American Recycles Day - Sustain Abingdon
Festival of Trees & Merchant Open House
Kiwanis Christmas Parade
Welcome to Abingdon (when open space)

NOW, THEREFORE, BE IT RESOLVED that the Council adopts this Resolution and permits the aforesaid banners to be displayed on the Cummings Street banner poles; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, this Resolution shall take full force and effect upon its passage and approval.

BY: _____
Amanda Pillion, Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town") hereby certifies that the foregoing constitutes a true and correct copy of a resolution duly adopted at a meeting of the Council held on May 6, 2024. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing resolution, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing resolution was as follows:

Member	Attendance	Vote
Amanda Pillion, Mayor		
Dwyane Anderson, Vice Mayor		
Derek Webb		
Donna Quetsch		
Wayne Austin		

WITNESS my hand and seal of the Town of Abingdon as of May 6, 2024.

Kimberly Kingsley, Clerk

Banner Display Requirements

Town's Policy Statement: The desire to utilize banners over Cummings Street to promote events organized or sponsored by the Town. The placement of a banner over Cummings Street is to promote Town sponsored, community-wide events that are beneficial to Town's residents and visitors.

Eligible Event for Banner Placement

- A banner must be for Town sponsored, community-wide events and shall be defined as temporary events open to the general public; outdoor festivals; craft shows; car shows; veterans or memorial-related events, and community-wide thematic-based promotions sponsored by the Town.
- Community-wide event does not include an event for the primary purpose of promoting one specific business.
- An event taking place over multiple weeks, such as a week-long festival promotion, shall be considered one event for this policy.
- The banner poles are not intended to serve as a public forum.
- The Town reserves the use of its banner poles for official governmental speech.

Limits on Display Time and Placement

- A banner may be displayed ten days before an event, the week of the event or for multiple weeks if the event lasts longer than one week.
- If more than one Town sponsored event occurs during the same timeframe, banner space will be allocated on a first-come, first-served basis.
- The Town will install and remove the banner as a sponsors of an event.

Banner Requirements and Logistics

- Banner reservations can be applied for up to one year in advance.
- The banner shall not be wider than 35 feet or taller than 36 inches. The banner shall be constructed of quality material to sustain and support said banner during the period covered by this Permit. The banner shall be constructed with holes or flaps to reduce buffeting as much as possible. The banner shall have metal grommets to aid in the deployment.
- The Town shall install or have installed said banner and shall have the right to inspect and remove the installation if warranted periodically.
- The Town reserves the right to reject any banner deemed inappropriate for installation or remove should it become damaged, insecure, hazardous, or unstable.
- An organizational name and/or sponsor information on a banner must be minimal and secondary to the event name and includes the Town's Tourism logo.
- No profane, obscene, or offensive language and/or graphics are permitted.
- The banner must not violate Federal, State, or Town laws or ordinances.
- The Town is not responsible for any damage to or loss, regardless of the cause.
- The Town is not responsible for any damage caused by a banner.

- During the period of this permit, Permittee, at its own cost and expense, will keep in force commercial general liability insurance covering both bodily injury, including death, and property damage, with limits of not less than \$1,000,000.00 each occurrence and in the aggregate, in such form and with such insurance company as shall be satisfactory to the Town.
- The Permittee shall furnish to the Town, before the permit is issued, certificates of such insurance, designating the Town as a certificate holder and indicating on the certificate that it is issued for the requested banner display. The certificate shall provide that the insurance company will give the Town ten (10) days written notice of any cancellation of or material change in said insurance coverage.
- Permittee shall and hereby agrees to indemnify and hold harmless the Town, its officers, employees, and agents, from and against all claims, demands, suits, judgments, recoveries, and liabilities for injuries to or death of any person or persons whomsoever and for loss of or damage to, any property whatsoever and for all penalties, fines, prosecutions, statutory recoveries (whether civil or criminal) and governmental actions arising from or in any manner growing out of the Permittee's utilization of the Town's poles or arising from or growing out of the privileges herein granted to the Permittee or its exercise of any of such privileges to the extent permitted by the laws of the Commonwealth of Virginia. Nothing herein shall be deemed as an express or implied waiver of the sovereign immunity of the Commonwealth or the Town.

ABINGDON TOWN COUNCIL

Agenda Item Summary

MEETING DATE: May 6, 2024

AGENDA ITEM: K - 1

ITEM TITLE: First reading of an ordinance to repeal, amend and reenact Chapter 74. Utilities, Sewers and Sewage Disposal, Division 5. Fees and Charges

SUMMARY: This request is to modify the due dates and charges on utility accounts. Initially, there was some concern regarding the language advertised in the public hearing notice, which mirrored the existing ordinance wording. After reviewing the various options, it is requested to set the due date as the sixth of each month. This adjustment provides residents with a consistent due date, eliminating the fluctuation they currently experience. Additionally, a late fee of 10% will be incurred if payment is not received by the seventh day of the month.

PRIOR ACTION(S):

FISCAL IMPACT:

STAFF CONTACT(S): Tammy Baldwin, Treasurer

RECOMMENDATION: To adopt and waive second reading as presented.

