



**TOWN OF ABINGDON, VIRGINIA  
HISTORIC PRESERVATION  
REVIEW BOARD MEETING  
TUESDAY, MAY 16, 2023 – 5:30 P.M.  
SPECIAL CALLED MEETING – COUNCIL  
CHAMBERS MUNICIPAL BUILDING, 133 W.  
MAIN STREET CONTACT: GABRIEL  
CRISTOFARI  
email: [gcristofari@abingdon-va.gov](mailto:gcristofari@abingdon-va.gov)  
Phone: 276-628-3167**

Welcome to the Historic Preservation Review Board Regular Meeting. This is a citizen Board, appointed by the Town Council, to interpret and uphold the Historic Preservation Ordinance, which is Article 8 of the Abingdon Zoning Ordinance that protects the Historic District of Abingdon, which has been designated the Old and Historic District. Our aim on this Board is to provide a positive bridge between the property owners of the district and the design review process, so we welcome you to today's meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Anyone addressing the Board will approach the podium, identify your first and last name and give your complete mailing address.

- A. WELCOME – Betsy White**
- B. ROLL CALL – Gabriel Cristofari, Senior Planner/GIS Specialist**
- C. CERTIFICATE OF APPROPRIATENESS/SPECIAL USE PERMIT**
  - 1. Certificate of Appropriateness – Mary Sorenson, 117 W. Main Street, Abingdon, VA 24210. Owner. Certificate of Appropriateness for Landscaping & Railing Installation. Located at 117 W. Main Street, Abingdon, VA 24210. Tax Map (012-1-84)**
    - A. Staff report**
    - B. Applicant presentation**
    - C. PC discussion and decision**

**D. PUBLIC COMMENTS**

**E. OLD BUSINESS/MATTERS NOT ON THE AGENDA**

- **122 Valley Street COA Waiver, Landscaping**
- **164 Valley Street COA Waiver, Like for Like Window Replacement**
- **227 E Main Street COA Waiver, Painting House Same Paint Scheme**

**F. ADJOURNMENT**



## **STAFF REPORT**

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**TO:** ABINGDON HISTORIC PRESERVATION BOARD (HPRB)

**FROM:** GABRIEL CRISTOFARI, SENIOR PLANNER/GIS SPECIALIST

**SUBJECT:** REQUEST FOR A CERTIFICATE OF APPROPRIATENESS FOR  
LANDSCAPING, METAL RAILING & CONCRETE STEPS

**PUBLICATION  
DATE:** MAY 10, 2023

**MEETING  
DATE:** MAY 16, 2023

**LOCATION:** COUNCIL CHAMBERS, TOWN HALL  
133 WEST MAIN STREET, ABINGDON, VA

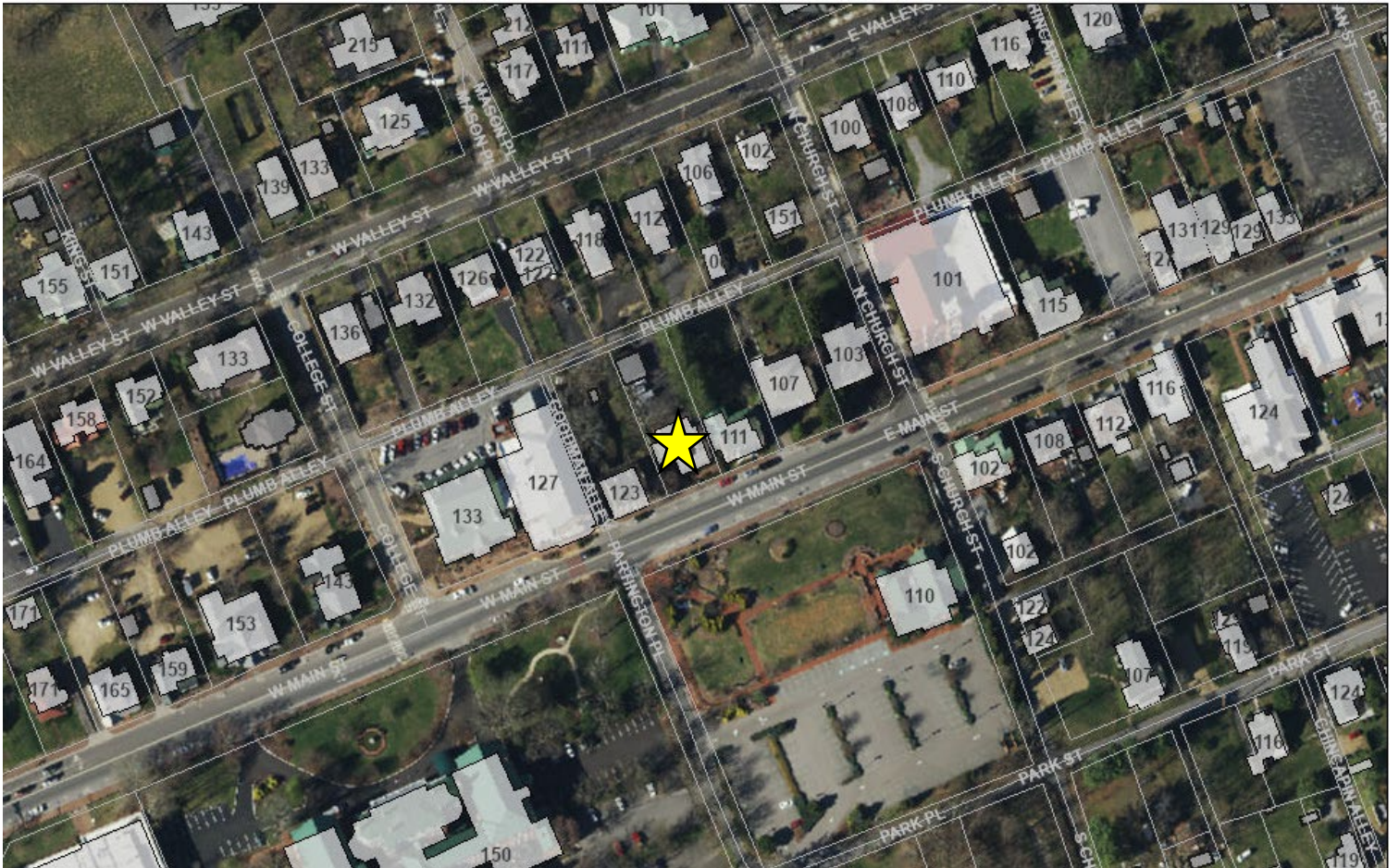
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### **REQUEST:**

Mary Sorenson (Applicant/Owner) has requested approval of a Certificate of Appropriateness for landscaping, a metal railing, and concrete steps. The property is located on 117 W. Main Street (Parcel 012-1-84).

The property is within the Old and Historic Zoning District (Sub-District 1), the Entrance Corridor, and can be seen from a public right of way therefore requiring the approval of the HPRB prior to completion.

