



**TOWN OF ABINGDON, VIRGINIA
TOWN COUNCIL REGULAR MEETING
MONDAY, OCTOBER 4, 2021 – 6:30 pm
TOWN HALL - COUNCIL CHAMBERS**

DRAFT AGENDA

Please note there will be an opportunity during the meeting for citizens to address the Town Council when the Mayor declares public comments open. We request that anyone addressing the Council, sign up, approach the podium when called, state your first and last name, and provide your complete mailing address.

A. WELCOME – Mayor Webb

B. ROLL CALL – Kim Kingsley, Clerk

C. PLEDGE OF ALLEGIANCE – Councilmember Mike Owens

D. PRAYER – Pastor Jason Bakker, Abingdon Bible Church

E. APPROVAL OF AGENDA – Mayor Webb

F. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person.

G. APPROVAL OF MINUTES

- September 7, 2021 meeting
- September 23, 2021 mid-month meeting

H. PROCLAMATIONS

1. Recognition of October 3 – 9, 2021, as Fire Prevention Week “*Learn the Sounds of Fire Safety*”.

I. PUBLIC HEARING - Please place your name on the sign-up sheet provided and comments are limited to five (5) minutes per person.

J. RESOLUTIONS

K. FIRST READING OF ORDINANCES

1. First Reading –An Ordinance of the Council for the Town of Abingdon, Virginia for a proposed amendment to Chapter 66 Ordinance – Taxation, Article 1. – In General, Section 66-3. Collection of delinquent taxes by distress, personal judgment or sale.

L. SECOND READING OF ORDINANCES

M. CONSIDERATION OF BIDS

N. NEW BUSINESS

O. OLD BUSINESS

P. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

Q. COUNCIL MEMBER REPORTS

R. CLOSED SESSION

1. Closed session permitted by Code of Virginia, Section 2.2-3711(A)(3), a matter involving disposition of publicly held property because discussion in an open meeting would adversely affect our bargaining position.

S. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Board of Zoning Appeals
 - Appointment to fill expired term of R. Wayne Austin, who is ineligible to serve an additional term (Also serves as a Planning Commission representative)
 - Appointment to fill expired term of Dr. H. Ramsey White, who is ineligible to serve an additional term
2. Historic Preservation Review Board
 - Appointment to fill expired term of Michael Weaver, who is ineligible to serve an additional term
3. Recreation Advisory Committee
 - Reappointment of Don Yates, who is eligible to serve an additional term
 - Reappointment of Brock Hawkins, who is eligible to serve an additional term
 - Reappointment of Eddie Ramirez, who is eligible to serve an additional term
 - Reappointment of Jimmy Woods, who is eligible to serve an additional term
4. Infrastructure Advisory Committee
 - Reappointment of Janet Woolwine, who is eligible to serve an additional term
 - Reappointment of Charlie Fugate, who is eligible to serve an additional term
 - Appointment to fill the expired term of Monty Vernon

If Council so desires, closed session pursuant to Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment for position on Board of Zoning Appeals, Historic Preservation Review Board, Recreation Advisory Committee and Infrastructure Advisory Committee.

T. ADJOURNMENT

**TOWN OF ABINGDON
REGULAR COUNCIL MEETING
TUESDAY, SEPTEMBER 7, 2021 – 6:30 PM
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

The regular meeting of the Abingdon Town Council was held on Tuesday, September 7, 2021 at 6:30 pm in the Council Chamber of the Municipal Building.

A. WELCOME – *Mayor Webb*

B. ROLL CALL

Members of Council Present:

Mike Owens
James Anderson
Amanda Pillion
Donna Quetsch, Vice Mayor
Derek Webb, Mayor

C. PLEDGE OF ALLEGIANCE

D. PRAYER – *Minister Floyd Bailey*

E. APPROVAL OF AGENDA (VIDEO 6:31 – 7:03)

On motion of Mr. Owens, seconded by Mr. Anderson, accepted the agenda as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

F. PUBLIC COMMENTS (VIDEO 7:04 – 24:18)

- Eric McReynolds
- Monty Vernon
- Jimmy Smith
- Richard Morgan
- Beth Smith

G. APPROVAL OF MINUTES (VIDEO 24:19 – 24:48)

- August 2, 2021 meeting
- August 17, 2021 mid-month meeting

On motion of Mr. Anderson, seconded by Mrs. Pillion, approved the August 2, 2021 meeting and the August 17, 2021 mid-month meeting minutes as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

H. PROCLAMATIONS

1. Proclamation recognizing September 17 – 23, 2021 as Constitution Week.

Mrs. Quetsch read into record a Proclamation recognizing September 17 – 23, 2021 as Constitution Week. Mayor Webb and Council presented Lila Thurmond and Regent of the Black's Fort Chapter, Beth Henningsen with a framed Proclamation. **(VIDEO 24:48 – 27:50)**

2. Proclamation honoring and recognizing Pat Brown upon her retirement as a Town of Abingdon employee.

Mayor Webb read into record a Proclamation honoring and recognizing Pat Brown upon her retirement from the Town of Abingdon after twenty-two years of service. Mayor Webb and Council presented Mrs. Brown with a framed Proclamation. **(VIDEO 27:51 – 30:52)**

I. PUBLIC HEARING - Please place your name on the sign-up sheet provided and comments are limited to five (5) minutes per person.

(VIDEO 31:00 – 33:22)

1. Proposed boundary adjustment by John R. and Nina C. White to Town of Abingdon, Virginia, located near Old South Way, Tax Map Number 127-A-18A, consisting of 0.034 acres, more or less.
2. Proposed boundary adjustment by Town of Abingdon, Virginia to John R. and Nina C. White, located near Old South Way, Tax Map Number 127-A-18C, consisting of 0.027 acres, more or less.
3. Proposed right-of-way dedication by Town of Abingdon, Virginia to Washington County, Virginia, located near Old South Way, Tax Map Number 127-A-10B, consisting of 0.24 acre and Tax Map Number 127-A-18C, consisting of 0.427 acres, more or less.
4. Proposed right-of-way dedication by the Town of Abingdon, Virginia and the Town of Damascus, Virginia to Washington County, Virginia consisting of 0.187 acres, more or less.
5. Public Hearing – lease between the Town and David Millsap dba Millsap Farms for property located at Harmony Hills Lane, Tax Map No. 086-12-5, consisting of 24.185 acres, more or less.

