



Job Opportunity
Town of Abingdon, Virginia
Immediate Need

Posting Date: November 17, 2021

Closing Date: Open Until Filled

Salary: \$11.00 per hour

**Position: Coomes Recreation Center
Sports Coordinator**

Department: Recreation

Job Type: Part-Time (28 hours/week)

Position Description:

The CRC Sports Coordinator reports directly to the Assistant Director of Recreation. This position is primarily responsible for organizing, supervising, and directing programmed activities at the Harry L. Coomes Recreation Center. The Sports Coordinator is responsible for managing the Recreation Specialists on duty, assisting with programs, inventory, and upkeep of athletic equipment and supplies necessary to provide programming. Other responsibilities of this position include the supervision of participants and visitors utilizing the facility to ensure that the rules and regulations of the facility are followed, preventative maintenance, cleaning of the gym, fitness/workout areas, indoor-track, and playground areas. This position requires frequent weekend shifts.

Skills and Requirements:

- High School Diploma or GED
- Previous work experience
- Valid Driver's license
- General knowledge of sports

Application:

Please access and submit your application to: www.abingdon-va.gov This position will remain open until filled.

The Town of Abingdon is an equal opportunity employer.