**VICINITY MAP:**





**ENTRANCE CORRIDOR FRONTAGE:**

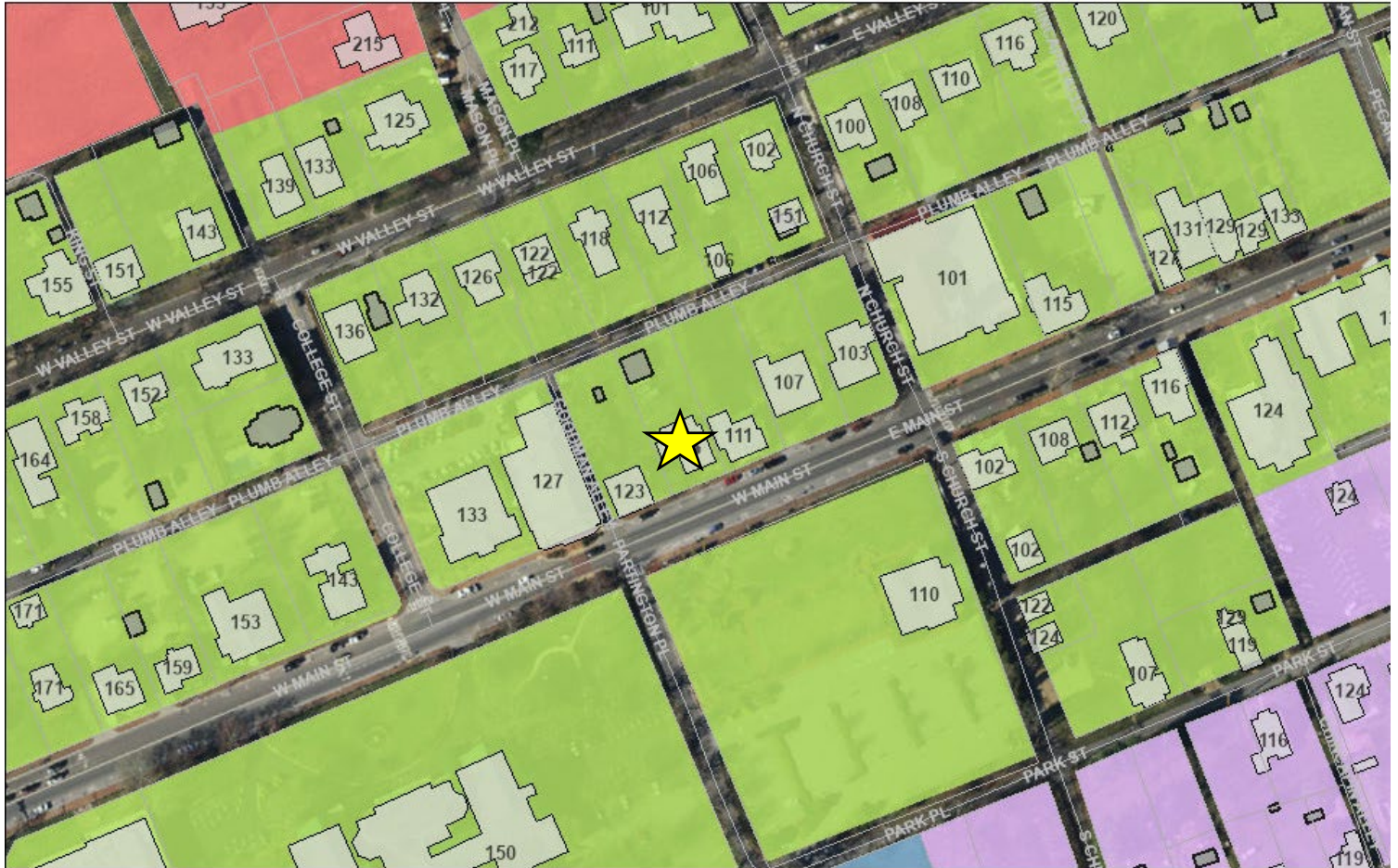


View of W. Main Street looking East



View of W. Main Street looking West

## ZONING MAP:





## STAFF FINDINGS:

1. **Location.** The Subject Property contains approximately .25 acres and is legally described as LOT 12 MAIN ST KATIE BOOKER ACR .25 (Tax Map No. 012-1-84). Generally, the Subject Property is located at 117 W. Main Street.
2. **Background.** The one and a half story Craftsman style structure dates back to the early 1930's and is a contributing structure. The garage located at the rear of the property is noncontributing.

Refer to March 2023 and April 2023 staff reports and decision letters for details concerning previous portions of this project and approvals.

3. **Access.** Access to the site will continue to be West Main Street and Plumb Alley.
4. **Adjacent Land Uses/Zoning.** Adjoining properties are OH on all sides.
5. **Applicable Requirements of the Zoning Ordinance.**

### **General OH Old & Historic District Standards.**

*8-4 Certificate of appropriateness required to erect, construct, reconstruct, alter, restore, move or demolish a building.*

### **Design Review Guidelines**

*The Historic Preservation Review Board may differentiate its requirements on the basis of contributing versus noncontributing structures, visibility from public streets, ways or places and the nature of surrounding properties.*

#### *51. Additional Considerations for Properties Abutting Plumb Alley.*

- a. Hedges or fences placed eight to ten feet back from the right of way are encouraged, but landscape and fence design must be approved by the HPRB prior to placement.*
- b. Owners of property abutting on Plumb Alley are requested to reserve an eight foot wide landscaping area beginning at the right-of-way of Plumb Alley. Other minor landscaping elements located within the landscaping area along right-of-way lines are encouraged.*
- c. Existing outbuildings located adjacent and near to Plumb Alley are expected to be retained and preserved as historic structures in accordance with the Preservation Ordinance.*
- d. Trees contribute to the character of Plumb Alley and may be added by the abutting owners on their respective properties, along the alley's right-of-way, preferably a minimum of ten*

*feet away from the Plumb Alley right-of-way. Property owners are invited to consult with the town arborist with regard to tree selection, avoidance of invasive species and to height and width of trees planted under overhead utility lines. Notification of the Miss Utility clearinghouse is required prior to any excavation.*

- e. Driveways connecting to Plumb Alley should not exceed twelve feet in width.*
- f. With regard to any trees or shrubs subject to the Town's Vegetation Ordinance, the Tree Commission must be consulted prior to any planting, alteration or removal within the public right-of-way.*

*52. Additional Considerations for Landscaping in the Old and Historic District.*

- a. Existing shade trees and shrubbery should be regularly pruned and maintained in accordance with the American National Standards Institute's A 300 Pruning Standards published by the National Arborist Association, Inc., as such publication may from time to time be amended.*
- b. Trees and shrubbery should likewise be pruned so that buildings on historic properties are not concealed, obscured or damaged. The Town's Vegetation Ordinance (Section 78 of the Code of the Town of Abingdon) may be applicable if trees or shrubs are on Town rights-of-way or other property is involved.*
- c. Landscaping should follow any site plan recommendations made pursuant to Article 18 of the Town's Zoning Ordinance.*
- d. The practice of tree topping, long considered an acceptable practice, has been determined by both private industry and university research to be one of the most detrimental practices that can occur to a tree's overall health and well-being. This practice not only destroys a tree's natural shape and root system but also creates numerous sucker sprouts which are more prone to storm breakage than the original branches. The wounds created by topping invite insect, disease, and fungal invasion which weaken the tree's vitality and structural integrity. Trees that have been topped are considered an impending expense, therefore reducing the value of the property. For these reasons, the practice of topping of privately owned trees within the Historical District is strongly discouraged.*

**Staff Findings:**

**The applicant proposes various types of foliage and a decorative rock formation in the southeast corner green space of the property. The ground cover for the southeast corner green space will consist of pea gravel of various earthen tones.**





View of front courtyard area from the southeast corner of the property



View of southeast corner green space



**Within the front courtyard running along the concrete retaining wall will be garden beds. The existing brick walkways will be torn out, and replaced with earthen tone concrete pavers set in a herringbone pattern. The bricks from the existing walkways will be re-laid in a herringbone pattern as a perimeter around the centrally located earthen tone concrete pavers.**



View of existing front courtyard from southeast corner



View of existing front courtyard from southwest corner



**Leading from the central courtyard to the green space in the southwest corner are proposed concrete steps. The proposed concrete steps will match as close as possible to the existing concrete steps and retaining wall.**



Proposed location for concrete steps highlighted by red square



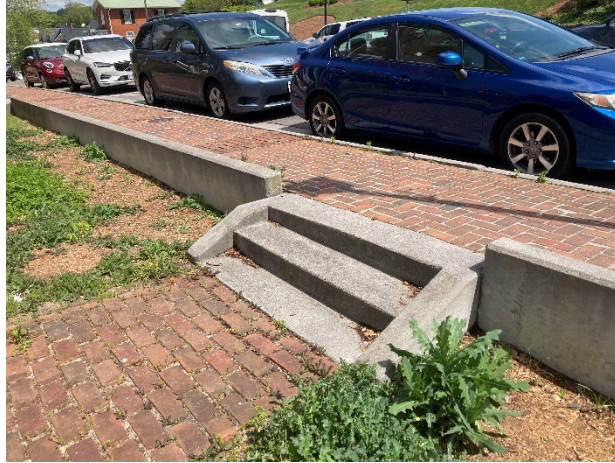
**In the southwest corner of the property will be a 10 ft. metal flagpole with associated gardens nearby throughout. The garden beds as depicted on the site plan will be covered with pea gravel of various earthen tones. The remaining space will be brown pea gravel.**



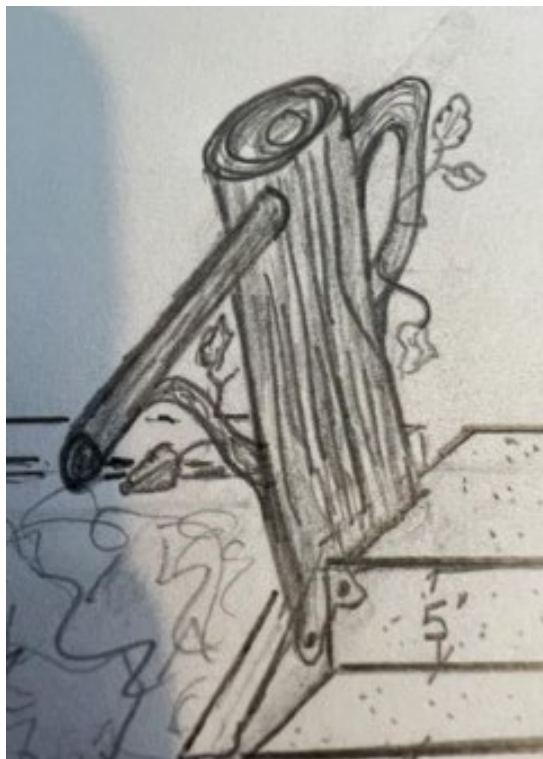
View of Southwest corner green space



The applicant also proposes a metal railing/handrail for the steps leading from the applicant's front courtyard to the Town owned sidewalk. The newel post will resemble a log, whereas the remaining features of the railing will resemble tree branches. No historical evidence could be found showing this railing design was located at 117 W. Main Street.



Existing concrete steps connecting front courtyard to Town owned sidewalk



Proposed railing design

## REQUIRED ACTIONS OF THE HISTORIC PRESERVATION REVIEW BOARD:

A. **Sample Motions.** The role of the Historic Preservation Review Board in this instance is to decide on the Certificate of Appropriateness request. The following sample motions have been provided by Staff for consideration by the HPRB:

- **Sample Motion for Approval:** Having reviewed and considered the application materials, staff report, and public comment, in accordance with the requirements of Section 8-4 of the Town of Abingdon Zoning Ordinance, I move to approve the Certificate of Appropriateness for 117 W. Main Street, with approval subject to all applicable laws and regulations.
- **Sample Motion for Denial:** Having reviewed and considered the application materials, staff report, and public comment, in accordance with the requirements of Section 8-4 of the Town of Abingdon Zoning Ordinance, I move to deny the Certificate of Appropriateness for 117 W. Main Street.
- **Sample Motion for Continuance:** Having reviewed and considered the application materials, staff report, and public comment, I move to continue 117 W. Main Street Certificate of Appropriateness for the purpose of (explain reason for continuance, and if applicable, specify any additional information that is being requested) until (state the date when the item will be heard again).