**An Ordinance of the Council for the Town of Abingdon, Virginia
to repeal, amend and reenact the Town Ordinance Chapter 74, Utilities, Sewers and Sewage
Disposal, Division 5. Fees and Charges**

WHEREAS, §§15.2-1425 and 15.2-1429 of the Code of Virginia 1950, as amended, grants the local governing body in the performance of its duties, obligations and functions may adopt, as appropriate, ordinances and resolutions and motions; and

WHEREAS, the Town of Abingdon's current Code, Chapter 74, Utilities, Sewers and Sewage Disposal, Division 5. Fees and Charges, the Council for the Town of Abingdon has found it in the best interest to repeal, amend, and reenact the body of its ordinance; and

NOW, THEREFORE BE IT ORDAINED by the council of the Town of Abingdon that:

1. Should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or the Code of the Town of Abingdon, Virginia; and
2. The Town of Abingdon's current Code, Chapter 74. Utilities, Sewers and Sewage Disposal, Division 5. Fees and Charges, that are proposed for amendment currently appear as follows:

**Division 5
Fees and Charges**

**§ 74-232 Connections.
[Ord. of 2-7-2011]**

- (a) The tap fee or charge for a sewer connection, either inside or outside the Town, shall be as authorized by the Town Council from time to time.
- (b) In addition to such tap fees or charges for sewer connections, persons making such connections shall pay refundable deposits for such sewer service, as authorized by the Town Council from time to time.

**§ 74-233 Availability charges.
[Ord. of 2-7-2011]**

Availability charges shall be as authorized by the Town Council from time to time.

**§ 74-234 Rates for sewer service.
[Ord. of 2-7-2011]**

The charges for sewer service shall be as authorized by the Town Council from time to time. These include:

- (a) Base rates for all sewage works users. These fees reflect the cost for the treatment of normal domestic

wastewater.

- (b) High strength surcharge:
- (1) All users who discharge a waste which contains more than 250 milligrams per liter of BOD or more than 250 milligrams per liter of suspended solids shall pay a surcharge on the amount of BOD and suspended solids that exceed the above amounts. Other wastes containing concentrations of constituents that require treatment in excess of that required for normal wastewaters may be subject to surcharge at rates established by the Town.
 - (2) Surcharges for high strength shall be based on samples collected and analyzed by the Town or from results submitted to the Town in accordance with the requirements of an industrial discharger permit. Samples shall be collected on a periodic basis but not less than once a year.
 - (3) High strength wastes will only be accepted when it can be demonstrated that they will not damage the collection or treatment facilities and will not impair the treatment process.
 - (4) The rate for high strength wastes shall be calculated on the basis of the number of pounds of BOD and suspended solids discharged to the sewer in excess of 250 milligrams per liter of BOD and 250 milligrams per liter of suspended solids.
- (c) Hauled wastewater fees. Fees for the treatment of hauled wastes shall be established by the Town to reflect the costs of treating these wastes. These fees shall be authorized by the Town from time to time.
- (d) Sewer line maintenance fees. All costs associated with the cleaning and repairing of sewer lines and restoring service to the affected areas plus any damages as may be assessed by the Town due to blockages or manhole overflows in the collection system that are caused by residential, industrial or other users. Successive occurrences within 12 months of the previous occurrence - A \$1,000 penalty plus all costs associated with cleaning the sewer lines and restoring service to the affected areas, plus any damages as may be assessed by the Town.

§ 74-235 Churches.
[Ord. of 2-7-2011]

For the purpose of assessing sewer use fees, churches will be classified as residential accounts. However, churches are not exempt from pretreatment fees or regulations as specified by the Town Manager. Churches are defined for this purpose to exclude those which operate day schools on a routine continuing basis.

§ 74-236 Additional metering.
[Ord. of 2-7-2011]

Owners or occupants using private water supplies which are disposed of in the public sewer shall install at their own expense a metering installation satisfactory to the Town for determining the volume of such water as a basis for sewer service charge. Similarly, owners or occupants who use significant amounts of water in such a way that the water is not discharged to the sewer may, upon approval of the Town, establish separate accounts for the purpose of separating such usage.

§ 74-237 Billing, when due and payable.
[Ord. of 2-7-2011]

- (a) For residential, industrial and commercial users, monthly user charges will be based on actual water usage. If a residential, commercial or industrial user has a consumptive use of water, or in some other manner uses water which is not discharged into the wastewater collection system, the user charge for that contributor may be based on readings of a wastewater meter or separate water meter installed and

maintained at the user's expense.

- (b) Each user shall pay for the services provided by the Town based on each user's use of the treatment works as determined by water meter readings acceptable to the Town.
- (c) All users, including those who have sewer services available to them under this division even though not connected to their premises, shall be billed monthly. Payments are due within 10 days after the billing date. Any payment not received within 25 days after the billing date shall be delinquent. A late payment penalty of 10% of the user charge bill will be added to each delinquent bill. When any bill is more than 20 days in default, water and/or sewer service to such premises shall be discontinued until such bill is paid.

**§ 74-238 Annual review of charges.
[Ord. of 2-7-2011]**

- (a) The Town will review the user charges at least annually and recommend to the Town Council the revision, if any, of rates as necessary to ensure that adequate revenues are generated to pay the costs of operation and maintenance, including replacement, and to provide for the systems' continuance for the proportional distribution of operation and maintenance, including replacement costs among users and user classes.
- (b) The Town will notify all users by appropriate public notice of any change in the rate being charged or to be charged for operation and maintenance, including replacement of the treatment works.

**§ 74-239 Fee for reconnection of water service upon payment of delinquent charges.
[Ord. of 2-7-2011]**

For restoring the water supply to any premises in which the sewer account is delinquent, the property owner or occupant shall pay to the Town such fee as specified by the Washington County Service Authority for restoring the service. Such fee shall be collected by the Washington County Service Authority as a part of the delinquent account.

**§ 74-240 Lien for unpaid service charges.
[Ord. of 2-7-2011]**

All unpaid charges for sewer service, together with the penalties and interest thereon, shall constitute a lien on the property served and shall be collected in the same manner as delinquent real estate taxes or such other method as may be permitted by applicable law at the discretion of the Town.

