

**TOWN OF ABINGDON  
HISTORIC PRESERVATION REVIEW BOARD  
SPECIAL CALLED MEETING  
THURSDAY, DECEMBER 16, 2020 – 5:15 P.M.  
COUNCIL CHAMBERS– MUNICIPAL BUILDING**

A Special Called Meeting of the Historic Preservation Review Board was held on Wednesday, December 16, 2020, at 5:15 pm in the Council Chambers in the Municipal Building.

**A. WELCOME by Byrum Geisler – Chairman**

**B. ROLL CALL – Jason Boswell, Director of Community Development**

Members of the Board Present:

**Mrs. Kristi Hartshorn  
Mr. Michael Weaver  
Mrs. Betsy White  
Mr. Byrum Geisler**

Members of the Board Absent: **Mr. Mike Owens**

**Comprising a quorum of the Board - Yes**

Administrative/Town Staff: **Mr. Jason Boswell, Director of Community  
Development  
Mrs. Janice Dornon, Administrative Assistant**

**C. CERTIFICATE OF APPROPRIATENESS**

**1. Certificate of Appropriateness – Kristine Baker; One James Center, 901 East Cary Street, Suite 1100, Richmond, VA 23219; owner. Jessica Cooke, Jerry’s Signs, Inc. 15775 Porterfield Hwy, Abingdon, VA; representative. Application for Certificate of Appropriateness for signage. Located at 153 W. Main Street, Abingdon, VA. Tax Map No (012-1-78)**

Mr. Ryan Cooke represented the property located at 153 W. Main Street.

Mr. Cooke explained to the board that the sign would be carved HDU-high density urethane. Sign colors will be green, black, and white with a black border. Four square feet in size, on a steel pole with a custom wrought iron frame.

Mr. Weaver asked if the post would be set back as to not hang over the sidewalk. Mr. Cooke informed the board that the post would be set back away from the sidewalk.

Mrs. White asked if the post was already in place. Mr. Cooke advised her that a new post would need to be installed after consulting with Miss Utility.

**On a motion by Mrs. White and seconded by Mr. Weaver, the Board approved the COA as presented.**

**The roll call vote was as follows:**

**Mrs. Betsy White  
Mrs. Kristi Hartshorn  
Mr. Michael Weaver  
Mr. Byrum Geisler**

The board approved the COA for the property located at 153 W. Main Street.

Mr. Boswell added that Davenport & Company would like to trim back the shrubbery and asked if they needed approval from the board to remove the shrubs with the owners' consent.

Mr. Geisler questioned whether a Certificate of Appropriateness was required for landscaping.

**C. PUBLIC COMMENTS – None**

**D. BUSINESS/MATTERS NOT ON THE AGENDA**

Mr. Boswell mentioned that he would send out the Preservation Plan notes from Mrs. White.

Mrs. Hartshorn suggested that they all read the Preservation Plan notes and at the next scheduled HPRB meeting discuss a plan to formulate a committee to look at the Preservation Plans.

Mr. Boswell advised the board that the HPRB board could amend the guidelines at any time with a 4-1 or 5-0 vote.

**E. ADJOURNMENT**


**On Motion by Mrs. Hartshorn, seconded by Mr. Weaver, for the Board to adjourn the meeting.**

**The roll call vote was as follows:**

**Mrs. Kristi Hartshorn  
Mr. Michael Weaver  
Mrs. Betsy White  
Mr. Byrum Geisler**

**Mr. Geisler declared the meeting adjourned.**

**Meeting adjourned at 5:30 P. M.**

  
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**Jason Boswell, Director of  
Community Development**

  
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**Byrum Geisler, Chairman**