



**TOWN OF ABINGDON, VIRGINIA
TOWN COUNCIL REGULAR MEETING
MONDAY, DECEMBER 6, 2021 – 6:30 pm
TOWN HALL - COUNCIL CHAMBERS**

DRAFT AGENDA

Please note there will be an opportunity during the meeting for citizens to address the Town Council when the Mayor declares public comments open. We request that anyone addressing the Council, sign up, approach the podium when called, state your first and last name, and provide your complete mailing address.

A. WELCOME – Mayor Webb

B. ROLL CALL – Kim Kingsley, Clerk

C. PLEDGE OF ALLEGIANCE – Councilmember Amanda Pillion

D. PRAYER – Barbara Farmer, Associate Pastor – Pleasant View United Methodist Church

E. APPROVAL OF AGENDA – Mayor Webb

F. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person.

G. APPROVAL OF MINUTES

- November 1, 2021 meeting
- November 18, 2021 mid-month meeting

H. PROCLAMATIONS

1. Proclamation to honor and recognize the Abingdon High School VHSL Class 3 Boys' State Championship Cross Country Team.

I. PUBLIC HEARING - Please place your name on the sign-up sheet provided and comments are limited to five (5) minutes per person.

J. RESOLUTIONS

1. Resolution entering into a Memorandum of Agreement by and between the Town of Abingdon, Virginia and Enhance Abingdon Foundation, Inc. – **James Morani, Town Manager**

K. FIRST READING OF ORDINANCES

1. Ordinance regarding proposed Abingdon Arts Commission – **James Morani, Town Manager**
2. Ordinance regarding proposed Veterans Advisory Board – **James Morani, Town Manager**

L. SECOND READING OF ORDINANCES

M. CONSIDERATION OF BIDS

N. NEW BUSINESS

1. Update regarding The Meadows sports complex – *Michael Surrett, Senior Management Asst., Jennifer Johnson, Director of Recreation and Kyle Pollard, Superintendent of Athletics*

O. OLD BUSINESS

P. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

Q. COUNCIL MEMBER REPORTS

R. CLOSED SESSION

S. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Planning Commission
 - Appointment to fill the vacancy of R. Wayne Austin, who is ineligible to serve an additional term
 2. Tree Commission
 - Appointment to fill the vacancy of Chris Sullivan, who is ineligible to serve an additional term
 3. Abingdon Redevelopment and Housing Authority
 - Reappointment of Tracy Meek, who is eligible to serve an additional term
- If Council so desires, closed session pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment for position on Planning Commission, Tree Commission, and Abingdon Redevelopment and Housing Authority.*

T. ADJOURNMENT

**TOWN OF ABINGDON
REGULAR COUNCIL MEETING
MONDAY, NOVEMBER 1, 2021 – 6:30 PM
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

The regular meeting of the Abingdon Town Council was held on Monday, November 1, 2021 at 6:30 pm in the Council Chamber of the Municipal Building.

A. WELCOME – *Mayor Webb*

B. ROLL CALL

Members of Council Present:

Mike Owens
Amanda Pillion
Donna Quetsch, Vice Mayor
Derek Webb, Mayor

Member(s) of Council Absent:

James Anderson

C. PLEDGE OF ALLEGIANCE

D. PRAYER – Pastor Kevin Campbell, Sinking Spring Presbyterian Church

E. APPROVAL OF AGENDA (VIDEO 9:01 – 9:56)

On motion of Mrs. Quetsch, seconded by Mr. Owens, moved Item P-1, presentation by Stephanie Davis, after Item H-1, and approved the agenda as amended.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

F. PUBLIC COMMENTS

G. APPROVAL OF MINUTES (VIDEO 10:05 – 10:41)

- October 4, 2021 meeting
- October 21, 2021 mid-month meeting

On motion of Mr. Owens, seconded by Mrs. Pillion, approved the October 4, 2021 meeting and the October 21, 2021 mid-month meeting minutes as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent

Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

H. PROCLAMATIONS (VIDEO 10:43 – 16:35)

1. Proclamation to honor and recognize the Abingdon High School Golf Team 2021 Class 3 State Champions, winning back-to-back titles.

Mayor Webb read into the record a Proclamation honoring and recognizing the Abingdon High School Golf Team 2021 Class 3 State Champions, winning back-to-back titles. Mayor Webb and Council presented the team members and coaches with a framed Proclamation.

I. PUBLIC HEARING - Please place your name on the sign-up sheet provided, and comments are limited to five (5) minutes per person.

1. **Public Hearing** – Lease of property between the Town and K-VA-T Food Stores, Inc. *dba* Food City to operate concessions located at 78 Cook Street, also known as The Meadows.

Town Manager James Morani advised a Notice to Register Interest was published with one response. Mr. Morani stated that operating concessions would require an extreme amount of responsibility, maintenance and this would be a turn-key operation. Mr. Morani noted that he would present a draft at the November mid-month meeting and adoption at the December meeting.

Mayor Webb declared the public hearing open for comment. Hearing no comments, Mayor Webb closed the public hearing. **(VIDEO 44:08 – 47:43)**

2. Public Hearing –

- A. Proposed zoning map amendment to rezone Tax Map ID 104A-3-1, parcel consisting of 0.65 acres more or less located at 430 Porterfield Highway, Abingdon VA, from M-1 Limited Industrial District to B-2 General Business District.
- B. Proposed zoning map amendment to rezone Tax Map ID 104A-3-2, parcel consisting of 4.24 acres more or less located at 555 Porterfield Highway, Abingdon, VA, from M-1 Limited Industrial District to B-2 General Business District.
- C. Proposed zoning map amendment to rezone Tax Map ID 104A-3-3, parcel consisting of 1.19 acres more or less located at 520 Porterfield Highway, Abingdon, VA, from M-1 Limited Industrial District to B-2 General Business District.

