



**TOWN OF ABINGDON, VIRGINIA  
TOWN COUNCIL MEETING  
MONDAY, NOVEMBER 13, 2023 – 6:30 pm  
TOWN HALL – COUNCIL CHAMBERS**

**DRAFT AGENDA**

*Please note there will be an opportunity during the meeting for citizens to address the Town Council when the Mayor declares public comments open. We request that anyone addressing the Council sign up, approach the podium when called, state your first and last name, and provide your complete mailing address.*

- A. WELCOME** – *Mayor Pillion*
- B. ROLL CALL** – *Kim Kingsley, Clerk*
- C. PLEDGE OF ALLEGIANCE** – *Councilmember Wayne Austin*
- D. PRAYER** – *Brad Farmer, Executive Director, Faith In Action*
- E. APPROVAL OF AGENDA** – *Mayor Pillion*
- F. APPROVAL OF MINUTES**
  - October 3, 2023
  - October 19, 2023
- G. PUBLIC COMMENTS** – Please place your name on the sign-up sheet provided; comments are limited to three (3) minutes per person.
  - Town of Abingdon residents
  - Other public comments (e.g. property owners, organizations)
- H. PROCLAMATIONS**
- I. PUBLIC HEARING** - Please place your name on the sign-up sheet provided; comments are limited to five (5) minutes per person.
  1. Proposed special use permit to renovate the existing digital marquee sign located at Jonesboro Road and VHCC Drive intersection, specifically at the entrance to Virginia Highlands Community College.
  2. Proposed special use permit for an accessory dwelling unit exceeding the maximum requirement of 800 square feet to provide additional space for handicap accessibility. The request total square footage is 985 sq. ft., 227 Stone Mill Road, Parcel No. 018-7-3.
  3. Proposed Zoning Text Amendment, Chapter 44. Land Use, Article VIII. Division 4. Signs, Sections 8-4-3, 8-4-4, 8-4-6, and Article XI. Definitions, Division I. In General, Section 11-1-2. General and use definitions.

## **J. RESOLUTIONS**

1. Resolution declaring the Council's support for naming the Interstate 81 bridge over Cummings Street (Exit 17) the "Master Firefighter Cameron B. Craig Memorial Bridge" and petitioning the Virginia Commonwealth Transportation Board to concur with the decision.  
- *Mike Cochran, Town Manager*
2. Resolution approving proposed special use permit to renovate the existing digital marquee sign located at Jonesboro Road and VHCC Drive intersection, specifically at the entrance to Virginia Highlands Community College. – *Mayana Rice, Assistant Town Manager and Director of Community Development*
3. Resolution approving proposed special use permit for an accessory dwelling unit exceeding the Maximum requirement of 800 square feet to provide additional space for handicap accessibility. The request is total square footage is 985 sq. ft., 227 Stone Mill Road, Parcel No. 018-7-3. – *Mayana Rice, Assistant Town Manager and Director of Community Development*

## **K. FIRST READING OF ORDINANCES**

1. An Ordinance for a Zoning Text Amendment, Chapter 44. Land Use, Article VIII. Division 4. Signs, Sections 8-4-3, 8-4-4, 8-4-6, and Article XI. Definitions, Division I. In General, Section 11-1-2. General and use definitions. - *Mayana Rice, Assistant Town Manager and Director of Community Development*

## **L. SECOND READING OF ORDINANCES**

## **M. CONSIDERATION OF BIDS**

## **N. NEW BUSINESS**

1. Woodard & Curran quarterly update for Wolf Creek Reclamation Facility – *Ryan Sullivan, Woodard & Curran*
2. Approval of contract for The Meadows splashpad recirculation tank – *Mayana Rice, Assistant Town Manager and Director of Economic Development*
3. Presentation of the Sinking Spring Cemetery Master Plan – *Mayana Rice, Assistant Town Manager and Director of Economic Development*
4. Consideration of Agreement with Davis Brothers Roofing and Sheet Metal Fabricators, Inc. for Sinking Spring Cabin cedar shake roof system – *Mayana Rice, Assistant Town Manager and Director of Economic Development*

## **O. OLD BUSINESS**

## **P. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER**

1. Recognition of Treasurer, Tammy Baldwin, for thirty years of service to the Town
2. Recognition of employees of Green Acres Assisted Living and AFD members for response to fire at facility on October 17, 2023

## **Q. COUNCIL MEMBER REPORTS**

## **R. APPOINTMENTS TO BOARDS AND COMMITTEES**

1. Sinking Spring Cemetery Committee
  - Appointment to fill the unexpired term of Richard Morgan, representative for Washington County Historic Society
  - Reappointment of John Legard, who is eligible to serve an additional term
2. Infrastructure Advisory Committee
  - Appointment to fill the expired term of Charlene Truhlik
  - Appointment to fill the expired term of Charlie Fugate
3. Tourism Advisory Committee

- Appointment to fill expired term of Morgan Egan, Barter Theatre representative advertised
- 4. Board of Zoning Appeals
  - Reappointment of Kenny Shuman, Representative for Planning Commission, who is eligible to serve an additional term
- 5. Historic Preservation Review Board
  - Reappointment of Betsy White, who is eligible to serve an additional term

*If Council so desires, Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment for position(s) on Sinking Spring Cemetery Committee, Infrastructure Advisory Committee, Tourism Advisory Committee, Board of Zoning Appeals and/or Historic Preservation Review Board*

**S. CLOSED SESSION**

**T. ADJOURNMENT**