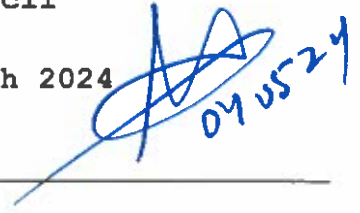


To: Mayor Pillion & members of Town Council
From: Mike Cochran, Town Manager
Subject: Town Manager's Monthly Report - March 2024



Finance & Treasurer:

Treasurer is preparing for real estate billing in April.

Public Works:

Public Works is actively working multiple projects. The project page on the Public Works part of the Town website is up to date.

Pump Track: New drain installed and hydroseeding has been completed.

IworQ Public Works software data input ongoing.

Street Department/Solid Waste/Central Garage

- Smartview sinkhole repair completed. Paving will be done once the temperatures are warm enough for asphalt.
- Pedestrian signalization repairs at Thompson Drive were completed
- Banner Poles footers, anchor bolts, poles installed - project was completed
- Relocated "speed radar sign" Valley Street at library completed

Facilities Maintenance/Parks & Ground

- VCT spring preparation for vegetation - 90% completed
- Trail resurfacing-Abingdon to Watauga has been completed
- Trail resurfacing-Watauga to sewer plant (Hwy 58) 90% completed
- Ray Petty/Foster Debose Fields - Little League:
 - o New retaining wall block and safety chain link fence completed
 - o New retaining wall behind new bleacher concrete pad completed
 - o Re-gravel walkway near first base (Debose Field) and in front of bleachers completed

Sinking Spring Cemetery

- Repaired 45' of fence on African American section were completed

Projects/ARPA

- Painted front exterior wood at Barter has been completed
- Roof repair and preventive maintenance at Barter (JS Construction scheduled to start March 28)

Contract Document Admin-

Woodard & Curran - meeting weekly with WCWRF staff to coordinate plans, needs, and operations for the plant and collection system

The Lane Group SSES -amendment to task order was approved for adding the evaluation of six sewer pump stations within the system for \$35,000 has been completed.

Smart Scale-Hillman Highway/Old Eleven Drive Rte. 609. Project has begun. (VDOT Administered)

Highway Safety Improvement Program (HSIP)- Project submitted awaiting scoring.

Transportation Alternatives Set Aside (TAP)- Prescreened application for Park Street Phase II moved to full application. (In scoring)

VDOT Parallel Route Signal Improvements- VDOT notified us that they expect signal improvement plans along US-11/ Main Street corridor, Jonesboro Road, and Cummings Street awarded. (Start date April 22, 2024)

Project Pipeline Study-Met with VDOT and stakeholders in reference to the project pipeline study for Round 6 Smart Scale potential projects. (Ongoing)

Annual Asphalt Resurfacing

Paving bid awarded to W-L Construction. Notice of award signed by TOA, awaiting W-L Construction signature)

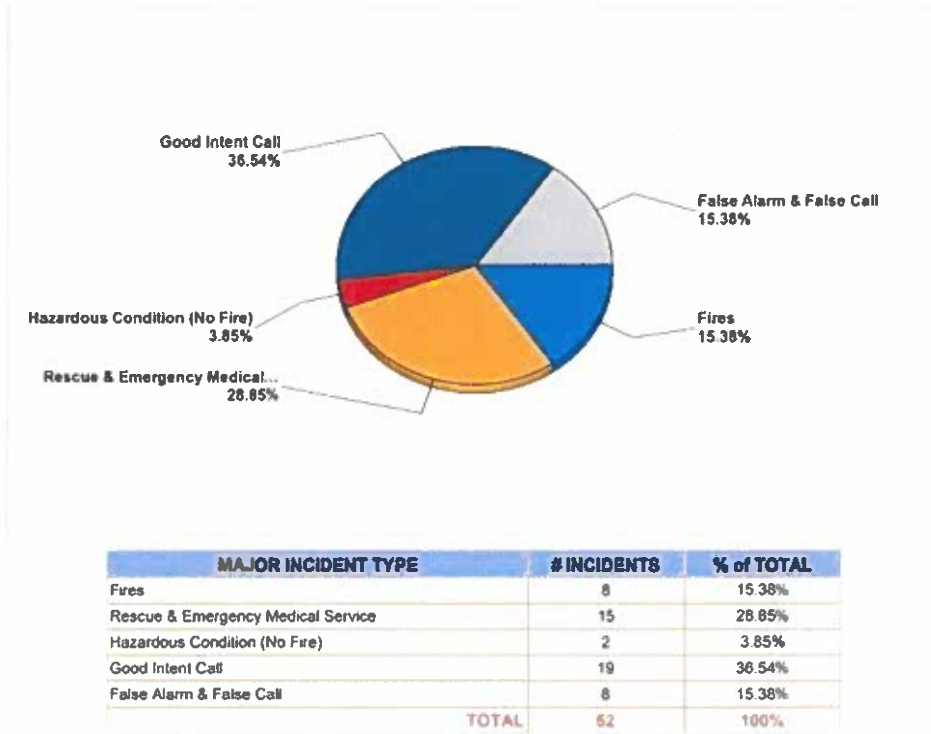
Other Items

Began the process of training an existing staff member for heavy equipment operation.