BE IT FURTHER ORDAINED, that upon the recommendation of the Council for the Town of Abingdon Code, Chapter 74. Utilities, Sewers and Sewage Disposal, Division 5. Fees and Charges 58 Solid Waste, Division 2 – Town Collection and Division 3 – Containers be repealed, amended, and reenacted as follows:

**Division 5
Fees and Charges**

§ 74-232 Connections.

- (a) The tap fee or charge for a sewer connection, either inside or outside the Town, shall be as authorized by the Town Council from time to time.

- (b) In addition to such tap fees or charges for sewer connections, persons making such connections shall pay refundable deposits for such sewer service, as authorized by the Town Council from time to time.

~~§ 74-233 Availability charges.~~

~~Availability charges shall be as authorized by the Town Council from time to time.~~

§ 74-234 **Rates for sewer service.**

The charges for sewer service shall be as authorized by the Town Council from time to time. These include:

- (a) Base rates for all sewage work users. These fees reflect the cost for the treatment of normal domestic wastewater.
- (b) High strength surcharge:
- (1) All users who discharge waste which contains more than 250 milligrams per liter of BOD or more than 250 milligrams per liter of suspended solids shall pay a surcharge on the amount of BOD and suspended solids that exceed the above amounts. Other waste containing concentrations of constituents that require treatment more than that required for normal wastewater may be subject to surcharge at rates established by the Town.
 - (2) Surcharges for high strength shall be based on samples collected and analyzed by the Town or from results submitted to the Town in accordance with the requirements of an industrial discharge permit. Samples shall be collected on a periodic basis but not less than once a year.
 - (3) High strength wastes will only be accepted when it can be demonstrated that they will not damage the collection or treatment facilities and will not impair the treatment process.
 - (4) The rate for high strength waste shall be calculated based on the number of pounds of BOD and suspended solids discharged to the sewer more than 250 milligrams per liter of BOD and 250 milligrams per liter of suspended solids.
- (c) Hauled wastewater fees. Fees for the treatment of hauled waste shall be established by the Town Council to reflect the costs of treating this waste. These fees shall be authorized by the Town Council from time to time.
- (d) Sewer line maintenance fees. All costs associated with the cleaning and repairing of sewer lines and restoring service to the affected areas plus any damages as may be assessed by the Town due to blockages or manhole overflows in the collection system that are caused by residential, industrial, or other users. Successive occurrences within 12 months of the previous occurrence - A \$1,000 penalty plus all costs associated with cleaning the sewer lines and restoring service to the affected areas, plus any damage as may be assessed by the Town.

§ 74-235 **Churches.**

To assess sewer use fees, churches will be classified as residential accounts. However, churches are not exempt from pretreatment fees or regulations as specified by the Town Manager. Churches are defined for this purpose to exclude those which operate day schools on a routine continuing basis.

§ 74-236 **Additional metering.**

Owners or occupants using private water supplies which are disposed of in the public sewer shall install at their own expense a metering installation satisfactory to the Town for determining the volume of such water as a basis for sewer service charge. Similarly, owners or occupants who use significant amounts of water in such a way that the water is not discharged to the sewer may, upon approval of the Town, establish separate accounts for the purpose of separating such usage.

§ 74-237 **Billing, when due and payable.**

- (a) For residential, industrial, and commercial users, monthly user charges will be based on actual water usage. If a residential, commercial, or industrial user has a consumptive use of water, or in some other manner uses water which is not discharged into the wastewater collection system, the user charge for that contributor may be based on readings of a wastewater meter or separate water meter installed and maintained at the user's expense.
- (b) Each user shall pay for the services provided by the Town based on each user's use of the treatment works as determined by water meter readings acceptable to the Town.
- (c) **Payments are due on or before the sixth (6th) day of each month.**
- (d) **A late fee equal to 10% of the monthly charge will be added to delinquent bills.**

§ 74-238 Annual review of charges.

- (a) The Town will review the user charges at least annually and recommend to the Town Council the revision, if any, of rates as necessary to ensure that adequate revenues are generated to pay the costs of operation and maintenance, including replacement, and to provide for the systems' continuance for the proportional distribution of operation and maintenance, including replacement costs among users and user classes.
- (b) The Town will notify all users by appropriate public notice of any change in the rate being charged or to be charged for operation and maintenance, including replacement of the treatment works.

§ 74-239 **Fee for disconnect and reconnection of water service upon payment of delinquent charges.**

Delinquent accounts may be disconnected in conformance with Code of Virginia, 1950, as amended, §15.2-2121.1(c), et seq. A disconnect fee shall be established by the Town Manager and will be charged the day before service is disconnected, unless payment is received to the Town of Abingdon by 4:30 pm the day before service is due to be disconnected.

A reconnection fee shall be established by the Town Manager for restoring the water supply to any premises which has been disconnected. The property owner or occupant shall pay such fee to the Town of Abingdon.

§ 74-240 **Lien for unpaid service charges.**

All unpaid charges for sewer service, together with the penalties and interest thereon, shall constitute a lien on the property served and shall be collected in the same manner as delinquent real estate taxes or such other method as may be permitted by applicable law at the discretion of the Town.

CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, Virginia, I hereby certify that I have reviewed the foregoing proposed ordinance to amend, and find it to be in correct form, as set forth above.

Cameron Bell, Counsel

This ordinance was adopted on the ____ day of _____, 2024 to take effect on the ____ day of _____ 2024.

Amanda Pillion, Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the “Town”), hereby certifies that the foregoing constitutes a true and correct copy of an ordinance duly adopted at a meeting of the Council held on _____. I hereby certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing ordinance was as follows:

MEMBERS	ATTENDANCE	VOTE
Amanda Pillion, Mayor		
Dwyane Anderson, Vice Mayor		
Derek Webb		
Donna Quetsch		
Wayne Austin		

WITNESS MY HAND and the seal of the Town of Abingdon as of _____, 2024.