Mayor Webb declared the public hearing open for comment. Hearing no comments, Mayor Webb closed the public hearing. **(VIDEO 47:45 – 49:08)**

J. RESOLUTIONS

K. FIRST READING OF ORDINANCES

1. Ordinance regarding proposed zoning map amendment to rezone Tax Map ID 104A-3-1, parcel consisting of 0.65 acres more or less, Tax Map ID 104A-3-2, parcel consisting of 4.24 acres more or less and Tax Map ID 104A-3-3, parcel consisting of 1.19 acres more or less located in the area of 520 Porterfield Highway. – *Mayana Rice, Director of Community Development* **(VIDEO 49:15 – 51:25)**

Director of Community Development, Mayana Rice, presented the proposed Ordinance stating that the Planning Commission unanimously voted to recommend approval and recommended that Council move to second reading for final consideration in December 2021.

Mayor Webb questioned, "Shall this proposal be rejected?" Hearing no objections, Mayor Webb declared that this matter would move to second reading.

On motion of Mr. Owens, seconded by Mrs. Quetsch, moved to dispense with the second reading and adopt Ordinance as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

L. SECOND READING OF ORDINANCES

1. An Ordinance of the Council for the Town of Abingdon, Virginia for a proposed amendment to Chapter 66 Ordinance – Taxation, Article 1. – In General, Section 66-3. Collection of delinquent taxes by distress, personal judgment or sale. **(VIDEO 51:26 – 52:20)**

On motion of Mrs. Quetsch, seconded by Mrs. Pillion, moved to adopt Ordinance as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

M. CONSIDERATION OF BIDS

1. Consideration of bid for stair replacement for the pedestrian bridge at Norfolk-Southern Railroad on Remsburg Drive – *Deck Shaver, Interim Director of Public Works* **(VIDEO 52:22 – 56:14)**

Interim Director of Public Works, Deck Shaver stated that the pedestrian bridge was closed in November 2019 due to an accident. Staff worked with Thompson & Litton for design plans, completed in August 2021, and invited to bid. Inland Construction, Inc. submitted a bid for \$108,500 and staff recommends the award of the contract. Town Manager Morani advised that the Town \$45,410 from VACoRP.

On motion of Mr. Owens, seconded by Mrs. Pillion, awarded the contract to Inland Construction and authorized the Town Manager to execute the contract and complete any paperwork associated.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

N. NEW BUSINESS

1. Presentation by Virginia Highlands Festival – *Deirdre Cole, Executive Producer and Christine Webb, Representative* (VIDEO 56:16 – 1:02:00)

Ms. Cole and Ms. Webb provide Council with an update on the Festival and thanked the Town Council and staff for their support.

2. Historic District Boundary Expansion to match underlying State Historic District boundary. – *Byrum Geisler and Betsy White, Historic Preservation Review Board* (VIDEO 1:02:01 – 1:24:17)

Mrs. White and Mr. Geisler provided Council with an update on work prepared by the Historic Preservation Review Board and requested the Council to support the work. Council agreed and decided to complete educational outreach soon to finalize the plan and ultimately pass an Ordinance to update the Historic District boundary expansion final plan to match the underlying State Historic District.

O. OLD BUSINESS

***ITEM P-1 was presented before Items I (VIDEO 17:24 – 44:05)**

P. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

1. Presentation regarding compensation study – *Stephanie Davis, Local Government Collaboration, LLC*

Mrs. Davis presented Council with goals regarding a proposed Pay Plan. As the Town did not have an existing plan, it was to develop a plan based on market data; appropriately place employees, and development costs for implantation. Discussion ensued. Counsel Cameron Bell stated that procedurally Council would adopt the plan in the budget and the Town Manager enforces the program.

(VIDEO 1:42:26 – 1:44:19)

Town Manager James Morani advised Council that David McLeish, Abingdon Farmers Market Manager, expressed an interest in using the Train Depot for a winter market. Discussion ensued. Council agreed that staff should explore the interest in the winter market.

Q. COUNCIL MEMBER REPORTS (VIDEO 1:24:21 – 1:24:32)

R. CLOSED SESSION

S. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 1:24:33 – 1:40:43)

On motion by Mrs. Quetsch, seconded by Mrs. Pillion, read by Mr. Owens, pursuant to the Code of Virginia, 1950, Section 2.2-3711(A)(1) for considering application for appointment to boards, specifically Infrastructure Advisory Board, Planning Commission and Board of Zoning Appeals; and amended by Mrs. Quetsch.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

On motion by Mrs. Quetsch, seconded by Mrs. Pillion, reconvened in open session.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

Mr. Owens moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

The certification was as follows:

Mr. Owens	I so certify
Mr. Anderson	Absent
Mrs. Pillion	I so certify
Mrs. Quetsch	I so certify
Mayor Webb	I so certify

1. Infrastructure Advisory Committee (VIDEO 1:41:12 – 1:41:50)

On motion by Mr. Owens, seconded by Mrs. Quetsch, reappointed Charlene Truhlik for an additional term.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

2. Planning Commission
 - Appointment to fill the vacancy of R. Wayne Austin, who is ineligible to serve an additional term
3. Board of Zoning Appeals (**VIDEO 1:41:51 – 1:42:26**)
 - Appointment to fill the vacancy of R. Wayne Austin, as a representative for the Planning Commission

On motion by Mrs. Pillion, seconded by Mrs. Quetsch, appointed Kenny Shuman as the Planning Commission representative to the Board of Zoning Appeals.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

Mayor Webb declared the meeting adjourned.