2120  
10TH STREET  
CIRCA 1918



Reuse Existing Antique Brick.

Existing City Sidewalk

Remember that in Plot One

A wooden bench with a black metal frame, likely made of cast iron. The bench has a curved backrest and a curved seat, both made of horizontal wooden slats. The frame is painted black and has a decorative, scrolled design. The bench is positioned outdoors on a paved surface, with a building and some foliage visible in the background.

#### Existing Asphalt Drive & Parking

Existing Yard Post Light

### Existing Landscape Groundcover

#### Existing Landscape Groundcover

Existing Retaining Wall

Elveto Foti

Garden Path Free Gravel

Golden Path Free Grand Open Fall

Neighbor's Existing Private Fenced

[Privacy Screening](#)

Repaint Garage



# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

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**Office Use Only**

Fees: \$ \_\_\_\_\_

### APPLICATION FOR CERTIFICATE OF APPROPRIATENESS for OLD AND HISTORIC DISTRICT

<b>Location of Property</b>	Street Address <b>117 West Main Street</b>	
	City, State, Zip Code <b>Abingdon, VA 24210</b>	Parcel Number <b>Lot 12 Katie Booker Lands 012-1-84</b>
<b>Applicant Information</b>	Name <b>Mary Sorenson</b>	
	Phone <b>972-533-6892</b>	
	Mailing Address, City, State, Zip Code <b>117 West Main Street, Abingdon, VA 24210</b>	
	Select Applicant Relation to Property below: <b>Property Owner</b> <input type="checkbox"/> Property Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Other:	Email <b>mary@puertoricoblessings.com</b>
<b>Owner Information</b>	Name of Owner <b>Revelation Studios</b>	
	Phone <b>972-533-6892</b>	
	Mailing Address, City, State, Zip Code <b>117 W Main St, Abingdon, VA, 24210, USA</b>	
	Name of Business (if applicable) <b>Revelation Studios</b>	Email <b>mary@puertoricoblessings.com</b>
<b>Project Description</b>	1)	Is this property located in the Old and Historic District? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Yes</b>
	2)	Have you completed and attached the following required items: <input type="checkbox"/> Yes   Site Plan for New Construction (more details below in number 3) <b>Yes</b> <input type="checkbox"/> Yes   Drawings for Alterations and New Construction (more details below in number 4) <b>Yes</b>
	3)	Does your Site Plan contain the following required items: <input type="checkbox"/> Yes   Location(s) of all proposed and current structures on property <b>Yes</b> <input type="checkbox"/> Yes   Proposed landscape alterations denoted with callouts denoting what the alteration(s) are and the material(s) used <b>Yes</b>
	4)	Does your Drawings contain the following required items: <input type="checkbox"/> Yes   Drawings for structures with all four elevations showing what the completed proposed project would appear as <b>N/A</b> <input type="checkbox"/> Yes   Drawings for landscape features (walls & fences) and signs <b>Yes</b> <input type="checkbox"/> Yes   Dimensions (length, width & height) are required on all drawings for all structures <b>Yes</b> <input type="checkbox"/> Yes   Drawing callouts to distinguish what is being proposed compared to what is existing <b>Yes</b> <input type="checkbox"/> Yes   Callouts need to note the material(s) and color(s), if applicable, of any architectural feature related to the proposed project <b>Yes</b>
<b>Applicant Signature</b>	I understand that the deadline for applications are due on the first Monday of the month in order for the application to be placed on that month's agenda. The staff needs to have sufficient time to review site plans and post public notices per VA code section 15.2-2204. Applications received after the deadline will be heard at the following month's meeting. If applications is not complete, it will not be included on the next meeting's agenda. To avoid delays, it is recommended that applicants meet with staff before the deadline to review the COA application. Applicants need to submit a complete application with sufficient information to enable clear understanding of the proposal by the HPRB members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations, or changes will result in delays.	

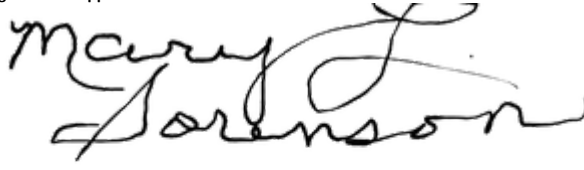
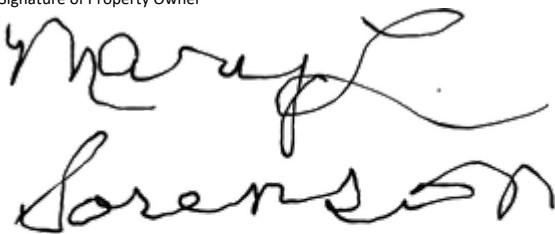




# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

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<p>I understand that I must be present at the HPRB Meeting on the date assigned by staff to present my proposal and that failure to attend may result in denial of my proposal by the members due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before received Certificate of Appropriateness. I further understand that approval by the Planning Commission for any modification to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from that date of approval.</p> <p>I understand if any changes to previously approved drawings or materials occurs for any reason, the applicant and/or representative must submit another Certificate of Appropriateness with the revised plans and materials for review by the HPRB. I further understand not complying will result in a stop work order.</p> <p>I hereby certify that I am the owner of the record herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules, and policies. In addition, I certify that an authorized Town representative shall have the authority to enter the area(s) described herein for the purpose of enforcing the provisions of the applicable code(s). I further authorize Town Staff to notify any adjoining property owners of this application for Certificate of Appropriateness. I certify all answers to questions and additional statements, within this application, are true, as confirmed by my signature below.</p>		
<b>Applicant (Print Name)</b> Mary L Sorenson	<b>Signature of Applicant</b> 	<b>Date</b> February 2, 2023
<b>Owner Affidavit</b>	<p>My signature below confirms that I am familiar with the Code of Virginia, Title 54.1-1111 which regulates contractors; I am aware that anyone who performs work for me is required to have a state contractor license and trade certification (if applicable); that I may be subject to withholding taxes for those working on my project; and that I am not subject to licensure as a contractor or subcontractor for this project.</p>	
	<b>Property Owner (Print Name)</b> Mary L. Sorenson	<b>Signature of Property Owner</b> 
		<b>Date</b> February 2, 2023

### CERTIFICATE OF APPROPRIATENESS SUBMITTAL MATERIALS CHECKLIST

Check the Appropriate Boxes Below Related to Changes/Additions to be Made	Required Submittal Materials	Detailed Description
<b>IMPORTANT:</b> Include a detailed description in the far left column of all requirements listed in the middle column pertaining to the appropriate boxes you check. (use additional sheets if necessary)		



# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

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<input type="checkbox"/> <b>Awning</b> Yes	1. Location 2. Style/Design 3. Material 4. Color of material 5. Dimensions (length, width & height) 6. Mechanism of attachment to structure	1, Locations per plan. Attached to Plumb Alley side of garage; attached over doorways to STVR. 2. Bracketed Curved 3. White brackets charcoal lexan 5. Per scaled plan. 6. Brackets screwed to siding
<input type="checkbox"/> <b>Chimney</b> No	1. Location 2. Type of brick, sample needed 3. Type of mortar, sample needed 4. Dimensions (length, width & height)	
<input type="checkbox"/> <b>Cornice</b> No	1. Location 2. Style/Design 3. Material 4. Color of material 5. Dimensions (length, width & height) 6. Mechanism of attachment to structure	
<input type="checkbox"/> <b>Decks</b> No	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height) 6. Mechanism of attachment to structure	
<input type="checkbox"/> <b>Driveway, Parking and Paving</b> No	1. Location 2. Material 3. Dimensions (length, width & height)	
<input type="checkbox"/> <b>Doors Residential &amp; Commercial</b> Yes	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height)	1. Rear of Building into Thirties STVR per plan. 2. Double French Door 3. Fiberglass or steel/glass. 4. Snow White 5. 5'4" x 6'8"
<input type="checkbox"/> <b>Fences</b> No	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height)	



# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

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<input type="checkbox"/> <b>Foundation</b> No	1. Material 2. Paint color with applicable 3. Dimensions (length, width & height)	
<input type="checkbox"/> <b>Gutter &amp; Downspouts</b> No	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height)	
<input type="checkbox"/> <b>Lighting</b> Yes	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height)	Pathway LED/Solar Downlights.
<input type="checkbox"/> <b>Roof</b> No	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height)	
<input type="checkbox"/> <b>Windows</b> Yes	1. Location 2. Style/Design 3. Materials 4. Type of glass 5. Paint color with applicable 6. Dimensions (length, width & height)	1. Kitchenette of Seventies STVR and replace 2 on right side (street facing) of Thirties STVR. 2. Match existing 3. White vinyl full view single or double hung. 4. Low E 5. White 6. 3'0"x5'0"; (2) 2'8" x 4'0"
<input type="checkbox"/> <b>Signs</b> Yes	1. Location 2. Style/Design 3. Materials 4. Paint color with applicable 5. Dimensions (length, width & height)	TBD per code and to coordinate.

