TOWN OF ABINGDON, VIRGINIA
TOWN COUNCIL REGULAR MEETING
MONDAY, AUGUST 3, 2020 – 6:30 pm
TOWN HALL - COUNCIL CHAMBERS

DRAFT AGENDA

Please note there will be an opportunity during the meeting for citizens to address the Town Council when the Mayor declares public comments open. We request that anyone addressing the Council, sign up, approach the podium when called, state your first and last name, and provide your complete mailing address.

A. WELCOME – ***Mayor Webb***

B. APPOINTMENT OF NEW COUNCIL MEMBER – ***Mayor Webb***

C. OATH OF OFFICE FOR NEWLY APPOINTED COUNCIL MEMBER – ***Kim Kingsley, Clerk***

D. APPROVAL OF AGENDA – ***Mayor Webb***

E. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person.

F. APPROVAL OF MINUTES

- July 1, 2020 Organizational/Regular Meeting
- July 16, 2020 Work Session
- July 22, 2020 Meeting including Closed Session for purpose of Interviewing Applicants for Town Council vacancy

G. PROCLAMATIONS

H. PETITION(S) AND PUBLIC HEARINGS

1. Public Hearing – Proposed Zoning Text Amendment, Part II – Code. Appendix B – Zoning Ordinance; Article 21. – Signs. **–** ***Jason Boswell, Director of Planning***
2. Public Hearing – Proposed lease agreement for an athletic field by and between Commonwealth of Virginia, Virginia Highlands Community College on behalf of State Board for Community Colleges and the Town of Abingdon. - ***James Morani, Town Manager***

I. RESOLUTIONS

1. Consideration of Resolution determining property located at 130 Wall Street, Commonly known as "The Abingdon Mercantile", for redevelopment pursuant to Section 36-55.30:2B, Code of Virginia, 1950 as amended – ***Tonya Triplett, Economic Development Coordinator***

J. FIRST READING OF ORDINANCES

1. Proposed Zoning Text Amendment, Part II – Code. Appendix B – Zoning Ordinance; Article 21. – Signs. **– *Jason Boswell, Director of Planning***

K. SECOND READING OF ORDINANCES

L. CONSIDERATION OF ANY BIDS

M. OLD BUSINESS

N. MISCELLANEOUS BUSINESS AND COMMUNICATIONS FROM TOWN MANAGER

O. COUNCIL MEMBER REPORTS

P. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Planning Commission
   - Appointment to fill a vacancy as a result of Town Manager no longer serving
   - Appointment to fill a vacancy of James Anderson, who was appointed as a Council representative

2. Historic Preservation Review Board
   - (*Sec. 4.12 Town Charter – currently Derek Webb – term expires July 2022)*

3. Tree Commission
   - (*Sec. 4.12 Town Charter – previously Cindy Patterson/Council representative to Veterans Memorial Park Committee***)**

4. Sinking Springs Cemetery Committee
   - (*Sec. 4.12 Town Charter – previously Al Bradley)*

5. Tourism Advisory Committee
   - Appointment to fill expired term of Joel Jerks, serving as representative from restaurant establishment
   - Appointment to fill unexpired term of Callie Hietala, serving as representative from William King – Arts & Culture

6. Virginia Highlands Small Business Incubator
   - Appointment to fill expired term of Mike Spiegler
   - Appointment to fill expired term of Gary Lester
   - Appointment to fill expired term of Donna Bailey
   - Appointment to fill expired term of Ben Abel

7. Economic Development Authority

- Appointment to fill unexpired term of Richard Morgan

8. Sustain Abingdon
   - Appointment to fill unexpired term of Missy Kalb
   - Appointment to fill the position of Town Manager

If Council so desires, Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering application(s) for appointment/reappointment the position(s) on the Planning Commission, Historic Preservation Review Board; Tourism Advisory Committee; Virginia Highlands Small Business Incubator; Economic Development Authority and/or Sustain Abingdon.

Q. ADJOURN

TOWN OF ABINGDON
ORGANIZATIONAL/REGULAR COUNCIL MEETING
MONDAY, JULY 2, 2018 – 8:30 AM
COUNCIL CHAMBERS – MUNICIPAL BUILDING

An Organizational/Regular Council meeting of the Abingdon Town Council was held on Wednesday, July 1, 2020 at 6:30 pm in the Council Chamber of the Municipal Building.

A. WELCOME and ROLL CALL – *Kimberly Kingsley, Clerk*

Members of Council Present: James Anderson
Amanda Pillion
Donna Quetsch
Derek Webb

B. PLEDGE OF ALLEGIANCE – James Morani, Town Manager led the Pledge of Allegiance.

C. ELECTION OF MAYOR – Kim Kingsley, Clerk declared the floor open for nomination for the position of Mayor. (**VIDEO 6:33 – 7:16)**

On nomination by Mrs. Quetsch, seconded by Mrs. Pillion, Derek Webb was nominated to serve as the Mayor of the Council. Hearing no further nominations for Mayor, the Clerk declared the floor closed.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mr. Webb	**Aye**

At this time, the Clerk turned the meeting over to Mayor Webb.

Mayor Webb stated that it has been a pleasure to serve and thanked his family and supporters.

D. ELECTION OF VICE-MAYOR – Mayor Webb declared the floor open for nomination for the position of Vice-Mayor. (**VIDEO 8:12 – 9:04)**

On nomination by Mrs. Pillion, seconded by Mr. Anderson, Donna Quetsch was nominated to serve as the Vice Mayor of the Council. Hearing no further nominations for Mayor, the Clerk declared the floor closed.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

Mrs. Quetsch stated that it was an honor and privilege to serve as Vice Mayor.

E. Appointment of Town Manager (VIDEO 9:04 – 9:39)

On nomination by Mrs. Quetsch, seconded by Mrs. Pillion, appointed James Morani as Town Manager.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

F. Appointment of Town Treasurer (VIDEO 9:41 – 10:10)

On nomination by Mrs. Pillion, seconded by Mrs. Quetsch, appointed Tammy Baldwin as Town Treasurer.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

G. Appointment of Town Clerk (VIDEO 10:12 – 10:52)

On nomination by Mr. Anderson, seconded by Mrs. Quetsch, appointed Kim Kingsley as Town Clerk.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**

Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

H. Appointment of Town Attorney (VIDEO 10:54 – 11:12)

On nomination by Mr. Anderson, seconded by Mrs. Pillion, appointed Cameron Bell as Town Attorney.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

I. Appointment of one member of Council to the following boards, commissions and committees: (VIDEO 11:14 – 20:25)

Mayor Webb announced that he would encourage more citizens to become involved in local government by serving on boards, commission and committees. Mayor Webb also stated that some of the boards, commission and committees do not require a Town Council member to serve and would like to open those positions to citizens.

1. **Abingdon Planning Commission**

   On motion of Mrs. Quetsch, seconded by Mrs. Pillion, appointed James Anderson to the Abingdon Planning Commission.

   The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

2. **Historic Preservation Review Board**

   After discussion, it was agreed that this appointment would be tabled.

3. **Tree Commission**

   After discussion, it was agreed that this appointment would be tabled**.**

4. **Sinking Springs Cemetery Committee**

   After discussion, it was agreed that this appointment would be tabled.

5. **Mount Rogers Planning District Commission**

On motion of Mrs. Pillion, seconded by Mr. Anderson, reappointed Donna Quetsch to the Mount Rogers Planning District Commission.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

6. **District Three Governmental Cooperative**

On motion of Mrs. Quetsch, seconded by Mrs. Pillion, appointed James Anderson to the District Three Governmental Cooperative.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

7. **Tourism Advisory Commission**

On motion of Mrs. Quetsch, seconded by Mr. Anderson, appointed Amanda Pillion to the Tourism Advisory Commission.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

8. **Metropolitan Planning Organization**

Town Manager James Morani stated that the bylaws for the Metropolitan Planning Organization allows for a staff member to be appointed and suggested that the Council consider appointing Jason Boswell, Director of Planning, to represent the Town.

On motion of Mr. Anderson, seconded by Mrs. Pillion, appointed Jason Boswell, Director of Planning to the Metro Planning Organization.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

9. **Veteran's Memorial Park Board**

On motion of Mr. Anderson, seconded by Mrs. Quetsch, appointed Amanda Pillion to the Veteran's Memorial Park Board.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

10. **Recreation Advisory Commission**

On motion of Mrs. Pillion, seconded by Mrs. Quetsch, reappointed Derek Webb to the Recreation Advisory Commission.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

11. **Infrastructure Advisory Commission**

On motion of Mrs. Pillion, seconded by Mr. Anderson, appointed Donna Quetsch to the Infrastructure Advisory Commission.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

12. **Finance Committee**

On motion of Mr. Anderson, seconded by Mrs. Pillion, reappointed Donna Quetsch and Mayor Webb to the Infrastructure Advisory Commission.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

Town Manager James Morani advised that consideration for appointments to the Virginia Highlands Small Business Incubator will be placed on the August 3, 2020 agenda. Mayor Webb adjourned the organizational meeting and will call the regular meeting to order.

REGULAR MEETING

A. APPROVAL OF AGENDA (VIDEO 21:10 – 21:36)

On motion of Mrs. Pillion, seconded by Mrs. Quetsch, Council approved agenda as presented.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

B. PUBLIC COMMENTS (VIDEO 21:37 – 31:45)

- Billy E. Fullen
- Donna Bailey

C. APPROVAL OF MINUTES (VIDEO 31:46 – 32:32)

On motion of Mrs. Quetsch, seconded by Mayor Webb, approved the June 15, 2020 minutes as presented.

The roll call vote was as follows:

Mr. Anderson	**Abstained**
	(not a Councilmember on June 15, 2020)
Mrs. Pillion	**Abstained**
	(not a Councilmember on June 15, 2020)
Mrs. Quetsch	**Aye**

Mayor Webb **Aye**

D. PROCLAMATIONS

E. PETITION(S) AND PUBLIC HEARINGS

1. Public Hearing – Proposed Bond Issue by the Town in the Estimated Maximum Amount of $2,500,000 with proceeds expected to be used to pay costs of constructing and equipping a recreational facility, to be known as the Abingdon Sports Complex, serving the residents of the Town**. – *James Morani, Town Manager* (VIDEO 32:36 – 1:24:29)**

Town Manager James Morani announced that bids for a forty-five day period for the Meadows Project will be advertised in the Bristol Herald Courier Sunday edition.

David Rose with Davenport & Company, LLC presented Observation of FY 2021 Adopted Budget and Updated Funding Strategy for the Meadows Project and 911 Equipment. Mr. Rose also presented Council with an updated Financial Policy Guidelines for Council to review and consider at the July 16, 2020 meeting. Discussion followed.

Mayor Webb declared the public hearing open.

Stephen Jett spoke on behalf of himself and his wife, Lisa, 333 Court Street, Abingdon, Virginia addressed the Council regarding concerns whether the fields were being built for local or outside travel ball and opposed the proposal for $2,500,000 of additional financial indebtedness.

Hearing no additional comments, Mayor Webb declared the public hearing closed. Council discussion ensued.

2. Public Hearing – Proposed Bond Issue by the Town in the Estimated Maximum Amount of $550,000 with proceeds expected to be used to pay costs of acquiring radio-communication and other equipment for use by police and emergency responders of the Town. **– *James Morani, Town Manager* (VIDEO 1:24:29 – 1:31:29)**

Town Manager James Morani explained that the proposed $550,000 was included in the FY 2021 budget, it was determined that it would be in the Town's best interest to include this expenditure in the bond sale to take advantage of the interest rates. The Resolution for the sale of the bonds includes this dollar amount and is for the public safety radios for the police and fire departments.

Mayor Webb declared the public hearing open.

Donna Bailey addressed the Council to voice her support of purchasing the public safety radios for the police and fire departments.

Hearing no additional comments, Mayor Webb declared the public hearing closed. Police Chief Jon Holbrook answered questions for the Council during discussion.

3. Public Hearing – To solicit public input on local community development in relation to Community Development Block Grant (CDBG) funding for a project in the community. – ***Tonya Triplett, Economic Development Coordinator*** **(VIDEO 1:31:32-1:37:15)**

Tonya Triplett, Economic Development Coordinator, advised Council of an opportunity through funding from Virginia Department of Housing and Community Development for twenty locally owned restaurants to prepare sixty hot meals, three days a week, to provide meals to those in need by partnering with Faith In Action.

Mayor Webb declared the public hearing open.

Virginia Neyhart addressed the Council regarding the proposed meals and partnership with Faith In Action. Mrs. Triplett addressed comments during the public hearing.

Hearing no additional comments, Mayor Webb declared the public hearing closed.

F. RESOLUTIONS

1. A Resolution Authorizing the Issuance and Sale of General Obligation Bonds of the Town of Abingdon in an Aggregate Principal Amount Not to Exceed $8,750,000 and Authorizing the Refunding of Prior Bonds and Certain Related Actions – ***James Morani, Town Manager*** **(VIDEO 1:37:16 – 1:38:54)**

Town Manager James Morani questioned if the Council had any comments or questions regarding the proposed Resolution authorizing $8,750,000 as presented by the staff and David Rose, Financial Adviser.

On motion of Mrs. Quetsch, seconded by Mr. Anderson, approved the Resolution as proposed.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

2. A Resolution Declaring an Official Intent to Reimburse Certain Expenditures from the Proceeds of Bonds – ***James Morani, Town Manager*** **(VIDEO 1:38:55 – 1:39:59)**

Town Manager James Morani advised Council that this Resolution allowed the Town to include previous expenses incurred for this project and expenses for a radio tower and the public safety radio project.

On motion of Mr. Anderson, seconded by Mrs. Pillion, approved the Resolution as proposed.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

3. Fourth Amended Resolution to suspend disconnection of water and/or sewer service effective from the date of its passage until July 31, 2020, to any customer due to non-payment. – ***James Morani, Town Manager*** **(VIDEO 1:39:60 – 1:42:47)**

Town Manager James Morani advised Council that the Washington County Service Authority will resume water service disconnection in August and he would advise the Council that the Town follow with disconnection of delinquent sewer accounts. Mr. Morani stated that the Town will distribute notices and also post on the Town's social media and website.

