



Town of Abingdon, Virginia

## **Abingdon Arts Commission**

Monday, November 13, 2023 – 4:00 p.m.

Town Hall of Abingdon, Arthur Campbell room, first floor

A. WELCOME / CALL TO ORDER – 4:00 p.m. by Greg Lilly

B. ROLL CALL

Present: Greg Lilly, Dirk Moore, Ben Jennings, Matt Fredrick, Mayana Rice (assistant town manager), Mike Cochran (town manager)

Absent: Summer Apostol, Chad Thompson (town staff representative), Amanda Pillion (town council representative)

C. APPROVAL OF MINUTES

One correction of spelling Dirk's name in roll call.

Motion to approve with correction by Mike Cochran, seconded by Dirk Moore

**Approved unanimously.**

D. OLD BUSINESS

- Discuss initial draft of Town Master Plan for the arts

Agreement from town manager and assistant town manager that the draft of the Arts Master Plan that incorporates action items to complete the Comprehensive Plan's arts-related objectives is the proper strategy.

Discussion of Arts Depot building's upkeep and the development of the Depot Square/Remsburg arts & entertainment district.

- Discuss FY2025 project grant application communications from current and potential arts non-profits

Grant communications with the Virginia Highlands Festival committees, Friends of SWVA/Crooked Road, Depot Artists Association, and William King Museum of Art.

Greg reached out to Holston Mountain Artisans but has not heard back from the organization.

#### E. NEW BUSINESS

- Vote – motion to “Purchase name tags for commissioners to wear at town supported arts events.”

Motion made by Greg Lilly, seconded by Dirk Moore.

**Approved unanimously.**

- Vote – motion to “Allow town staff to purchase items for the commission under \$100 and within our budget with approval from the chair or vice-chair.”

Motion made by Dirk Moore, seconded by Ben Jennings.

**Approved unanimously.**

- Review grant early-review and distribution to commissioners after December 1

Commissioners are available to assist grant applicants before Dec. 1

After Dec. 1, Chad will email links to the grant documents for the commissioners’ review.

- Evaluate grant application review process

Commissioners will use a similar spreadsheet for reviewing the grant applications as last year. Greg will email it after Dec. 1.

Monday, January 8, meeting will be a review of the grant applications and draft recommendation to the town for support.

- Commissioner Reports on current grantee project status

VHF – Writers & Readers Day committee completed in July. Expecting the Year-end Report.

VHF – Culinary committee is in process for deliverables by March 2024.

Depot Artists Association is in process for public art and art markers along a section of the Urban Trail.

WKMA's Release the Wolves project progress will be checked by Matt.

F. NEXT COMMISSION MEETING – Monday, January 8, 2024, at 4:00.

G. ADJOURNMENT – 4:45 P.M.