

TO: Mayor Pillion and Town Council

FROM: Mike Cochran, Town Manager

RE: Town Manager Report for April 2023

 05.01.2023

Finance & Treasury –

- Finance & Administration staff are working on the proposed budget for FY 2023/2024
- Real Estate tax notices were mailed out on April 26th with a due date of May 20th.

Public Works –

- **Street Department/Solid Waste/Central Garage-**
 1. The Town's sweeper truck was shipped off to Texas for the bed replacement. This should take no more than 6-8 weeks' time.
 2. Martin Lucas completed CDL training and is a licensed driver.
 3. Splash pad brick deck construction underway.
- **Facilities Maintenance/Parks & Grounds-**
 1. Veterans Park **waterfall** is completed and operational.
 2. Moving forward on Arts Depot repairs/painting (In progress).
 3. Mowing season is in full swing.

VDOT Projects

- **VDOT Project-** Work at Exit 17 continues -- Gravel Lake Road, Country Club Drive, and Cummings Street areas. Expected final completion in spring/early summer 2023. **New signalization continues to be a work in progress. Town has coordinated with VDOT to limit the traffic backups.**
- **Smart Scale-**Hillman Highway/Old Eleven Drive Rte. 609. Project is scheduled to advertise in the summer of 2023. **(Nothing new to report)**
- **Smart Scale-**US-11/Main St and SR 140/Jonesboro Rd—Project is scheduled to advertise in the fall of 2022. **(Nothing new to report)**
- **Smart Scale-**Russell Road Alt. 58/Poplar Project is scheduled to advertise in early 2023. **(Nothing new to report)**
- **State of Good Repair (VDOT) -** \$1,112,000.00. Project to be administered by VDOT. East Main St. to be paved in spring/summer 2023 **(Ongoing)**
- **VDOT Parallel Route Signal Improvements-** VDOT notified us that they expect signal improvement plans along US-11/ Main Street corridor, Jonesboro Road, and Cummings Street to go to advertisement April 2023. **(On Track)**
- **Annual Asphalt Resurfacing -** Low bid was \$338,996.27 W-L Construction. Contract signed and Notice to Proceed executed. New paving is planned to be completed by June 2023. **(Ongoing).**

Project Updates:

1. East Main Street Flood Mitigation- **Priority Project-**
 - a. **ARPA – TOA - Funded Project - \$3,899,640.00 (Funded from TOA Allocation)**
 - b. AMT EJCDC Contract for Project #22-0343.001. Engineering Services: \$350,940.00.
 - c. February 2023 - AMT has developed 30% Plans.

- d. March – worked with AMT to get Title Searches developed for all the affected parcels involved in the project scope.

2. **Creeper Trail Trestle Repairs — Priority Project-**

- a. **ARPA – TOA - Funded Project - \$1,250,000.00 (Funded from TOA Allocation)**
- b. PROSIM Contract for Project #2022095. Engineering Services: \$97,910.00.
- c. March 2, 2023 at 2:00 pm - Bid opening
 - Bid came in \$300,000.00 over budget.
- d. April 21, 2023 – Revised scope of services provided to Town and Contractor. Contractor is working to develop a revised fee schedule for the project based on the updated revised plans. Addressing plans for Immediate and Emergency Items for Trestles 4 and immediate items for Trestle 2 and 6. Consideration is being given to move Trestle 5 into the work scope instead of Trestle 2 to save costs on mobilization and repair costs.
- e. Notice of Award will be requested at the next available Council Meeting following finalized scope of work and cost analysis approval.
- f. Contract and Notice to Proceed will be finalized following Council Award.

3. **Splash Pad-**

- a. **ARPA – TOA Project - \$278,389.76 (Funded from TOA Allocation and Rotary Donation)**
- b. Carolina Recreation Design contract for Project #2020-4300.
- c. TOA Allocation: \$179,194.88 Rotary Donation: \$99,194.88
- d. March – April 2023 - Town Staff are finalizing the site improvements.
- e. The Rotary Club has donated benches and a marker for the site. These will be installed once the site improvements are finalized.
- f. Town Staff are finalizing the brick sidewalk and additions to the site
- g. On track for Memorial Day Weekend dedication and opening.

4. **Green Spring Road and Pedestrian Facilities**

- a. **ARPA – TOA - Funded Project - \$95,975.00 (Funded from TOA Allocation)**
- b. AMT Task Order #3 for Project #19-0725.004. Engineering services \$95,975.00
- c. Scope: Re-align a portion of Green Spring Road where it crosses Town Creek and design for consideration pedestrian access facilities from existing sidewalk at the Creeper Trail Head to Robertson Street.
- d. March 8, 2023 – Follow-up discussion with AMT about finalizing the preliminary designs to incorporate the requests of the Infrastructure Committee. Plans will be developed to 60%.