On motion of Mrs. Quetsch, seconded by Mrs. Pillion, approved the Fourth Amended Resolution as proposed.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

G. FIRST READING OF ORDINANCES

H. SECOND READING OF ORDINANCES

1. Proposed zoning text amendment to amend The Code of the Town of Abingdon, Appendix B – Zoning Ordinance, Article 8. OH Old and Historic District, Section 8-2. – Permitted uses – By Right, Subsection 8-2-4. – ***Jason Boswell, Director of Planning*** **(VIDEO 1:42:53 – 1:44:50)**

Jason Boswell, Director of Planning, advised Council that the proposed zoning text amendment pertaining to Article 8. OH Old and Historic District, Subsection 8-2-4 was referred from Town Council to the Planning Commission at the February 19, 2020 work session. The

Planning Commission held a public hearing on June 1, 2020 and approved the proposed changes that would allow restaurants in existing buildings or portions of existing buildings as permitted use by right and the Council approved the first reading on June 15, 2020. Mr. Boswell stated that this area includes Pecan along Main to Tanner Street to Plumb Alley.

On motion of Mr. Anderson, seconded by Mrs. Pillion, approved the Zoning text amendment to amend Appendix B – Zoning Ordinance, Article 8. OH Old and Historic District, Section 8-2. – Permitted uses – By Right, Subsection 8-2-4.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

2. Proposed zoning text amendment to amend The Code of the Town of Abingdon, Appendix B – Zoning Ordinance, Article 8. OH Old and Historic District, Section 8-2. – Permitted uses – By Right, Subsection 8-2-13. – ***Jason Boswell, Director of Planning*** **(VIDEO 1:44:53 – 1:46:10)**

Jason Boswell, Director of Planning, advised Council that the proposed zoning text amendment pertaining to Article 8. OH Old and Historic District, Subsection 8-2-13 was referred from Town Council to the Planning Commission at the February 19, 2020 work session. The Planning Commission held a public hearing on June 1, 2020 and approved the proposed changes, with the Town Council approving the first reading on June 15, 2020. This proposed amendment would allow lofts in existing buildings or portions of existing buildings as approved use by rights in Old and Historic District specifically designated and located in the Old and Historic District.

On motion of Mrs. Pillion, seconded by Mr. Anderson, approved the Zoning text amendment to amend Article 8. OH Old and Historic District, Section 8-2. – Permitted uses – By Right, Subsection 8-2-13.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

I. CONSIDERATION OF ANY BIDS

J. MISCELLANEOUS BUSINESS AND COMMUNICATION FROM TOWN MANAGER

1. Presentation regarding partnership between Abingdon Police Department and Highlands Community Services regarding the Crisis Intervention Team Assessment Center. – ***Chief Jon Holbrook*** **(VIDEO 1:46:41 – 2:03:25)**

Chief Jon Holbrook, Department Director Kandace Miller-Phillips and CIT Coordinator Byron Ashbrook presented information regarding the Crisis Intervention Team Assessment Center.

2. Discussion regarding vacation and sick leave policies – ***James Morani, Town Manager*** **(VIDEO 2:03:27 – 2:04:14)**

Town Manager James Morani advised Council that the proposed vacation and sick leave policies were discussed previously and would like to present for approval.

On motion of Mr. Anderson, seconded by Mrs. Quetsch, approved the proposed vacation and sick leave policies.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

3. Consideration of Certification for Receipt of Coronavirus Relief Fund Payments – ***James Morani, Town Manager*** **(VIDEO 2:04:14 – 2:05:47)**

Town Manager James Morani asked that Town Council adopt this certification prepared by the County attorney and reviewed by Mr. Bell regarding the Cares Act fund. This certification form will be used when expenses are incurred and will be submitted to the County, which is ultimately the responsibility of the County to insure the funds are expended correctly.

On motion of Mrs. Quetsch, seconded by Mrs. Pillion, approved the proposed Certification of Receipt of Coronavirus Relief Fund Payment.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

4. Consideration of date for upcoming work sessions, August – December, 2020 – ***James Morani, Town Manager*** **(VIDEO 2:05:48 – 2:10:09)**

Council agreed to schedule the following mid-month meeting as follows:

August 19, 2020 at 2:30 pm
September 24, 2020 at 2:30 pm
October 22, 2020 at 2:30 pm
November 19, 2020 at 2:30 pm

Council also agreed to move the regularly scheduled Monday meeting to September 8, 2020 as Labor Day is Monday, September 7, 2020.

5. Consideration of a proposed date for Council to tour Town Departments – ***James Morani, Town Manager*** **(VIDEO 2:10:10 – 2:15:15)**

Town Manager James Morani requested that Council consider a date in late September or October to tour the Town departments and discuss at the next meeting.

Mr. Morani further stated as a result of the Charter revisions, John McCormick has been appointed as the Fire Chief. Mr. Morani also provided the Council with an update regarding to the Coomes Recreation Center; a meeting of the Courthouse Committee will be held next week, and he has requested that Chief Holbrook provide Council with a quarterly report.

K. OLD BUSINESS

1. Reconsideration of a proposed right of way and easement for an electric power line(s) to Appalachian Power Company, a Virginia corporation, on property known as "Fairview Farm and Foundation", located at or near 908 Hillman Highway, consisting of 421 feet, more or less. – ***John Dew, Director of Public Works*** **(VIDEO 2:15:16 – 2:19:24)**

Director of Public Works John Dew updated Council stating that the proposed right of way and easement is located on the Town's property and does not impede the Old Glade Antique Tractor Association property.

On motion of Mr. Anderson, seconded by Mrs. Quetsch, approved the proposed right of way and easement for an electric power line to Appalachian Power Company as presented and give the Town Manager authority to sign such document.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

L. COUNCIL MEMBER REPORTS (VIDEO 2:19:34 – 2:21:01)

Vice Mayor Donna Quetsch welcomed the new Council members stating that she looks forward to working with both members. Mrs. Quetsch announced that during the past two years it has been her pleasure to work with Town management, staff and fellow Council members in the face of many challenges and historic changes. Vice Mayor Quetsch thanked Mayor Wayne Craig for his leadership as Mayor, Town Manager James Morani and staff for serving the people of Abingdon.

1. Discussion regarding appointment of Town Council vacancy – ***Derek Webb*** **(VIDEO 2:21:01 – 2:25:10)**

Mayor Webb stated that as a result of Council member Al Bradley resigning effective July 1, 2020, Council has forty-five days to fill the position. At this time, Council will accept a Letter of Interest to fill the vacancy. Town Counsel Cameron Bell stated that anyone interested that is a registered voter and a resident of the Town may submit a Letter of Interest and the Council will consider the person will be appointed. Mr. Bell further stated that this person would be appointed for an interim period until there is an election and within fifteen-days of the vacancy a petition should be filed with the Circuit Court, which the Court will order the election historically on the May election day. Mr. Bell requested that a Motion be made to authorize him to draft and file a petition to begin this process. Mayor Webb stated advertisement will begin after the meeting.

On motion of Mr. Anderson, seconded by Mrs. Pillion, authorized Town Counsel Cameron Bell to draft and file a petition as discussed.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

M. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 2:25:11 – 2:26:55)

Discussion ensued. Mayor Webb announced that this item will be tabled at this time.

1. Planning Commission
   - Appointment to fill a vacancy as a result of Town Manager no longer serving
   - Appointment to fill a vacancy of James Anderson

Mayor Webb declared the meeting adjourned.

_____
Mayor Derek Webb

_____
Kim Kingsley, Clerk

TOWN OF ABINGDON
WORK SESSION
THURSDAY, JULY 16, 2020 – 2:30 PM
COUNCIL CHAMBERS - MUNICIPAL BUILDING

A work session of the Abingdon Town Council was held on Thursday, July 16, 2020 at 2:30 pm in the Council Chambers, Municipal Building.

A. WELCOME- *Mayor Craig*

B. ROLL CALL – *Kimberly Kingsley, Clerk*

Members of Council Present: Mr. Anderson
Mrs. Pillion
Vice Mayor Quetsch
Mayor Webb

C. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. **(VIDEO 4:01 – 4:07)**

- None

D. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

1. **Public Hearing -** Solicit public input for local community development in relation to Community Development Block Grant (CDBG) proposal to be submitted to the Virginia Department of Housing and Community Development for General Community Support in the COVID-19 Environment Program. The General Community Support in the COVID-19 Environment Program will include the following activities: The project will consist of a partnership between the Town, locally owned dine-in restaurants to provide ready-to-go meals to Faith In Action for families in need affected by the COVID-19 pandemic. – ***Tonya Triplett, Economic Development Coordinator*** **(VIDEO 4:08 – 6:13)**

Tonya Triplett, Economic Development Coordinator updated Council stating that the first public hearing was held on July 1, 2020. Mrs. Triplett stated that the program has now expanded and revised the proposed Resolution to include up to $200,000 with approximately $60,000 for the restaurants to provide the meals and some funds for Faith In Action to make expansions and adjustments to accommodate curbside delivery and food storage.

Mayor Webb declared the public hearing open. Hearing no additional comments, Mayor Webb declared the public hearing closed.

E. RESOLUTION

1. Consideration of Resolution Authorizing the Preparation and Filing of an Application for Community Improvement Grant Funds for COVID-19 Response through the Community Development Block Grant Program – ***Tonya Triplett, Economic Development Coordinator*** **(VIDEO 6:16 – 7:39)**

On nomination by Mrs. Quetsch, seconded by Mrs. Pillion, adopted the Resolution as presented.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

2. Discussion regarding Resolution determining property located at 130 Wall Street, commonly known as "The Abingdon Mercantile", for redevelopment pursuant to Section 36-55.30:2B, Code of Virginia, 1950 as amended – ***Tonya Triplett, Economic Development Coordinator*** **(VIDEO 7:43 – 10:20)**

Tonya Triplett, Economic Development Coordinator provided information regarding a developer interested in this property and working with Virginia Housing Authority for financing. Mrs. Triplett stated that should the Council pass this Resolution, the developer could receive additional resources with VHDA. Discussion ensued.

Mayor Webb stated that no action is needed at this time, and the matter will be placed on the August 3, 2020 agenda.

F. NEW BUSINESS

1. Discussion regarding lease of space at Coomes Recreation Center – ***James Morani, Town Manager*** **(VIDEO 10:22 - 19:24)**

Jennifer Johnson, Director of Recreation, presented Council with information regarding leasing vacated space as a therapy/rehab service. Discussion ensued.

G. UNFINISHED BUSINESS

1. Adoption of revised Financial Policy Guidelines – ***James Morani, Town Manager*** **(VIDEO 19:30 – 22:16)**

Town Manager James Morani advised Council that the Finance Committee discussed the proposed revised Financial Policy Guidelines property by Davenport & Associates at the July 1, 2020 meeting. Discussion ensued.

On nomination by Mrs. Quetsch, seconded by Mr. Anderson, adopted the revised Financial Policy Guidelines as presented.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

H. MATTERS NOT ON THE AGENDA

I. REPORTS FROM COUNCIL / STAFF (VIDEO 22:27 – 36:24)

Vice Mayor Quetsch thanked the Town Manager for all of his hard work on the budget that ended being in the black, together with Stephanie Davis and Davenport & Associates.

Mayor Webb expressed his thoughts regarding the struggles dealing with the COVID-19 matter and thanked the tremendous number of employees that do a fantastic job and especially during this very peculiar circumstances and everyone steps up and just creates a lot of good in the community.

Mrs. Pillion questioned whether or not closing the town hall. Discussion ensued.

Tonya Triplett, Economic Development Coordinator, provided brief information regarding the CARE Act.

Mayor Webb stated that Council will be interviewing candidates next week and will be prepared to make an appointment at the August 3 Council meeting.

Mayor Webb adjourned the meeting.

_____
Derek Webb, Mayor

_____
Kimberly Kingsley, Clerk

TOWN OF ABINGDON
INTERVIEWS FOR TOWN COUNCIL POSITION
WEDNESDAY, JULY 22, 2020 – 10:00 AM
COOMES RECREATION CENTER – 300 STANLEY STREET

A regular meeting of the Abingdon Town Council was held on Wednesday, July 22, 2020 at 10:00 am, Coomes Recreation Center.

A. WELCOME- *Mayor Webb*

B. ROLL CALL – *Kimberly Kingsley, Clerk*

Members of Council Present: Mr. Anderson
Mrs. Pillion
Mrs. Quetsch
Mayor Webb

C. APPROVAL OF AGENDA (VIDEO)

On motion of Mrs. Quetsch, seconded by Mr. Anderson, Council approved agenda as presented.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

D. On motion of Mrs. Quetsch, seconded by Mrs. Pillion, the Council convened in Closed Session pursuant to §2.2-3711(A)(1) of the Code of Virginia, 1950, a personnel matter involving consideration or interviews of candidates for employment or appointment.

The roll call vote was as follows:

Mr. Anderson	**Aye**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

On motion of Mr. Anderson, seconded by Mrs. Pillion, Council recessed until 5:25 pm to reconvene in closed session.

The roll call vote was as follows:

Mr. Anderson	**Aye**

Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

On motion of Ms. Quetsch, seconded by Mrs. Pillion, the Council reconvened in closed session.

The roll call vote was as follows:

Mr. Anderson	**Absent**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

On motion of Ms. Quetsch, seconded by Mrs. Pillion, the Council reconvened in public session.

The roll call vote was as follows:

Mr. Anderson	**Absent**
Mrs. Pillion	**Aye**
Mrs. Quetsch	**Aye**
Mayor Webb	**Aye**

Mrs. Quetsch moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

The certification was as follows:

Mr. Anderson	**Absent**
Mrs. Pillion	**I so certify**
Mrs. Quetsch	**I so certify**
Mayor Webb	**I so certify**

Mayor Webb adjourned the meeting.

