

**TOWN OF ABINGDON
HISTORIC PRESERVATION REVIEW BOARD
WORK SESSION
MONDAY, MARCH 18, 2024 – 10:00 A.M.
ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A work session for the Historic Preservation Review Board was held on Monday, March 18, 2024, at 10:00 am in the Arthur Campbell Room in the Municipal Building.

A. ROLL CALL

Members of the Board Present: **Mr. Dwayne Anderson**
 Mrs. Brooke Bunn
 Mrs. Betsy White
 Mr. Peyton Boyd

Members Absent: **Mrs. Kristi Hartshorn**

Administrative Town Staff: Mrs. Mayana Rice, Assistant Town Manager
 Mr. Caleb Conklin, Planner I

Guests: Byrum Geisler

B. DISCUSSION

1. Updating Introduction Chapter of Design Review Guidelines

Mr. Geisler mentioned in the first paragraph of “The Guidelines for Design Review” to remove the sentence quoting section 5-2-6 of the zoning ordinance and to replace it with section 3-6-2 of the zoning ordinance.

The board analyzed “Chapter 1 Introduction” and made some minor grammatical changes to a few paragraphs.

The board agreed to add a paragraph on board training and continuance of education in the “Health and Safety Issues” section.

The board discussed COA Waivers in the Design Review Guidelines and in the zoning ordinance. It was mentioned that if something is not visible from the public right-of-way would it be considered a waiver. It was determined that all bullets listed in section “What is a COA Waiver?” be eliminated besides a waiver for paint color, roof, and fences. It was concluded that staff investigate changing the zoning code definition for what is a waiver.

In section “Step 2. Determining Which Application is Needed”, the questions were minorly formatted.

The board discussed that a paint sample, either chip or paint, would need to be required for either COA or Waiver.

C. ADJOURNMENT

The meeting was adjourned at 11:40 a.m.

Betsy K. White

Betsy White, Chair

Gabriel Cristofari

Gabriel Cristofari, Senior Planner/GIS

Specialist