(SEAL)

Kimberly Kingsley, Clerk

ABINGDON TOWN COUNCIL

Agenda Item Summary

MEETING DATE: May 6, 2024

AGENDA ITEM: Consideration of Bids

ITEM TITLE: ITB- Asphalt Resurfacing Coomes Center

SUMMARY: The Town of Abingdon posted an "Invitation to Bid" for the Asphalt Resurfacing of the Coomes Center Parking area on April 9, 2024, to solicit bids for asphalt maintenance. Invitation was posted through all social media outlets and Virginia EVA. The town received one (1) bid. A bid opening was conducted on April 23, 2024 where W-L Construction was the lowest bidder at \$149,474.57. This contract is paid out of the FY-24 recreation Dept. funds that are allocated parking lot maintenance.

PRIOR ACTION(S): Staff evaluation, Advertisement for bidders

FISCAL IMPACT: Recreation Department Budget

STAFF CONTACT(S): Michael Surrett, Director of Public Works
Kyle Pollard, Director of Recreation

RECOMMENDATION: Award to W-L Construction for \$149,474.57

Town of Abingdon
Department of Public Works

Department Head Recommendation-Tabulation of Received Bids

Harry L. Coomes Recreation Center Parking Lot Project

Tuesday, April 23, 2024

Bidder	Licensed in Virginia?	Responsive & Responsible	Bid Bond Received?	Base Bid	Add Alternate Bid	Total Bid
W-L Construction	X	X	X	\$149,474.57	N/A	\$149,474.57
0	0	0	0	\$0.00	N/A	\$0.00
0	0	0	0	\$0.00	N/A	\$0.00

Department Head Recommendation:

Michael Surrent, Director of Public Works



4/23/2024

Harry L. Coomes Center
Town of Abingdon, VA
P.O. Box 789
Abingdon, VA 24212

Attn: Mike Surret - Director of Public Works

RE: Annual Asphalt Resurfacing Bid 2024

Regarding the above, I shall act as the project manager throughout the project in its entirety. My contact information is listed below for your future use.

Bobby Wolfe
1484 Highway 107
Chilhowie, VA 24319

bobby.wolfe@w-lconstruction.com
O: 276-646-4415
C: 276-608-5196

If you have any questions or concerns regarding this matter, please contact our office at 276-646-4415 or you may reach me on my cell phone at 276-608-5196.

Sincerely,

Bobby Wolfe

Bobby Wolfe
Estimator / Project Manager

Drawer 927 Chilhowie, Va 24319
Pjt: 276-646-3804 FX: 276-646-8179
Equal Opportunity Employer





4/23/2024

Harry L. Coomes Center Project
Town of Abingdon, VA
P.O. Box 789
Abingdon, VA 24212

Attn: Mike Surrett – Director of Public Works

RE: Annual Asphalt Resurfacing Bid 2024

Regarding the above, please accept the 3 following references and attached project photos for your review:

1. Hampton Inn
510 Cummings Street
Abingdon, VA 24210
(276) 619-4600 Project Photo: Attachment #1

2. VDOT Exit 14 Interchange Project
Abingdon Va 24210
(276) 669-6151 Project Photo: Attachment #2

3. VDOT Interstate 77 On Ramp
Wytheville, VA 24382
(276) 669-6151 Project Photo: Attachment #3

If you have any questions or concerns regarding this matter, please contact our office at 276-646-4415 or you may reach me on my cell phone at 276-608-5196.

Sincerely,

Bobby Wolfe

Bobby Wolfe
Estimator / Project Manager

Drawer 927 Chilhowie, VA 24319
P/H: 276-646-3804 FX: 276-646-8179
Equal Opportunity Employer





①



②



③

<p>PROJECT NO. 123456</p> <p>DATE: 10/26/2024</p>	<p>PROJECT NAME: Highway Improvement</p> <p>LOCATION: Highway 101, Mile 12.5</p>	<p>CLIENT: State Department of Transportation</p> <p>CONTACT: John Doe, Project Manager</p>
<p>DESCRIPTION OF WORK:</p> <p>Resurfacing of 0.5 miles of roadway.</p>	<p>CONTRACT NO. 123456</p> <p>CONTRACT VALUE: \$1,200,000</p>	<p>START DATE: 10/26/2024</p> <p>ESTIMATED END DATE: 11/15/2024</p>
<p>CONTRACTOR:</p> <p>ABC Construction Co.</p>	<p>DESIGNER:</p> <p>XYZ Engineering Inc.</p>	<p>APPROVED BY:</p> <p>[Signature]</p>
<p>STATUS:</p> <p>On Schedule</p>	<p>ISSUE DATE:</p> <p>10/26/2024</p>	<p>REVISIONS:</p> <p>None</p>



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Liberty Mutual Insurance Co. National Insurance East 500 N 3rd St, Suite 300 Wausau, WI 54403 www.LibertyMutual.com	CONTACT NAME: Valerie Reece	
	PHONE (A/C No. Ext): 513-867-3822	FAX (A/C No.):
E-MAIL ADDRESS: Oldcastle.certs@LibertyMutual.com		
INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A: Liberty Mutual Fire Insurance Company		23035
INSURED W-L Construction & Paving Inc. (223-CHI) 1484 Highway 107 Chilhowie VA 24319		
INSURER B:		
INSURER C:		
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 78949043