**Attachment for Site Plan:** Revelation Studios Plot Plan 2.1.23PDF.pdf, 8.97MB

**Attachment for Drawings:** Revelation Studios STVR Remodel Plan 1.31.23 PDF.pdf, 0.19MB



Certificate of Appropriateness  
Town of Abingdon Historic Preservation  
Review Board

Project Address: 117 W. Main  
Street

Tax Map#: 012-1-84

Applicant: Mary Sorenson  
Historic Preservation Review Board  
Meeting: March 1, 2023

Action Taken By Historic Preservation Review Board

- ☐ Disapproved (See below for explanation)  
☒ Approved with Modifications (See below for explanation)  
☐ Approved (As presented, with no modifications)

**Approval Modifications / Conditions:**

1. Repair the wooden deck located at the back of the structure as either needed or demolish and reconstruct to match the existing wooden deck in design, materials, and dimensions. The deck flooring can be Trex or another similar material. The wooden deck must be painted white.
2. Replicate the awning in both design, materials, and dimensions found over the door opening on the West elevation of the rear frame addition to the newly created door opening on the East elevation of the rear frame addition.
3. Replace existing door on West elevation of rear frame addition with the Craftsman style door as presented. Cut an opening in the East elevation of the rear frame addition allowing the Craftsman style door as presented to be installed. Both the West and East doors of the rear frame addition must match in design, materials, and dimensions. The East door opening dimensions must match those of the door opening on the West elevation.
4. Replace and enlarge the existing window near the West elevation rear frame addition door as presented.

**Next Step(s):**

1. Come back to HPRB to have remaining landscape, garage, and other items further reviewed.
2. Apply for all necessary building permits associated with the work approved above.



**Signature:**

*Gabe Cristofari*

Date: 3/6/2023

Senior Planner/GJS

Town of Abingdon

Historic Preservation Review Board

THIS CERTIFICATE OF APPROPRIATENESS IS VALID FOR A PERIOD OF ONE (1) YEAR FROM THE DATE ABOVE. IF YOUR PROJECT HAS NOT COMMENCED WITHIN THIS ONE-YEAR PERIOD, PLEASE CONTACT THE TOWN OF ABINGDON COMMUNITY DEVELOPMENT DEPARTMENT TO DISCUSS AN EXTENSION.



**TOWN OF ABINGDON**

133 WEST MAIN STREET • P. O. BOX 789 • ABINGDON, VIRGINIA • 24212  
gcrstofari@abingdon-va.gov  
276.492.2234

March 6, 2023

Mary Sorenson  
117 W. Main Street  
Abingdon, VA 24210

Re: Certificate of Appropriateness 117 W. Main Street, Abingdon, Virginia

Dear Mary Sorenson:

This letter is being provided to you, per requirements under the Town of Abingdon Code of Ordinances §8-10, to serve as notice regarding the decision(s) rendered by the Historic Preservation Review Board at its March 1, 2023, meeting with regard to the above referenced site and the application for a Certificate of Appropriateness for exterior changes.

The Historic Preservation Review Board voted unanimously to recommend approval with the following conditions:

1. Repair the wooden deck located at the back of the structure as either needed or demolish and reconstruct to match the existing wooden deck in design, materials, and dimensions. The deck flooring can be Trex or another similar material. The wooden deck must be painted white.
2. Replicate the awning in both design, materials, and dimensions found over the door opening on the West elevation of the rear frame addition to the newly created door opening on the East elevation of the rear frame addition.
3. Replace existing door on West elevation of rear frame addition with the Craftsman style door as presented. Cut an opening in the East elevation of the rear frame addition allowing the Craftsman style door as presented to be installed. Both the West and East doors of the rear frame addition must match in design, material, and dimensions. The East door opening dimensions must match those of the door opening on the West elevation.
4. Replace and enlarge the existing window near the West elevation rear frame addition door as presented.

**Next Step(s):**

1. Come back to HPRB to have remaining landscape, garage, and other items further reviewed.

2. Apply for all necessary building permits associated with the work approved above.

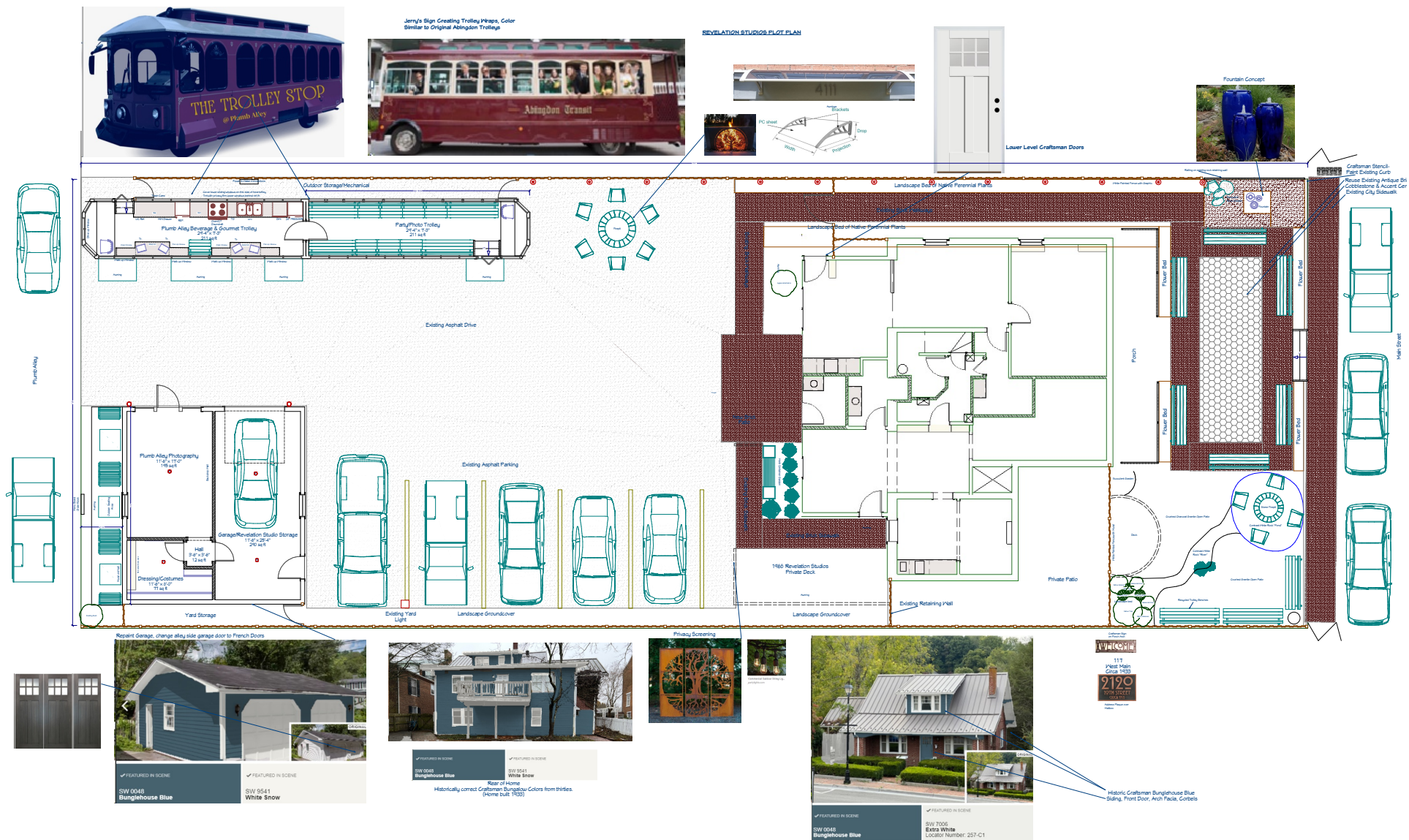
Please see the attached Certificate of Appropriateness Approval Sheet provided for reference. If any of the above features are proposed to be altered there may need to be additional review by the HPRB.

Please do not hesitate to contact our offices should you have questions or concerns regarding this matter.

Sincerely,

A handwritten signature in cursive script that reads "Gabe Cristofari".