Mayor Derek Webb

Kimberly Kingsley, Clerk

**TOWN OF ABINGDON
REGULAR COUNCIL MEETING
THURSDAY, NOVEMBER 18, 2021 – 2:30 PM
ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

The mid-month meeting of the Abingdon Town Council was held on Thursday, November 18, 2021 at 2:30 pm in the Arthur Campbell Room of the Municipal Building.

A. WELCOME – *Mayor Webb*

B. ROLL CALL

Members of Council Present:

Mike Owens
Amanda Pillion
Donna Quetsch, Vice Mayor
Derek Webb, Mayor

Member(s) of Council Absent:

James Anderson

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA (VIDEO 7:15 – 8:11)

On motion of Mr. Owens, seconded by Mrs. Quetsch, moved Item H-1, discussion regarding advisory boards and commissions, after Item L – 4, and approved the agenda as amended.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Absent
Mrs. Pillion	Not present for vote
Mrs. Quetsch	Aye
Mayor Webb	Aye

E. PUBLIC COMMENTS (VIDEO 8:12 – 17:10)

- Richard Morgan
- Walter Jenny
- Greg Lilly

F. PUBLIC HEARING - Please place your name on the sign-up sheet provided, and comments are limited to five (5) minutes per person.

G. PROCLAMATIONS

H. NEW BUSINESS

1. Discussion regarding advisory boards and commissions – ***James Morani, Town Manager (VIDEO 51:03 – 1:03:17)***

Town Manager James Morani discussed forming an advisory Abingdon Arts Commission and Veterans Advisory Board. Discussion ensued and agreed that staff would present Ordinances establishing Commission and Board.

Mr. Morani also discussed the adoption of “Standard of Excellence” for all boards, commissions and authorities. Mr. Morani advised that Counsel Cameron Bell presented some of the advisory boards with Freedom of Information training. Council agreed to add the Standard of Excellence to the January meeting for discussion.

I. RESOLUTIONS

J. FIRST READING OF ORDINANCES

L. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

1. Presentation of quarterly financial reports – *Steve Trotman, Director of Finance* (VIDEO 17:31 – 30:19)

Director of Finance Steve Trotman provided Council with a financial report through October 31, 2021. Mr. Trotman stated that the Town’s finances are in good order with an unrestricted/restricted balance of \$16 million. Mr. Trotman covered the revenue sources, contributing success to the Barter Theatre and Virginia Creeper Trail. Discussion ensued regarding bonds and ARPA funding.

2. Discussion regarding Memorandum of Understanding between Enhance Abingdon Foundation, Inc. and Town of Abingdon, Virginia and by-laws of Enhance Abingdon Foundation, Inc. – *James Morani, Town Manager* (VIDEO 30:20 – 37:11)

Town Manager James Morani stated that the Memo is for the Town to recognize the goal of fundraising. Director of Finance Steve Trotman noted that the Foundation has no assets or rights to install provided an example of needing the Town’s permission to create a giving tree on its property, “The Meadows” to recognize donations. Counsel Cameron Bell stated the Town has been working with other third-party entities, which should have something in writing that delineates that it is a manner of deciding who is doing what, with no confusion going forward. Discussion ensued regarding the Foundation’s bylaws and the development of the website and email address.

3. Discussion regarding the Train Depot – *Tonya Triplett, Asst. Town Manager/Director of Economic Development and Tourism* (VIDEO 37:13 – 44:25)

Assistant Town Manager Tonya Triplett advised that the Abingdon Farmers Market is interested in conducting a vendor market on Friday and Saturday from 2 pm – 6 pm beginning November 26 through December 18. Discussion ensued. Council agreed to allow the Abingdon Farmers Market to use the Train Depot as discussed. Town Manager James Morani announced that the necessary agreements would be drafted.

4. Discussion regarding Council meeting dates for January – July, 2022 – *James Morani, Town Manager* (VIDEO 44:27 – 51:01)

Council scheduled meeting dates for January – July, 2022.

M. COUNCIL MEMBER REPORTS (VIDEO 1:03:19 – 1:06:02)

Councilmember Mike Owens advised the Council regarding the Historic Preservation Review Board meeting where they discussed the Historic District Boundary Expansion.

Mayor Webb requested prayers for Councilmember James Anderson, who has minor health issues and hopes he returns soon.

Mayor Webb stated that the next meeting is December 6, 2021.

Mayor Webb declared the meeting adjourned.

Mayor Derek Webb

Kimberly Kingsley, Clerk

**A RESOLUTION BY THE COUNCIL OF THE
TOWN OF ABINGDON, VIRGINIA
TO ENTER INTO A MEMORANDUM OF UNDERSTANDING
BETWEEN THE TOWN OF ABINGDON, VIRGINIA AND
ENHANCE ABINGDON FOUNDATION, INC.**

WHEREAS, the Code of Virginia, 1950, as amended, § 15.2-1427 the Town of Abingdon, Virginia (“Town”) supports the Enhance Abingdon Foundation, Inc. (“Foundation”) purpose of enhancing the health, education, and quality of life for residents and visitors; and

WHEREAS, the Code of Virginia, 1950, as amended, § 15.2-1108, provides that a municipal corporation may accept gifts, donations, bequests or grants from any source; and

WHEREAS, the Town wishes to enter into a Memorandum of Understanding with the Foundation for promoting, providing opportunities for partnerships with other community organizations for support, and fundraising to support the Town’s parks, historic properties, and recreational activities, a copy of which is attached hereto and made a part hereof; and

NOW, THEREFORE, BE IT KNOWN, AGREED, AND RESOLVED that Council approves the Memorandum of Understanding with Enhance Abingdon Foundation, Inc., and further authorizes the Mayor to endorse the Memorandum of Understanding on behalf of the Town.