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADSL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Primary/Non-Contributory <input checked="" type="checkbox"/> Separation of Insured GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			TB2-C81-004095-113 XCU Coverage Included	9/1/2023	9/1/2024	EACH OCCURRENCE	\$ 2,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
							MED EXP (Any one person)	\$ 50,000
							PERSONAL & ADV INJURY	\$ 2,000,000
							GENERAL AGGREGATE	\$ 10,000,000
							PRODUCTS - COM/POP AGG	\$ 10,000,000
								\$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY			AS2-C81-004095-123 AS2-C81-054502-523 Physical Damage only: Comprehensive Ded \$10,000 Collision Ded \$10,000	9/1/2023	9/1/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 2,000,000
A							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N	N/A			PER STATUTE	
							OTHER	
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as additional insured with regards to the general liability and automobile liability policies, where required
 Re: Bid for Town of Abingdon Paving 2024
 by written contract.
 30-day Notice of Cancellation.

CERTIFICATE HOLDER**CANCELLATION**

Town of Abingdon PO Box 789 Abingdon VA 24212	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Valerie P. Reece</i> Valerie Reece

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ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/05/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Mountain State Insurance Agency 1206 Kanawha Blvd. E. Suite 100 Charleston WV 25301-2949	CONTACT NAME: Jennifer Drake PHONE (A/C No. Ext): (304) 720-2000 FAX (A/C No.): (304) 720-2002 E-MAIL ADDRESS: jdrake@mountainstateinsurance.com																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>SummitPoint Insurance Company</td> <td>15138</td> </tr> <tr> <td>INSURER B:</td> <td>Argonaut Insurance Company</td> <td>19860</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	SummitPoint Insurance Company	15138	INSURER B:	Argonaut Insurance Company	19860	INSURER C:			INSURER D:			INSURER E:			INSURER F:	
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INSURED W-L Construction & Paving Inc 1484 Hwy 107 Chilhowie VA 24319																					

COVERAGES CERTIFICATE NUMBER: 23 24 W-L Cons REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMPROP AGG \$ OTHER \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	WCS3001197	09/01/2023	09/01/2024	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER WV Code 23-4-2 E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Workers Compensation Jones Act			WC928908361384	09/01/2023	09/01/2024	EL Each Accident 1,000,000 EL Disease-EA Employee 1,000,000 EL Disease-Policy Limit 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Town of Abingdon PO Box 789 Abingdon VA 24212	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	--

Additional Named Insureds

Other Named Insureds

Appalachian Aggregates LLC	Additional Named Insured
Bourbon Limestone Company	Additional Named Insured
Boxley Aggregate of West Virginia, LLC	Additional Named Insured
Central Concrete Supply LLC	Additional Named Insured
Central Supply Company of West Virginia	Additional Named Insured
Concrete Supply LLC	Additional Named Insured
Generation Paving Inc	Additional Named Insured
Hinkle Contracting Company LLC	Additional Named Insured
J H Rudolph & Co Inc	Additional Named Insured
Materials Transport Inc	Additional Named Insured
Mountain Aggregates Inc	Additional Named Insured
Mountain Enterprises Inc	Additional Named Insured
Mountain Materials Inc	Additional Named Insured
Mulzer Crushed Stone Inc	Additional Named Insured
Shamblin Stone Inc	Additional Named Insured
Southern West Virginia Asphalt Inc	Additional Named Insured
Southern West Virginia Paving Inc	Additional Named Insured
West Virginia Paving, Inc.	Additional Named Insured

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation

9960 Mayland Drive, Suite 400, Richmond, VA 23233

Telephone: (804) 367-8500

EXPIRES ON
01-31-2025

NUMBER
2701017666

BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS H/H



W-L CONSTRUCTION & PAVING INC
PO BOX 927
CHILHOWIE, VA 24319



Dorothy J. Matis
Dorothy J. Matis, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)

(DETACH HERE)

DPO COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

CLASS A BOARD FOR CONTRACTORS
CONTRACTOR

CLASSIFICATIONS H/H

NUMBER: 2701017666 EXPIRES: 01-31-2025

W-L CONSTRUCTION & PAVING INC
PO BOX 927
CHILHOWIE, VA 24319



Status can be verified at <http://www.dpor.virginia.gov>

DPOR-PC (02/2017)



Virginia Department of Transportation

Date Printed: 03/06/2024

Department's List of Prequalified Vendors
Includes All Qualified Levels As Of 3/6/2024

12:00 AM

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- V -

Vendor ID: V1674

Vendor Name: VSL ELECTRICAL, SIGNING, LIGHTING LLC

Prequal Level: Prequalified

Prequal Exp: 10/31/2024

-- PREQ Address --

90 FIELDSTONE COURT

CHESHIRE, CT 06410

Phone: (203)235-3351

Fax: (203)651-1864

Work Classes (Listed But Not Limited To)

018 - ELECTRICAL INSTALLATION

035 - ROADWAY SIGNAGE

045 - UNDERGROUND UTILITIES

Bus. Contact: LARK, JOSEPH PATRICK

Email: VSLPREQUAL@LANECONSTRUCT.COM

-- DBE Information --

DBE Type: N/A

DBE Contact: N/A

Vendor ID: W048

Vendor Name: W-L CONSTRUCTION & PAVING, INC.