Gabriel Cristofari  
Senior Planner/GIS  
Town of Abingdon, VA







# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

Office Use Only

Fees: \$ \_\_\_\_\_

### APPLICATION FOR CERTIFICATE OF APPROPRIATENESS for OLD AND HISTORIC DISTRICT

Location of Property	Street Address <b>117 West Main Street</b>	
	City, State, Zip Code <b>Abingdon, VA 24210</b>	Parcel Number <b>Lot 12 Katie Booker Lands 012-1-84</b>
Applicant Information	Name <b>Mary Sorenson</b>	
	Mailing Address, City, State, Zip Code <b>117 West Main Street, Abingdon, VA 24210</b>	
	Select Applicant Relation to Property below: <b>Property Owner</b> <input type="checkbox"/> Property Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Other:	Email <b>mary@puertoricoblessings.com</b>
Owner Information	Name of Owner <b>Revelation Studios</b>	
	Mailing Address, City, State, Zip Code <b>117 W Main St, Abingdon, VA, 24210, USA</b>	
	Name of Business (if applicable) <b>Revelation Studios</b>	Phone <b>972-533-6892</b>
Project Description	1) Is this property located in the Old and Historic District? <input type="checkbox"/> Yes <input type="checkbox"/> No <b>Yes</b>	
	2) Have you completed and attached the following required items: <input type="checkbox"/> Yes Site Plan for New Construction (more details below in number 3) <b>Yes</b> <input type="checkbox"/> Yes Drawings for Alterations and New Construction (more details below in number 4) <b>Yes</b>	
	3) Does your Site Plan contain the following required items: <input type="checkbox"/> Yes Location(s) of all proposed and current structures on property <b>Yes</b> <input type="checkbox"/> Yes Proposed landscape alterations denoted with callouts denoting what the alteration(s) are and the material(s) used <b>Yes</b>	
	4) Does your Drawings contain the following required items: <input type="checkbox"/> Yes Drawings for structures with all four elevations showing what the completed proposed project would appear as <b>N/A</b> <input type="checkbox"/> Yes Drawings for landscape features (walls & fences) and signs <b>Yes</b> <input type="checkbox"/> Yes Dimensions (length, width & height) are required on all drawings for all structures <b>Yes</b> <input type="checkbox"/> Yes Drawing callouts to distinguish what is being proposed compared to what is existing <b>Yes</b> <input type="checkbox"/> Yes Callouts need to note the material(s) and color(s), if applicable, of any architectural feature related to the proposed project <b>Yes</b>	
Applicant Signature	I understand that the deadline for applications are due on the first Monday of the month in order for the application to be placed on that month's agenda. The staff needs to have sufficient time to review site plans and post public notices per VA code section 15.2-2204. Applications received after the deadline will be heard at the following month's meeting. If applications is not complete, it will not be included on the next meeting's agenda. To avoid delays, it is recommended that applicants meet with staff before the deadline to review the COA application. Applicants need to submit a complete application with sufficient information to enable clear understanding of the proposal by the HPRB members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations, or changes will result in delays.	



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## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

	<p>I understand that I must be present at the HPRB Meeting on the date assigned by staff to present my proposal and that failure to attend may result in denial of my proposal by the members due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before received Certificate of Appropriateness. I further understand that approval by the Planning Commission for any modification to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from that date of approval.</p> <p>I understand if any changes to previously approved drawings or materials occurs for any reason, the applicant and/or representative must submit another Certificate of Appropriateness with the revised plans and materials for review by the HPRB. I further understand not complying will result in a stop work order.</p> <p>I hereby certify that I am the owner of the record herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules, and policies. In addition, I certify that an authorized Town representative shall have the authority to enter the area(s) described herein for the purpose of enforcing the provisions of the applicable code(s). I further authorize Town Staff to notify any adjoining property owners of this application for Certificate of Appropriateness. I certify all answers to questions and additional statements, within this application, are true, as confirmed by my signature below.</p>		
	<b>Applicant (Print Name)</b> Mary L Sorenson	<b>Signature of Applicant</b> 	<b>Date</b> February 2, 2023

<b>Owner Affidavit</b>	<p>My signature below confirms that I am familiar with the Code of Virginia, Title 54.1-1111 which regulates contractors; I am aware that anyone who performs work for me is required to have a state contractor license and trade certification (if applicable); that I may be subject to withholding taxes for those working on my project; and that I am not subject to licensure as a contractor or subcontractor for this project.</p>		
	<b>Property Owner (Print Name)</b> Mary L. Sorenson	<b>Signature of Property Owner</b> 	<b>Date</b> February 2, 2023

### CERTIFICATE OF APPROPRIATENESS SUBMITTAL MATERIALS CHECKLIST

Check the Appropriate Boxes Below Related to Changes/Additions to be Made	Required Submittal Materials	Detailed Description
<b>IMPORTANT:</b> Include a detailed description in the far left column of all requirements listed in the middle column pertaining to the appropriate boxes you check. (use additional sheets if necessary)		



# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

<input type="checkbox"/> <b>Awning</b> Yes	1. Location 2. Style/Design 3. Material 4. Color of material 5. Dimensions (length, width & height) 6. Mechanism of attachment to structure	1, Locations per plan. Attached to Plumb Alley side of garage; attached over doorways to STVR. 2. Bracketed Curved 3. White brackets charcoal lexan 5. Per scaled plan. 6. Brackets screwed to siding
<input type="checkbox"/> <b>Chimney</b> No	1. Location 2. Type of brick, sample needed 3. Type of mortar, sample needed 4. Dimensions (length, width & height)	
<input type="checkbox"/> <b>Cornice</b> No	1. Location 2. Style/Design 3. Material 4. Color of material 5. Dimensions (length, width & height) 6. Mechanism of attachment to structure	
<input type="checkbox"/> <b>Decks</b> No	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height) 6. Mechanism of attachment to structure	
<input type="checkbox"/> <b>Driveway, Parking and Paving</b> No	1. Location 2. Material 3. Dimensions (length, width & height)	
<input type="checkbox"/> <b>Doors Residential &amp; Commercial</b> Yes	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height)	1. Rear of Building into Thirties STVR per plan. 2. Double French Door 3. Fiberglass or steel/glass. 4. Snow White 5. 5'4" x 6'8"
<input type="checkbox"/> <b>Fences</b> No	1. Location 2. Style/Design 3. Material 4. Paint color with applicable 5. Dimensions (length, width & height)	



# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

<input type="checkbox"/> <b>Foundation</b> No	<ol style="list-style-type: none"> <li>1. Material</li> <li>2. Paint color with applicable</li> <li>3. Dimensions (length, width &amp; height)</li> </ol>	
<input type="checkbox"/> <b>Gutter &amp; Downspouts</b> No	<ol style="list-style-type: none"> <li>1. Location</li> <li>2. Style/Design</li> <li>3. Material</li> <li>4. Paint color with applicable</li> <li>5. Dimensions (length, width &amp; height)</li> </ol>	
<input type="checkbox"/> <b>Lighting</b> Yes	<ol style="list-style-type: none"> <li>1. Location</li> <li>2. Style/Design</li> <li>3. Material</li> <li>4. Paint color with applicable</li> <li>5. Dimensions (length, width &amp; height)</li> </ol>	Pathway LED/Solar Downlights.
<input type="checkbox"/> <b>Roof</b> No	<ol style="list-style-type: none"> <li>1. Location</li> <li>2. Style/Design</li> <li>3. Material</li> <li>4. Paint color with applicable</li> <li>5. Dimensions (length, width &amp; height)</li> </ol>	
<input type="checkbox"/> <b>Windows</b> Yes	<ol style="list-style-type: none"> <li>1. Location</li> <li>2. Style/Design</li> <li>3. Materials</li> <li>4. Type of glass</li> <li>5. Paint color with applicable</li> <li>6. Dimensions (length, width &amp; height)</li> </ol>	<ol style="list-style-type: none"> <li>1. Kitchenette of Seventies STVR and replace 2 on right side (street facing) of Thirties STVR.</li> <li>2. Match existing</li> <li>3. White vinyl full view single or double hung.</li> <li>4. Low E</li> <li>5. White</li> <li>6. 3'0"x5'0"; (2) 2'8" x 4'0"</li> </ol>
<input type="checkbox"/> <b>Signs</b> Yes	<ol style="list-style-type: none"> <li>1. Location</li> <li>2. Style/Design</li> <li>3. Materials</li> <li>4. Paint color with applicable</li> <li>5. Dimensions (length, width &amp; height)</li> </ol>	TBD per code and to coordinate.

**Attachment for Site Plan:** Revelation Studios Plot Plan 2.1.23PDF.pdf, 8.97MB

**Attachment for Drawings:** Revelation Studios STVR Remodel Plan 1.31.23 PDF.pdf, 0.19MB





Certificate of Appropriateness  
Town of Abingdon Historic Preservation  
Review Board

Project Address: 117 W. Main  
Street

Tax Map#: 012-1-84

Applicant: Mary Sorenson  
Historic Preservation Review Board  
Meeting: April 5, 2023

Action Taken By Historic Preservation Review Board

- ☐ Disapproved (See below for explanation)  
☒ Approved with Modifications (See below for explanation)  
☐ Approved (As presented, with no modifications)

**Approval Modifications / Conditions:**

1. All items concerning the backyard landscaping portion of the proposal are approved as presented.
2. The paint scheme for the original brick portion of the structure is approved as presented, with the condition the brackets be painted white to match the proposed color for the trim.
3. The bronze address plaque is approved as presented.
4. The paint scheme for the rear frame addition is approved as presented.
5. The installation of a Craftsman style door into the North facing elevation of the rear addition located under the existing deck is approved as presented.
6. The reconstruction of the existing wooden deck is approved as presented.
7. The paint scheme and all other items concerning the garage are approved as presented.

**Next Step(s):**

1. The applicant can meet with staff and two members of the HPRB to assist the applicant with their vision for the front courtyard area, or the applicant can appeal to the Town Manager and present their appeal to Town Council concerning the denial of the front courtyard portion of their COA proposal.
2. Apply for all necessary building permits associated with the work approved above.

**Signature:**

*Gabe Cristofari*

Date: 4/17/2023

Senior Planner/GIS

Town of Abingdon

Historic Preservation Review Board

THIS CERTIFICATE OF APPROPRIATENESS IS VALID FOR A PERIOD OF ONE (1) YEAR FROM THE DATE ABOVE. IF YOUR PROJECT HAS NOT COMMENCED WITHIN THIS ONE-YEAR PERIOD, PLEASE CONTACT THE TOWN OF ABINGDON COMMUNITY DEVELOPMENT DEPARTMENT TO DISCUSS AN EXTENSION.