_____
Derek Webb, Mayor

_____
Kimberly Kingsley, Clerk

NOTICE OF PUBLIC HEARING

Per Virginia Code Section § 15.2-2204, the Council for the Town of Abingdon will conduct a public hearing at its regular monthly meeting to be held on Monday, August 3, 2020 at 6:30 p.m., in Council Chambers, Municipal Building, 133 West Main Street, to consider the following:

PROPOSED ZONING TEXT AMENDMENT – Proposed zoning text amendment to Part II – Code. Appendix B – Zoning Ordinance; Article 21.-Signs.

A copy of the proposed amendment is on file for review by the public, during regular office hours in the Town Manager's Office, at the Abingdon Municipal Building, 133 West Main Street, Abingdon, VA 24210.

All interested citizens are invited to attend.

James Morani

James Morani, Town Manager

Please advertise in Bristol Herald Courier under the Town of Abingdon Seal on:

Monday, July 20, 2020
Monday, July 27, 2020

BABY BLUES

WIZARD OF ID

HERMAN

"I gave up two hours of sleep to apply for this job!"

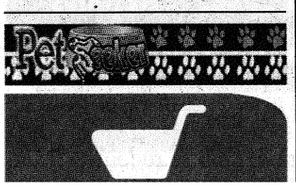
Apartments Furnished

1 Lg BR Upstairs Apt, Convenient Location, Clean & Quiet, $380 +/- Ref & Deposit Req. No Pets, Call: 423-573-3269 or 423-340-6147 or 423-534-9132

Condo, Townhome, Residental Rent

3BR/1.5 BA Middlebrook Subd.
Lake, clubhouse, pool, playground & tennis courts. No pets. $800 mo/$800 dep. Credit check required.
Call 423-967-5868

Call to Advertise in the Classifieds!



LEGAL ADS

Legal Notices

-NOTICE-

The Bristol Tennessee Beer Board will meet on June 17, 2020 at 5:00 PM in the Conference Room of 104 8th Street; Bristol, Tennessee. For further information call (423) 989-5600.

Sell your stuff and make some fast cash!

FOR SALE
MOBILE HOME
201-1 Oak Rd,

LEGAL ADS

Legal Notices

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James Morani, Town Manager

Legal Notices

TO ALL PERSONS INSURED BY: GATEWAY INSURANCE COMPANY AND OTHER INTERESTED PARTIES:

Gateway Insurance Company (referred to below as "Gateway Insurance") was determined to be insolvent and ordered liquidated by the Circuit Court of Cook County, Illinois by Agreed Order for Liquidation dated June 10, 2020.

Under Virginia law (Chapter 16 of Title 38.2 of the Code of Virginia) The Virginia Property and Casualty Insurance Guaranty Association (the "Association") is required to pay certain claims against Gateway Insurance. The Association's obligations with respect to the claims against Gateway Insurance are unlimited in the case of covered claims arising under worker's compensation laws and are limited to $300,000 for all other covered claims. In the case of unearned premiums, the Association is obligated to pay only the amount in excess of $50.

Any person with a claim (including unearned premium claims) under a policy issued by Gateway Insurance should notify the Association if his or her claim existed prior to the determination of insolvency and arose before the earliest of (i) ninety-one days after the determination of insolvency, (ii) the policy expiration date, or (iii) the date the insured replaces or cancels the policy.

The Association should be notified care of:

Guaranty Fund Management Services
One Bowdoin Square
Boston, Massachusetts 02114-2916
Telephone (800) 852-2003

All claims arising under a policy issued by Gateway Insurance must be filed with the Association before the dates fixed as the last date for the filing of claims with Gateway Insurance's liquidator.

• bucket truck service

Small Business Consulting
3127 Lee Highway •
Bristol, VA 24202
(276) 669-3822

KINGSPORT CRANE
24 HOUR SERVICE
KINGSPORT CRANE & EQUIPMENT
KINGSPORT CRANE
Boom Truck and Crane Service
423-246-1122

Directory

Professional Services

Auctions
Vann Roark, Owner/Broker/Auctioneer
(276) 623-6663
Joe McConnell, Assoc. Broker
(276) 608-9158
Terry Mullins, Auctioneer
(276) 608-8114

RR
PIONEERS & REALTY, INC
LEE HWY - ABINGDON, VA 24210
OFFICE: (276)628-9588
W.RRAUCTIONEERSANDREALTY.COM
VA Lic 0612 · VA Firm Lic 0922 · VA Real Estate Firm 0229008
TN Lic 1191 · TN Firm Lic 1800 · TN Real Estate Firm 0025568

BABY BLUES

ANTIQUE BARN
NOW OPEN
1080 West Main Street
Abingdon, VA
Mon - Sat, 10am to 6:30pm
Sun, 1pm to 6pm
276-525-1122

PETS

Dogs

Mini Australian Shepherds, 1 Year old. Breeding pair. ASDR registered. Beautiful, happy disposition. $1,400. Red tri male, blue merle female. 423-383-3065

REAL ESTATE FOR SALE

Homes for Sale

Bristol VA - 3/4 BR, 2 BA, LR, Den, office/hobby room, HW floors, GA, 2 FP. Large double lot. Nice neighborhood, near downtown, schools, shopping, healthcare, Interstate. Beautiful view of mountains **$159,000 276-494-9925**

Camper or Boat that you need to Sell?

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SQ. FT. 5 BEDROOMS 4 BATHS, HARDWOOD FLOORS, OPEN CONCEPT LIVING ROOM WITH GAS FIREPLACE, DINING AND ALL NEW CHERRY KITCHEN WITH VIEWS IN EVERY DIRECTION. COZY DEN WITH WOOD BURNING FIREPLACE. ALL NEW ROOF, WINDOWS. COVERED PATIO WITH ALLURING VIEWS. SIDE PATIO OFF GLASSED IN SUNROOM. 3 CAR DETACHED GARAGE WITH SEPARATE STORAGE ROOM AND CIRCULAR DRIVE. $289,900. PRINCIPALES ONLY PLEASE. 423-967-9479

REAL ESTATE FOR RENT

Apartments Unfurnished

All utilities paid. 1BR, VA. No Pets. Call: 276-791-7790 or 276-591-6101

Nice 1 BR, $400/mo. Water & trash incl. Cheap electric, Coin laundry machines. 957 Bristol Caverns Hwy. 423-878-9762

Apartments Furnished

1 Lg BR Upstairs Apt, Convenient Location, Clean & Quiet, $380 +/- Ref & Deposit Req. No Pets, Call: 423-573-3269 or 423-340-6147 or 423-534-9132

Condo, Townhome, Residental Rent

Abingdon, VA - Russell Rd. 2BR, 1.5BA. $575 + deposit. No pets. **Call (276) 623-1485**

BEAUTIFUL! SPACIOUS! BRISTOL, TN

WIZARD OF ID

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All interested citizens are invited to attend.

James Morani, Town Manager

Legal Notices

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Pursuant to §15.2-1800 of the Code of Virginia, 1950, as amended, the Council for the Town of Abingdon will conduct a public hearing at its next ular meeting to be held on Monday, August 3, 2020 at 6:30 pm in the Muni Building, 133 West Main Street, Abingdon, Virginia to consider a lease agr ment for an athletic field by and between Commonwealth of Virginia, Virg Highlands Community College on behalf of State Board for Community Co es and the Town of Abingdon, Virginia.

A copy of the proposed lease agreement is available for inspection in Office of the Town Manager, 133 West Main Street, during regular office hours. All citizens are invited to attend and present their views.

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(276) 669-3822

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VA Lic 0612 · VA Firm Lic 0922 · VA Real Estate Firm 0229008
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James Morani, Town Manager

LEASE AGREEMENT
by and between
VIRGINIA HIGHLANDS COMMUNITY COLLEGE
And
The TOWN OF ABINGDON, VIRGINIA

This LEASE AGREEMENT ("Agreement"), is made and entered into this ____ day of June, 2020, between VIRGINIA HIGHLANDS COMMUNITY COLLEGE, (hereinafter referred to as "LESSOR") and TOWN OF ABINGDON, VIRGINIA, a municipality organized under the laws of the Commonwealth of Virginia, (hereinafter referred to as "LESSEE").

WITNESSETH:

For and in consideration of One Dollar ($1.00) paid by LESSEE to LESSOR, and in further consideration of the mutual terms and conditions contained herein, the Parties agree as follows:

1. LEASE OF PREMISES: LESSOR leases to LESSEE and LESSEE leases from LESSOR a portion of property located at French Moore Jr. Blvd., Abingdon, Virginia (hereinafter referred to as the "Premises") as is depicted on the map attached hereto as "Exhibit A", including parking at the north end of the Southwest Virginia Higher Education Center main parking lot.

2. TERM: The term of this Lease shall be for three (3) years from the effective date first set forth above (the "Term"), which effective date shall also be known as the "Commencement Date", unless sooner terminated in accordance with the terms hereof. Unless notice of termination is provided by either party at least ninety (90) days prior to the expiration of the Term, then this Lease will renew for an additional two (2) year term. As used in this Agreement, the "Term" shall include the initial Term and Renewal Term.

3. RENT: LESSEE'S obligations set forth herein shall be deemed LESSEE'S rental for the Premises.

4. LESSEE'S USE OF PREMISES: Subject to the provisions set forth below in Paragraph five (5), LESSEE shall have the non-exclusive right to occupy and use the Premises for lawful purposes including use as a temporary practice field for use with community programs; Little League Tee Ball, Little League Baseball, Little League Softball, Youth Soccer, and Youth Football and other related events, which from time to time will invite members of the general public upon the property and for no other purposes without prior written consent of LESSOR. LESSOR shall also have the right to use the premises for its intramural and other programs. LESSEE'S use of the Premises shall not in any event violate any laws, statutes, ordinances, order, regulations or requirements of any federal, state or local government, public or quasi-public authorities, which may be applicable to or in any way affect the Premises.

a. SCHEDULE
    1. LESSOR and LESSEE will jointly prepare a quarterly schedule for use of the Premises, based upon which LESSEE will prepare a daily schedule of respective use of the Premises.

b. PERMIT REVOCATION

1. The LESSOR's use shall always take precedence over any other use or user group. While not foreseen, the opportunity may arise wherein LESSOR must revoke a permit for its sole use and it reserves the right to revoke a permit solely for use of LESSOR, subject to reasonable notice to LESSEE, but not less than 24 hours prior to the time of use. LESSOR shall communicate any revocation of use by telephone call and email notice to LESSEE.

2. LESSOR has the right to close the Premises based upon weather or other conditions. LESSOR will contact LESSEE within a reasonable time frame of any such closures and LESSEE will notify the permittees.

3. LESSOR is not liable for any cancellations or changes beyond its reasonable control, such as acts of God or acts of the Commonwealth in its sovereign or contractual capacity. LESSOR will close to the public, including persons who wish to attend on-campus events, if the LESSOR's designated officials determine there is reasonable cause, such as weather emergency, power outage, water outage, civil unrest, threat to national security or any other occurrence that, in the opinion of the LESSOR officials, is potentially and sufficiently dangerous to persons on campus or traveling to campus. LESSOR shall not be responsible for any costs resulting from a cancellation or delay due to weather emergency, power outage, water outage, civil unrest, threat to national security or any other occurrence that is potentially dangerous to persons on campus. LESSOR will make a reasonable attempt to reschedule events that have been canceled.

c. GRASS FIELD RECOVERY

a. The Premises will be unavailable at LESSOR's discretion to allow for rest and new growth.

d. DISQUALIFIED USERS

1. LESSEE shall promptly notify LESSOR of potential permittees, thereby providing LESSOR with an opportunity to identify groups whose past behavior disqualifies them from using field space.

e. USE AND MANAGEMENT ISSUES

1. LESSOR and LESSEE will designate staff to coordinate programs and raise/resolve use and management issues.

5. CONDITION OF PREMISES: LESSEE shall accept the Premises in its "as is" condition as of the time of the execution of this Agreement.

6. INSURANCE: Prior to its occupancy of the Premises, LESSEE shall, at its own expense, obtain and maintain in full force and effect during the term of this Agreement the following insurance: (i) such Insurance as may be necessary to insure the value of LESSEE'S personal property and fixtures on or about the Premises; and (ii) general liability Insurance for the personal injury and/or property damage with limits of no less than One Million Dollars

($1,000,000) per occurrence and Two Million Dollars ($2,000,000.00) per aggregate. Such insurance shall be carried in favor of LESSEE and LESSOR as their respective interest may appear and LESSEE'S insurance company must be acceptable to LESSOR. LESSEE shall provide to LESSOR from time to time upon LESSOR'S request a certificate from LESSEE'S insurance company evidencing that such Insurance is in effect.

A. PERMITTEES/USER GROUP INSURANCE: All permittees/user groups scheduled to use the Premises will be required to hold a Two Million Dollars ($2,000,000.00) certificate of general liability insurance, naming as additionally insured, Virginia Highlands Community College and the Town of Abingdon Virginia and the Abingdon Parks and Outdoor Recreation Department and its agents, employees and commissioners, in single limits applying to physical injury, property damage, personal injury. The certificate of insurance must state that the Virginia Highlands Community College, the Town of Abingdon Virginia and the Abingdon Parks and Outdoor Recreation Department are additional insureds at the Virginia Highlands Community College Field (on/from) date(s).

B. DAMAGE - Any field damage not attributed to a specific group will be the responsibility of LESSOR. If requested by LESSOR, LESSEE shall cooperate with LESSOR to seek recovery for damages attributed to a specific group. Security Bond Fees will be allocated to repair field damaged by identified parties.

