

**TOWN OF ABINGDON
HISTORIC PRESERVATION REVIEW BOARD
WEDNESDAY, OCTOBER 7, 2020 – 5:15 P.M.
ARTHUR CAMPBELL ROOM– MUNICIPAL BUILDING**

A Regular meeting of the Historic Preservation Review Board was held on Wednesday, October 7, 2020, at 5:15 pm in the Arthur Campbell Room in the Municipal Building.

A. WELCOME by Jeff Johnson – Chairman

B. ROLL CALL – Jason Boswell, Director of Planning

Members of the Board Present:

**Mr. Mike Owens
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson**

Members of the Board Absent: **Mr. Michael Weaver**

Comprising a quorum of the Board - Yes

Administrative/Town Staff: Mr. Jason Boswell, Director of Community Development
Mr. Mason Gragg, Town Planner
Mrs. Janice Dornon, Administrative Assistant

C. APPROVAL OF MINUTES

- **August 5, 2020, Regular Meeting**
- **September 2, 2020, Regular Meeting**

On a motion by Mr. Geisler, seconded by Mrs. Hartshorn, the Board approved the minutes for August 5, 2020, Regular Meeting with corrections.

The roll call vote was as follows:

Mr. Mike Owens - Abstain
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson

The board approved the August 5, 2020, Regular Meeting minutes as corrected.

On a motion by Mr. Geisler, seconded by Mr. Owens, the Board approved the minutes for September 2, 2020, Regular Meeting as submitted.

The roll call vote was as follows:

Mr. Mike Owens
Mrs. Kristi Hartshorn - Abstain
Mr. Byrum Geisler
Mr. Jeff Johnson

The board approved the September 2, 2020, Regular Meeting minutes as submitted.

D. CERTIFICATE OF APPROPRIATENESS

1. Certificate of Appropriateness – Sam Snead; 14911 Old Jonesboro Rd, Bristol, VA, 24202; owner. Application for Certificate of Appropriateness to place coverings over two entry doors that face Plumb Alley. Located at 205 W. Main Street, Abingdon, VA. Tax Map No (012-1-72)

Mr. Sam Snead represented the property located at 205 W. Main Street.

Mr. Snead will be replacing the doors on the rear of the building and seeking approval to install awnings over the doors that face Plumb Alley.

Mr. Snead is suggesting shed style awnings, four-foot wide, and constructed of wood. The fascia and frames will be painted white in color. The awnings will have dark green standing seam roofs, with no striations.

Mr. Geisler made a motion to approve the COA request as submitted, seconded by Mrs. Hartshorn.

The roll call vote was as follows:

**Mr. Mike Owens
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson**

The board unanimously approved the COA as presented for the property located at 205 W. Main Street.

2. Certificate of Appropriateness – Laura & Rick Blevins; 289 Valley St. NW, Abingdon, VA, 24210; owner. Application for Certificate of Appropriateness for driveway/parking area and landscaping. **Located at 289 Valley Street NW, Abingdon, VA 24210. Tax Map No (011-5-109)**

Mrs. Laura Blevins represented the property located at 289 Valley Street NW.

Mrs. Blevins will be modifying the current landscape/parking design, which will reestablish the Wall Street driveway entrance; the driveway will connect to King Street. The driveway/parking area will be made using a layer of 6" crushed limestone base, two-three coats of asphalt and covered with two layers of pea gravel. When mature, the landscaping will screen the driveway from the public view.

Mrs. Blevins has received approval for the ingress/egress in the form of an Entrance Permit from the Town Public Works Department.

Mr. Owens made a motion to approve the COA request as submitted, seconded by Mr. Geisler.

The roll call vote was as follows:

**Mr. Mike Owens
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson**

The board unanimously approved the COA as presented for the property located at 289 Valley Street NW.

3. Certificate of Appropriateness – Robert & Susan Howard; 122 Valley Street NW, Abingdon, VA, 24210; owner. Application for Certificate of Appropriateness to add a footpath from the front porch to the sidewalk. **Located at 122 Valley Street NW, Abingdon, VA. Tax Map No (012-1-55A)**

Mr. Bob Howard was unable to attend the meeting. Per Mr. Howard's request, the COA has been tabled until the November 4, 2020 HPRB meeting.

The board tabled the COA until the November 4, 2020 meeting for the property located at 122 Valley Street NW.