**TOWN OF ABINGDON**

133 WEST MAIN STREET • P. O. BOX 789 • ABINGDON, VIRGINIA • 24212  
gcristofari@abingdon-va.gov  
276.492.2234

April 17, 2023

Mary Sorenson  
117 W. Main Street  
Abingdon, VA 24210

Re: Certificate of Appropriateness 117 W. Main Street, Abingdon, Virginia

Dear Mary Sorenson:

This letter is being provided to you, per requirements under the Town of Abingdon Code of Ordinances §8-10, to serve as notice regarding the decision(s) rendered by the Historic Preservation Review Board at its April 5, 2023, meeting with regard to the above referenced site and the application for a Certificate of Appropriateness for exterior changes.

The Historic Preservation Review Board voted unanimously to recommend approval with the following conditions:

1. All items concerning the backyard landscaping portion of the proposal are approved as presented.
2. The paint scheme for the original brick portion of the structure is approved as presented, with the condition the brackets be painted white to match the proposed color for the trim.
3. The bronze address plaque is approved as presented.
4. The paint scheme for the rear frame addition is approved as presented.
5. The installation of a Craftsman style door into the North facing elevation of the rear addition located under the existing deck is approved as presented.
6. The reconstruction of the existing wooden deck is approved as presented.
7. The paint scheme and all other items concerning the garage are approved as presented.



**Next Step(s):**

1. The applicant can meet with staff and two members of the HPRB to assist the applicant with their vision for the front courtyard area, or the applicant can appeal to the Town Manager and present their appeal to Town Council concerning the denial of the front courtyard portion of their COA proposal.
2. Apply for all necessary building permits associated with the work approved above.

Please see the attached Certificate of Appropriateness Approval Sheet provided for reference. If any of the above features are proposed to be altered there may need to be additional review by the HPRB.

Please do not hesitate to contact our offices should you have questions or concerns regarding this matter.

Sincerely,



Gabriel Cristofari  
Senior Planner/GIS  
Town of Abingdon, VA

# Revelation Studios Front Elevation



Pavers  
Clayton 7 in. L x 3.5 in. W x 1.77 in. H San Marcos Blend Concrete Paver



DuraBak Dekk Copper Canyon  
Low Deck (no railing)



✓ FEATURED IN SCENE

SW 0048  
**Bunglehouse Blue**

Front Door  
& Brackets

✓ FEATURED IN SCENE

SW 7616  
**Breezy**  
Locator Number: 281-C2

✓ FEATURED IN SCENE

SW 9542  
**Natural White**

Trim

SW 9632  
**Serenely**

Porch  
Ceiling



Agave Sculpture

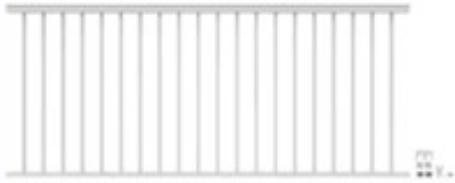
Address Plaque:  
117 W Main St.  
Circa 1933





# Revelation Studios Rear Patio/Deck/Garage 117 West Main Street

VersaRail Classic 8 ft. x 42 in. White Aluminum Rail



VersaRail 2.5 in. x 2.5 in. x 45 in. White Aluminum Rail Post



SQUARE FOOT  
22 in. x 16 1/2 in. x 22 in. Plastic Concrete  
Footing Form

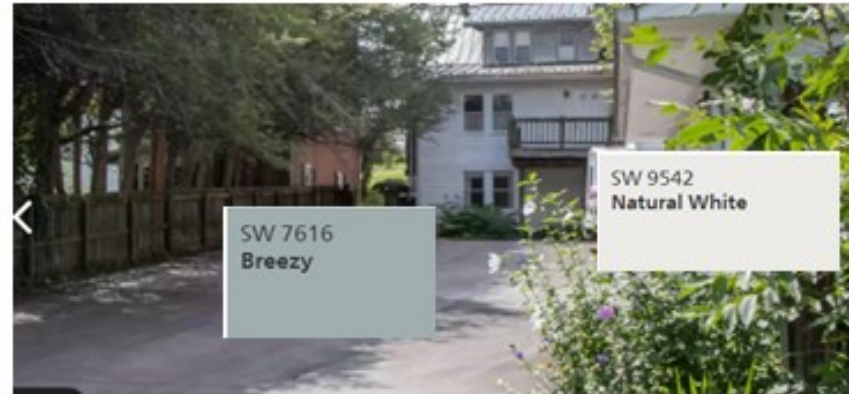


Rust Resistant Base



DuxxBak Dekk Copper Canyon

DuxxBak



SW 7616  
Breezy

SW 9542  
Natural White



Pavestone

Clayton 7 in. L x 3.5 in. W x 1.77 in. H San Marcos Blend Concrete  
Paver



Mighty Oak Tree Fire Pit

Primrose  
2 pc  
Planter set



SW 9542  
Natural White

SW 7616  
Breezy

Mission Style Fixed Mount Shutter Pair  
Shutters on Both  
Garage doors Garage Windows

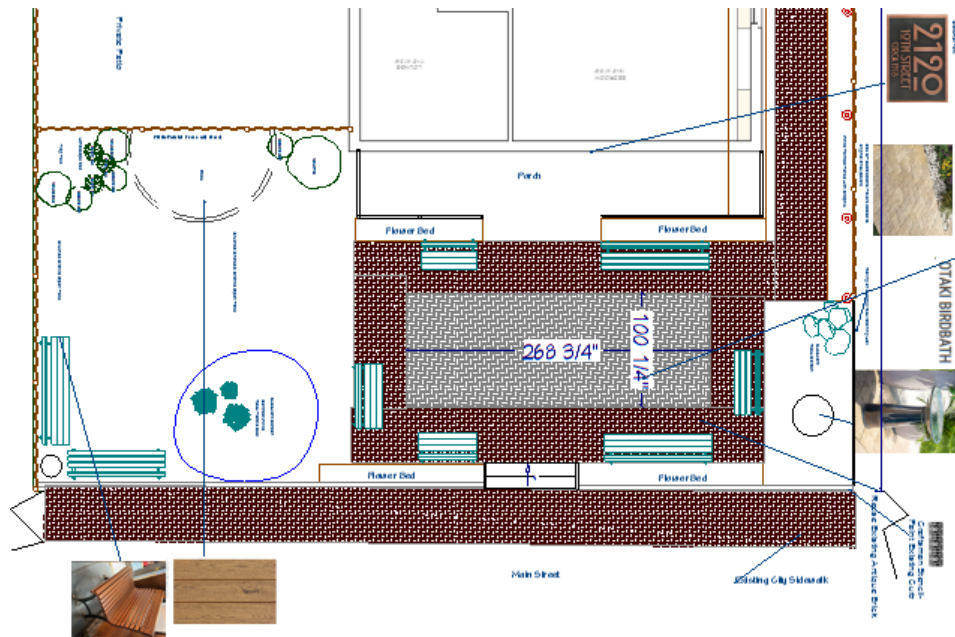
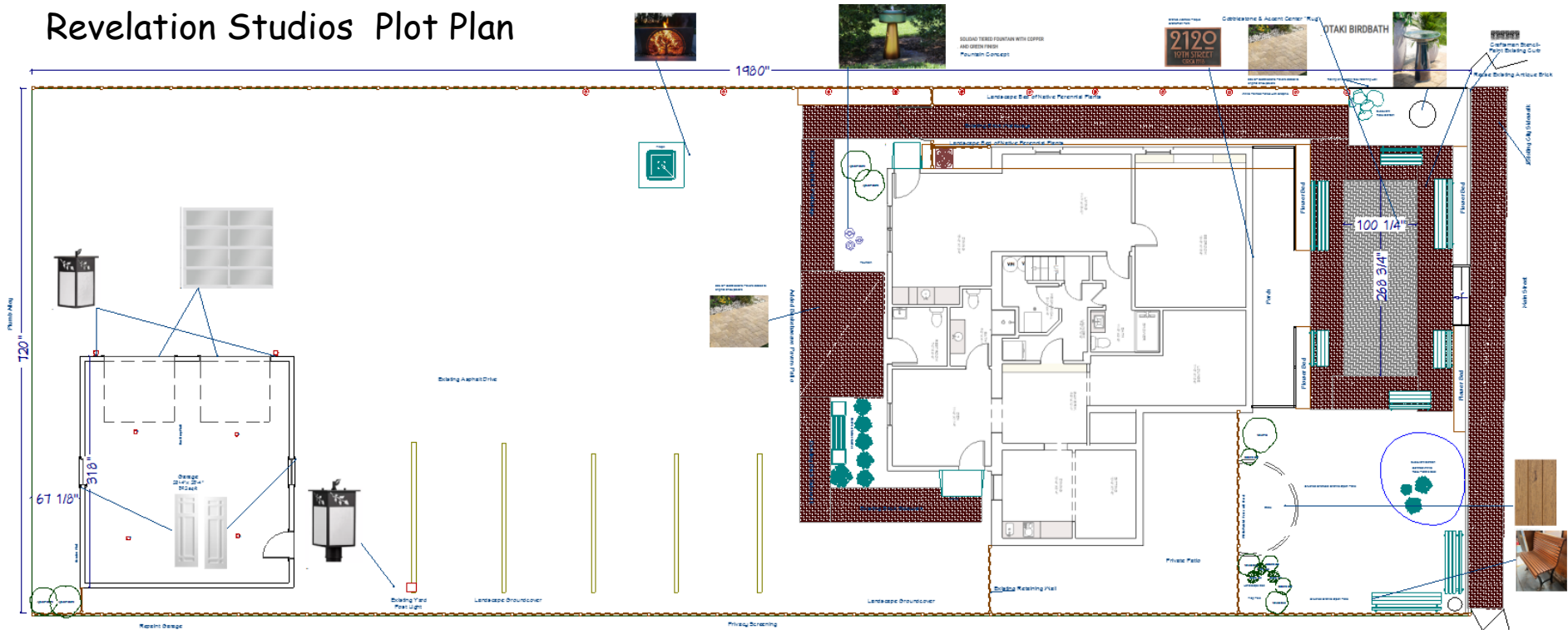


Vista Model by Amarr

- 2" thick aluminum frame
- Integrated reinforcement struts for high wind-load
- Glass options include frosted, tinted, obscure, and insulated.