Mayor Webb declared the public hearing open for comment. Hearing no comments, Mayor Webb closed the public hearing.

J. RESOLUTIONS

1. Resolution supporting VDOT Transportation Alternative Program for Boone Street pedestrian improvements project – ***Michael Surrett, Senior Management Assistant (VIDEO 33:24 – 35:55)***

Michael Surrett advised Council that this Resolution would support a proposed project for the sidewalk installation on Boone Street from Walden Road to East Main Street. Mr. Surrett noted that a resolution was required to request VDOT establish a Transportation Alternatives set-aside project to be administered by the Town. This commitment provides a minimum of 20% matching contributions for said project and any additional funds necessary to complete and enter into a project administration agreement with VDOT. Mrs. Pillion stated that she is very pleased with this proposed project.

On motion of Mr. Owens, seconded by Mrs. Pillion, approved the Resolution as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

2. Resolution approving Virginia Clean Water Financing and Assistance Program – Southwest Virginia Pilot Program – ***Tyler Vencill, Engineer (VIDEO 35:54 – 43:56)***

Tyler Vencill advised that Town staff applied, with a total Sewer System Evaluation Surveys cost of \$100,000. DEQ held a virtual public hearing on August 20, 2021. The Town was chosen to participate based on the evaluation procedures, including project location, ability to provide a 25% funding match of \$25,000, project eligibility criteria, and supporting documentation for the requested program funding amount of \$75,000.00 to conduct a sewer system evaluation survey to address inflow/infiltration and infrastructure issues throughout the Town's sanitary sewer system. Discussion ensued.

On motion of Mr. Anderson, seconded by Mrs. Pillion, approved the Resolution as presented.

The roll call vote was as follows:

Mr. Owens	Aye
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Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

3. Resolution appointing Coordinator of Emergency Management – *Chief Holbrook, APD* (VIDEO 43:58 – 46:29)

Chief Holbrook advised Council Virginia Code Section 44-146.19(B)(3) states that the Town Council shall appoint a coordinator of Emergency Management to ensure integration of its organization into the County Emergency Management Organization. Town Manager James Morani recommended Town Council appoint Chief of Police Jonathan Holbrook as Coordinator of Emergency Management.

On motion of Mrs. Quetsch, seconded by Mr. Anderson, approved the Resolution as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

K. FIRST READING OF ORDINANCES

L. SECOND READING OF ORDINANCES

M. CONSIDERATION OF BIDS

N. NEW BUSINESS

O. OLD BUSINESS

1. Approval of plat for proposed boundary adjustment by John R. and Nina C. White to Town of Abingdon, Virginia, located near Old South Way, Tax Map Number 127-A-18A, consisting of 0.034 acres, more or less; and proposed boundary adjustment by Town of Abingdon, Virginia to John R. and Nina C. White, located near Old South Way, Tax Map Number 127-A-18C, consisting of 0.027 acres, more or less. (VIDEO 46:36 – 52:14)

Tyler Vencill, Engineer advised Council that in 2017, John and Nina White conveyed 1.081 acres to the Town of Abingdon to construct access road into the parking lot at the Watauga trailhead along the Virginia Creeper Trail. Mr. Vencill conveyed that through two separate Memorandum of Agreements dated April 4, 2017, the Town agreed to purchase the property and dedicate the improved road, following VDOT standards, as public right-of-way. Mr. Vencill stated that to accomplish this, the first action required is to approve a boundary line adjustment between the Town and the property owner. Discussion ensued.

On motion of Mr. Owens, seconded by Mrs. Pillion, approved the plat for proposed boundary adjustment as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

2. Approval of plat for proposed right-of-way dedication by Town of Abingdon, Virginia to Washington County, Virginia, located near Old South Way, Tax Map Number 127-A-10B, consisting of 0.24 acre and Tax Map Number 127-A-18C, consisting of 0.427 acres, more or less; and proposed right-of-way dedication by the Town of Abingdon, Virginia and the Town of Damascus, Virginia to Washington County, Virginia consisting of 0.187 acres, more or less. **(VIDEO 52:15 – 55:18)**

Cameron Bell, Counsel advised that this action is to dedicate the right-of-way to Washington County. The Town of Damascus will also be considering the right-of-way dedication due to joint ownership of the Virginia Creeper Trail.

Mr. Vencill further advised Council that application was made for a VDOT lane use permit to re-strip the entrance, extend a pipe on the other side of the road and relocate the trail access to make that intersection safer. Discussion ensued.

On motion of Mr. Owens, seconded by Mr. Anderson, approved the plat for proposed right-of-way dedication as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

3. Approval of lease between the Town of Abingdon and David Millsap dba Millsap Farms for property located at Harmony Hills Lane, Tax Map No. 086-12-5, consisting of 24.185 acres, more or less. **(VIDEO 55:19 – 57:07)**

Town Manager James Morani advised Council that this is a renewal of a lease with David Millsap to maintain property that the Town owns on Harmony Hills Lane.

On motion of Mrs. Quetsch, seconded by Mrs. Pillion, approved the lease as presented.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

P. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

1. Economic Development and Tourism Update – *Tonya Triplett, Director of Economic Development and Tourism/Asst. Town Manager (VIDEO 57:09 – 1:19:58)*

Tonya Triplett, Director Economic Development and Tourism/Assistant Town Manager and Tenille Montgomery, Community Relations Specialist/Management Analyst provided Council with an Economic Development and Tourism update.