TOWN OF ABINGDON, VIRGINIA

***BY: _____
Mayor Derek Webb***

The undersigned Clerk of the Town of Abingdon, Virginia (the “Town”) hereby certifies that the foregoing constitutes a true and correct copy of a resolution duly adopted at a meeting of the Council held on December 6, 2021. I hereby further certify that such meeting was a regularly scheduled meeting and that a quorum was present during the consideration of the foregoing resolution. I further certify that the minutes of such meeting reflect the attendance of the members, and the voting on the foregoing resolution as follows:

Member	Attendance	Vote
Derek Webb, Mayor		
Donna Quetsch, Vice Mayor		
Amanda Pillion		
James Anderson		
Mike Owens		

WITNESS my hand and seal of the Town of Abingdon as of December 6, 2021.

(SEAL)

***_____
Kimberly Kingsley, Clerk***

**Memorandum of Understanding between the Town of Abingdon, Virginia (“Town”) and
Enhance Abingdon Foundation, Inc. (“Foundation”)**

This Memorandum of Understanding (“MOU”) was made and entered into on December 6, 2021, by and between the Town and Foundation, collectively hereinafter referred to as the “Parties.”

RECITALS

WHEREAS, the Town is a municipality in the Commonwealth of Virginia; and

WHEREAS, Foundation, is a private non-profit corporation organized under Virginia’s non-profit corporation statute for the express purpose of enhancing the health, education, and quality of life for Abingdon residents and visitors by: (1) promoting the Town's parks, historic properties, and recreational activities, (2) providing opportunities for partnerships with other community organizations to support the Town's parks, historic properties, and recreational activities, (3) raising funds to support parks, historic properties, and recreational programs offered by the Town of Abingdon; and

WHEREAS, Foundation currently holds tax-exempt status from the Internal Revenue Service under Section 501(c)(3) of the United States Internal Revenue Code; and

WHEREAS, the Town and Foundation want to formalize the relationship between the Town and the Foundation by setting forth a series of mutual expectations; and

NOW, THEREFORE, in consideration of the mutual covenants, promises, and commitments herein, and parties agree as follows:

PURPOSE

The MOU aims to establish a general framework for cooperation and collaboration between the Town and the Foundation. It will assist in defining the relationship between the Parties to ensure that the goals are accomplished in a mutually supportive way.

TERM

This MOU will remain active for three (3) years from the date signing and may be renewed for an additional three (3) year terms by mutual written agreement of the Parties, and requiring formal action by both the Foundation Board the Town Council

GUIDING PRINCIPLES

The guiding principles and assumptions for this MOU are as follows:

- The Foundation exists to support Abingdon’s historic properties, parks, trails, and open spaces by raising donations and encouraging civic engagement in alignment with Town priorities.
- Therefore the Foundation is to act as a philanthropic partner for the Town’s historic properties, parks, trails, and open spaces. This relationship is formalized through the adoption of operating agreements and procedures. Both Parties will work collaboratively to develop shared philanthropic priorities.

- The Foundation, although affiliated with the Town by its purpose, is an independent corporate entity.

- The Foundation's fundraising begins with a shared dedication to enhancing the health, education, and quality of life for Abingdon residents and visitors by sustaining and enhancing our historic properties, parks, trails, recreational activities and to promote the economic well-being of our Town.

- To fulfill its mission, the Foundation is both a fundraising and a grant-making organization.

- To create a private donor base for historic properties and public parks, the Foundation creates connections among the Foundation, the Town, private funders, businesses, and community members and organizations.

- The Parties are committed to promoting equity through parks and programming, mindful of geographic, socioeconomic, demographic, cultural, physical ability, and population density realities.

- The Parties will strive for mutual transparency in fundraising efforts to the greatest feasible extent, including prospects, potential proposals, and agreements. Each recognizes that safeguarding donors' privacy may be essential in any given case to build trusting relationships. At the same time, it will encourage donors to view both organizations as trustworthy partners.

- The Parties will strive for mutual transparency in their financial condition and issues, as such matters may influence the positions or priorities that each adopts.

- The Parties will jointly develop annual development plans that assign clear responsibility and accountability, which avoid duplication of effort; which avoid competition for the same dollars, focused instead on the growth of funding opportunities.

- The Parties acknowledge that the Foundation will serve as an additive funder for Abingdon's historic properties, parks, trails, and open spaces rather than supplanting existing Town funding obligations.

RELATIONSHIP BETWEEN THE TOWN AND THE FOUNDATION

The Foundation Board of Trustees agrees to work with Town staff in support of their priorities.

The Town agrees to encourage and maintain the independence of the Foundation and, at the same time, foster the cooperative relationship between the Town and the Foundation.

The Foundation agrees to cooperate with Town staff to allow the Town to monitor the relationship between the Town and the Foundation.

An employee of the Town holding a position of director-level or above shall be a voting member of the Foundation's governing board.