Prequal Level: Prequalified

Prequal Exp: 10/31/2024

-- PREQ Address --

1484 HIGHWAY 107

CHILHOWIE, VA 24319-0927

Phone: (276)646-3804

Fax: (276)646-3141

Work Classes (Listed But Not Limited To)

002 - GRADING

004 - ASPHALT CONCRETE PAVING

005 - DRAINAGE STRUCTURES

045 - UNDERGROUND UTILITIES

Bus. Contact: TAYLOR, TANNER RUSSELL

Email: TTAYLOR@W-LCONSTRUCTION.COM

-- DBE Information --

DBE Type: N/A

DBE Contact: N/A

CHUBB®

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint W. Chad Barr, Vicky W. Cole and Tanner Taylor of Chilhowie, Virginia

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bid bonds and bid undertakings not to exceed One Million and 00/100 Dollars (\$1,000,000.00), given or executed in the course of business, but not to include any instruments amending or altering the same nor consents to the modification or alteration of any instrument referred to in said bonds or obligations, on behalf of W-L CONSTRUCTION & PAVING, INC. and all Subsidiaries, as principal, in connection with bids or proposals to or with the United States of America, any State or political subdivision thereof or any person, firm or corporation. And the execution of such bid bonds or bid undertakings by such Attorney-in-Fact in the Company's name and on its behalf as surety thereon or otherwise, under its corporate seal, in pursuance of the authority hereby conferred shall, upon delivery thereof, be valid and binding upon the Company.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 3rd day of August 2023.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY
County of Hunterdon

SS.

On this 3rd day of August 2023 before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contardi
NOTARY PUBLIC OF NEW JERSEY
No 50022363
Commission Expires August 22, 2027

Albert Contardi
Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 23rd day of April 2024.



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com

ATTACHMENT A. PROPRIETARY/CONFIDENTIAL INFORMATION IDENTIFICATION FORM

Code of Virginia 2.2-4342F (updated 07/01/18): "Trade secrets or proprietary information submitted by a bidder, offeror, or contractor in connection with a procurement transaction or prequalification application submitted pursuant to subsection B of § 2.2-4317 shall not be subject to the Virginia Freedom of Information Act (§ 2.2-3700 et seq.); however, the bidder, offeror, or contractor shall (i) invoke the protections of this section prior to or upon submission of the data or other materials, (ii) identify the data or other materials to be protected, and (iii) state the reasons why protection is necessary. A bidder, offeror, or contractor shall not designate as trade secrets or proprietary information (a) an entire bid, proposal, or prequalification application; (b) any portion of a bid, proposal, or prequalification application that does not contain trade secrets or proprietary information; or (c) line item prices or total bid, proposal, or prequalification application prices."

Trade secrets or proprietary information shall be identified in writing on this form, either before or at the time the data or other material is submitted. Note: If proprietary/confidential information is identified, Bidder/Offeror must submit a redacted copy (in electronic PDF format) of their bid/proposal in addition to the required number of copies requested. The proprietary or trade secret material must be clearly identified in the redacted bid/proposal copy by a distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute a trade secret or proprietary information. The designation of an entire proposal document, line item prices, and/or total proposal prices as proprietary or trade secrets is not acceptable. If, after being given reasonable time, the offeror refuses to withdraw such a classification designation, the proposal will be rejected.

Name of Bidder/Offeror: W-L Construction, Inc (W048)

SECTION/TITLE	PAGE NUMBER(S)	REASON(S) FOR WITHHOLDING FROM DISCLOSURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

*Bidder/Offeror may attach additional sheets if necessary
 Check this box if there are none.

ATTACHMENT B. STATE CORPORATION COMMISSION (SCC) FORM

STATE CORPORATION COMMISSION IDENTIFICATION NUMBER:

Pursuant to Code of Virginia 2.2-4311.2 subsection B, a bidder/offeror organized or authorized to transact business in the Commonwealth pursuant to Title 13.1 or Title 50 is required to include in its bid/proposal the identification number issued to it by the State Corporation Commission (SCC) and shall not allow the identification number to lapse, be revoked or cancelled at any time during the term of the contract. Any bidder/offeror that is not required to be authorized to transact business in the Commonwealth as a foreign business entity under Title 13.1 or Title 50 or as otherwise required by law is required to include in its bid/proposal a statement describing why the bidder/offeror is not required to be so authorized. A link to the SCC site is at <http://www.scc.virginia.gov>.

Select one of the following boxes. The undersigned Offeror:

- is a corporation or other business entity with the following SCC identification number:
0182347-5
- is not a corporation, limited liability company, limited partnership, registered limited liability partnership, or business trust.
- is an out-of-state business entity that does not regularly and continuously maintain as part of its ordinary and customary business any employees, agents, offices, facilities, or inventories in Virginia (not counting any employees or agents in Virginia who merely solicit orders that require acceptance outside Virginia before they become contracts, and not counting any incidental presence of the Offeror in Virginia that is needed in order to assemble, maintain, and repair goods in accordance with the contracts by which such goods were sold and shipped into Virginia from bidder's out-of-state location).
- is an out-of-state business entity that is including with this bid an opinion of legal counsel which accurately and completely discloses the undersigned Offeror's current contacts with Virginia and describes why those contacts do not constitute the transaction of business in Virginia within the meaning of § 13.1-757 or other similar provisions in Titles 13.1 or 50 of the Code of Virginia. Attach opinion of legal counsel to this form.
- has not completed any of the foregoing options but currently has pending before the SCC an application for authority to transact business in the Commonwealth of Virginia and wishes to be considered for a waiver to allow them to submit the SCC identification number after the due date for bids/proposals. The Town reserves the right to determine in its sole discretion whether to allow such waiver.