(VIDEO 1:19:58 – 1:22:50)

Town Manager James Morani advised Council that at the September 23, 2021 mid-month meeting, discussion will continue regarding the outdoor recreation area. Mr. Morani also addressed the difference between privatizing and contract operations in the wastewater treatment facility.

Q. COUNCIL MEMBER REPORTS (VIDEO 1:23:00 – 1:27:02)

Mrs. Pillion shared that the Senate Finance, including Senators, Administrators, Lobbyists and Staff, will meet at the Martha Washington Inn beginning Sunday, September 12 through Tuesday, September 14, 2021. She also reported that the Virginia Commission of Arts would hold their December meeting in Abingdon, expecting 20 to 25 individuals. The Appalachian Regional Commission will meet on October 6, 2021 at the Southwest Virginia Cultural Center.

Mayor Webb addressed a matter of concern regarding the Coomes Recreation Center pool hours, stating that it was not a financial matter; however it was a staffing issue.

R. CLOSED SESSION

1. Closed session permitted by Code of Virginia, Section 2.2-3711(A)(3), a matter involving disposition of publicly held property because discussion in an open meeting would adversely affect our bargaining position.
2. Closed session permitted by Section 2.2-3711(A)(29) concerning terms or scope of an agreement for wastewater contract operations because public discussion would adversely affect our bargaining position or negotiating strategy.

(VIDEO 1:27:04 – 2:55:32)

On motion by Mr. Owens, seconded by Mrs. Pillion, to go into closed session permitted by Code of Virginia, Section 2.2-3711(A)(3), a matter involving disposition of publicly held property because discussion in an open meeting would adversely affect our bargaining position; a closed session permitted by Section 2.2-3711(A)(29) concerning terms or scope of an agreement for wastewater contract operations because public discussion would adversely affect our bargaining position or negotiating strategy; and thirdly, pursuant to the Code of Virginia, 1950, Section 2.2-3711(A)(1) for considering application for appointment to boards, specifically Board of Zoning Appeals, Historic Preservation Review Board, Sinking Spring Cemetery Committee and the Recreation Advisory Committee.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

On motion by Mr. Owens, seconded by Mrs. Quetsch, reconvened in open session.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

Mr. Owens moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

The certification was as follows:

Mr. Owens	I so certify
Mr. Anderson	I so certify
Mrs. Pillion	I so certify
Mrs. Quetsch	I so certify
Mayor Webb	I so certify

S. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Board of Zoning Appeals
 - Appointment to fill expired term of R. Wayne Austin, who is ineligible to serve an additional term (Also serves as a Planning Commission representative)
 - Appointment to fill expired term of Dr. H. Ramsey White, who is ineligible to serve an additional term
2. Historic Preservation Review Board
 - Appointment to fill expired term of Michael Weaver, who is ineligible to serve an additional term
3. Sinking Spring Cemetery Committee
 - Appointment to fill vacancy
4. Recreation Advisory Committee
 - Reappointment of Don Yates, who is eligible to serve an additional term
 - Reappointment of Brock Hawkins, who is eligible to serve an additional term
 - Reappointment of Eddie Ramirez, who is eligible to serve an additional term
 - Reappointment of Jimmy Woods, who is eligible to serve an additional term

(VIDEO 2:55:33 – 2:56:42)

On motion by Mr. Owens, seconded by Mr. Anderson, appointed Richard Morgan to the Sinking Spring Cemetery Committee.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

Mayor Webb announced that appointments to the Historic Preservation Review Board and Recreation Advisory Committee will be tabled.

Mayor Webb declared the meeting adjourned.

Mayor Derek Webb

Kimberly Kingsley, Clerk

**TOWN OF ABINGDON
MID-MONTH MEETING
THURSDAY, SEPTEMBER 23, 2021 – 2:30 PM
COUNCIL CHAMBERS – MUNICIPAL BUILDING**

A mid-month meeting of the Abingdon Town Council was held on Thursday, September 23, 2021 at 2:30 pm in the Council Chambers of the Municipal Building.

A. WELCOME – *Mayor Webb*

B. ROLL CALL

Members of Council Present:

Mike Owens
James Anderson
Amanda Pillion
Donna Quetsch, Vice Mayor
Derek Webb, Mayor

C. PLEDGE OF ALLEGIANCE – *Council Member James Anderson*

D. APPROVAL OF AGENDA – *Mayor Webb* (VIDEO 5:59 – 7:04)

On motion of Mr. Owens, seconded by Mrs. Pillion, amended the agenda to include an additional closed session pursuant to the Code of Virginia, Section 2.2-3711(A)(8) consultation with legal counsel pertaining to *Gregory W. Kelly vs. Town of Abingdon*, where such consultation would adversely affect the litigation posture.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

E. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. (VIDEO 7:06 – 18:54)

- Nathan Berg
- Jeff VanCleaf
- Doug Beatty
- Michael Ferracci

F. PUBLIC HEARINGS - Please place your name on the sign-up sheet provided and comments are limited to five (5) minutes per person.

1. **Public Hearing** – An Ordinance of the Council for the Town of Abingdon, Virginia for a proposed budget amendment synopsis, Fiscal Year July 1, 2021 – June 30, 2022, which

includes additions to revenue from federal funds received through the American Rescue Plan Act (ARPA) in the amount of \$4,081,156.00. **(VIDEO 18:55 – 20:00)**

Mayor Webb declared the public hearing open for comment. Hearing no comments, Mayor Webb closed the public hearing.

G. PROCLAMATIONS

H. NEW BUSINESS

1. Discussion regarding proposed amendment to Chapter 66 Ordinance – Taxation, Article 1. – In General, Section 66 – 3. Collection of delinquent taxes by distress, personal judgment or sale. – ***James Morani, Town Manager (VIDEO 20:02 – 30:51)***

Mr. Morani advised Council that amendments have been made to the Ordinance to include publication of delinquent accounts and the provision of forwarding delinquent accounts to the Town attorney or a collection agency. Discussion ensued. Mr. Morani advised Council that this matter would be placed on the October 4, 2021 draft agenda for a first reading.