Funds or gifts to the Foundation shall be owned by the Foundation and shall be maintained and/or distributed for the Town's benefit as determined by the Foundation Board. All funds received by the Foundation for Foundation purposes shall be maintained in accounts that are separate from Town accounts, and Foundation and Town funds shall in no event be intermingled. The Foundation Treasurer shall be

responsible for complete and accurate record-keeping regarding all Foundation receipts and expenditures.

The Foundation agrees to exercise of all its functions and activities to act consistently with all pertinent Town policies.

In all necessary cases, the Town agrees to seek and obtain historic preservation approval for physical improvement projects that involve Foundation funding.

The Town and Foundation agree that, as separate corporate entities, each is responsible for any liabilities and costs arising from its own action(s) and/or inaction(s), and for procuring its own insurance(s) for such liabilities and costs in policy amounts as each deems prudent.

The Parties will discuss and agree on a project-by-project basis if either party identifies a compelling reason to deviate from the general approach outlined in this document; further, the Parties recognize that there may be a compelling reason to adopt additional agreements for specific projects on which they might collaborate.

FUNDRAISING EXPECTATIONS

The Town shall typically accept grants from state or federal agencies, real estate or other property gifts, and gifts-in-kind of equipment and supplies intended for Town use.

The Foundation shall typically accept private philanthropic financial donations and restricted or unrestricted gifts for endowment or capital use.

The Foundation shall provide the Town with a summary report of gifts received upon request.

The Foundation agrees to seek approved types of gifts that can benefit the Town's historic properties, recreational activities, parks, trails, and open spaces and coordinate with the Town regarding funding goals, programs, or campaigns.

The Foundation agrees, before accepting gifts with any restrictive terms or conditions or gifts of real estate or equipment, to confer with Town, and the Foundation and Town both agree to advise donors that a restricted gift for the benefit of the Town may not be accepted without Town and Foundation approvals.

The Parties will work to streamline internal processes to ensure prompt and relevant support for each other's fundraising efforts to further mutual effectiveness.

FUNDING EXPECTATIONS OF THE FOUNDATION

While there is an MOU that the Foundation exists to partner with the Town in support of Abingdon's historic properties, recreational activities, parks, trails and open spaces, the Town does not exercise the authority to obligate the projects that the Foundation chooses to fund, as the Foundation is an independent corporation.

The Parties acknowledge that the Foundation plans to fund specific projects that are priorities of the Town. That funding may also be used for general maintenance expenses of the Town's historic properties, parks, trails, and open spaces.

The Parties acknowledge that the Foundation will be an additive funder rather than supplanting existing Town funding obligations and that, if there is a time in the future when it appears that the Town does not ensure that the Foundation's funding is additive, this would be grounds for the Foundation to reconsider this MOU with the Town.

The Foundation's spending policy will be established subject to the approval of the Foundation's Board of Trustees.

The Parties understand that the Foundation will transfer funds under its control to the Town when there is an agreement about how these funds are to be used. The Town will use these funds in accordance with this MOU and provide the Foundation with timely accounting and reporting on the expenditure of these funds. If the Town cannot use all of the funds for the stated purposes, it will return the remaining funds to the Foundation.

The Foundation agrees to receive sign-off from the Town Manager before applying for or accepting funds intended to be used toward physical improvements of Town-owned property.

The Foundation agrees to receive sign-off from the Town Manager before applying for or accepting funds intended to be used toward gatherings that are likely to involve 25 people or more.

FUNDING EXPECTATIONS OF THE TOWN

The Parties agree that there is no obligation for the Town to provide financial or in-kind support to the Foundation.

The Town may provide other limited and reasonable support to the Foundation, at the Town's discretion, including but not limited to, Board of Trustee meeting space.

GIFTS FUND MANAGEMENT

During the term of this MOU, the Foundation shall be responsible for overseeing the management of funds that originate with its activities or are entrusted to it by its donors. The Foundation fund management services shall include the following:

- The Foundation is entitled to "capture" a certain portion of the gifts to offset its annual operating expenses.
- The Foundation is authorized to accept restricted gifts that are designed to benefit the Town. The Foundation will not intentionally solicit or accept gifts for any use specified by a donor that is known to be inconsistent with the Town's vision, mission, strategic priorities, goals, policies, or procedures.
- Distribution of restricted current use funds will be made on an *ad hoc* basis or at the discretion of the Foundation Board.
- The Foundation shall maintain a separate accounting for unrestricted funds received and gains, profits, and losses resulting from said investments.

FOUNDATION FILING, AUDITS AND REPORTING

The Foundation will file all reports and other documents required by law in a timely and comprehensive manner, including but not limited to those required by the Virginia Non-Stock Corporations Act, Virginia Solicitation of Contributions Law, and the United States Internal Revenue Code.

The Foundation will supply the Town with an annual set of financial statements for the most recently ended fiscal year no later than the last business day in March. The Town may also contact the Foundation's statement preparer or auditor directly to obtain additional information or clarify information about those statements.

The Foundation agrees to provide the Town, annually:

- An annual report; and
- A list of Foundation governing board, officers, and advisors.

LIMITATIONS

Town's Obligations Limited. The Town's obligations pursuant to this MOU are moral obligations subject to the limitations of the constitution and laws of the Commonwealth of Virginia, subject to annual appropriation by the Abingdon Town Council, and non-appropriation shall not constitute grounds for recovery against the Town.