# Revelation Studios Plot Plan



Front Yard  
1117 West Main Street  
Abingdon, VA 24210

## Revelation Studios 117 West Main, Abingdon, VA 24210

### Main Street Side

1. Approve paint selection for home
2. Approve painting existing fence Natural White
3. Approve additional 206 SF contrast brick pavers  
In Herringbone centered in existing brick re-laid as Perimeter
4. Approve address plaque
5. Approve signage
6. Approve landscape beds
7. Approve 6" high front deck of composite decking like rear
8. Approve 10' high flag pole for left facing rear corner bed
9. Approve Bird Bath

### Plumb Alley Side

1. Approve added door under deck missed in minutes of last meeting.
2. Approve hidden Big Foot concrete footer and post supports under existing posts and two additional matching posts per plan and brick paver under deck surface between existing brick walkways.
3. Approve replacement of deck surface and railing with illustrated materials.
4. Approve firepit as illustrated
5. Approve paint selection for home and garage
6. Approve painting existing fence Natural White



2120  
10TH STREET  
CIRCA 1913



 Craftsman Stencil-Paint Existing Curb

7 Reuse Existing Antique Bri

## Flowing Rock Museum

### Landscape Bed of Native Perennial Plants

Flower

Flower

Main Street

Revelation Studio Plot Plan

Existing Yard  
Foot Light

### Landscape Groundcover

### Privacy Screening

### Landscape Groundcover

### Existing Retaining Walls

**Fig. 1. 5.11**

Crushed Charcoal Granite Open Porous

Crushed Granite Open Patio

Attaching Concrete Retaining Wall at  
end of abutment



Wooden Slat Bench  
Clear Marine Seal  
White Painted Iron

Repaint Garage

Garage  
23'-4" x 25'-4"  
592 sq ft



11



if

---

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age





# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

Office Use Only

Fees: \$ \_\_\_\_\_

### APPLICATION FOR WAIVER OF CERTIFICATE OF APPROPRIATENESS

Location of Property	Street Address 122 Valley St NW	
	City, State, Zip Code 24210	Parcel Number 012-1-55A
Applicant Information	Name Susan Howard	
	Mailing Address, City, State, Zip Code 122 Valley St NW, Abingdon, VA, 24210	
	Select Applicant Relation to Property below: Property Owner <input type="checkbox"/> Property Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Other:	Email howardabingdon@gmail.com
Owner Information	Name of Owner Robert and Susan Howard	
	Mailing Address, City, State, Zip Code 122 Valley St NW, Abingdon, VA, 24210	
	Name of Business (if applicable)	Email howardabingdon@gmail.com
Important Information	<p>Application is hereby made for waiver of Certificate of Appropriateness under Article 8, Section 8-4-1, (b) of the Zoning Ordinance of the Town of Abingdon. Such waiver is limited to the following under the Guidelines adopted on May 5, 2004 by the Board of Architectural Review as follows:</p> <ul style="list-style-type: none"><li>➤ The Zoning Administrator of the Town may determine that certain minor actions involving buildings and structures within the Old and Historic District and/or Entrance Corridor will have no permanent effect on the character of the District, and, by written waivers exempt the minor actions from review by the Board of Architectural Review. Such minor action shall be limited to the following:<ul style="list-style-type: none"><li>A. Repainting in a paint scheme that duplicates the existing paint colors. Provided, however,<ul style="list-style-type: none"><li>• The paint used should be of high quality to provide long lasting finish.</li><li>• Paint colors should be appropriate for the building or structure's architectural style and design, as to which the Board of Architectural Review will provide recommendations at the owner's request.</li><li>• Unpainted masonry should be left unpainted.</li></ul></li><li>B. Addition or deletion of storm windows and doors, window gardens, awnings, temporary canopies, window air conditioners, or similar appurtenances.</li><li>C. Addition or deletion of television or radio antennas, skylights, or solar collectors in locations not visible from a public street, right-of-way, or place.</li><li>D. Any alterations or other changes within the building or structure, which are not visible from a public street, right-of-way, or place.</li><li>E. Relocation of heating and cooling systems on the property provided they are screened per the Design Guidelines.</li><li>F. Planting of grass, trees, or shrubs, and other landscape improvements, excluding, however, any landscape, or involve construction of fences, walls, walkways, pools, fountains, and like improvements, which might affect the appearance of the site.</li><li>G. Repair/replacement using materials that replicate existing material.</li></ul></li></ul>	
Project Description	What is the subject of this request from the list above in Important Information:  F	
	1) <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D  <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G	List Item(s) and Details Installation of 10 Chestnut Hill Cherry Laurel shrubs across front lawn facing Valley Street


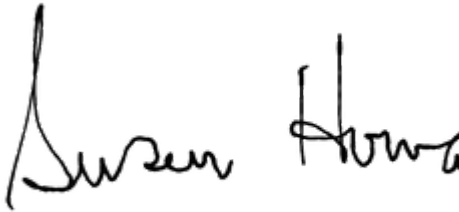

Continued on Page 2



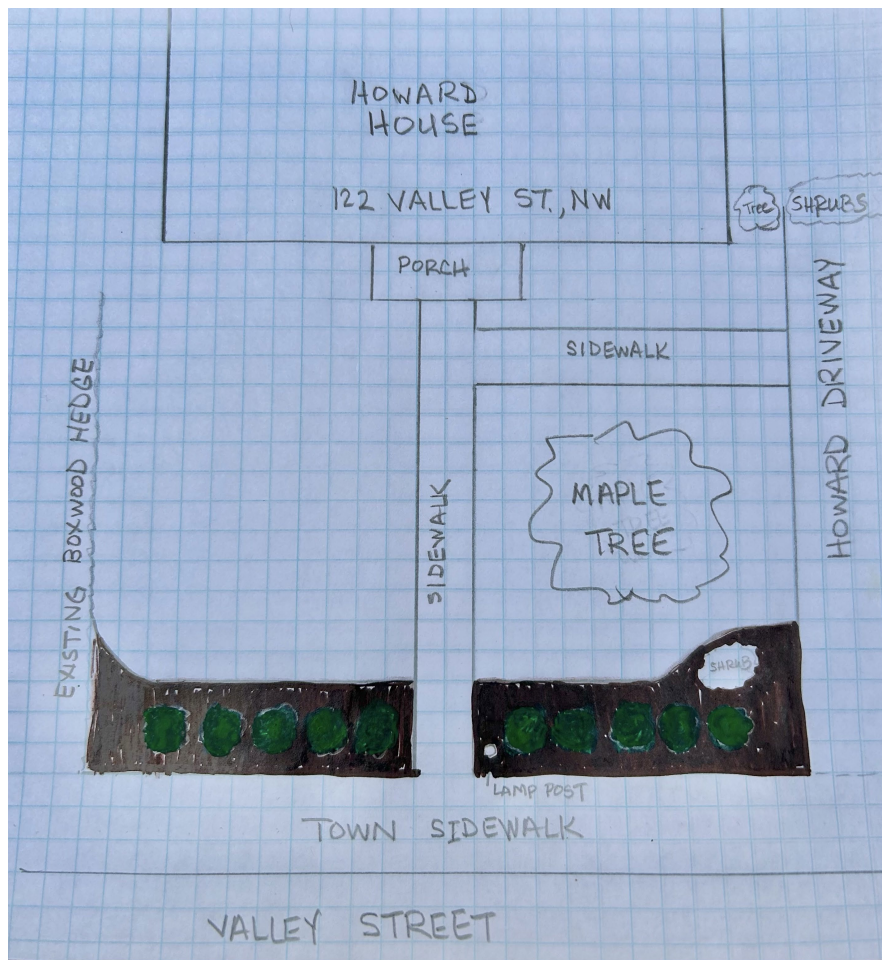
# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