Signature: *Bobby Wolfe* Date: 4/23/24
Name: Bobby Wolfe
(Print)
Name of Firm: W-L Construction, Inc
Title: Project Manager

ATTACHMENT C. NON-COLLUSION AFFIDAVIT

Under oath, I hereby affirm under penalty of perjury:

- (1) That I am the offeror or a partner of the offeror, or an officer or employee of the offeror's corporation with authority to sign on its behalf;
- (2) That the attached proposal or proposals have been arrived at by the offeror and have been arrived at and submitted without collusion or any design to limit bidding or competition;
- (3) That the contents of the proposal or proposals have not been communicated to any person not an employee or agent of the offeror on any bid furnished with the proposal or proposals, and will not be communicated to any such person prior to the official opening of the proposal or proposals; and
- (4) That I have fully informed myself regarding the accuracy of the statements made in this affidavit.

Signature: Bobby Wolfe Date: 4/23/24

Name: Bobby Wolfe
(Print)

Name of Firm: W-L Construction, Inc

Title: Project Manager

TOWN OF Chilhowie

STATE OF Virginia, to

wit:

I, Vicky W. Cole, a Notary Public, do
 certify that Bobby Wolfe whose
 name is signed to the foregoing has this date acknowledged the same before me in my Town foresaid.
 Given under my hand this 22 day of April, 2024.

My Commission expires 11-30-26

Notary Public Vicky W. Cole



ATTACHMENT D. NOTICE OF EXCEPTIONS

Name of Bidder/Offeror:

W-L Construction, Inc

List exceptions to any portions of ITB/RFP (i.e. General Terms & Conditions, Federal Terms & Conditions, Special Terms & Conditions):

Check this box if there are none.

NOTE: THIS FORM IS NOT REQUIRED OR REQUESTED TO BE COMPLETED IN THE FOLLOWING INSTANCES. IF YOU FEEL THIS FORM DOES NOT APPLY TO YOUR SOLICITATION, PLEASE SELECT ONE OF THE FOLLOWING BOXES AND RETURN THIS FORM WITH YOUR BID/PROPOSAL SUBMISSION.

- Per Virginia Code § 2.2-4302.2 (3): "In the case of a proposal for information technology, as defined in § 2.2-2006, a public body shall not require an offeror to state in a proposal any exception to any liability provisions contained in the Request for Proposal. Negotiations shall then be conducted with each of the offerors so selected. The offeror shall state any exception to any liability provisions contained in the Request for Proposal in writing at the beginning of negotiations, and such exceptions shall be considered during negotiation."
- Per Virginia Code § 2.2-4302.2 (4): "For architectural or engineering services, the public body shall not request or require offerors to list any exceptions to proposed contractual terms and conditions, unless such terms and conditions are required by statute, regulation, ordinance, or standards developed pursuant to § 2.2-1132, until after the qualified offerors are ranked for negotiations."

*This document shall be completed & returned with proposal submission.

BID PROPOSAL

Proposal of W-L Construction, Inc (hereinafter called "Bidder"), organized and existing under the laws of the State of Virginia doing business as Contractor *. To the TOWN OF ABINGDON, VIRGINIA (hereinafter called "Town").

In accordance with your Advertisement for Bids, Bidder hereby proposes to perform all work for the construction of HARRY L. COOMES RECREATION CENTER PARKING LOT in strict accordance with the Contract Documents, within the time set forth therein, and at the prices stated below.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party hereto certifies as to his own organization, that this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor.

Bidder hereby agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to fully complete the work as defined in the bid schedule by **Friday, June 28, 2024**. Bidder further agrees to pay as liquidated damages, the sum of \$500.00 for each consecutive calendar day thereafter.

Bidder acknowledges receipt of the following Addendum:

Addendum 1 Revised date 4/17/24

Bid security in the amount of 5% of the amount bid in the form of (BID BOND) (CERTIFIED CHECK) is submitted herewith.

***Insert "a corporation", "a partnership", or "an individual" as applicable.**

BASE BID SCHEDULE

BIDDER will complete the Work in accordance with the Contract Documents for the following price(s):

Item	Description	Estimated Quantity		Unit Price	Total Price
1.	ASPHALT, SM-9.5A	742	TON	\$ 154.00	\$ 114,268.00
2.	TACK COAT (.06 gal/sq. yd.) (8504 sq. yds.)	510	GAL	\$.10	\$ 51.00
3.	MILLING, 0"- 1.5"	529	SY	\$ 25.23	\$ 13,346.67
4.	Handicap spaces	7	EACH	\$ 550.70	\$ 3,854.90
5.	VDOT, TYPE.B CLASS I MARKING, 4", parking lines, gore areas, center line	4727	LF	\$ 2.00	\$ 9,454.00
6.	Maintenance of Traffic		LS	\$ 8,500.00	\$ 8,500.00
7.					
8.					
9.					
10.					
11.					
12.					
Bid Quantities Total				\$	149,474.57

TOTAL COST OF ALL BID ITEMS: (\$ 149,474.57) (In figures)

One Hundred Forty Nine Dollars Four Hundred Seventy Four and 57/100.

(IN WORDS)

Bid prices in this contract for items containing PG 64-22 were developed using an f.o.b. price of \$ 60 363 per imperial ton for PG 64-22. The latest industry quote available is attached and establishes the base asphalt cement price for the life of the project.

Bid prices in this contract for items containing PG 76-22 were developed using an f.o.b. price of \$ _____ per imperial ton for PG 76-22. The latest industry quote available is attached and establishes the base asphalt cement price for the life of the project.

Price quotes signed by each supplier from which the Contractor proposes to obtain PG 64-22 and PG 76-22 shall be maintained by the successful bidder. These quotes shall be retained on site during the life of the Contract for review by the Town upon request.