State law and constitution prohibit the Town from an expenditure of funds unless appropriated by the Town Council; and obligating funds beyond the current fiscal year (July 1–June 30). Therefore, notwithstanding any provision in this MOU to the contrary, if the Town Council does not appropriate funds for the continuance of this MOU in any future fiscal year, this MOU and all obligations hereunder shall automatically terminate upon depletion of the currently appropriated funds.

CONFIDENTIALITY

Neither the Foundation nor the Town shall disclose or use any private or confidential donor or employee information provided from one to the other except as required by law or in and by the terms of this MOU.

COMPLIANCE WITH APPLICABLE LAW AND NON-DISCRIMINATION

The Foundation further agrees not to discriminate in any manner based on race, religion, color, national origin, gender, disability, age, sexual orientation or preference, or marital, parental, or veteran's status in its programs and activities, and to comply with all non-discriminatory laws and policies that the Town promulgates and to which the Town is subject.

This MOU shall be governed by and construed in accordance with the internal laws of the Commonwealth of Virginia.

MISCELLANEOUS

ENTIRE MOU - This MOU sets forth the entire agreement and understanding of the Parties concerning its subject matter. Any prior agreements regarding the subject matter are no longer in force. No terms, provisions, or representations not outlined in this MOU shall be of any force or effect.

AMENDMENT - This MOU may be amended only in writing signed by an authorized representative of both Parties.

BINDING NATURE - This MOU shall be binding on the heirs, successors, and assigns of the Parties.

TERMINATION - This MOU shall terminate immediately if:

- The Foundation dissolves.
- Town Council withdraws recognition of the Foundation.
- The Foundation ceases to be a non-profit corporation.
- Should the Foundation ceases to exist, all monies and items of value received by or held by the

Foundation for the benefit of the Town shall immediately be transferred to the Town consistent with federal and state laws and any restrictions as may have been imposed by the donors.

INDEPENDENT CONTRACTOR STATUS - The Parties' relationship under this MOU is strictly that of independent contractors and not that of joint venturers, partners, or agents. No Party shall have any authority to bind any other Party unless such power is specifically granted to the Party in writing by the other Party.

ASSIGNMENT - This MOU and the obligations under it are not assignable or transferrable without the written consent of both Parties.

NOTICES - All notices relating to this MOU shall be in writing and delivered personally or mailed by email to the addresses stated below:

To Town: Town of Abingdon
 P.O. Box 789
 Abingdon, VA 24212-0789
 toafinance@abingdon-va.gov

To Foundation: Enhance Abingdon Foundation
 P.O. Box 2148
 Abingdon, VA 24212-2148
 president@enhanceabingdon.org

SIGNATURES - the Town of Abingdon and the authorized representative(s) of Enhance Abingdon Foundation, Inc. have executed this MOU on December 6, 2021, the effective date of this Memorandum of Understanding. This MOU will expire three years from the date of signing.

TOWN OF ABINGDON, VIRGINIA

By: _____
Derek Webb, Mayor

Commonwealth of Virginia

County of Washington to wit:

The foregoing instrument was acknowledged before me on December 6, 2021 by Derek Webb,
Mayor for the Town of Abingdon, Virginia.

My Commission Expires: _____

Registration Number: _____

Notary Public

ENHANCE ABINGDON FOUNDATION, INC.

By: _____

Print Name: _____

Its: _____

Commonwealth of Virginia

County of Washington, to wit:

The foregoing instrument was acknowledged before me this ____ day of _____, 2021 by
_____, on behalf of Enhance Abingdon Foundation, Inc.

My Commission Expires: _____

Registration Number: _____

Notary Public



**AN ORDINANCE OF THE COUNCIL
FOR THE TOWN OF ABINGDON, VIRGINIA
TO ENACT THE ABINGDON ARTS COMMISSION**

WHEREAS, pursuant to §15.2-1411 of the Code of Virginia, 1950, as amended, a governing body of any locality may appoint such advisory boards, committees, and commissions as it deems necessary to advise the governing body regarding any matter of concern to the locality;

WHEREAS, this Ordinance aims to establish the Abingdon Arts Commission to support visual and performing arts in the Town. The Commission offers local artists more opportunities to share their art with the public while providing residents with various ways to experience, enjoy and learn about art.

WHEREAS, the Abingdon Arts Commission shall have the following powers and duties:

- A. Review the Town's proposed annual budget for expenditures related to art and make budgetary recommendations to Town Council;
- B. Recommend to Town Council policies for the expansion of art in Town;
- C. Identify art programs and events that will enhance the community and recommend how the Town can support such programs and events to the Town Council.

WHEREAS, the Abingdon Arts Commission shall consist of one *ex officio* Councilmember appointed by the Town Council to serve terms coincident with their terms as members of the Council. The Town Manager will name a Town employee designee as an *ex officio* member to serve as staff support for the Commission. Town Council will appoint five citizens to serve two-year terms, beginning July 1 of the year of appointment.

Initially, three members will serve from the appointment date until June 30, 2023, and two will serve from the appointment date until June 30, 2024. The Town Council will give preference to residents of the Town, consider how the individual will contribute to enhancing the art culture in the community, and consider any potential conflicts of interest to ensure objectivity.

WHEREAS, the Commission shall conduct an annual organizational meeting to elect a chair and vice-chair within a reasonable time after the appointment. The Town Manager, or designee, shall serve as secretary. The Commission shall adopt bylaws for the conduct of meetings after review by the Town Attorney. The secretary shall cause a record of all proceedings, resolutions, findings, and actions taken by the committee. The secretary shall file the records with the Town Clerk;

WHEREAS, the Commission shall meet as often as necessary to accomplish its duties, with such meetings called by the chair, or the vice chair in the chair's absence.