4. Certificate of Appropriateness – The Lane Group; 310 Valley Street NW, Abingdon, VA, 24210; owner. Matthew Lane; representative. Application for Certificate of Appropriateness to update existing signage. Located at 310 Valley Street NW, Abingdon, VA. Tax Map No (11-1-99)

Mr. Matthew Lane represented the property at 310 Valley Street NW.

Mr. Lane will be updating the Lane Group signage in front of the Lang Group office at 310 Valley Street NW. The new sign will have a black background, white text and a green logo. The proposed sign is double-sided with the company name. The sign will be constructed of High-Density-Urethane. The existing posts will be used in the installation of the new sign. When hanging the signs, Mr. Lane plans to use metal brackets to match the existing sign structure. The street address at top of the existing poles will remain in place.

Mr. Johnson reiterated that the sign cannot be over four square feet.

Mr. Boswell noted that window signs could be used.

Mr. Lane asked if he could remove the existing sign from the back of the building so that he could add an additional "services" sign to the front of the building: below the logo sign.

Mr. Johnson confirmed that the two signs could be mounted on the existing structure at the front of the building, if they contained a small space between the two. Each sign should not exceed four square feet as outlined in the guidelines. The services are to be listed on the second sign.

Mr. Johnson stated that the sign dimensions should be submitted to Town staff before installation.

Mr. Geisler made a motion to approve the COA request with changes of sign placement, seconded by Mr. Owens.

The roll call vote was as follows:

**Mr. Mike Owens
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson**

The board unanimously approved the COA as presented with sign placement changes for the property located at 310 Valley Street, NW.

5. Certificate of Appropriateness – Market on Main, Jennifer Doss Puckett, 13352 Prices Bridge Road, Glade Springs, VA 24340; owner. Application for Certificate of Appropriateness for signage. Located at 160 E. Main Street, Abingdon, VA. Tax Map No (013-1-111)

Mrs. Jennifer Puckett and her business partner, Mrs. Megan Meador, represented the property at 160 W. Main Street.

Mrs. Puckett and Mrs. Meador will be installing a sign similar to those of their neighbors. The sign will be an off-white with “Market on Main” in black text and with a eucalyptus stem across the top. The proposed signage will be double-sided and constructed of High-Density-Urethane.

Mr. Johnson noted that the bracket will need to be mounted into the mortar and not the brick façade. The bracket will be wrought iron piping that extends straight out from the façade. The sign will be hung from the bracket.

Mr. Boswell stated that the height of the sign would need to be addressed using VDOT regulations.

Mrs. Hartshorn made a motion to approve the COA request as submitted, seconded by Mr. Geisler.

The roll call vote was as follows:

**Mr. Mike Owens
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson**

The board unanimously approved the COA as presented for the property located at 160 E. Main Street.

E. TAX ABATEMENT

1. Tax Abatement: Robert Legard; owner. Tax abatement amount \$4,350.55. Located at 203 Valley Street NW, Abingdon, VA. Parcel Number, (012-6-1).

Mr. Johnson noted that the Town staff has reviewed the receipts from Mr. Legard and verified that they are correct. All documented work has been completed for the Tax Abatement for \$4,350.55.

Mr. Owens made a motion to approve the Tax Abatement amount and send it to the Town Manager for approval and then to the Treasurer to set up the abatement, seconded by Mr. Geisler.

The roll call vote was as follows:

**Mr. Mike Owens
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson**

The board unanimously approved to send the Tax Abatement of \$4,350.55 to the Town Manager for approval and then to the Treasurer to setup abatement

E. PUBLIC COMMENTS – None

F. DISCUSSION - None

G. OLD BUSINESS/MATTERS NOT ON THE AGENDA - None

H. ANNOUNCEMENTS

Mr. Johnson thanked the HPRB members and staff for allowing him to serve with them for the past six years; he wished them well and noted that it had been a pleasure to sit on the HPRB.

I. ADJOURNMENT

On Motion by Mr. Geisler, seconded by Mrs. Hartshorn, for the Board to adjourn the meeting.

The roll call vote was as follows:

**Mr. Mike Owens
Mrs. Kristi Hartshorn
Mr. Byrum Geisler
Mr. Jeff Johnson**

Mr. Johnson declared the meeting adjourned.

Meeting adjourned at 5:51 P. M.



Jason Boswell, Director of Planning



Jeff Johnson, Chairman