THE ABOVE UNIT PRICES SHALL INCLUDE THE COSTS OF ALL ASPHALT WEDGING AROUND MANHOLES, VALVE BOXES, ETC., ALL TRAFFIC CONTROL, ALL MANHOLE AND VALVE BOX ADJUSTMENTS TO GRADE, ALL CLEAN-UP, ALL ASPHALT BERMS, AND OTHER ITEMS REQUIRED TO COMPLETE THE REQUIREMENTS AND INTENT OF THE CONTRACT AND AS STATED IN THE SCOPE OF WORK SECTION OF THESE BID DOCUMENTS.

NOTE: The Town reserves the right to add or delete paving locations, from the approved list during the course of the contract. However, it is expected that the final quantities will be within plus or minus 25% of the amount bid. (See Special Provisions)

W-L Construction, Inc
(Company)

1484 Highway 107 Chilhowie Va, 24319
(Address)

Bobby Wolfe
(Signed)

4/23/24
(Date)

Bobby Wolfe
(Written Name)

(276) 646-4415
(Business Phone No.)

Project Manager
(Title)

Bobby.Wolfe@w-lconstruction.com
(Email address)

Virginia Contractor License Number: 2701017666

BID BOND

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned W-L Construction Paving, Inc. as Principal, and Federal Insurance Company as Surety, are hereby held and firmly bound unto the Town of Abingdon, Virginia, as OWNER in the penal sum of 5% of the bid for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns. Signed, this 23rd day of April, 2024. The Condition of the above obligations such that whereas the Principal has submitted to Town of Abingdon, VA a certain BID, attached hereto and made a part hereof to enter into a contract in writing for the:

ASPHALT RESURFACING WORK

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID), and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID.

Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein state.

The Surety, for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or affected by any extension of the time within which the OWNER may accept such BID, and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, the day and year first set forth above.

W-L Construction Paving, Inc. (L. S.)
Principal

Federal Insurance Company
Surety

By: Wichard J. [Signature]

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state where the project is located.



Town of Abingdon
Department of Public Works
 Tabulation of Received Bids

Harry L. Coomes Recreation Center Parking Lot Project

Tuesday, April 23, 2024

Bidder	References and Photos	Project Manager and Company Info	Proof of Insurance	Licensed in Virginia		Attach A	Attach B	Attach C	Attach D	Bid Bond	Addendum
W-L Construction	X	X	X	X		X	X	X	X	X	X

Department Head Recommendation:

Town of Abingdon
Department of Public Works
 Tabulation of Received Bids

Bidder	Base Bid	Add Alternate (If Listed in TBD)	Total Bid
W-L Construction	\$149,474.57	N/A	\$149,474.57
0		N/A	
0		N/A	

Town of Abingdon
Department of Public Works

TABULATION OF BIDS RECEIVED FOR:
Harry L. Coomes Recreation Center Parking Lot Project
April 23, 2024

ITEM	DESCRIPTION	BID QUANTITY	UNIT	1ST LOW BIDDER		2ND LOW BIDDER ????		3RD LOW BIDDER ?????	
				UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	ASPHALT, SM-9.5A	742	TON	\$ 154.00	\$ 114,268.00		\$ -		\$ -
3	TACK COAT (.06 gal/sq. yd.) (8504 sq. yds.)	510	GAL	\$ 0.10	\$ 51.00		\$ -		\$ -
4	MILLING, 0"- 1.5"	529	SY	\$ 25.23	\$ 13,346.67		\$ -		\$ -
5	HANDICAP SPACES	7	EA	\$ 550.70	\$ 3,854.90		\$ -		\$ -
6	VDOT, TYPE.B CLASS I MARKING, 4", parking lines, gore areas, center line	4,727	LF	\$ 2.00	\$ 9,454.00		\$ -		\$ -
11	Maintenance of Traffic		LS	\$ 8,500.00	\$ 8,500.00		\$ -		\$ -
					\$ -		\$ -		\$ -
					\$ -		\$ -		\$ -
BASE BID TOTAL					\$149,474.57		\$0.00		\$0.00

ADD ALTERNATE	1ST LOW BIDDER	2ND LOW BIDDER	3RD LOW BIDDER
1	\$ -	\$ -	\$ -
BASE BID TOTAL + ADD ALTERNATE	\$149,474.57	\$0.00	\$0.00

Tabulated By: _____
Steve McLaughlin
Town of Abingdon



**PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT**

APPLICATION EXPIRES DECEMBER 31, 2023

Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Joshua Ringstaff Date: 04/09/24

Address 21261 Green Spring Rd City/State Abingdon, VA Zip 24211

Do you live inside the Town limits of Abingdon? Yes _____ No x

Telephone: (540) 797-1583

Email Address: *(required)* jringstaff@abingdon-va.gov

Place of Employment: Town of Abingdon - Meadows Coordinator

Address: 78 Cook St. Abingdon, VA 24210

Description of job duties: Schedule tournaments, supervise and manage maintenance crew

Educational background: B.A. History - Roanoke College, M.A. Special Education - Mary Baldwin University

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No x

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes No x

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I am a current member of the US Army Reserve serving as a Drill Sergeant and medic. I am interested

helping fellow Veterans, and promoting a positive relationship between our Veterans and the community.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No x

To the best of my ability, all information on this application is true and correct.

SIGNATURE Joshua D. Kingst

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

Board of Building Code Appeals **	Planning Commission */**
Board of Zoning Appeals	Recreation Advisory Commission
Economic Development Authority	Sinking Spring Cemetery Committee **
Infrastructure Advisory Committee	Sustain Abingdon Committee
Historic Preservation Review Board */**	Tourism Advisory Committee **
Housing and Redevelopment Authority	Tree Commission
Abingdon Arts Commission	Virginia Highlands Small Business Incubator
<u>Veterans Advisory Board</u>	

***May be required to attend training and/or obtain certification during term**

****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**

Note: All applicants are subject to background verification.