Junk day was March 5, 2024.

Fire Department:

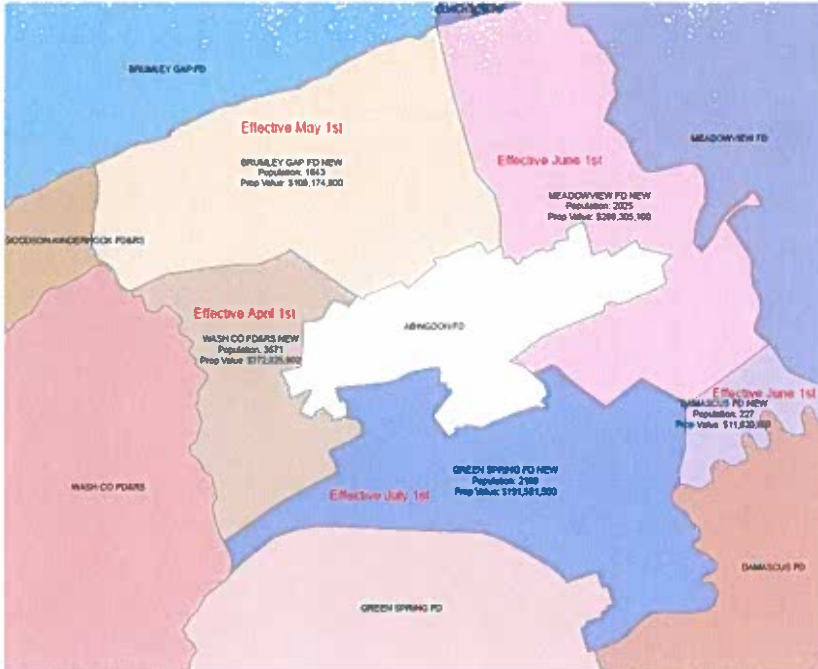
52 calls answered - 40% in Town and 60% in the County. 44% were motor vehicle crashes, 8 responses to fires. 395.5 total hours responding to call, 29% in Town and 71% in the County.



More incidents occurred on Tuesday accounting for 11 of the 52 incidents. More calls were answered at the 5PM hour with six calls being answered. The Average Response time for calls in Town was 6.18 minutes while the average response time for calls outside the corporate limits was 13.43 minutes.

NEW FIRE DISTRICTS

The County’s Emergency Management Director received approval from the Board of Supervisors in order to re-draw the response zones for Abingdon Fire Department. This will be phased in over a few months. Abingdon FD will continue to be ‘second due’ on fire calls in the area. Any active fire call will result in a response once dispatched.



Police Department:

March Statistics:

Incident Reports: 295

- o Group A Offenses: 21
- o Group B Offenses: 274

- Crash Reports: 23
- **Traffic Stops: 166**
 - o Summons Issued: 127
 - o Arrests: 20

Valley Street: Traffic stops: 10 Summons: 2 Arrest: 0

- Traffic Citation Issued:
 - 2 citations were issued on Green Spring Road
 - 2 citations were issued on Russell Road
 - 1 citation was issued on Colonial Road
 - 7 citations were issued on East Main Street
 - 12 citations were issued on West Main Street
 - 2 citations were issued on Hillman Highway
 - 15 citations were issued on Porterfield Highway
 - 6 citations were issued on Cummings Street
 - 3 citations were issued on Lowry Drive
 - 1 citation was issued on Whites Mill Road

Parks & Recreation:

The Meadows:

- We have held 3 tournaments so far this season. With the average attendance being right at 15 teams. We are working on strategies to make sure that we maximize the space each, having tournaments on both days of the weekend.
- Carolina Recreation is on target for our installation to be completed before the opening date of the splash pad.
- Grass was hydroseeded at the bike park and our staff continues to ensure it is watered and growing properly.
- We have hosted a total of 73 events at the meadows in March.

- **Coomes Center:**

- February was a very busy month at the Coomes Center. We continue to have childcare, swim team, senior programming, and CAST.
- Our membership count for the month of March includes 2,051 memberships with a total of 3,183 members.
- During the month of March the Recreation Department generated \$53,225.19 across both the Coomes Center and The Meadows.
- In March, our people counters recorded a total of 15,634 entries at the Coomes Center.
- We had 250 participants at the Easter Egg Hunt, we had 354 Active Aging participants throughout the month, and 480 participants in our adult sports programs throughout the month.
- We have filled our Afterschool Program this month and have also started signing up children to our summer camp.

Community Development:

Drafted a revised introduction section for the Design Guidelines. Staff and the HPRB met on March 18, 2024, to discuss the edits to the revised introduction. Staff incorporated the comments of the HPRB and will bring the revised introduction before the public. Staff will now revise the various architectural feature sections of the Design Guidelines. Work continues an ordinance update for new environmental laws that affect ESC and SWM.

Code Compliance staff opened 5 code cases for March, removed approximately 30 signs from right of ways, continued follow-up inspections on existing open cases, left code information with several homeowners regarding leaving trash cans out too long after pick-up date.