C. INDEMNIFICATION – The following language will be included in each permit indemnifying VHCC, Town and the Department from claims, injuries or damages of any kind arising out of field usage: "User shall indemnify and hold VHCC, Town and Department, their board members, administrators, employees, and agents harmless against all liability, loss, damage, and expense (including reasonable attorneys' fees) resulting from or arising out of the use of Field, to the extent that such loss, expense, damage or liability was not caused by the sole negligence or willful misconduct of VHCC, Town or Department, including, without limitation, their agents, employees, subcontractors or anyone employed directly or indirectly by them."

7. DAMAGE BY CASUALTY: If during the term of this Agreement, the Premises are damaged by fire, water, explosion, the elements, or other casualty, so that the same is thereby wholly or partially destroyed, so as to be rendered unfit for use by LESSEE, and it appears the same cannot with reasonable diligence be repaired and made fit for such use within ninety (90) days from the happening of any such event, then this Agreement may be terminated by either LESSOR or LESSEE, provided notice of such termination be given by the one so terminating this Agreement to the other, as soon as it appears that the Premises cannot with reasonable diligence be repaired and made fit for such use and occupancy within said period of ninety (90) days.

8. UTILITIES: LESSOR shall promptly pay and be solely responsible for all electricity, telephone, water and all other utility bills and charges for all such services supplied to the Premises, if any.

9. MAINTENANCE AND REPAIRS: Unless specified otherwise in this Agreement, LESSEE shall maintain the Premises and keep the same in reasonably good condition and repair during the term of this Agreement. LESSOR shall, at its own cost and expense, maintain and

repair the buildings, including but not limited to, the roof, exterior walls, and structural aspects, parking lots and driveways, and perform needed repairs to all glass, doors, windows, heating systems, plumbing systems and pipes and fixtures, air condition equipment, electrical systems and wires and fixtures, except for any maintenance and repairs that are the responsibility of LESSEE or that are necessitated by the acts or omissions of LESSEE or its employees, agents, contractors or invitees. LESSEE shall give LESSOR prompt notice of any needed repairs. LESSEE and LESSOR agree to the respective duties as specified in Exhibit B.

10. IMPROVEMENTS: LESSEE shall make no alterations, additions, modifications or improvements (hereinafter referred to as "improvements") to the Premises without prior written consent of LESSOR during the term(s) of this Agreement. To the extent made, LESSEE agrees that all such improvements shall be done in a prudent and workmanlike manner and that LESSEE shall be responsible for all costs in connection therewith. LESSEE shall also keep the Premises free and clear of all liens arising from work performed and materials furnished for such improvements. Any such improvements which are temporary in nature, and which can be removed from the Premises without affecting the structural stability and/or causing defacement of the Premises, may be removed by LESSEE at its expense, within thirty (30) days, upon termination (at whatsoever time and for whatsoever reason) of this Agreement. Such improvements that cannot be removed shall become the property of LESSOR and shall remain in and upon the Premises at the termination of this Agreement without LESSOR in any way compensating LESSEE for the same. The provisions of this Paragraph Ten (10) are, however, subject to the provisions set forth below in Paragraph Eleven (11) regarding LESSEE'S right to remove its trade fixtures.

11. REMOVAL OF TRADE FIXTURES: Trade fixtures, if any, that LESSEE may have installed, added to or put in or on the Premises, either under previous lease between the parties or subsequent to the execution of this Agreement, may be removed by LESSEE, at its expense, within thirty (30) days, upon termination (at whatever time and for whatever reason) of this Agreement, provided the same can be removed without injury to or defacement of the Premises, or provided LESSEE can and does at the time of such removal repair the premises to the same or as good condition as the same was prior to the installation or addition thereof, reasonable wear, tear and deterioration excepted.

12. SIGNS: LESSEE shall have the right to display any sign(s) on the Premises Identifying LESSEE, subject to any and all laws and governmental regulations regarding such signage shall collaborate on appropriate signage. LESSEE will fund and install "Field Rules" signs based on LESSOR's existing rules for field use, and the LESSEE will fund and provide moveable "Field Closed" signs.

12. SURRENDER OF PREMISES: Subject to the other provisions of this Agreement, LESSEE shall peaceably and quietly surrender the Premises at the termination of this Agreement with all of LESSEE'S signs removed, and in as good condition as received at the inception of this Agreement, reasonable wear, tear, and deterioration excepted.

13. LESSOR'S RIGHT TO EXAMINE PREMISES: LESSOR shall have free access to the Premises.

14. DEFAULT: (a) LESSEE shall be deemed to be in default hereunder if LESSEE shall fail to keep or perform any term, condition or covenant of this Agreement to be kept or performed by LESSEE, within thirty (30) days after written notice thereof from LESSOR. If any event of default occurs, after any applicable cure period, then LESSOR may pursue any remedy at law or in equity. (b) LESSOR shall be deemed to be in default hereunder if LESSOR has failed to perform or violated any of its duties and responsibilities, and such failure or violation shall continue for a period of thirty (30) days after written notice by LESSEE. If any event of default occurs, after any applicable cure period, then LESSEE may terminate this Lease effective immediately.

15. ASSIGNMENT/SUBLEASE OF PREMISES: LESSEE shall not assign this Agreement or sublease the Premises to any third party, in whole or in part, without LESSOR'S prior written consent. Should such written consent be given, no such assignment or sublease shall in any way release or relieve LESSEE from any of its obligations herein contained, and LESSEE shall in all cases remain liable under this Agreement during the term thereof.

16. CONDEMNATION: In the event the Premises shall be acquired or condemned by any public or quasi-public authority under the power of condemnation, eminent domain or appropriation, this Agreement shall terminate as of the date of possession shall be taken by such authority.

17. NON-WAIVER: Failure, or delay of either Party to exercise any of its rights, remedies or defenses upon and pertaining to the default, nonperformance, mal-performance and/or the otherwise defective performance of the other Party of any term, provision, condition, covenant, agreement and/or stipulation herein contained shall not be construed as a waiver of either Party's rights, remedies, and/or defenses, in whole or in part. Nor shall the acceptance or waiver by either Party of the default, nonperformance, mal-performance and/or the otherwise defective performance (in whole or in part) of any herein contained term, provision, condition, covenant, agreement and/or stipulation upon the part of the other Patty to be construed as a waiver of either Part'/s rights, remedies and/or defenses, in whole or In part, as to any subsequent hereunder occurring default, nonperformance, mal-performance and/or otherwise defective performance (in whole or in part) of any herein contained term, provision, condition, covenant, agreement and/or stipulation (whether or not similar) upon the part of the other Party.

18. CUMULATIVE REMEDIES: In addition to their rights, remedies and defenses herein provided, the Parties hereto, respectively, shall have the right to pursue and exert any and all rights, defenses and remedies it may have under the taw of the Commonwealth of Virginia or otherwise concerning any violation and/or default by the other Party of any term, provision, condition, covenant, agreement or stipulation hereof to the effect that all of LESSOR'S and LESSEE'S respective rights, defenses and remedies shall be cumulative and not exclusive.

19. MODIFICATION OF AGREEMENT: No modification, attention, waiver, supplement or amendment to this Agreement, or any part hereof, shall be valid and binding upon the Parties unless it is in writing and fully executed by the Parties. No evidence of any such modification, alteration, waiver, supplement or amendment of this Agreement, or any part hereof,

shall be received in any controversy arising out of or pursuant to same unless it is written and executed as aforesaid.

20. NOTICE

A. Any communications or notices required to implement this Agreement shall be sent by electronic mail to each party as follows:

Notice to LESSEE shall be sent to the Town Manager's Office at Town Hall:

Mr. James Morani = Phone - (276) 628 – 3167, Email – to jmorani@abingdon-va.gov

Notice to Department shall be sent to Director of Parks and Outdoor Recreation:

Mr. Kevin Worley = Phone – (276) 492 – 2144, Email – kworley@abingdon-va.gov.

Notice to LESSOR shall be sent to Vice President of Finance and Administration:

Mrs. Christine Fields = Phone - (276) 739 – 2426, Email – cfields@vhcc.edu

21. ENTIRE AGREEMENT: This Agreement sets forth the entire agreement between the patties relative to the Premises, and there are no promises, oral or written, express or implied, between them other than herein set forth.

22. GOVERNING LAW: This Agreement shall be governed by and interpreted in accordance with the laws of the Commonwealth of Virginia.

23. PARAGRAPH HEADINGS: The titles of the paragraphs of this Agreement are solely for the convenience of the Parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

24. DUPLICATE EXECUTION: This Agreement may be executed in duplicate each of which shall be deemed to be an original but both of which together shall constitute but one and the same instrument.

IN TESTIMONY WHEREOF, each Party to this Agreement has caused it to be executed on the date first above written.

LESSOR:

VIRGINIA HIGHLANDS
COMMUNITY COLLEGE

_____

By: _____

LESSEE:
TOWN OF ABINGDON, VIRGINIA

By:_____

DRAFT

EXHIBIT B
RESPECTIVE DUTIES OF LESSOR AND LESSEE UNDER LEASE

1. LESSOR DUTIES
   a. SECURITY
      i. LESSOR will provide security during field usage or in accordance with VHCC policy.
   b. CLEANING
      i. LESSOR will pick up and empty trash receptacles on a regular schedule.
   c. FIELD EQUIPMENT
      i. LESSOR will purchase, install and maintain any temporary or permanent field equipment for use by LESSOR or its programs, but LESSEE and its permittees will have the right to use such equipment.
      ii. It will be the financial responsibility to repair or replace equipment damaged during activities by the sponsoring organization hosting the program.

2. LESSEE DUTIES
   a. FIELD OPENING/CLOSING
      i. LESSEE will work with user groups to make sure Premises are ready for use.
   b. RESTROOM FACILITIES
      i. LESSEE will provide a portable restroom facilities on Premises for use, if needed.
   c. CLEANING
      i. LESSEE will ensure that permittees and visitors place trash in trash receptacles and remove any personal items from the Premises after use.
   d. FIELD EQUIPMENT
      i. LESSEE will purchase, install and maintain any temporary or permanent field equipment for its and permittees' use of the Premises, but LESSOR and its permittees will have the right to use such equipment.
      ii. It will be the financial responsibility to repair or replace equipment damaged during activities by the sponsoring organization hosting the program.
   e. FIELD LINING
      i. LESSEE will line Premises as appropriate for use by its Permittees/User Groups and lining will not be allowed by any other parties without approval from LESSOR and LESSEE.

A RESOLUTION DETERMINING PROPERTY LOCATED AT 130 WALL STREET, COMMONLY KNOWN AS "THE ABINGDON MERCANTILE", FOR REDEVELOPMENT PURSUANT TO SECTION 36-55.30:2.B, CODE OF VIRGINIA, 1950, AS AMENDED

WHEREAS, the Council of the Town of Abingdon, Virginia, desires to make the determination required by Section 36-55.30:2.B of the Code of Virginia of 1950, as amended, in order for the Virginia Housing Development Authority to finance the economically mixed project at 130 Wall Street, known commonly as The Abingdon Mercantile, located in the Town of Abingdon's Historic Downtown District (the "Project").

WHEREAS, the property is mixed use, with retail, service, office and residential, with onsite parking for tenants.

WHEREAS, the owners will redevelop this property, creating new apartments to help meet current and future needs of the community, while providing mixed use to support additional residential, retail, and other economic interests.

NOW, THEREFORE, BE IT HEREBY RESOLVED that:

(1) the ability to provide residential housing and supporting facilities that serve persons or families of lower or moderate income will be enhanced if a portion of the units in the Project are occupied or held available for occupancy by persons and families who are not of low and moderate income; and

(2) private enterprise and investment are not reasonably expected, without assistance, to produce the construction or rehabilitation of decent, safe and sanitary housing and supporting facilities that will meet the needs of low and moderate income persons and families in the surrounding area of the Project and will induce other persons and families to live within such area and thereby create a desirable economic mix of residents in such area.

Adopted on August 3, 2020.

TOWN OF ABINGDON, VIRGINIA

_____

Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town") hereby certifies that the foregoing constitutes a true and correct copy of a Resolution duly adopted at a meeting of the Council held on August 3, 2020. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing Resolution a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing Resolution was as follows:

Member	Attendance	Vote

WITNESS my hand and seal of the Town of Abingdon as August 3, 2020.

(SEAL)

_____

Kimberly Kingsley, Clerk

Town of Abingdon
Sign Ordinance Update

Purpose:

The proposed sign ordinance has been revised with the following goals in mind:

- Clarify and streamline the existing code, providing additional flexibility in industrial and commercial districts.
- Ensure a content neutral ordinance according to the Supreme Court decision in *Reed v. Town of Gilbert.*
- Provide enhanced consistency and application of the various permitted sign types.
- Modernize and update definitions, sign permit requirements and review authority, and other sections.

Overview of Draft Ordinance:

The draft ordinance has been restructured into ten sections as follows:

1. Purpose and Intent
2. Administration
3. Exemptions
4. Prohibited
5. General
6. Districts
7. Nonconforming Signs
8. Enforcement
9. Definitions

Purpose and Intent

This section streamlines the existing code section §21-3, Applicability. Some of the items listed in existing code section §21-3-3 were consolidated for their repetitive nature.

Administration

This section outlines administration items, such as interpretation, sign permit requirements, and fees. Severability and substitution clauses were included, and sign permit requirements have been clarified. Review responsibilities within the Old and Historic District and Entrance Corridor district have been revised for clarity and should be reviewed by staff for accuracy. Fees are proposed to be established through uncodified ordinance.

Exemptions

This section consolidates various existing exemptions into one section. Content-based sign types and requirements were revised and updated and additional exemptions added based on best practices.

Prohibited

This section was reorganized to follow the section on Exemptions. Some items were removed or reworded for *Reed* compliance, and additional prohibitions recommended based on best practices. This section also incorporates the prohibition on vehicle and trailer signs provided by town staff.

General

The existing code §21-4, General, was edited for clarity and ease of use. New sign area calculation requirements are provided, and additional general requirements are included for general design criteria, such as illumination, changeable signs, and projecting signs.