2. Discussion regarding Halloween – ***James Morani, Town Manager (VIDEO 30:53 – 36:54)***

Discussion ensued and determined that the Town would observe Halloween on October 31, 2021.

3. Discussion regarding Historic Preservation Review Board terms – ***James Morani, Town Manager (VIDEO 36:55 – 38:16)***

Mr. Morani stated this matter was to discuss the terms of office and vacancies pursuant to Town Ordinance 8-6-5. Mr. Morani asked that this matter be tabled until October 4, 2021.

I. RESOLUTIONS

J. FIRST READING OF ORDINANCES

1. An Ordinance of the Council for the Town of Abingdon, Virginia proposing a budget amendment for the fiscal year beginning July 1, 2021 and ending June 30, 2022, to include additions to revenue from federal funds received through the American Rescue Plan Act (ARPA) in the amount of \$4,081,156.00. – ***Steve Trotman, Director of Finance (38:20 – 42:37)***

Mr. Trotman advised Council that this Ordinance recognizes that the Town of Abingdon, Virginia received Federal funds through the American Rescue Plan Act on June 30, 2021; however there were no expenditures, and funds were carried over to this fiscal year. This ordinance also recognizes the expenditures beginning this fiscal year as outlined in the draft Ordinance.

On motion of Mr. Anderson, seconded by Mrs. Quetsch, adopted Ordinance as presented, and dispensed with the second reading.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

K. UNFINISHED BUSINESS

1. Non-professional services agreement with Old Glade Antique Tractor Association – ***James Morani, Town Manager (VIDEO 42:38 - 45:20)***

Town Manager James Morani presented a draft non-professional services agreement with OGATA for \$10,000 as previously discussed. Mr. Owens suggested that Exhibit A, Section 3B be removed since the Town sold those items.

On motion of Mrs. Pillion, seconded by Mr. Owens, authorized the Town Manager to execute the non-professional services agreement with Old Glade Antique Tractor Association as amended by deleting Exhibit A, Section 3B.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

2. Discussion regarding an outdoor refreshment area – ***James Morani, Town Manager (VIDEO 45:39 – 1:16:40)***

Council heard presentations from Doug Beatty, Delegate William Wampler, Nathan Berg, and Abingdon Police Department Chief Holbrook regarding the outdoor refreshment area. Discussion ensued. Mr. Morani suggested that a public information meeting be scheduled soon to allow additional discussion.

3. Agreement with Woodard and Curran for wastewater contract operations – ***James Morani, Town Manager (VIDEO 45:22 – 45:34)***

Mayor Webb stated that this matter would be discussed in closed session.

L. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER (VIDEO 1:16:42 – 1:30:57)

Mr. Morani advised Council that a 501(c)(3) has been established for donations to the Town's historic properties and The Meadows. Discussion ensued. Mr. Morani stated that he would present a Resolution at the October mid-month meeting.

Mr. Morani advised that the K. C. St. Louis, owner and operator of the Abingdon Olive Oil, purchased the Hassinger House and Cameron Bell is working on the deed.

Mr. Morani reported that staff toured the Fields-Penn House recently. The Historic Preservation Review Board requested that the Town repurpose the brick sidewalk. Mr. Morani announced that the Tourism offices would be open by the beginning of 2022.

M. COUNCIL MEMBER REPORTS

N. CLOSED SESSION (VIDEO 1:31:10 – 2:30:14)

1. Closed session permitted by Section 2.2-3711(A)(29) concerning terms or scope of an agreement with Woodard and Curran for wastewater contract operations because public discussion would adversely affect our bargaining position or negotiating strategy.
2. Closed session permitted by Code of Virginia, Section 2.2-3711(A)(3), a matter involving disposition of publicly held property because discussion in an open meeting would adversely affect our bargaining position.

On motion by Mr. Owens, seconded by Mrs. Pillion, convened into closed session pursuant to the Code of Virginia, 1950, as amended, pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(29) concerning terms or scope of an agreement with Woodard and Curran for wastewater contract operations because public discussion would adversely affect the bargaining position or negotiating strategy; Section 2.2-3711(A)(3) a matter involving disposition of publicly held property because discussion in an open meeting would adversely affect the bargaining position; concerning a lease for sewer contract for discussion of the terms or scope of the contract, because public discussion would adversely affect our bargaining position or negotiating strategy; and Section 2.2-3711(A)(8) consultation with legal counsel, pertaining to *Kelly vs. Town of Abingdon*, where such consultation would adversely affect the litigating posture of the public body.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

On motion by Mrs. Quetsch, seconded by Mr. Owens, reconvened in open session.

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye

Mrs. Quetsch	Aye
Mayor Webb	Aye

Mrs. Quetsch moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

The certification was as follows:

Mr. Owens	I so certify
Mr. Anderson	I so certify
Mrs. Pillion	I so certify
Mrs. Quetsch	I so certify
Mayor Webb	I so certify

On motion by Mr. Owens, seconded by Mrs. Quetsch, authorized the Town Manager to complete negotiations with Woodard and Curran and sign the agreement for wastewater contract operations. (VIDEO 2:30:14 – 2:30:45)

The roll call vote was as follows:

Mr. Owens	Aye
Mr. Anderson	Aye
Mrs. Pillion	Aye
Mrs. Quetsch	Aye
Mayor Webb	Aye

Mayor Webb declared the meeting adjourned.

