

**TOWN OF ABINGDON
PLANNING COMMISSION
MONDAY, FEBRUARY 27, 2023 5:30 PM
COUNCIL CHAMBERS, MUNICIPAL BUILDING**

A meeting of the Abingdon Planning Commission was held on Monday, February 27, 2023,
at 5:30 PM in the Council Chambers of the Municipal Building.

- A. Kenny Shuman – Chairman called the meeting to Order**
- B. Roll Call – Mayana Rice, Assistant Town Manager**

Members Present:

Mr. Kenny Shuman	Present
Mr. Kirk Sproles	Present
Mr. Michael Weaver	Present
Mr. Chad Pennington	Present
Mr. Scott Wilson	Present
Mr. Jeff Johnson	Present
Mr. Wayne Austin	Present

Members Absent: None

Comprising a quorum of the Commission – Yes

Administrative Staff Present:

Mrs. Mayana Rice – Assistant Town Manager
Mr. Gabe Cristofari – Senior Planner/GIS

Guests: None

- C. APPROVAL OF MINUTES: REGULAR MEETING, DECEMBER 19, 2022.
(VIDEO 7:28 – 8:34)**

- December 19, 2022, Regular Meeting

On a motion by Mr. Wilson seconded by Mr. Pennington, the Planning Commission approved the Regular Meeting Minutes for December 19, 2022, as presented.

The roll call vote was as follows:

Mr. Wayne Austin	Abstain
Mr. Jeff Johnson	Abstain
Mr. Michael Weaver	Aye
Mr. Kirk Sproles	Aye
Mr. Chad Pennington	Aye
Mr. Scott Wilson	Aye
Mr. Kenny Shuman	Abstain

D. PUBLIC COMMENTS: None

E. CERTIFICATE OF APPROPRIATENESS

1. *Certificate of Appropriateness – Anthony’s Desserts, 401 W Main Street, Abingdon, VA 24210. Certificate of Appropriateness for Signage. Located at 401 W Main Street, Abingdon, VA 24210. Tax Map (019-1-4) (VIDEO 8:55 – 11:35)*

A. Staff report

B. Applicant presentation

C. PC discussion and decision

Mr. Cristofari provided the staff report.

Anthony’s Desserts (Applicant/Owner) and Jessica Cooke of Jerry’s Signs (Representative) have requested approval of a Certificate of Appropriateness for a freestanding sign, located at 401 W. Main Street, Abingdon (Parcel 019-1-4). The proposed signage will utilize the existing freestanding sign structure located at the site.

The property is within the Central Business District (B-3).

There is an existing freestanding sign structure at the site once utilized by Chick-N-Little.

The proposed freestanding sign will utilize the existing nonconforming freestanding sign structure. The freestanding sign structure has a top cabinet and a bottom cabinet where channel letters can be inserted throughout the year. Both the top and bottom cabinets measure 96 in. x 48 in. = 32 sq. ft. (2) = 64 sq. ft. The allowed square footage for a freestanding sign is 60 square feet, except 200 square feet is allowed when within 660 feet of I-81. The applicant is not altering the size of the cabinets, thus the signs status as a nonconforming sign can continue. Signs will be fabricated out of acrylic and have vinyl graphics applied. The proposed signs will have a white background with a black design and lettering. Both cabinets will be internally light using LEDs. Prior to this proposal, the cabinets were internally illuminated. The pole will be repainted white to match existing.

On a motion by Mr. Pennington, seconded by Mr. Weaver, the board voted to approve the Certificate of Appropriateness as presented.

The roll call vote was as follows:

Mr. Kenny Shuman	Aye
Mr. Kirk Sproles	Aye
Mr. Michael Weaver	Aye
Mr. Chad Pennington	Aye
Mr. Scott Wilson	Aye
Mr. Jeff Johnson	Aye
Mr. Wayne Austin	Aye

F. RE-ORGANIZATION OF PLANNING COMMISSION (VIDEO 11:45 – 12:55)

- **Appointment of Chairman**
- **Appointment of Vice-Chairman**

On a motion by Mr. Johnson, seconded by Mr. Sproles, the board voted to approved that Mr. Shuman and Mr. Wilson retain their positions as Chairman and Vice-Chairman.

The roll call vote was as follows:

Mr. Kenny Shuman	Aye
Mr. Kirk Sproles	Aye
Mr. Michael Weaver	Aye
Mr. Chad Pennington	Aye
Mr. Scott Wilson	Aye
Mr. Jeff Johnson	Aye
Mr. Wayne Austin	Aye

G. OLD BUSINESS/MATTERS NOT ON THE AGENDA (VIDEO 13:05 – 34:15)

- **Review of Valley Street Traffic Calming Presentations & Public Comments**

A public input session was held at the February 1st HPRB meeting. Approximately 50 people attended. Multiple members of Town Council were in attendance as well as the Town Manager and Police Chief. The engineering study was completed by RK & K. The most practical and quickest solutions include striping on the outer edge of the street to identify area for parking, as well as relocation and reconstruction of crosswalks along Valley Street. Traffic Counters found that the average speed along Valley Street was 28 mph.

- **Memo Regarding RV Rentals**

The board stated that issues with enforcement is preventing them from being in favor of this topic. In order to be consistent, the board does not approve of RV short term rentals in the Town of Abingdon.

H. ANNOUNCEMENTS

I. ADJOURNMENT

Mr. Johnson motions to adjourn. Mr. Pennington seconds the motion.

The roll call vote was as follows:

Mr. Kenny Shuman	Aye
Mr. Kirk Sproles	Aye
Mr. Michael Weaver	Aye
Mr. Chad Pennington	Aye
Mr. Scott Wilson	Aye
Mr. Jeff Johnson	Aye
Mr. Wayne Austin	Aye

Adjourn Time 6:00 P.M.

Kenny Shuman, Chairman

Mayana Rice, Assistant Town Manager

- **Memo Regarding RV Rentals**

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H. ANNOUNCEMENTS

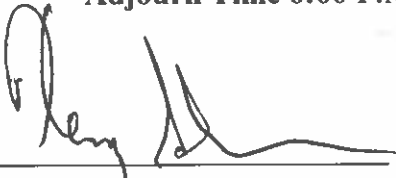
I. ADJOURNMENT

Mr. Johnson motions to adjourn. Mr. Pennington seconds the motion.

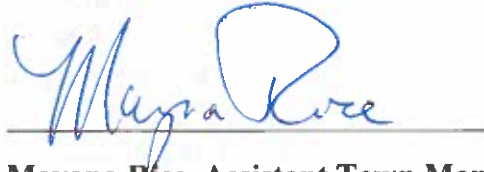
The roll call vote was as follows:

Mr. Kenny Shuman	Aye
Mr. Kirk Sproles	Aye
Mr. Michael Weaver	Aye
Mr. Chad Pennington	Aye
Mr. Scott Wilson	Aye
Mr. Jeff Johnson	Aye
Mr. Wayne Austin	Aye

Adjourn Time 6:00 P.M.



Kenny Shuman, Chairman



Mayana Rice, Assistant Town Manager