Districts

This section was removed from the existing code §21-4 and established as a standalone section for clarity and ease of use. Dimension standard tables establish the type, number, area, and height of permitted signs in each district. Sign types included in this section are based on content neutral definitions.

Nonconforming Signs

This new standalone section was created from the existing sections under general. The requirement in existing code §21-3-1(a) for town staff to notify owners of new nonconforming signs was removed and additional clarification added for the expansion and movement of nonconforming signs.

Enforcement

This new standalone section incorporates language regarding the enforcement of the sign code.

Definitions

The definitions section was reorganized and revised to incorporate a range of content neutral sign types. Images were added to provide examples of certain sign types.

AN ORDINANCE OF THE COUNCIL

FOR THE TOWN OF ABINGDON, VIRGINIA TO AMEND

Part II – Code, Appendix B-Zoning Ordinance, Article 21.-Signs

WHEREAS, § 15.2-2280 of the Code of Virginia 1950, as amended, grants the local governing body the authority to classify the territory under its jurisdiction or any substantial portion thereof into districts of such number, shape and size as it may deem best suited to carry out the purposes of this article and in each district it may regulate, restrict, permit, prohibit, and determine the use of land, buildings, structures and other premises for agricultural, business, industrial, residential, flood plain and other specific uses; and

WHEREAS, the Town of Abingdon's current Code, Part II, Appendix B-Zoning Ordinance, Article 21.-Signs; the Council for the Town of Abingdon has found it in the best interest to amend the body of its ordinance;

WHEREAS, upon the recommendation of the Planning Commission, the Council for the Town of Abingdon has found it in the best interest of its residents to amend the Town of Abingdon's current Zoning Ordinance, Article 21. Signs, Section 21-8-1(t); and

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Abingdon, after notice pursuant to § 15.2-2204 of the Code of Virginia 1950, as amended, and public hearing of the Planning Commission on February 25, 2020, and public hearing of the Council for the Town of Abingdon on _____, 2020, as required by law:

1. That this ordinance shall take effect on_____;
2. Should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or the Code of the Town of Abingdon, Virginia; and
3. The Town of Abingdon's current Code, Part II, Appendix B-Zoning Ordinance, Article 21.-Signs, that are proposed for amendment currently appear as follows:

ARTICLE 21. - SIGNS

Section 21-1. - Applicability.

21-1-1. *Regulations.* The regulations set forth in this article or set forth elsewhere in this chapter and referred to in this article shall apply to all new signs, replacement signs and their modification(s) established after the effective date of the ordinance, which date is May 7, 2007.

After such date notice shall be given to owners of all existing signs which become nonconforming uses as a result of these regulations as to the disposition of such signs in accordance with section 21-19-2 of this ordinance, and owners of any such signs shall be given 24 months in which to comply with such regulations.

21-1-2. *Exemption for certain existing signs.* Notwithstanding any contrary provision in this chapter, no nonconforming sign is required to be removed solely by the passage of time if to so require is otherwise prohibited by state or federal law. [Adopted 2 Oct. 1989; Effective 2 Nov. 1989]

21-1-3. *Purpose and intent.*

(a) The sign regulations are intended to define, permit, and control the use of signs which are legible from the public right-of-way. Town council has adopted these regulations in order to achieve all of the following community goals and objectives:

(1) Protect the health, safety, and welfare of the public.

(2) Equitably distribute the privilege of using the public environs to communicate private information.

(3) Safeguard the public use and nature of the streets and sidewalks.

(4) Protect and enhance the visual environment of the town.

(5) Discourage the diminishing of property values with the town.

(6) Minimize visual distractions to motorists using the public streets.

(7) Promote an aesthetically pleasing environment for the citizens of this town.

(8) Promote the economic growth of the town by creating a community image that is conducive to attracting new business and industrial development.

(9) Permit reasonable legibility and effectiveness of signs and to prevent their over-concentration, improper placement and excessive height, bulk, density, and area.

(10) Promote the safety of persons and property by requiring that signs not create a hazard due to collapse, fire, decay, or abandonment.

(11) Ensure that signs do not obstruct fire-fighting efforts, and do not create traffic hazards by confusing or distracting motorists or by impairing drivers' ability to see pedestrians, obstacles, or other vehicles or to read traffic signs.

(12) Provide for reasonable advertising of business and civic products and services, with recognition of the effects of signage on the character of the community.

(13) Control visual clutter, and encourage high professional standards in sign design and display.

(b) The town council finds that the regulations in this article advance the significant government interests identified herein, and are the minimum amount of regulation necessary to achieve those interests.

(Ord. of 6-4-07(2))

Section 21-2. - Standards.

(a) Any sign displayed in the Town of Abingdon, shall comply with:

(1) All provisions of this article;

(2) All applicable provisions of the Uniform Statewide Building Code and all amendments thereto; and

(3) All state and federal regulations pertaining to the display of signage.

(b) If any two or more sections of the above referenced regulations are in conflict, the provision that provides the most restrictive standard shall apply.

21-2-1. *Interpretation – Conflicting laws or regulations.* Where this article differs in any manner from the provisions of the Virginia Uniform Statewide Building Code, the Town Code or any other ordinance or regulation of the town, the ordinance, code or regulation imposing the greatest restriction upon the use of any sign shall control.

(Ord. of 6-4-07(2))

Section 21-3. - General.

21-3-1. *General.* Sign types and the computation of sign area shall be as depicted in the International Zoning Code, as amended.

21-3-2. *Conformance to codes.* Any sign hereafter erected shall conform to the provisions of this ordinance and the provisions of the International Building Code and of any other ordinance or regulation within this jurisdiction.

21-3-3. *Signs in rights-of-way.* No sign other than an official traffic sign or similar sign shall be erected within five feet of the lines of any street, or within any public way, unless specifically authorized by other ordinances or regulations of this jurisdiction or by specific authorization of the zoning administrator.

21-3-4. *Projections over public ways.* Signs projecting over public walkways shall be permitted to do so only subject to the projection and clearance limits either defined herein or, if not so defined, at a minimum height of eight feet (2,438 mm) from grade level to the bottom of the sign. Signs, architectural projections or sign structures projecting over vehicular access areas must conform to the minimum height clearance limitations imposed by the jurisdiction for such structures.

21-3-5. *Traffic visibility.* No sign or sign structure shall be erected at the intersection of any street in such a manner as to obstruct free and clear vision, nor at any location where by its position, shape or color it may interfere with or obstruct the view of or be confused with any authorized traffic sign, signal or device.

21-3-6. *Animation and changeable messages.* Animated and changeable signs are permitted in commercial and industrial zones only.

21-3-7. *Maintenance, repair and removal.* Every sign permitted by this ordinance shall be kept in good condition and repair and be legible. When any sign becomes insecure, in danger of falling or is otherwise deemed unsafe by the zoning administrator, or if any sign shall be

unlawfully installed, erected or maintained in violation of any of the provisions of this ordinance, the owner thereof or the person or firm using same shall, upon written notice by the zoning administrator forthwith in the case of immediate danger, and in any case within not more than ten days, make such sign conform to the provisions of this ordinance, or shall remove it. If within ten days the order is not complied with, the zoning administrator shall be permitted to remove or cause such sign to be removed at the expense of the owner and/or the user of the sign.

21-3-8. *Obsolete sign copy.* Any sign copy that no longer advertises or identifies a use conducted on the property on which said sign is erected must have the sign copy covered or removed within 30 days after written notification from the zoning administrator; and upon failure to comply with such notice, the code official is hereby authorized to cause removal of such sign copy, and any expense incident thereto shall be paid by the owner of the building, structure or ground on which the sign is located.

21-3-9. *Nonconforming signs.* Any sign legally existing at the time of the passage of this ordinance that does not conform in use, location, height or size with the regulations of the zone in which such sign is located, shall be considered a legal nonconforming use or structure and shall be permitted to continue in such status until such time as it is either abandoned or removed by its owner, subject to the following limitations:

(1) Structural alterations, enlargement or re-erection are permissible only where such alterations will not increase the degree of nonconformity of the signs.

(2) Any legal nonconforming sign shall be removed or rebuilt without increasing the existing height or area if it is damaged, or removed if allowed to deteriorate to the extent that the cost of repair or restoration exceeds 50 percent of the replacement cost of the sign as determined by the zoning administrator.

(3) Signs that comply with either item (1) or (2) above need not be permitted.

21-3-10. *Maximum number of signs allowed.* Except where district regulations are more restrictive, any establishment may have no more than two signs per major street frontage and one additional sign for each additional street frontage unless stated otherwise. For purposes of calculation of the number of signs permitted per establishment, only one street frontage per establishment shall be designated as major street frontage. Signs, which are less than one square foot in area, or for which a permit is not required, shall not be counted in calculating the number of allowed signs.

21-3-11. *Height, nature of freestanding and projecting signs.*

a. No part of any freestanding or projecting sign shall be higher than 15 feet from grade with the exception of signs within a one-quarter mile radius of Interstate Route 81, which signs shall be allowed up to 25 feet in height. No part of a roof sign shall project above the line of the roof to which it is attached.

b. Only one sign per parcel as designated on the town real property tax maps may be freestanding or projecting except as provided in section 21-3-10.

c. Shopping centers shall be permitted one freestanding sign per street frontage. A freestanding shopping center sign may display the shopping center name and a list of tenants. Individual shops and businesses in shopping centers may have wall signs only as provided for elsewhere in this article.

21-3-12. *Replacement or consolidation of existing signs.* When existing signs are replaced or consolidated, the maximum total sign surface area of the replacement or consolidated sign shall be:

a. Thirty percent less than the total sign surface area of the signs being replaced or consolidated, or

b. The area permitted by section 21-3-13, whichever is greater.

21-3-13. *Sign area calculations.* The following method shall be utilized in the calculation of sign area:

a. All sign surfaces and faces visible from a public right-of-way or place and used for display shall be included in the calculation of sign area.

b. Wall or roof signs:

1. The area of a wall or roof sign where the sign is painted or affixed by letters and numerals or symbols shall be the sum total of the area of the smallest connected rectilinear geometric shape enclosing such painted or affixed letters, numbers or symbols.

2. The area of wall or roof signs where the sign surface is hung or affixed to the structure shall be the total area of the affixed or hung surfaces.

c. Freestanding, projecting or ground signs. The area of a freestanding, projecting or ground sign shall be the sum total of the areas of all surfaces visible from the public right-of-way or other area from which the sign is intended to be viewed.

21-3-14. *Obstructing doors, windows or fire escapes.*

a. No sign shall be erected, replaced or relocated so as to:

1. Prevent free ingress or egress from a required door, window or fire escape; or

2. Obstruct the light or ventilation required by the provisions of this ordinance or other town ordinances from any window.

b. No advertising or business sign of any kind shall be attached to a standpipe or fire escape.

(Ord. of 6-4-07(2))

Section 21-4. - Standards for marquees.

a. Construction of all marquees shall follow requirements set forth in the Virginia Uniform Statewide Building Code, as amended.

b. Signs on marquees for establishments other than theatres shall not exceed 20 square feet on any side or front section of the marquee. Such signs may extend above the top of the marquee provided that the vertical dimension of the structure, including both marquee and sign, shall not exceed three feet. If such signs are illuminated, exposed light sources shall not be used.

c. Signs may be located under marquees subject to the following restrictions:

1. There shall be only one sign for each store entrance.

2. Such signs shall not exceed 12 inches in depth with not more than an additional three inches in depth to include the supports and hangers attaching the sign to the marquee.

3. If such signs are illuminated, the illumination shall be by interior lighting only, subject to the interior lighting restrictions as set forth in this section.

d. Theatre marquees shall not exceed five feet in the vertical dimension. The restriction on square footage as set forth in this article shall not apply to theatre marquees. Such signs may extend above the top of the marquee provided that the vertical dimension of the structure, including both marquee and sign, shall not exceed five feet. A sign or signs may also be suspended below the marquee provided that a clearance of ten feet is maintained between the bottom of the sign and the sidewalk or floor.

(Ord. of 6-4-07(2))

Section 21-5. - Exempt signs.

21-5-1. *Exempt signs.* The following signs shall be exempt from the provisions of this chapter. No sign shall be exempt from section 21-3-4.

a. Official notices authorized by a court, public body or public safety official.

b. Directional, warning or information signs authorized by federal, state or municipal governments.

c. Memorial plaques, building identification signs and building cornerstones when cut or carved into a masonry surface or when made of noncombustible material and made an integral part of the building or structure.

d. The flag of a government or noncommercial institution, and any other flag of a state or nation flown for noncommercial purposes; or flags displaying purely ornamental and noncommercial information, such as graphic depictions such as flowers and the like.

e. Signs attached to athletic field fences, for the purpose of fundraising. Such signs shall be attached with plastic ties, with excess plastic tie removed and shall be displayed only during the regular season of the individual sport.

f. Religious symbols and seasonal decorations, both residential and commercial, within the appropriate public holiday season.

g. Street address signs and combination nameplate and street address signs that contain no advertising copy and which do not exceed six square feet (0.56 m^2) in area.

h. Any sign with an area of one square foot or less.

i. Signs on the inside of store windows, except those signs specified as "Prohibited Signs" in this article.

j. Signs displayed for the direction or convenience of the public, including signs which identify restrooms, location of public telephones, public entrances, freight entrances or the like provided such signs do not exceed a total surface area of three square feet per sign on any lot or parcel.

k. Gasoline price signs, provided the total area of all such signs is 12 square feet or less.

l. Signs displayed during the months of November and December for the purpose of selling holiday vegetation and accessory items.

m. Signs displayed on a truck, bus, or other vehicle while in use in the normal conduct of business. This section shall not be interpreted to permit the parking for display purposes a vehicle to which a sign is attached or the use of such a vehicle as a portable sign.

n. Menu/daily special signs, not exceeding four square feet in size, provided the sign is attached to a building facade.

o. Signage for the period of the Virginia Highlands Festival pertaining to events during that period, as approved by the town manager. Also signs for other town sponsored events as approved by the town manager.

p. Sandwich board signs provided they in no way obstruct vehicular travel, public parking and/or pedestrian movement along sidewalks.

q. Political campaign signs or signs demonstrating the "freedom of speech", provided such signs do not advertise a product or business.