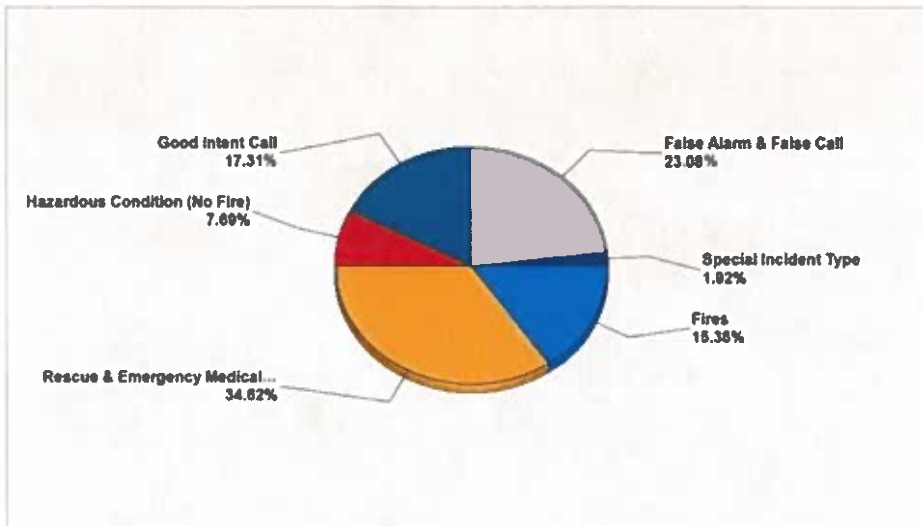
5. **Sanitary Sewer ES Update-**

- a. **DEQ – VRA Loan – TOA - Project - \$3,336,800.00 (Funded-TOA Underwrote and Reimbursed)**
 - b. The Lane Group EJCDC Contract for Project #2238. Engineering Services;
 - c. VRA Loan with 75% loan forgiveness meaning the TOA will repay \$834,200.00
6. Wolf Creek Water Reclamation Facility
- a. **TOA – Enterprise Funds - \$35,000.00 (Funded by TOA)**
 - b. The Lane Group Task Order #22-01. Engineering Services: \$35,000.00.
 - c. Scope: Conduct Preliminary Engineering Report (PER) for the wastewater treatment plant and substations.
7. Exit 19 Force Main Project –
- a. **DEQ – VRA Loan - \$486,555.00 (Not funded at this point)**
 - b. Mattern & Craig Task Order #4 for Project #4047D. Engineering Services: \$36,100.00.
 - c. Project is at 100% Plans and awaiting dates to advertise.
 - d. March 7, 2023 - DEQ – ARPA Application was **NOT** funded.
 - e. Discussion with Town Staff and The Lane Group has begun to address funding for this project.
8. Town Creek Sewer Project
- a. **DEQ – VRA Loan - \$1,849,625.00 (Not funded at this point)**
 - b. Mattern & Craig Task Order #5 for Project #4047D. Engineering Services: \$59,800.00.
 - c. Mattern & Craig developed plans. The Lane Group will be working with M&C for construction.
 - d. Project is at 100% Plans and awaiting dates to advertise.
 - e. March 7, 2023 - Since the Town Creek Project was not awarded the DEQ funds we have met with The Lane Group and discussed this project with DEQ. The Town has filed a letter with DEQ requesting an additional \$1.9 million added to the \$3.3 million awarded for Phase 1 construction. We are awaiting response from DEQ on this request before finalizing the Phase 1 construction being designed by The Lane Group. If we need to amend the phase 1 scope to address Town Creek we are looking at all options and priorities.

Fire Department –

The Town of Abingdon Fire Department responded to 52 incidents in the month of April. Responses occurring inside the Town of Abingdon Corporation Limits totaled 25 (48%) with 25 (48%) occurring outside the corporation limits and two responses outside the County.

The average response time inside the Town was 7.7 minutes while it was 10.96 minutes when the calls were outside of the town limits.



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	8	15.38%
Rescue & Emergency Medical Service	18	34.62%
Hazardous Condition (No Fire)	4	7.69%
Good Intent Call	9	17.31%
False Alarm & False Call	12	23.08%
Special Incident Type	1	1.92%
TOTAL	82	100%

Calls outside of the Town included:

04/06/2023	Glade Spring Fire Department	Old Monroe Road	Fire Alarm
04/11/2023	Washington County Fire Rescue	Lee Highway	Motor Vehicle Crash
04/11/2023	Brumley Gap Fire Department	Porterfield Highway	Motor Vehicle Crash
04/15/2023	Lebanon Fire Department	Rogers Avenue	Apartment fire
04/20/2023	Sullivan County Tennessee	Holston Dam Road	Forest fire
04/26/2023	Brumley Gap Fire Department	Porterfield Highway	Wires down

Abingdon Fire Department responses where assistance was received from other County Departments or State agencies in April include:

04/10/2023	Washington County Fire Rescue	Ole Berry Drive	Commercial kitchen fire
04/18/2023	Meadowview Fire Department	Hillman Highway	Building fire
04/28/2023	Meadowview Fire Department	East Main Street	Fire in a boiler

Police Department –

- ✓ APD worked 25 traffic crashes during the month.
- ✓ APD conducted 166 traffic stops with 69 citations being issued. Of the 69, 27 were for speeding in various locations around town.
- ✓ There were 29 Group A offense reports filed with 5 being closed by arrest.
- ✓ There were 290 Group B offense reports with 259 closed – 20 resulting in an arrest.

Lt Blake Eades retired from the APD after a distinguished career spanning 25 years with the last 17 being with Abingdon.

Community Development -

Building Department Activities:

- ✓ 22 permit applications received.

- ✓ 25 permits issued.
- ✓ Fees Collected: \$2,267.07
- ✓ 89 Inspections
- ✓ 20 Plan Reviews
- ✓ 2 Approved Tap Reviews

Code Compliance Activities

- ✓ 8 code cases initiated in April.
- ✓ Removed approximately 30 signs from right of ways.
- ✓ Started a Spring/Summer weed and trash program with map posted on town website.

Other Community Development

- ✓ Staff submitted three grants to the Department of Historic Resources (DHR) through the Certified Local Government (CLG) program for another Preservation Day, Roof for Cumming's Cabin, and a preservation plan for Sinking Spring Cemetery.