Mayor Derek Webb

Kimberly Kingsley, Clerk



***Proclamation recognizing October 3 – 9, 2021 as Fire Prevention Week
“Learn the Sounds of Fire Safety”***

WHEREAS, the Town of Abingdon is committed to ensuring the safety and security of all those living in and visiting our Town; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,770 people in the United States in 2019, according to the National Fire Protection Association, and fire departments in the United States responded to 339,500 home fires; and

WHEREAS, alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as two-minutes to escape safely; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Town residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond; and

WHEREAS, Town residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Town residents should make sure their smoke and carbon monoxide alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

WHEREAS, Town of Abingdon first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, residents responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2021 Fire Prevention Week theme, “*Learn the Sounds of Fire Safety*,” effectively serves to remind us it is important to learn the different sounds of smoke and carbon monoxide alarms.

NOW THEREFORE, I Derek Webb, Mayor for the Town of Abingdon do hereby proclaim October 3–9, 2021, as Fire Prevention Week throughout the Town of Abingdon, and urge all the residents to “*Learn the Sounds of Fire Safety*” for Fire Prevention Week 2021 and to support the many public safety activities and efforts of the fire and emergency services.

Derek Webb, Mayor

An Ordinance of the Council for the Town of Abingdon, Virginia to amend

Part II – Code, Chapter 2 – Administration, Article IV - Finance,

Chapter 66. – Taxation, Article 1. – In General, Section 66 – 3. - Collection of delinquent taxes by distress, personal judgment or sale.

WHEREAS, §15.2-1102 of the Code of Virginia 1950, as amended, established that the governing body of any town may amend and enforce ordinances for the general purpose of promoting the public health, safety, convenience and welfare of its general public; and

WHEREAS, the Town of Abingdon's current Code, Chapter 2 – Administration, Article IV – Finance, Chapter 66. – Taxation, Article 1 – In General, Section 66 – 3. – Collection of delinquent taxes by distress, personal judgment or sale, the Council for the Town of Abingdon has found it in the best interest to amend the body of its ordinance; and

NOW, THEREFORE BE IT ORDAINED by the council of the Town of Abingdon that:

1. Should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or the Code of the Town of Abingdon, Virginia; and

2. The Town of Abingdon's Code – Part II, Chapter 2 – Administration, Article IV. – Finance, Chapter 66. – Taxation, Article 1. – In General, Section 66 – 3. – Collection of delinquent taxes by distress, personal judgment or sale that is proposed for amendment currently appears as follows:

Sec. 66-3. - Collection of delinquent taxes by distress, personal judgment or sale.

(a) All properties delinquent for more than three years shall be automatically referred to the town attorney for collection by distress or personal judgment.

(b) If the debt cannot be satisfied by the aforementioned means, the attorney shall be directed to initiate a suit to sell the property when owners are delinquent in excess of \$1,000.00, including penalties and interest.

(c) On any property apparently abandoned and where taxes are delinquent for three years, the town attorney shall be directed to initiate a suit to sell the property.

BE IT FURTHER ORDAINED, that upon the recommendation of the Council for the Town of Abingdon, Part II – Code, Chapter 2 – Administration, Article IV – Finance, Chapter 66.

– Taxation, Article 1 – In General, Section 66 – 3. – Section 66 – 3.2 be amended as follows:

Sec. 66-3. - Collection of delinquent taxes.

(a) Pursuant to the authority of Code of Virginia, § 58.1-3940, et seq., Town Council may employ or retain an attorney to collect past due taxes by distress, suit, lien, sale or any other available legal means on behalf of the Town.

Sec. 66 – 3.1. Payment of administrative fees, attorney’s fees, and collection agency’s fees to cover the costs associated with the collection of delinquent taxes.

Any person liable for local taxes or other local accounts who fails to pay the amount due within 30 days after notice of the delinquency has been sent may, in addition to all penalties and interest, pay a fee to cover the administrative costs associated with the collection in such amount as allowed by Section 58.1-3958 of the Virginia Code, as amended, or such other Virginia statute regulating the amount of such fees or covering the subject of fees in such cases. In addition to the administrative fee, any collection agency’s fees or attorney’s fees actually contracted for, not to exceed twenty (20) percent of the delinquent bill, may also be added to the delinquent bill.

Sec. 66-3.2 – Publication of Delinquent Taxes and Taxpayers.

(a) Pursuant to the authority of the Code of Virginia, § 58.1-3924, the Treasurer, upon the request of the Council, shall furnish a copy of any of the six lists mentioned in the Code of Virginia, § 58.1-3921. Pursuant to the authority of the Code of Virginia § 58.1-3922, the lists shall conform to the facts as they existed on June 30 of the year they are submitted to the governing body. Delinquent real estate taxes shall be listed in the name of the owner on the date of assessment.

(b) Pursuant to the authority of the Code of Virginia, § 58.1-3924, the governing body, or the Treasurer may publish:

(1) A list of real estate which is delinquent for the nonpayment of taxes; and

(2) A list of taxes assessed on tangible personal property, machinery and tools and merchants' capital and such other subjects of local taxation which are delinquent, or such part of said lists as are deemed advisable by the Treasurer in a newspaper of general circulation in the town and/or on the town's website.

CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, Virginia, I hereby certify that I have reviewed the foregoing proposed ordinance to amend Part II – Code, Chapter 2 – Administration, Article IV – Finance, Chapter 66. – Taxation, Article 1 – In General, Section 66 – 3. – Collection of delinquent taxes by distress, personal judgment or sale, and find it to be in correct form, as set forth above, this ____ day of ____, 2021.

Cameron Bell, Counsel

This ordinance was adopted on the ____ day of _____, to take effect on _____.

Derek Webb, Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the “Town”), hereby certifies that the foregoing constitutes a true and correct copy of an ordinance duly adopted at a meeting of the Council held on _____, 2021. I hereby certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing ordinance was as follows:

MEMBERS	ATTENDANCE	VOTE
Derek Webb, Mayor		
Donna Quetsch, Vice Mayor		
Amanda Pillion		
James Anderson		
Mike Owens		

WITNESS MY HAND and the seal of the Town of Abingdon as of _____, 2021.