(Ord. of 6-4-07(2))

Section 21-6. - District regulations.

The following regulation shall apply in the designated district, as appropriate, to permitted uses by right and special uses as may be permitted:

21-6-1. *AFOS Agricultural, forested and open space district.*

a. Home occupation and business signs of not more than 12 square feet located on the premises. No more than one sign per use.

b. Identification signs of not more than 12 square feet located on the premises. No more than one sign per use.

c. Directional signs.

d. Church bulletin board. Such signs shall not exceed six feet in height and 12 square feet in area, and shall be located on the premises. No more than one sign per use.

21-6-2. *R-1 Residential district.*

a. Public and semipublic identification signs of not more than 12 square feet located on the premises. No more than one sign per use.

b. Church bulletin board. Such signs shall not exceed six feet in height and 12 square feet in area, and shall be located on the premises. No more than one sign per use.

21-6-3. *R-2, R-3, and R-4 Residential districts.*

a. Public and semipublic identification signs of not more than 12 square feet located on the premises. No more than one sign per use.

b. Home occupation and business signs of not more than four square feet located on the premises.

c. Directional signs.

d. Church bulletin board. Such signs shall not exceed six feet in height and 12 square feet in area, and shall be located on the premises. No more than one sign per use.

21-6-4. *OI Office and institutional district.*

a. Public, semipublic and business identification signs of not more than 12 square feet located on the premises. No more than one sign per use.

b. Home occupation and business signs of not more than four square feet located on the premises. No more than one sign per use.

c. Directional signs.

d. Church bulletin board. Such signs shall not exceed six feet in height and 12 square feet in area, and shall be located on the premises. No more than one sign per use.

21-6-5. *B-1 Business district.*

a. The total area of all signs permitted for any business establishment shall not be greater than 30 square feet and shall be located on the premises.

b. Home occupation and business signs of not more than four square feet located on the premises. No more than one sign per use.

c. Directional signs.

21-6-6. *B-2, B-3, and M-1 districts.* The total area of all freestanding and projecting signs permitted for any business establishment shall not be greater than 60 square feet and shall be located on the premises. Other provisions of this ordinance to the contrary notwithstanding, planned commercial developments other than shopping centers which require a site plan under article 18 of this ordinance within the B-2 zoning district and located within a one-quarter mile radius of Interstate Route 81 may be allowed up to 200 square feet of aggregate sign area; the sizes and locations of such signs to be specified within the site plan of such development and approved by the zoning administrator and/or the town manager prior to finalization of such site plan.

21-6-7. *OH Old and historic district.* No sign shall be erected until the style, location, materials and design thereof have been awarded a certificate of appropriateness by the board of architectural review. Notwithstanding the provisions of section 21-3-11 the board may approve the attachment or suspension of a sign from an existing freestanding or projecting sign or, in the case of a building on a site with more than one street frontage or more than one principal entrance, one additional freestanding or projecting sign per additional street frontage or principal entrance, if the board determines that such an arrangement is in keeping with the architectural character of the property.

(Ord. of 6-4-07(2); Ord. of 9-4-07(3))

Section 21-7. - Comprehensive signage plan.

(a) For a proposed development subject to site plan review, and for any development that is subject to architectural review under the zoning administrator or public body may waive or modify requirements of this division by approving a comprehensive signage plan for such development or project. Where a particular development is subject to site plan review and

architectural review, the official or public body conducting the architectural review shall be the decision-maker upon a proposed comprehensive signage plan.

(b) For the purposes of this section, the term "comprehensive signage plan" refers to a written plan detailing the type, quantity, size, shape, color, and location of all signs within the development that is the subject of the plan, where the number, characteristics and/or locations of one or more signs referenced within the plan do not comply with the requirements of this division.

(c) The official or public body may approve a comprehensive signage plan, upon a determination that:

(1) There is good cause for deviating from a strict application of the requirements of this division; and

(2) The comprehensive signage plan, as proposed, will serve the public purposes and objectives of this division at least as well, or better, than the signage that would otherwise be permitted for the subject development.

(d) Applications for approval of a comprehensive signage plan shall be submitted in writing to the director of neighborhood development services, and shall be accompanied by the required application fee, as set forth within the most recent zoning fee schedule approved by town council.

(e) Each application for approval of a comprehensive signage plan shall include the following information:

(1) A written narrative description of the overall plan, including, without limitation: a tally of the total number of signs included within the coverage of the plan, and a summary of how the applicant believes the comprehensive signage plan will serve the objectives set forth within section 21-1-3;

(2) A color illustration or photograph of each sign included within the plan. For signs with multiple faces, an illustration or photograph shall be provided for each face. For monument and pole signs, an illustration or photograph of proposed landscaping shall be provided;

(3) A written description of the type, size (dimensions), materials, and proposed location of each sign;

(4) A map or other written identification and description of all existing signs on the property comprising the proposed development;

(5) Color illustrations or photographs of signage existing on adjacent properties;

(6) A written description (and illustration or photograph) of proposed lighting (for illuminated signs).

(7) Appeals from decisions of a town official or public body reviewing a proposed comprehensive signage plan shall be taken in the same manner as provided within this chapter with respect to other decision(s) of that official or public body.

(Ord. of 6-4-07(2))

Section 21-8. - Prohibited signs.

21-8-1. The following signs are prohibited within the town unless otherwise stated in this article:

a. Any sign affixed to, hung, placed or painted on any other sign, fence, cliff, tree, public utility pole, radio or television or similar tower provided that this prohibition shall not affect official traffic, parking or informational signs placed on utility poles by the town government.

b. Any sign or banner within or across a public right-of-way, unless specifically approved by the town manager, or his designee.

c. Any sign attached to, rather than painted on, an awning which is not a marquee.

d. Any flashing or moving sign, except those officially erected for safety purposes.

e. Any sign which advertises any , business, product or service which is not conducted, produced or sold as a primary product under license on the premises where the sign is located. Signs relating to the activities of the previous occupant may remain in place for not more than 60 days from the date of vacancy. When a business is vacated, the sign for such terminated business shall be removed within 60 days.

f. Any sign which the town manager determines to imitate an official traffic sign or signal or conflict with traffic safety needs due to its location, coloring, movement, shape or illumination.

g. Reserved.

h. Portable signs.

i. Any sign, except an official public notice, which is nailed, tacked, posted, or in any other manner attached to any utility pole, or structure supporting wire, cable, or pipe; or to public property of any description.

j. Signs advertising activities or products that are illegal under federal, state, town, or county law.

k. Any electrical sign that does not display the UL, ETL, CSA, or ULC label.

l. Any sign that due to its size, illumination, location or height obstructs the vision of motorists or pedestrians at any intersection, or similarly obstructs the vision of motorists entering a public right-of-way from private property.

m. A sign which obstructs any window or door opening used as a means of egress, or which prevents free passage from one part of a roof to any other part thereof, and a sign which interferes with an opening required for ventilation.

n. A sign in a public right of way except as provided in section 21-11 of this article. Any sign existing or having been allowed in a public right-of-way may be ordered removed by the administrator upon 30 days' notice if the use of that right of way is changed to require the signs' removal, or if the public right of way is to be used for any public purposes inconsistent with the existence of the sign.

o. A sign or illumination that causes any glare into or upon any building or land other than the building and land to which the sign is accessory or due to illumination presents a hazard to pedestrian and/or vehicular traffic on any public and/or private right-of-way.

p. A sign that violates any provision of any federal or state law relative to outdoor advertising.

q. Signs with moving components.

r. Pennants, streamers, except as provided in section 21-9(g).

s. Large floating or stationary balloons.

t. Signs attached, painted, or mounted to unlicensed and inoperative or generally stationary vehicles.

u. Any sign representing or depicting specified sexual activities or specified anatomical areas or sexually oriented goods. Any sign containing obscene text or pictures as defined by the Virginia Code.

v. Off-premises signs. No off-premises signs are permitted in the Town of Abingdon, except location signs which may be located off-premises.

w. Billboards, except those existing at the adoption of this ordinance (June 4, 2007). Repair of existing billboards is allowed, however, replacement is not.

x. Signs placed in the right-of-way of any street.

(Ord. of 6-4-07(2))

Section 21-9. - Temporary signs.

(a) Temporary signs are permitted provided they meet the standards of this section. The area of any temporary sign maintained per this section shall not count for the allowable permanent sign area for any lot or structure.

(b) A "temporary sign" is a sign that is not permanently mounted to a building or into the ground. Signs attached by rope, string, chain, tape, paste, and similar mechanisms; signs not rigidly attached to a supporting structure; signs made of paper, cardboard, cloth, and similar materials; and signs that are pushed, hammered or similarly put into the ground are considered temporary signs.

Examples of temporary signs include, but are not limited to, garage or yard sale signs, political campaign signs, real estate signs, construction signs, menu/daily special signs.

(c) Each temporary sign shall be maintained in good, safe condition, securely affixed to a building or the ground.

(d) Temporary sign area per lot shall not exceed 32 square feet.

(e) Any temporary sign pertaining to an event must be removed within ten days after the event. For example, garage or yard sale signs, political campaign signs, and real estate signs are subject to this provision. For all other temporary signs, a maximum posting period of 14 consecutive calendar days is permitted, up to five times per calendar year. Such signs shall not be attached in any way to utility poles, meter posts, or trees within any public street right-

of-way. No person shall put up any notice upon any building, wall, fence or other property of another person without having first obtained the consent of the owner of such property.

(f) A temporary sign shall not be illuminated.

(g) Pennants and streamers, without advertising, may be displayed simultaneously with temporary grand opening signs, but at no other time.

(1) Each sign is 32 square feet or less in area;

(2) Each sign is on-premises and attached to the structure or a permanent sign;

(3) Such signs are displayed no more than 14 consecutive days.

(Ord. of 6-4-07(2))

Section 21-10. - Signs for which permit not required.

21-10-1. No permit shall be required for the following signs, if they are installed in compliance with the provisions of this article. Signs approved in accordance with article 18, site plan review, shall be in compliance with the site plan as approved by the planning commission. All of the following signs may be erected in any of the town zoning districts:

a. Real estate signs not exceeding six square feet in area which advertise for sale or rental the land or building upon which such signs are located. Such signs shall not be illuminated and shall not be more than four feet in height. Such signs may be erected up to the property line.

b. Professional name plates not exceeding one square foot in area when placed upon the wall of the building.

c. Monumental inscriptions, memorial signs or tablets containing names of persons or buildings or dates of erection, and similar information, when cut into any masonry surface or when constructed of bronze or other noncombustible material.

d. Signs denoting the architect, engineer or contractor when placed at the construction site. Such signs shall not be illuminated and no such signs shall exceed an area of 32 square feet, nor shall they remain standing after construction has been completed.

e. Traffic, municipal, legal notice, directional or informational sign; railroad crossing signs, danger, safety, temporary or emergency signs and holiday decorations across a public right-of-way when authorized by the town manager, or his designee.

f. Temporary directional, political or informational signs not over six square feet in area provided that the activity which the sign promotes is one permitted under the use regulations applicable to the district where the sign is located. Signs for temporary events, sales or special promotions may be erected not more than one month before the event or activity and shall be removed within one week of its conclusion. In no case shall any such temporary sign be displayed for a period longer than two months in any calendar year. There shall be no more than two such temporary signs per establishment at any time. Although no permit is required for temporary signs, the owner or lessee shall notify the administrator prior to displaying to give notice of the intent and period during which the sign will be displayed. The administrator will issue a dated certificate,

indicating the time period for which the banner will be displayed. If said banner is not removed at the end of the allowed period, the administrator has the authority to cause removal of such sign.

g. Signs designating entrances, exits or conditions of use for parking lots. Such signs shall not exceed six square feet in area.

h. Subdivision or housing development signs. Such signs shall not exceed six feet in height, 25 square feet in area, and shall include only the name of the subdivision, housing development, multiple-family dwelling complex or townhouse development.

i. Signs showing the name and address of the resident, but not to include any commercial advertising and not more than one square foot in area.

j. Signs regulating on-premise traffic, parking or indicating other functional information such as lavatory facilities or telephone and signs denoting functions of other sections of a building such as "fabrication", or "office", when less than six square feet in area and bearing no commercial advertising.

k. Signs identifying the home occupation or office of the resident, of not more than one square foot in area, and attached to the wall of the building or other existing permanent structure.

l. "No Trespassing" signs of not more than one square foot in area.

m. Historic markers of area less than 15 square feet when approved by the board of architectural review.

n. Signs on the inside of store windows.

o. Signs not over 25 feet in area identifying municipal or governmental buildings and offices or buildings used for religious purposes, when erected upon the building or land upon which such building is located.

p. Flags flying from a flagpole, where no more than three flags are displayed at any one time, no individual flag exceeding 50 square feet in area.

q. Signs indicating the hours of operation for a business (other than a home occupation), where located in the window of a business and not in excess of two square feet.

r. Signs containing the words "private drive," not exceeding two square feet, limited to one sign per entrance drive.

s. Official notices or advertisements posted according to statutory notice or other advertising requirements imposed by law by any public, local or state official, or court officer or any trustees under deeds of trust or other similar instruments.

t. No more than two "entrance" or "exit" signs at each vehicular entrance to and exit from a parking lot, not to exceed two square feet each. Signs specifying parking restrictions, not to exceed three square feet each, may be affixed to a wall and located no less than 25 feet apart. The signs may be freestanding if no larger than two square feet, located on the perimeter of a parking lot no less than 25 feet apart, and at a height no greater than four feet.

(Ord. of 6-4-07(2))

Section 21-11. - Signs placed by public authority.