NOW THEREFORE BE IT ORDAINED by the Council of the Town of Abingdon that the Abingdon Arts Commission be created pursuant to this Ordinance; and

BE IT FURTHER ORDAINED that this Ordinance of adoption of an Abingdon Arts Commission shall take effect on December 6, 2021.

CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, I hereby certify that I have reviewed the foregoing proposed Ordinance to enact the Ordinance of the Town of Abingdon to reflect the foregoing establishment and find it to be in correct form this _____ day of _____, 2021.

Cameron Bell
Town Attorney for the Town of Abingdon, Virginia

This Ordinance was adopted on December 6, 2021 to take effect on December 6, 2021.

Derek Webb, Mayor

The undersigned clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of an Ordinance duly adopted at a meeting of the Council held on December 6, 2021. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing Ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing Ordinance was as follows:

MEMBERS	ATENDANCE	VOTE
Derek Webb, Mayor		
Donna Quetsch, Vice Mayor		
James Anderson		
Amanda Pillion		
Mike Owens		

WITNESS MY HAND and the seal of the Town of Abingdon as of December 6, 2021.

(SEAL)_____
Town Clerk



**AN ORDINANCE OF THE COUNCIL
FOR THE TOWN OF ABINGDON, VIRGINIA
TO ENACT THE VETERANS ADVISORY BOARD**

WHEREAS, pursuant to §15.2-1411 of the Code of Virginia, 1950, as amended, a governing body of any locality may appoint such advisory boards, committees, and Boards as it deems necessary to advise the governing body regarding any matter of concern to the locality; and

WHEREAS, this Ordinance establishes the Veterans Advisory Board to assist with the development of programs and events to honor and recognize the service of area Veterans; and

WHEREAS, the Veterans Advisory Board shall have the following powers and duties:

- A. Provide recommendations to the Town on issues of interest to Veterans, military service members, and their families;
- B. Encourage and promote awareness of Veterans and military service members in the community;
- C. Assist the Town with planning events and programs honoring Veterans and military service members; and
- D. Assist the Town with oversight of the Veterans Memorial Park.

WHEREAS, the Veterans Advisory Board shall consist of one *ex officio* Councilmember appointed by the Town Council to serve terms coincident with their terms as members of the Council. The Town Manager will name a Town employee designee as an *ex officio* member to serve as staff support for the Board. Town Council will appoint seven citizens to serve two-year terms, beginning July 1 of the year of appointment. A quorum for the transaction of business by the Board shall be at least four voting members.

Initially, three members will serve from the appointment date until June 30, 2023, and two will serve from the appointment date until June 30, 2024, and two will serve from the appointment date until June 30, 2025. The Town Council will give preference to residents of the Town, consider how the individual will contribute to the establishment of the Board, and consider any potential conflicts of interest to ensure objectivity; and

WHEREAS, the Board shall conduct an annual organizational meeting to elect a chair and vice-chair within a reasonable time after the appointment. The Town Manager, or designee, shall serve as secretary. The Board shall adopt bylaws for the conduct of meetings after review by the Town Attorney. The secretary shall cause a record of all proceedings, resolutions, findings, and actions taken by the committee. The secretary shall file the records with the Town Clerk; and

WHEREAS, the Board shall meet as often as necessary to accomplish its duties, with such meetings called by the chair, or the vice chair in the chair's absence; and

NOW THEREFORE BE IT ORDAINED by the Council of the Town of Abingdon that the Veterans Advisory Board be created pursuant to this Ordinance.

CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, I hereby certify that I have reviewed the foregoing proposed Ordinance to enact the Ordinance of the Town of Abingdon to reflect the foregoing establishment and find it to be in correct form this ____ day of December, 2021.

Cameron Bell
Town Attorney for the Town of Abingdon, Virginia

This Ordinance was adopted on December 6, 2021 to take effect on _____.

Derek Webb, Mayor

The undersigned clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of an Ordinance duly adopted at a meeting of the Council held on December 6, 2021. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing Ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing Ordinance was as follows:

MEMBERS	ATENDANCE	VOTE
Derek Webb, Mayor		
Donna Quetsch, Vice Mayor		
James Anderson		
Amanda Pillion		
Mike Owens		

WITNESS MY HAND and the seal of the Town of Abingdon as of December 6, 2021.

(SEAL) _____
Town Clerk



**PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT**

APPLICATION EXPIRES DECEMBER 31, 2021

Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Jeffrey E. Johnson Date: 11/9/2021

Address 102 E. Main Street City/State Abingdon/VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☒ No ☐

Telephone: 276-608-3700

Email Address: (required) jjohnson@paramontltd.com

Place of Employment: Paramont, Ltd.

Address: 1051 Clark Street, Abingdon, Virginia 24210

Description of job duties: Attorney

Educational background:

Abingdon High School - 1983; Hampden-Sydney College - 1987 (B.S. - Mathematics);

T.C. Williams School of Law - 1991 (J.D.); E. Claiborne Robins School of Business - 1991 (M.B.A.)

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No ☐

If so, name and date(s) of service? HPRB; 2014-2020

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Interested in assisting, where I may, with the future planning/development of businesses within the Town limits that hopefully

improves the standard of living for town residents. Planning/development is an integral part of my current occupation.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes ☐ No ☒

To the best of my ability, all information on this application is true and correct.