(SEAL)

Kimberly Kingsley, Clerk

ABINGDON TOWN COUNCIL

Agenda Item Summary

MEETING DATE: October 4, 2021

AGENDA ITEM: K-1

ITEM TITLE: Ordinance of the Council for the Town of Abingdon, Virginia for a proposed amendment to Chapter 66 – Taxation, Article 1. – In General, Section 66-3. Collection of delinquent taxes by distress, personal judgement for sale

SUMMARY: The proposed amendment to Chapter 66 of the Town Code will (1) no longer **require** that delinquent property taxes be referred to the town attorney for collections, which is permissive in accordance with the Code of Virginia, § 58.1-3940 and (2) pursuant to the Code of Virginia, § 58.1-3924, authorize Town Council to request from the Treasurer information regarding delinquent property taxes and authorize the Town Council or Treasurer to publish a list of said delinquencies in a newspaper of general circulation in the town and/or the town's website.

As discussed at the September 23 council meeting, the Town is considering contracting services for delinquent collections to TACS, and not using the town attorney. This process, along with the publication of delinquent taxes, are more effective methods to ensure the timely payment of property taxes

PRIOR ACTION(S): N/A

FISCAL IMPACT: De minimis

STAFF CONTACT(S): James Morani, Town Manager
Tammy Baldwin, Treasurer

RECOMMENDATION: Move to Second Reading the Ordinance Amending Chapter 66

TOWN OF ABINGDON BOARD OF ZONING APPEAL

Staff Contact: Director of Community Development

Phone Number: 276-628-3167

Meeting: 2nd Tuesday each month at 6:00 pm, Arthur Campbell Room

UPDATED: September 4, 2019

Name	Address	Phone #	Appointment Date	Term Expiration Date	Eligible for Another Term
John P. Kelly	215 Longview Dr. Abingdon, VA 24211	276-206-0842 johnpeterkelly@gmail.com	September 2016 1 st term September 2019 2 nd term	September 2022 (3-year term)	No
R. Wayne Austin, Esq.	806 Birdie Drive Abingdon VA 24210	276-628-7167 rwasa@bvu.net	September 2019 1 st term	September, 2021 (2-year term)	Yes
Dr. H. Ramsey White, Jr.	152 Valley Street Abingdon VA 24210	276-628-5556 (H) vagrace@gmail.com	September, 2015 1 st term September 2018 2 nd term	September, 2021 (3-year term)	No
Richard Macbeth	1139 Panorama Dr Abingdon VA 24210	276-492-3088 richardmacbeth@gmail.com	June, 2015 1 st term September 2019 2 nd term	September, 2023 (4-year term)	No
Heather Howard	416 Fairway Dr Abingdon, VA 24211	276-356-4430 hhoward@bvu.net	December, 2017 1 st term (replaces Jan Reeves)	September, 2022 (5-year term)	Yes



**PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT**

APPLICATION EXPIRES DECEMBER 31, 2021

Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Joel Taylor Date: 1/26/21

Address 297 Gray Drive City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☒ No ☐

Telephone: 2766194867

Email Address: (required) Dixiecott@verizon.net

Place of Employment: Self-Employed

Address: same as above

Description of job duties: Master Clocksmith

Educational background:

Blacksburg High School, Blacksburg Virginia

University of Arkansas, Fayetteville, Arkansas

1/26/2021

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☐ No ☒

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

To the best of my ability, all information on this application is true and correct.

SIGNATURE Joel Taylor

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input checked="" type="checkbox"/>	Planning Commission */** <input checked="" type="checkbox"/>
Board of Zoning Appeals <input checked="" type="checkbox"/>	Recreation Advisory Commission <input checked="" type="checkbox"/>
Economic Development Authority <input checked="" type="checkbox"/>	Sinking Spring Cemetery Committee ** <input checked="" type="checkbox"/>
Infrastructure Advisory Committee <input checked="" type="checkbox"/>	Sustain Abingdon Committee <input checked="" type="checkbox"/>
Historic Preservation Review Board */** <input checked="" type="checkbox"/>	Tourism Advisory Committee ** <input checked="" type="checkbox"/>
Housing and Redevelopment Authority <input checked="" type="checkbox"/>	Tree Commission <input type="checkbox"/>
Muster Grounds Steering Committee <input checked="" type="checkbox"/>	Virginia Highlands Small Business Incubator <input checked="" type="checkbox"/>

***May be required to attend training and/or obtain certification during term**

****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**

Note: All applicants are subject to background verification.

TOWN OF ABINGDON
Historic Preservation Review Board
CURRENT MEMBERS

APPOINTMENT DATES & EXPIRATION DATES

3-YEAR TERMS - Not more than two terms consecutively.

First Wednesday each month at 5:15pm, Arthur Campbell Room

Staff Contact: Director of Community Development

Phone Number: 276-628-3167

Updated: October 2020

Name	Email Address	Address	Phone #	Appointment Date	Term Expiration Date	Eligible for Another Term
Bryum L. Geisler (Replaces Betty White)	bgeisler@pennstuart.com	228 E. Main St. Abingdon, VA 24210	276-623-4114 (w) 276-698-8294 (c)	March, 2017 1 st term March 2020	March 2023	No
Mike Owens (Council Member)	mowens@abingdon-va.gov	211 High Street Abingdon, VA 24210	423-967-0851	August 2020	August 2023	Yes
Michael Weaver	mwearver@thelandgroupinc.com	610 Colonial Road SW Abingdon, VA 24210	276-698-9522 (c) 276-619-2205 (w)	September 2015 1 st term September 2018 2 nd term	September 2021	No
Kristi Hartshorn (filled expired term of Andrew Neese)	kristihartshorn@gmail.com	356 Augusta Drive Abingdon, VA 24211	276-492-6654	March 2020	March 2023	Yes
Betsy White (filled expired term of Jeff Johnson)	betsykwhite@gmail.com	133 E. Main Street Abingdon, VA 24210	276-628-5556	October 2020	October 2023	Yes



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- kkingsley@abingdon-va.gov

PLEASE PRINT OR TYPE

Name Shawn Hall Date: 4/28/21

Address 160 Valley View Dr. City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☐ No ☐

Telephone: 276 608 7761

Email Address: (required) shawn_r_hall@yahoo.com

Place of Employment: Highlands Air Conditioning & Electrical / Switched

Address: 420 Mink Pl, Abingdon VA

Description of job duties: Owner

Educational background:

Highschool

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☐ No ☒

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
Local Business & Property owner looking to be involved & help
the future growth & preservation of Abingdon

To the best of my ability, all information on this application is true and correct.