The town manager or his designee may place or cause to be placed signs in the public right-of-way and in or upon any public property.

(Ord. of 6-4-07(2))

Section 21-12. - Public liability insurance.

(a) A person shall not erect, install, alter, modify, reface, re-hang or replace over public property any sign for which a permit is required under the provisions of this article until the sign owner presents satisfactory evidence that a public liability insurance policy with a minimum of $300,000.00 single limit coverage is in force during the term of this permit.

(b) Such insurance policy shall protect and save the jurisdiction members from any and all claims or demands for damages by reason of any negligence of the sign hanger, contractor or agents, or by any reason of defects in the construction or damages resulting from the collapse, failure or combustion of the parts thereof.

(c) The obligation herein specified shall remain in force and effect during the life of every sign and shall not be cancelled by the principal or surety until after a 30-day notice to the zoning administrator, after which time the sign must be immediately removed.

(Ord. of 6-4-07(2))

Section 21-13. - Building code compliance.

The structural components of a sign (including, without limitation, lighting fixtures) shall be constructed, installed and maintained in accordance with the requirements of the Virginia Uniform Statewide Building Code.

(Ord. of 6-4-07(2))

Section 21-14. - Illumination.

21-14-1. All applicants for a sign permit or Entrance Corridor Overlay Certificate of Appropriateness must present a lighting plan for the proposed signage.

(a) Signs may be illuminated either through the use of backlighting or direct lighting provided the following standards are met:

(1) Information on any illumination proposed as part of a sign must be provided by the applicant on the sign permit application.

(2) No light from any illuminated sign shall cause direct glare into or upon any building other than the building to which the sign is related.

(3) No light from any illuminated sign shall cause direct glare on to any adjoining piece of property, or any adjoining right-of-way.

(b) Any sign containing electrical components shall conform to current UL, ETL, CSA, or ULC standards and display a label from one of these recognized testing labs.

(c) Animated/electronic signs of red/opaque/amber or intermittent colored shall be allowed, one, double-sided, 15 sq. ft. sign, per establishment, upon proper permitting, as long as the animation does not flash, scroll or any other movement which is deemed dangerous to traffic. Such signs may be illuminated during business hours only.

(d) Signs may fade animation or copy a minimum of every 15 seconds or an amount greater if needed.

(e) The intensity of light allowed of all animated/electronic signs will be 85 percent by day and 50 percent at night.

(f) Such animated signs are only allowed in B-2 and M-1 districts, within the Entrance Corridor Overlay District, as defined by this ordinance.

(g) The town manager, upon finding that an animated or electronic sign is negatively effecting the health, safety and welfare of the public, may cause the removal of such sign, or prevent the installation thereof.

(Ord. of 6-4-07(2))

Section 21-15. - Uniform sign regulations for all zoning districts.

(a) Historic site signs, up to a maximum of one for each site, structure, or landmark registered with the Virginia Landmarks Register or the National Historic Register are permitted in all zoning districts. The maximum size sign permitted is 12 square feet, with a maximum height of nine feet.

(b) Historic district signs, containing information relating to the historic, architectural, cultural, or archeological significance of the district. The maximum size sign permitted is 12 square feet, with a maximum height of nine feet. The sign plan for historic district signs must be submitted with the rezoning application for the historic district.

(c) Location sign: Such signs may be freestanding and may be located within the public right-of-way, provided written permission is obtained from the administrator. Only one location sign per establishment is permitted.

(d) Neighborhood identification signs, meeting the requirements of this subsection, may be located in any zoning district.

(1) A neighborhood identification sign shall be a monument style sign with a permanent base, not to exceed four feet from the grade in height.

(2) The maximum sign area shall be eight square feet.

(3) The sign shall not be illuminated.

(4) A neighborhood identification sign shall be located in the public right-of-way, or where insufficient right-of-way exists, within five feet of the right-of-way. A neighborhood identification sign may be located within a median if approved by the director of public works or his designee.

(5) A maximum of four neighborhood identification signs is permitted for any single neighborhood planning area, as designated by the department of planning.

(6) Every application for a neighborhood identification sign shall be referred to the board of architectural review.

(7) In areas of public recreation such as public parks, a governmental entity may erect up to three freestanding monument signs with a combined area of 60 square feet. No individual sign shall exceed 35 square feet.

(Ord. of 6-4-07(2))

Section 21-16. - Permitted special uses.

A signage plan shall be submitted as part of any application for a special use permit as authorized elsewhere in this ordinance. The signage plan shall be of sufficient detail to allow the zoning administrator, town manager and town council to judge the compatibility of the proposed signage with the character of the special use and the surrounding neighborhood. At a minimum, all signage plans shall provide information on the general size, location, style, color, and materials of all signs proposed. In evaluating the special use permit application, the commission and council shall consider the appropriateness of the proposed signage plan in relation to the character of the proposed development, and the surrounding area.

(Ord. of 6-4-07(2); Ord. of 9-4-07(3))

Section 21-17. - Banners over the public right-of-way.

(a) Banners may be displayed over a right-of-way or within the median of a right-of-way for two consecutive weeks provided approval is granted by town council. Town council may attach conditions in the display of these banners.

(1) In determining whether to grant or deny the request to display a banner, the council shall be guided by the following standard: the event or cause for which the banner is to be displayed shall be of a town-wide, public nature. In this regard, the council finds that the town does not, and has not, designated the air space over the public streets or the medians of public rights-of-way as a public forum or a limited public forum, and it is reasonable to restrict messages there to those of a town-wide, public nature.

(b) Banners shall meet the following criteria:

(1) Banners over a right-of-way shall not exceed 120 square feet in area and shall have a minimum street clearance of 17 feet over grade.

(2) The person granted permission to display a banner over the public right-of-way or in a public median shall reimburse the town for town's reasonable and customary cost for town's erection and removal of the banner and shall deposit with the town an amount equal to that cost prior to the erection of the banner. The town manager shall determine the cost to erect and remove the banner, using the cost of labor, materials, and equipment. Only town forces shall erect and remove banners.

(3) Banners shall have reinforced eyelets in each corner and a continuous reinforced border around the perimeter of the banner.

(4) Air vents shall be provided in each banner to allow air to pass through the banner.

(Ord. of 6-4-07(2))

Section 21-18. - Identification signs at entrances to town.

Freestanding group identification signs announcing the names of churches, social organizations, and the time and place of meetings of civic clubs shall be permitted at the major entrances of Abingdon. Additionally, freestanding identification signs announcing the name of the Town of Abingdon, or governmental purpose, may also be permitted at the major entrances of the town. Such freestanding monument signs shall not exceed 20 feet in height or 50 square feet in area. Any such sign shall require a sign permit. Groupings of signs along the major entrance routes to the town shall be designed as an integrated unit, where possible, and shall be landscaped. These signs may be located within a public right-of-way provided approval is granted by the administrator and the director of public works.

(Ord. of 6-4-07(2))

Section 21-19. - Procedures.

21-19-1. *Application and permit.*

(a) No person shall erect, install, alter, modify, reface, re-hang or replace any sign within the town, without obtaining a permit pursuant to this article, a business license from the town and provided that a permit shall not be required for the performance of regular maintenance.

(b) An application for such a permit shall specify the type of sign to be constructed and the zoning district in which this sign is to be located and shall be accompanied with plans including a sketch of the property indicating the lot frontage. The application shall also indicate the square footage and location of all existing signs on the property, and the area, size, structure, design, location, lighting, and materials for the sign. Also, the application shall contain photographs and sizes of all existing signs on the building or parcel and the written consent of the owner or lessee of the land or building upon which the sign is to be erected.

(c) Applications for sign permits shall be submitted to the administrator, and shall be accompanied by the required application fee, as set forth within the most recent zoning fee schedule approved by town council.

(1) For new construction within any of the town's Old and Historic and Entrance Corridor districts, such permit shall take the form of a certificate of appropriateness issued by the board of architectural review or the zoning administrator and/or town manager, respectively.

(2) Within all other districts, the required permit shall be issued by the zoning administrator. No permit shall be issued by the zoning administrator except upon

a determination that a proposed sign is in conformity with the requirements of this article and, where applicable, in conformity with the requirements of an approved site plan for the property upon which the sign is to be placed. Appeals from decisions of the administrator shall be taken to the town's board of zoning appeals.

(d) A nonrefundable sign permit fee is due and payable with the filing of a sign permit application. More than one sign on one building or group of buildings located on the same parcel of land may be included on one application provided that all such signs be applied for at one time.

(e) After the issuance of an approved sign permit, the applicant may install and display any such sign or signs approved. Once installed, the administrator may inspect the sign(s) for conformance with the approved sign permit and this ordinance.

(f) Any sign permit issued shall be null and void if any sign for which the permit was issued is not installed in accordance with the permit within six months of the date the permit was approved.

(g) A sign permit shall become null and void if the use to which it pertains is not commenced within six months after the date the sign permit is issued. Upon written request and for good cause shown, the zoning administrator may grant one six-month extension.

The zoning administrator shall revoke a sign permit if the sign does not comply with applicable regulations of this article.

21-19-2. *Fee.* A fee of $1.00 per square foot of sign area shall accompany each application for sign permit and shall be payable to the town treasurer.

21-19-3. *Maintenance.* The owner of any sign shall be required to keep such sign properly maintained at all times in accordance with the following standards:

a. All materials used in the sign shall be kept in good condition, free of holes, rotting, peeling paint and other forms of decay.

b. If the sign is illuminated, all lighting shall be maintained in working order and meet the standards set forth in the Virginia Uniform Statewide Building Code, as amended.

21-19-4. *Removal of signs.* Any sign that is hereafter unlawfully installed or maintained, presents a hazard to the public and any nonconforming sign (other than billboards) associated with premises that have been vacant for two years or more, shall be taken down and removed by the owner, owner's agent or other person having the beneficial use of the premises upon which such sign is found, within 30 days after written notification to do so from the zoning administrator. Upon failure to comply with such notice within the time specified, the zoning administrator may cause the removal of such sign; thereafter, any expenses incident to such removal shall be paid by the owner, owner's agent or other person having the beneficial use of the premises from which the sign was removed.

(a) The zoning administrator shall have the authority to order the removal, without compensation, of any sign or sign structure that due to neglect or damage poses a clear danger to the health, safety and welfare of the public.

(b) In lieu of removal, the zoning administrator may require the immediate repair of any sign or sign structure which has been damaged or which has deteriorated so as to become a public hazard.

(Ord. of 6-4-07(2); Ord. of 9-4-07(3))

Section 21-20. - Definitions.

The following words and terms shall, for the purposes of this chapter and as used elsewhere in this code, have the meanings shown herein.

ABANDONED SIGN. A sign structure that has ceased to be used, and the owner intends no longer to have used, for the display of sign copy, or as otherwise defined by state law.

ANIMATED SIGN. A sign employing actual motion or the illusion of motion. Animated signs, which are differentiated from changeable signs as defined and regulated by this code, include the following types:

Electrically activated. Animated signs producing the illusion of movement by means of electronic, electrical or electro-mechanical input and/or illumination capable of simulating movement through employment of the characteristics of one or both of the classifications noted below:

1. *Flashing.* Animated signs or animated portions of signs whose illumination is characterized by a repetitive cycle in which the period of illumination is either the same as or less than the period of non-illumination. For the purposes of this ordinance, flashing will not be defined as occurring if the cyclical period between on-off phases of illumination exceeds four seconds.
2. *Patterned illusionary movement.* Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation of various illuminated elements for the purpose of producing repetitive light patterns designed to appear in some form of constant motion.

Environmentally activated. Animated signs or devices motivated by wind, thermal changes or other natural environmental input. Includes spinners, pinwheels, pennant strings, and/or other devices or displays that respond to naturally occurring external motivation.

Mechanically activated. Animated signs characterized by repetitive motion and/or rotation activated by a mechanical system powered by electric motors or other mechanically induced means.

ARCHITECTURAL PROJECTION. Any projection that is not intended for occupancy and that extends beyond the face of an exterior wall of a building, but that does not include signs as defined herein. See also "Awning"; "Backlit awning"; and "Canopy, attached and freestanding."

AWNING. An architectural projection or shelter projecting from and supported by the exterior wall of a building and composed of a covering of rigid or non-rigid materials and/or fabric on a supporting framework that may be either permanent or retractable, including such structures that are internally illuminated by fluorescent or other light sources.

AWNING SIGN. A sign displayed on or attached flat against the surface or surfaces of an awning. See also "Wall or fascia sign."

BACKLIT AWNING. An awning with a translucent covering material and a source of illumination contained within its framework.

BANNER. A flexible substrate on which copy or graphics may be displayed.

BANNER SIGN. A sign utilizing a banner as its display surface.

BILLBOARD. An off-premises sign or sign structure with display space available for lease and designed so that the copy or poster on the sign can be changed frequently.

BUILDING ELEVATION. The entire side of a building, from ground level to the roofline, as viewed perpendicular to the walls on that side of the building.

CANOPY (attached). A multisided overhead structure or architectural projection supported by attachments to a building on one or more sides and either cantilevered from such building or also supported by columns at additional points. The surface(s) and/or soffit of an attached canopy may be illuminated by means of internal or external sources of light. See also "Marquee."

CANOPY (free-standing). A multisided overhead structure supported by columns, but not enclosed by walls. The surface(s) and or soffit of a free-standing canopy may be illuminated by means of internal or external sources of light.

CANOPY SIGN. A sign affixed to the visible surface(s) of an attached or free-standing canopy.

CHANGEABLE SIGN. A sign with the capability of content change by means of manual or remote input, including signs which are:

Electrically activated. Changeable sign whose message copy or content can be changed by means of remote electrically energized on-off switching combinations of alphabetic or pictographic components arranged on a display surface. Illumination may be integral to the components, such as characterized by lamps or other light-emitting devices; or it may be from an external light source designed to reflect off the changeable component display. See also "Electronic message sign or center."

Manually activated. Changeable sign whose message copy or content can be changed manually.