SIGNATURE



Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input type="checkbox"/>	Planning Commission */** <input checked="" type="checkbox"/>
Board of Zoning Appeals <input type="checkbox"/>	Recreation Advisory Commission <input type="checkbox"/>
Economic Development Authority <input type="checkbox"/>	Sinking Spring Cemetery Committee ** <input type="checkbox"/>
Infrastructure Advisory Committee <input type="checkbox"/>	Sustain Abingdon Committee <input type="checkbox"/>
Historic Preservation Review Board */** <input type="checkbox"/>	Tourism Advisory Committee ** <input type="checkbox"/>
Housing and Redevelopment Authority <input type="checkbox"/>	Tree Commission <input type="checkbox"/>
Muster Grounds Steering Committee <input type="checkbox"/>	Virginia Highlands Small Business Incubator <input type="checkbox"/>

***May be required to attend training and/or obtain certification during term**

****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**

Note: All applicants are subject to background verification.



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- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name Kenton Thompson Date: 07/26/2021

Address 301 Valley Street NE City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☒ No ☐

Telephone: 276-477-4164

Email Address: (required) kthompsoncpa@gmail.com

Place of Employment: RSM US LLP

Address: 300 S Tryon Street, Suite 1500, Charlotte, NC 28202

Description of job duties: Senior Director - Valuation Services

Educational background:

B.S.B.A. - University of Central Florida - Major in Accounting, minor in Computer Science;

M. Div. - Asbury Theological Seminary; Industry Certificate in the Business of Craft Brewing - Portland State University

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☐ No ☒

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

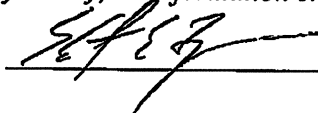
I have been a CPA for over 37 years, a licensed Real Estate Broker for over 20 years. I have extensive experience working with clients

in a wide range of industries, including numerous start-ups in technology, manufacturing, service and retail businesses.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes ☐ No ☒

To the best of my ability, all information on this application is true and correct.

SIGNATURE



Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input type="checkbox"/>	Planning Commission */** <input checked="" type="checkbox"/>
Board of Zoning Appeals <input type="checkbox"/>	Recreation Advisory Commission <input type="checkbox"/>
Economic Development Authority <input checked="" type="checkbox"/>	Sinking Spring Cemetery Committee ** <input type="checkbox"/>
Infrastructure Advisory Committee <input type="checkbox"/>	Sustain Abingdon Committee <input type="checkbox"/>
Historic Preservation Review Board */** <input type="checkbox"/>	Tourism Advisory Committee ** <input type="checkbox"/>
Housing and Redevelopment Authority <input checked="" type="checkbox"/>	Tree Commission <input type="checkbox"/>
Muster Grounds Steering Committee <input type="checkbox"/>	Virginia Highlands Small Business Incubator <input checked="" type="checkbox"/>

***May be required to attend training and/or obtain certification during term**

****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**

Note: All applicants are subject to background verification.



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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Hugh Belcher

Date: April 23, 2021

Address 350 East Main Street City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☒ No ☐

Telephone: 423-677-8072

Email Address: (required) hughbelcher058@gmail.com

Place of Employment: The Girl & The Raven Coffee Bar and Cafe

Address: 380 East Main Street, Abingdon, VA 24210

Description of job duties: Owner

Educational background:

Appalachian State University class of 1981; Four year Bachelor of Arts in Business Administration

with concentration in marketing & management; Montreat Anderson Junior College two year

Associate of Arts degree

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? N/A

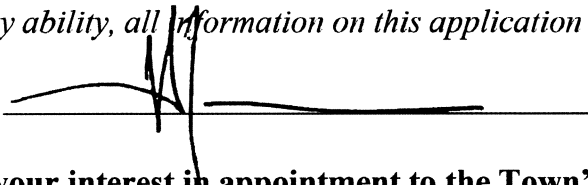
When do(es) your present term(s) expire? (mm/yy) N/A

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☐ No ☒

If so, name and date(s) of service? N/A

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
My wife and I chose to make Abingdon our permanent residence some 15 years ago and I would love the opportunity to join in the effort to make Abingdon a beautiful, vibrant and economically viable town for the generations to come.

To the best of my ability, all information on this application is true and correct.

SIGNATURE 

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input type="checkbox"/>	Planning Commission */** <input checked="" type="checkbox"/>
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Economic Development Authority <input type="checkbox"/>	Sinking Spring Cemetery Committee ** <input type="checkbox"/>
Infrastructure Advisory Committee <input type="checkbox"/>	Sustain Abingdon Committee <input type="checkbox"/>
Historic Preservation Review Board */** <input type="checkbox"/>	Tourism Advisory Committee ** <input type="checkbox"/>
Housing and Redevelopment Authority <input type="checkbox"/>	Tree Commission <input type="checkbox"/>
Muster Grounds Steering Committee <input type="checkbox"/>	Virginia Highlands Small Business Incubator <input type="checkbox"/>

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name _____ Date: _____

Address _____ City/State _____ Zip _____

Do you live inside the Town limits of Abingdon? Yes _____ No _____

Telephone: _____

Email Address: *(required)* _____

Place of Employment: _____

Address: _____

Description of job duties: _____

Educational background: _____

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No _____

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ____ No ____

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No _____

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

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Board of Zoning Appeals	Recreation Advisory Commission
Economic Development Authority	Sinking Spring Cemetery Committee **
Infrastructure Advisory Committee	Sustain Abingdon Committee
Historic Preservation Review Board */**	Tourism Advisory Committee **
Housing and Redevelopment Authority	Tree Commission
Muster Grounds Steering Committee	Virginia Highlands Small Business Incubator

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