SIGNATURE

Shawn Reed

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input type="checkbox"/>	Planning Commission */** <input type="checkbox"/>
Board of Zoning Appeals <input type="checkbox"/>	Recreation Advisory Commission <input type="checkbox"/>
Economic Development Authority <input type="checkbox"/>	Sinking Spring Cemetery Committee ** <input type="checkbox"/>
Infrastructure Advisory Committee <input type="checkbox"/>	Sustain Abingdon Committee <input type="checkbox"/>
Historic Preservation Review Board */** <input checked="" type="checkbox"/>	Tourism Advisory Committee ** <input type="checkbox"/>
Housing and Redevelopment Authority <input type="checkbox"/>	Tree Commission <input type="checkbox"/>
Muster Grounds Steering Committee <input type="checkbox"/>	Virginia Highlands Small Business Incubator <input type="checkbox"/>

***May be required to attend training and/or obtain certification during term**

****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Scott Wilson Date: 8/20/21

Address 430 Baugh Lane City/State Abingdon VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☒ No ☐

Telephone: 276-356-6536

Email Address: (required) swilson@T-L.com

Place of Employment: Thompson & Litton, Inc.

Address: 103 East Main St. , Wise, VA 24293

Description of job duties: Project manager for a team of architects and engineers

Educational background:

BS in Civil Engineering from Virginia Tech 1985

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☒ No ☐

If so, which Board(s) or Commission(s)? Planning Commission

When do(es) your present term(s) expire? (mm/yy) 03/22

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No ☐

If so, name and date(s) of service? BZA ('09-'12), Rec Advisory Comm ('03-'08, '13-'18)

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I have enjoyed serving on Town Boards in the past. As my job is directly related to architecture, construction and renovation, i feel that my knowledge and professional background

would be a good fit for this board. My experience with the renovations of Whites Mill and the Bristol Train Station will be an asset to the Historic Preservation Review Board.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes ☐ No ☒

To the best of my ability, all information on this application is true and correct.

SIGNATURE Scott Wilson
Digitally signed by Scott Wilson
DN: cn=Scott Wilson, o=ou, email=swilson@T-L.com, c=US
Date: 2021.08.20 15:43:32 -0400

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input type="checkbox"/>	Planning Commission */** <input type="checkbox"/>
Board of Zoning Appeals <input type="checkbox"/>	Recreation Advisory Commission <input type="checkbox"/>
Economic Development Authority <input type="checkbox"/>	Sinking Spring Cemetery Committee ** <input type="checkbox"/>
Infrastructure Advisory Committee <input type="checkbox"/>	Sustain Abingdon Committee <input type="checkbox"/>
Historic Preservation Review Board */** <input checked="" type="checkbox"/>	Tourism Advisory Committee ** <input type="checkbox"/>
Housing and Redevelopment Authority <input type="checkbox"/>	Tree Commission <input type="checkbox"/>
Muster Grounds Steering Committee <input type="checkbox"/>	Virginia Highlands Small Business Incubator <input type="checkbox"/>

***May be required to attend training and/or obtain certification during term**

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- kkingsley@abingdon-va.gov

PLEASE PRINT OR TYPE

Name Cheri Heath Fullen Date: 08/01/2021

Address 15490 Porterfield Highway City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☐ No ☒

Telephone: (276)591-9996

Email Address: (required) cherifullen@yahoo.com

Place of Employment: Wicked Roots Farm (Self-Employed)

Address: 15490 Porterfield Highway Abingdon, VA 24201

Description of job duties: Grow beautiful cut flowers.

Educational background: Some college

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No ☐


If so, name and date(s) of service? I was elected twice to the Youth Services Board in Bristol VA. (2009-2015) _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I am a genealogist, family historian, and a local history buff. I have recently moved to Abingdon and would love to serve in any way that I can.

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes ☐ No ☒

To the best of my ability, all information on this application is true and correct.

SIGNATURE 

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input type="checkbox"/>	Planning Commission **/ ** <input type="checkbox"/>
Board of Zoning Appeals <input type="checkbox"/>	Recreation Advisory Commission <input type="checkbox"/>
Economic Development Authority <input type="checkbox"/>	Sinking Spring Cemetery Committee ** <input type="checkbox"/>
Infrastructure Advisory Committee <input type="checkbox"/>	Sustain Abingdon Committee <input type="checkbox"/>
Historic Preservation Review Board **/ ** <input checked="" type="checkbox"/>	Tourism Advisory Committee ** <input type="checkbox"/>
Housing and Redevelopment Authority <input type="checkbox"/>	Tree Commission <input type="checkbox"/>
Muster Grounds Steering Committee <input type="checkbox"/>	Virginia Highlands Small Business Incubator <input type="checkbox"/>

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- kkingsley@abingdon-va.gov

PLEASE PRINT OR TYPE

Name Peyton Boyd Date: 09 / 20 / 2021

Address 117 Valley St. NW City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☒ No ☐

Telephone: 216-608-3095

Email Address: (required) pbarchitect@peytonboyd.com

Place of Employment: Peyton Boyd Architect PC

Address: 212 Mason Place NW, Abingdon

Description of job duties: Architecture

Educational background: B. Arch, University of Virginia

Are you currently serving on a board or commission of the Town of Abingdon? Yes _____ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No _____

