



TOWN OF ABINGDON

Nights & Weekend Maintenance Manager / Coomes Recreation Center

The Town of Abingdon is accepting applications for a full-time nights and weekend **Maintenance Manager**. The Manager must be able to perform and/or oversee a variety of associated custodial tasks, facility maintenance, staff support, and planning preventative maintenance. Some tasks will require advanced or specialized knowledge and skills, such as budget administration and control, equipment, facilities, and inventory management. Trains and oversees part time staff in facility cleaning and maintenance. Must be able to communicate effectively both orally and in writing.

Minimum Requirements:

- Knowledge of cleaning and facility maintenance.
- High school diploma or GED
- At least 2 years of experience directly related to the duties and responsibilities specified

Salary Range: \$27,000 - \$32,000 DOQ

The Town of Abingdon offers a comprehensive benefits package that includes medical insurance, dental insurance, paid annual leave, paid holidays, and Virginia State Retirement.

Application Deadline: Please access and submit your application via the Town of Abingdon's website at www.abingdon-va.gov no later than Friday, September 11, 2020, at 5:00 p.m.

The Town of Abingdon is an equal opportunity employer.