	2)	Have you included the appropriate drawings, plans, or other depiction of the proposed addition, deletion, or other alterations; together with samples of the materials and colors to be used in taking the minor actions? <input type="checkbox"/> Yes <input type="checkbox"/> N/A <b>Yes</b>			
Applicant Signature	I hereby certify that I am the owner of the record herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules, and policies. In addition, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein for the purpose of enforcing the provisions of the applicable code(s). I further authorize Town Staff to notify any adjoining property owners of this application. I certify all answers to questions and additional statements, within this application, are true, as confirmed by my signature below.				
	Applicant (Print Name) <b>Susan Howard</b>		Signature of Applicant 		Date <b>May 1, 2023</b>
Owner Affidavit	My signature below confirms that I am familiar with the Code of Virginia, Title 54.1-1111 which regulates contractors; I am aware that anyone who performs work for me is required to have a state contractor license and trade certification (if applicable); that I may be subject to withholding taxes for those working on my project; and that I am not subject to licensure as a contractor or subcontractor for this project.				
	Property Owner (Print Name) <b>Susan D Howard</b>		Signature of Property Owner 		Date <b>May 1, 2023</b>
Office Use Only	<input type="checkbox"/> Approved <input checked="" type="checkbox"/> <b>Approved</b>  Reasoning: Landscaping described for this project will not significantly affect the appearance of the site. Landscaping to be performed is the establishment of a mulch/dirt area for the planting of 10 shrubs along the front lawn facing W. Valley Street.		Official Signature 		Date <b>5/9/2023</b>

Attachment for Drawings, Plans, Depiction, Etc.: , MB





# TOWN OF ABINGDON COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

Office Use Only

Fees: \$ \_\_\_\_\_

## APPLICATION FOR WAIVER OF CERTIFICATE OF APPROPRIATENESS

Location of Property	Street Address 164 Valley St., NW	
	City, State, Zip Code Abingdon, VA. 24210	Parcel Number
Applicant Information	Name Kenneth Shuman	Phone 276.698.5368
	Mailing Address, City, State, Zip Code 164 Valley St., NW, Abingdon, VA. 24210	
	Select Applicant Relation to Property below: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Other:	Email kenyshuman0410@gmail.com
Owner Information	Name of Owner Kenneth & Doris Shuman	Phone 276.698.5368
	Mailing Address, City, State, Zip Code 164 Valley St., NW, Abingdon, VA. 24210	
	Name of Business (if applicable) N/A	Email kenyshuman0410@gmail.com
Important Information	<p>Application is hereby made for waiver of Certificate of Appropriateness under Article 8, Section 8-4-1, (b) of the Zoning Ordinance of the Town of Abingdon. Such waiver is limited to the following under the Guidelines adopted on May 5, 2004 by the Board of Architectural Review as follows:</p> <p>➤ The Zoning Administrator of the Town may determine that certain minor actions involving buildings and structures within the Old and Historic District and/or Entrance Corridor will have no permanent effect on the character of the District, and, by written waivers exempt the minor actions from review by the Board of Architectural Review. Such minor action shall be limited to the following:</p> <ul style="list-style-type: none"><li>A. Repainting in a paint scheme that duplicates the existing paint colors. Provided, however,<ul style="list-style-type: none"><li>• The paint used should be of high quality to provide long lasting finish.</li><li>• Paint colors should be appropriate for the building or structure's architectural style and design, as to which the Board of Architectural Review will provide recommendations at the owner's request.</li><li>• Unpainted masonry should be left unpainted.</li></ul></li><li>B. Addition or deletion of storm windows and doors, window gardens, awnings, temporary canopies, window air conditioners, or similar appurtenances.</li><li>C. Addition or deletion of television or radio antennas, skylights, or solar collectors in locations not visible from a public street, right-of-way, or place.</li><li>D. Any alterations or other changes within the building or structure, which are not visible from a public street, right-of-way, or place.</li><li>E. Relocation of heating and cooling systems on the property provided they are screened per the Design Guidelines.</li><li>F. Planting of grass, trees, or shrubs, and other landscape improvements, excluding, however, any landscape, or involve construction of fences, walls, walkways, pools, fountains, and like improvements, which might affect the appearance of the site.</li><li>G. Repair/replacement using materials that replicate existing material.</li></ul>	
	Project Description	<p>What is the subject of this request from the list above in Important Information:</p> <p>1) <input type="checkbox"/> A <input type="checkbox"/> E <input type="checkbox"/> B <input type="checkbox"/> F <input type="checkbox"/> C <input checked="" type="checkbox"/> G <input type="checkbox"/> D</p> <p>List Item(s) and Details Materials &amp; colors are exact matches to what currently exists.</p>

Continued on Page 2





# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

	2)	Have you included the appropriate drawings, plans, or other depiction of the proposed addition, deletion, or other alterations; together with samples of the materials and colors to be used in taking the minor actions? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A		
Applicant Signature	I hereby certify that I am the owner of the record herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules, and policies. In addition, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein for the purpose of enforcing the provisions of the applicable code(s). I further authorize Town Staff to notify any adjoining property owners of this application. I certify all answers to questions and additional statements, within this application, are true, as confirmed by my signature below.			
	Applicant (Print Name)	Signature of Applicant	Date	
	Kenneth Shuman		5/9/23	
Owner Affidavit	My signature below confirms that I am familiar with the Code of Virginia, Title 54.1-1111 which regulates contractors; I am aware that anyone who performs work for me is required to have a state contractor license and trade certification (if applicable); that I may be subject to withholding taxes for those working on my project; and that I am not subject to licensure as a contractor or subcontractor for this project.			
	Property Owner (Print Name)	Signature of Property Owner	Date	
	Kenneth Shuman		5/9/23	
Office Use Only	<input type="checkbox"/> Approved <input type="checkbox"/> Denied	Official Signature		Date
	Approved  Reasoning: Two one-over-one prefinished white vinyl windows will replace two existing one-over-one prefinished white vinyl windows. Windows to be replaced are part of a newer/modern addition when compared to the older historic portion of the structure.			5/9/2023







# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

Office Use Only

Fees: \$ \_\_\_\_\_

### APPLICATION FOR WAIVER OF CERTIFICATE OF APPROPRIATENESS

Location of Property	Street Address <b>227 EAST MAIN ST.</b>	
	City, State, Zip Code <b>ABINGDON, VA 24210</b>	Parcel Number
Applicant Information	Name <b>BRUCE &amp; KRISTI HARTSHORN</b>	Phone <b>276-232-0337</b>
	Mailing Address, City, State, Zip Code <b>356 AUGUSTA DR, ABINGDON, VA 24211</b>	
	Select Applicant Relation to Property below: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Other:	Email <b>brucehartshorn@gmail.com</b>
Owner Information	Name of Owner <b>SAHE</b>	Phone
	Mailing Address, City, State, Zip Code	
	Name of Business (if applicable)	Email
Important Information	<p>Application is hereby made for waiver of Certificate of Appropriateness under Article 8, Section 8-4-1, (b) of the Zoning Ordinance of the Town of Abingdon. Such waiver is limited to the following under the Guidelines adopted on May 5, 2004 by the Board of Architectural Review as follows:</p> <ul style="list-style-type: none"><li>➤ The Zoning Administrator of the Town may determine that certain minor actions involving buildings and structures within the Old and Historic District and/or Entrance Corridor will have no permanent effect on the character of the District, and, by written waivers exempt the minor actions from review by the Board of Architectural Review. Such minor action shall be limited to the following:<ul style="list-style-type: none"><li>A. Repainting in a paint scheme that duplicates the existing paint colors. Provided, however,<ul style="list-style-type: none"><li>• The paint used should be of high quality to provide long lasting finish.</li><li>• Paint colors should be appropriate for the building or structure's architectural style and design, as to which the Board of Architectural Review will provide recommendations at the owner's request.</li><li>• Unpainted masonry should be left unpainted.</li></ul></li><li>B. Addition or deletion of storm windows and doors, window gardens, awnings, temporary canopies, window air conditioners, or similar appurtenances.</li><li>C. Addition or deletion of television or radio antennas, skylights, or solar collectors in locations not visible from a public street, right-of-way, or place.</li><li>D. Any alterations or other changes within the building or structure, which are not visible from a public street, right-of-way, or place.</li><li>E. Relocation of heating and cooling systems on the property provided they are screened per the Design Guidelines.</li><li>F. Planting of grass, trees, or shrubs, and other landscape improvements, excluding, however, any landscape, or involve construction of fences, walls, walkways, pools, fountains, and like improvements, which might affect the appearance of the site.</li><li>G. Repair/replacement using materials that replicate existing material.</li></ul></li></ul>	
Project Description	What is the subject of this request from the list above in Important Information: List Item(s) and Details	
	1) <input checked="" type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/> F <input type="checkbox"/> G <b>SAHE COLOR AS EXISTING.</b>	



Continued on Page 2



# TOWN OF ABINGDON

## COMMUNITY DEVELOPMENT

Building • Planning • Code Enforcement

	2)	Have you included the appropriate drawings, plans, or other depiction of the proposed addition, deletion, or other alterations; together with samples of the materials and colors to be used in taking the minor actions? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A		
Applicant Signature	I hereby certify that I am the owner of the record herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules, and policies. In addition, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein for the purpose of enforcing the provisions of the applicable code(s). I further authorize Town Staff to notify any adjoining property owners of this application. I certify all answers to questions and additional statements, within this application, are true, as confirmed by my signature below.			
	Applicant (Print Name)	Signature of Applicant	Date	
	BRUCE HARTSHORN		5-10-23	
Owner Affidavit	My signature below confirms that I am familiar with the Code of Virginia, Title 54.1-1111 which regulates contractors; I am aware that anyone who performs work for me is required to have a state contractor license and trade certification (if applicable); that I may be subject to withholding taxes for those working on my project; and that I am not subject to licensure as a contractor or subcontractor for this project.			
	Property Owner (Print Name)	Signature of Property Owner	Date	
	BRUCE HARTSHORN		5-10-23	
Office Use Only	<input type="checkbox"/> Approved <input type="checkbox"/> Denied  Reasoning:		Official Signature	Date