If so, name and date(s) of service? Board of Arch Review / Historic Pres. Review
(Multiple terms) Board

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

• Prior experience on BAR / HPRB, including participating in
rewriting Guidelines; • Educational background; • Resident of
Historic District; • Have provided architectural services on 25⁺ projects
in the District

Are you presently more than 30 days delinquent on Town of Abingdon taxes? Yes _____ No ☒

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Board of Zoning Appeals	Recreation Advisory Commission
Economic Development Authority	Sinking Spring Cemetery Committee **
Infrastructure Advisory Committee	Sustain Abingdon Committee
Historic Preservation Review Board */**	Tourism Advisory Committee **
Housing and Redevelopment Authority	Tree Commission
Muster Grounds Steering Committee	Virginia Highlands Small Business Incubator

***May be required to attend training and/or obtain certification during term**

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Note: All applicants are subject to background verification.

TOWN OF ABINGDON
RECREATION ADVISORY COMMISSION
CURRENT MEMBERS

The terms of office of the members of the Commission shall be for three year or until their successors are appointed and qualified. Vacancies in such Commission occurring otherwise than by expiration of the term shall be filled by the Council for the unexpired term.

Staff Contact: Jennifer Johnson, Director of Indoor Parks and Recreation

Phone Number: 276-623-5279

Updated 2020.04.21

Name	Address	Phone #	Appointment Date	Term Expiration Date	Eligible for Another Term
Derek Webb (Council Member)	390 Winterham Drive Abingdon, VA 24210	276-791-0284	July 2, 2018	July 2021	
David Childress	130 Longview Drive Abingdon VA 24211	276-628-5303	Sept 2019	Sept 2022	Yes
Amanda Pillion	205 Stonewall Heights NE Abingdon VA 24210	276-623-3022	Sept 2019	Sept 2022	Yes
Robert “Bob” Howard	122 Valley Street Abingdon VA 24210	276-696-9203	April 2020	April 2023	Yes
Don Yates	216 Hassinger Street Abingdon, VA 24210	276-451-8450	Sept 2018	Sept 2021	Yes
Travis “Brock” Hawkins	761 Mosby Street Abingdon, VA 24210	276-356-2051	Sept 2018	Sept 2021	Yes
Steven Bednar	16386 Middlewood Drive Abingdon VA 24210	817-729-1463	April 2020	April 2023	Yes
Eddie Ramirez	21380 Sheffield Court Abingdon, VA 24210	276-608-9219	Sept 2018	Sept 2021	Yes
Jimmy Woods	1085 Canterbury Lane Abingdon, VA 24210	276-356-2857	Sept 2018	Sept 2021	Yes

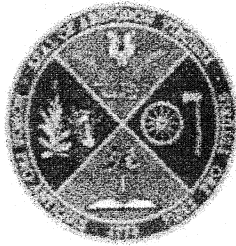
TOWN OF ABINGDON
INFRASTRUCTURE ADVISORY COMMITTEE
CURRENT MEMBERS

APPOINTMENT & EXPIRATION DATES
2 YEAR TERMS - MAY SERVE ANY NUMBER OF TERMS BUT NOT MORE THAN TWO
TERMS CONSECUTIVELY

Meets every other month
Staff Contact: John Dew, Public Works Director
Phone Number: 276-628-3167

Updated: July 2020

Name	Address	Phone #	Appointment Date	Term Expiration Date	Eligible for Another Term
Vice Mayor Donna Quetsch	PO Box 789 Abingdon VA 24212		July 2020	Term to coincide with Council term	Yes
Janet Woolwine	PO Box 2373 Abingdon VA 24210		October 2019	October 2021	Yes
Charlie Fugate	87 Fairway Drive Abingdon VA 24210		October 2019	October 2021	Yes
Charlene Truhlik	147 Valley St NE Abingdon VA 24210	(276) 628-6331	November 2019	November 2021	Yes
Monty Vernon	20246 Yeary Trail Abingdon VA 24211	(276) 628-4532	October 2019	October 2021	Yes
Director of Public Works	P O Box 789 Abingdon VA 24212-0789	(276) 628-3167		Continual	
James Morani, Town Manager	P O Box 789 Abingdon VA 24212-0789	(276) 628-3167		Continual	



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- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

PLEASE PRINT OR TYPE

Name Wayne Craig Date: 3/24/21

Address 204 Glenrochie Dr. City/State Abingdon Zip Va, 24211

Do you live inside the Town limits of Abingdon? Yes ☒ No ☐

Telephone: 706-255-1888

Email Address: (required) jive1060@yahoo.com

Place of Employment: retired

Address: N/A

Description of job duties: N/A

Educational background:
B.S. Civil Engineering, Va. Tech

rec. 3/25/2021

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No ☐

If so, name and date(s) of service? Abingdon Planning Commission
2014-2015

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I have an interest in helping improve the town's
roads, sewers, drainage, and traffic facilities,
I have lots of experience in those areas.
To the best of my ability, all information on this application is true and correct.

SIGNATURE JW Craig

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please circle any other committees you are willing to serve on:

Board of Building Code Appeals ** <input type="checkbox"/>	Planning Commission */** <input type="checkbox"/>
Board of Zoning Appeals <input type="checkbox"/>	Recreation Advisory Commission <input type="checkbox"/>
Economic Development Authority <input type="checkbox"/>	Sinking Spring Cemetery Committee ** <input type="checkbox"/>
Infrastructure Advisory Committee <input checked="" type="checkbox"/>	Sustain Abingdon Committee <input type="checkbox"/>
Historic Preservation Review Board */** <input type="checkbox"/>	Tourism Advisory Committee ** <input type="checkbox"/>
Housing and Redevelopment Authority <input type="checkbox"/>	Tree Commission <input type="checkbox"/>
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***May be required to attend training and/or obtain certification during term**

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