COMBINATION SIGN. A sign that is supported partly by a pole and partly by a building structure.

COPY. Those letters, numerals, figures, symbols, logos and graphic elements comprising the content or message of a sign, excluding numerals identifying a street address only.

DEVELOPMENT COMPLEX SIGN. A free-standing sign identifying a multiple-occupancy development, such as a shopping center or planned industrial park, which is controlled by a single owner or landlord.

DIRECTIONAL SIGN. Any sign that is designed and erected for the purpose of providing direction and/or orientation for pedestrian or vehicular traffic.

DOUBLE-FACED SIGN. A sign with two faces, back to back.

ELECTRIC SIGN. Any sign activated or illuminated by means of electrical energy.

ELECTRONIC MESSAGE SIGN or *CENTER.* An electrically activated changeable sign whose variable message capability can be electronically programmed.

EXTERIOR SIGN. Any sign placed outside a building.

FASCIA SIGN. See "Wall or fascia sign."

FLASHING SIGN. See "Animated sign, electrically activated."

FREE-STANDING SIGN. A sign principally supported by a structure affixed to the ground, and not supported by a building, including signs supported by one or more columns, poles or braces placed in or upon the ground. For visual reference.

FRONTAGE (building). The length of an exterior building wall or structure of a single premise orientated to the public way or other properties that it faces.

FRONTAGE (property). The length of the property line(s) of any single premise along either a public way or other properties on which it borders.

GROUND SIGN. See "Free-standing sign."

ILLUMINATED SIGN. A sign characterized by the use of artificial light, either projecting through its surface(s) (internally illuminated); or reflecting off its surface(s) (externally illuminated).

INTERIOR SIGN. Any sign placed within a building, but not including "window signs" as defined by this ordinance. Interior signs, with the exception of window signs as defined, are not regulated by this chapter.

MANSARD. An inclined decorative roof-like projection that is attached to an exterior building facade.

MARQUEE. See "Canopy (attached)."

MARQUEE SIGN. See "Canopy sign."

MENU BOARD. A free-standing sign orientated to the drive-through lane for a restaurant that advertises the menu items available from the drive-through window, and which has no more than 20 percent of the total area for such a sign utilized for business identification.

MULTIPLE-FACED SIGN. A sign containing three or more faces.

OFF-PREMISE SIGN. See "Outdoor advertising sign."

ON-PREMISE SIGN. A sign erected, maintained or used in the outdoor environment for the purpose of the display of messages appurtenant to the use of, products sold on, or the sale or lease of, the property on which it is displayed.

OUTDOOR ADVERTISING SIGN. A permanent sign erected, maintained or used in the outdoor environment for the purpose of the display of commercial or noncommercial messages not appurtenant to the use of, products sold on, or the sale or lease of, the property on which it is displayed.

PARAPET. The extension of a building facade above the line of the structural roof.

POLE SIGN. See "Free-standing sign."

POLITICAL SIGN. A temporary sign intended to advance a political statement, cause or candidate for office. A legally permitted outdoor advertising sign shall not be considered to be a political sign.

PORTABLE SIGN. Any sign not permanently attached to the ground or to a building or building surface.

PROJECTING SIGN. A sign other than a wall sign that is attached to or projects more than 15 inches (457 mm) from a building face or wall or from a structure whose primary purpose is other than the support of a sign.

REAL ESTATE SIGN. A temporary sign advertising the sale, lease or rental of the property or premises upon which it is located.

REVOLVING SIGN. A sign that revolves 360 degrees about an axis. See also "Animated sign, mechanically activated."

ROOF LINE. The top edge of a peaked roof or, in the case of an extended facade or parapet, the uppermost point of said facade or parapet.

ROOF SIGN. A sign mounted on, and supported by, the main roof portion of a building, or above the uppermost edge of a parapet wall of a building and which is wholly or partially supported by such a building. Signs mounted on mansard facades, pent eaves and architectural projections such as canopies or marquees shall not be considered to be roof signs. For a visual reference, and a comparison of differences between roof and fascia signs.

SIGN. Any device visible from a public place that displays either commercial or noncommercial messages by means of graphic presentation of alphabetic or pictorial symbols or representations. Noncommercial flags or any flags displayed from flagpoles or staffs will not be considered to be signs.

SIGN AREA. The area of the smallest geometric figure, or the sum of the combination of regular geometric figures, which comprise the sign face. The area of any double-sided or shaped sign shall be the area of the largest single face only. The area of a sphere shall be computed as the area of a circle. The area of all other multiple-sided signs shall be computed as 50 percent of the sum of the area of all faces of the sign.

SIGN COPY. Those letters, numerals, figures, symbols, logos and graphic elements comprising the content or message of a sign, exclusive of numerals identifying a street address only.

SIGN FACE. The surface upon, against or through which the sign copy is displayed or illustrated, not including structural supports, architectural features of a building or sign structure, nonstructural or decorative trim, or any areas that are separated from the background surface upon which the sign copy is displayed by a distinct delineation, such as a reveal or border.

1. In the case of panel or cabinet type signs, the sign face shall include the entire area of the sign panel, cabinet or face substrate upon which the sign copy is displayed or illustrated, but not open space between separate panels or cabinets.
2. In the case of sign structures with routed areas of sign copy, the sign face shall include the entire area of the surface that is routed, except where interrupted by a reveal, border, or a contrasting surface or color.
3. In the case of signs painted on a building, or individual letters or graphic elements affixed to a building or structure, the sign face shall comprise the sum of the geometric figures or combination of regular geometric figures drawn closest to the edge of the letters or separate graphic elements comprising the sign copy, but not the open space between separate groupings of sign copy on the same building or structure.

4. In the case of sign copy enclosed within a painted or illuminated border, or displayed on a background contrasting in color with the color of the building or structure, the sign face shall comprise the area within the contrasting background, or within the painted or illuminated border.

SIGN STRUCTURE. Any structure supporting a sign.

TEMPORARY SIGN. A sign intended to display either commercial or noncommercial messages of a transitory or temporary nature. Portable signs or any sign not permanently embedded in the ground, or not permanently affixed to a building or sign structure that is permanently embedded in the ground, are considered temporary signs.

UNDER CANOPY SIGN or *UNDER MARQUEE SIGN.* A sign attached to the underside of a canopy or marquee.

V SIGN. Signs containing two faces of approximately equal size, erected upon common or separate structures, positioned in a "V" shape with an interior angle between faces of not more than 90 degrees with the distance between the sign faces not exceeding five feet (1,524 mm) at their closest point.

WALL or *FASCIA SIGN.* A sign that is in any manner affixed to any exterior wall of a building or structure and that projects not more than 15 inches (457 mm) from the building or structure wall, including signs affixed to architectural projections from a building provided the copy area of such signs remains on a parallel plane to the face of the building facade or to the face or faces of the architectural projection to which it is affixed. For a visual reference and a comparison of differences between wall or fascia signs and roof signs.

WINDOW SIGN. A sign affixed to the surface of a window with its message intended to be visible to and readable from the public way or from adjacent property; and

(Ord. of 6-4-07(2))

BE IT FURTHER ORDAINED, that upon the recommendation of the Council for the Town of Abingdon, Part II – Code, Appendix B-Zoning Ordinance, Article 21.-Signs, be amended as follows:

Article 21. Signs

Section 21-1 Purpose and Intent

(a) These sign regulations are intended to define, permit, and control the size, material, location, and condition of signs in a manner that as its first priority protects those who travel in and through the town. Town council has adopted these regulations in order to achieve the following community goals and objectives:
   1. Protect the health, safety, and welfare of the public.
   2. Equitably distribute the privilege of using the public environs to communicate private information.
   3. Safeguard the public use and nature of the streets and sidewalks.
   4. Protect and enhance the visual environment of the town.

5. Discourage the diminishing of property values in the town.
6. Minimize visual distractions to motorists using the public streets.
7. Promote the economic growth of the town by creating a community image that is conducive to attracting new business and industrial development.
8. Permit reasonable effectiveness of signs and to prevent their over-concentration, improper placement and excessive height, bulk, density, and area.
9. Promote the safety of persons and property by requiring that signs not create a hazard due to collapse, fire, decay, or abandonment.
10. Ensure that signs do not obstruct fire-fighting efforts or create traffic hazards by confusing or distracting motorists or by impairing drivers' ability to see pedestrians, obstacles, other vehicles, or traffic signs.
11. Promote commerce and trade, with recognition of the effects of signage on the character of the community.

(b) The town council finds that the regulations in this article advance the significant government interests identified herein and are the minimum amount of regulation necessary to achieve those interests.

Section 21-2 Administration

21-2-1. Interpretation, conflict, and severability.

(a) The regulations set forth in this article shall apply to all new signs, replacement signs, and their modification(s) established after the effective date of the ordinance.
(b) Signs not expressly permitted are prohibited.
(c) Signs containing noncommercial speech are permitted anywhere that advertising or business signs are permitted, subject to the same regulations of such signs.
(d) This article shall be interpreted in a manner consistent with the First Amendment guarantee of free speech.
(e) Where this article differs in any manner from the provisions of the Virginia Uniform Statewide Building Code, the Town Code, or any other ordinance or regulation of the town, the ordinance, code, or regulation imposing the greatest restriction upon the use of any sign shall control.
(f) Should any article, section, subsection, sentence, clause, or phrase of this ordinance, for any reason, be held unconstitutional or invalid, such decision or holding shall not affect the validity of the remaining portions hereof. It being the intent of the Town of Abingdon to enact each section and portion thereof, individually, and each such section shall stand alone, if necessary, and be in force regardless of the determined invalidity of any other section or provision.

21-2-2. Application and permit

(a) Sign Permit Required
    1. No sign shall be erected, installed, altered, modified, refaced, re-hung, or replaced, without obtaining a permit pursuant to this article, except as otherwise provided in this article.
    2. Signs within the town's Old and Historic district shall conform to the requirements of such district and require a certificate of appropriateness issued by the Board of Architectural Review.
    3. For signs within the town’s Entrance Corridor, such permit shall conform to the requirements of such district and require a permit issued by the zoning administrator and/or town manager.

4. No permit shall be issued by the zoning administrator except upon a determination that a proposed sign is in conformity with the requirements of this article and, where applicable, in conformity with the requirements of an approved site plan for the property upon which the sign is to be placed. Appeals from decisions of the administrator shall be taken to the town's board of zoning appeals.
5. More than one sign on one building or group of buildings located on the same parcel of land may be included on one application provided that all such signs are applied for at one time.
6. After the issuance of an approved sign permit, the applicant may install and display the approved sign(s). Once installed, the administrator may inspect the sign(s) for conformance with the approved sign permit and this ordinance.

(b) An application for such a permit shall:

1. Specify the type of sign to be constructed and the zoning district in which this sign is to be located.
2. Be accompanied with plans including a sketch of the property indicating the lot frontage.
3. Indicate the square footage and location of all existing signs on the property.
4. The area, size, structure, design, location, lighting, and materials for the sign.
5. Contain written consent of the owner or lessee of the land or building upon which the sign is to be erected.

(c) Fee Required

1. Applications for sign permits shall be submitted to the administrator, and shall be accompanied by the required fee, as set forth within the uncodified fee schedule adopted by town council.

(d) Duration and Revocation of Permit

1. Any sign permit shall be null and void if any sign for which the permit was issued is not installed in accordance with the permit within six months of the date of approval.
2. A sign permit shall become null and void if the use to which it pertains is not commenced within six months after the date the sign permit is issued. Upon written request and for good cause shown, the zoning administrator may grant one six-month extension.
3. Whenever the use of a building or land is discontinued by the specific business, the sign permit shall expire and all signs pertaining to that business shall be removed by the property owner within 30 calendar days of the discontinuance.
4. The zoning administrator shall revoke a sign permit if the sign does not comply with applicable regulations of this article, building code, or other applicable law, regulation, or ordinance.

21-2-3. Special Exceptions.

(a) Comprehensive Sign Plan

1. Special exceptions to this article may be granted in B, M, and PTD districts as a comprehensive sign plan approved by special use permit. Special exceptions to the maximum height requirements in this article shall not be permitted.

2. The Comprehensive Sign Plan is intended to promote consistency among signs within a development and enhance the compatibility of signs with the architectural and site design features within a development.

(b) Contents of Plan

1. A Comprehensive Sign Plan, which may be a written document or drawings adequate to depict the proposed signs, shall include:
    i. The proposed general locations for freestanding signs on a lot as well as the proposed location(s) for building signs on a building façade.
    ii. Types of signs proposed.
    iii. A listing of materials proposed for all sign structures and sign surfaces.
    iv. The maximum number and maximum size of proposed signs.
    v. The type of illumination, if any, proposed for all signs, including whether internally illuminated or external illuminated and describing the type of light fixture proposed.
    vi. A description of any ornamental structure upon which a sign face is proposed to be placed.

(c) Amendment of Plan

1. A Comprehensive Sign Plan may be amended by submitting a revised Comprehensive Sign Plan for consideration and determination through the special use permit process. Upon approval, the amended plan shall have the same force and effect as an approved Comprehensive Sign Plan.

Section 21-3 Exemptions

Section 21-3-1. Signs not requiring permit.

(a) The following signs are allowed and do not require a permit:

1. Signs erected by a governmental body or required by law, including official traffic signs or sign structures and provisional warning signs or sign structures, and temporary signs indicating danger.
2. The changing of message content, including message content on a changeable message sign if permitted in the district.
3. The following small signs:
    i. Portable signs subject to the dimension requirements in this article and provided they in no way obstruct vehicular travel, public parking and/or pedestrian movement along sidewalks and are removed when the establishment is closed for business.
    ii. Two minor signs per street frontage, each minor sign not to exceed three square feet in area.
    iii. Temporary signs not exceeding three square feet in area and erected for not more than 30 consecutive days.
    iv. Memorial plaques and building cornerstones not exceeding six (6) square feet in area and cut or carved into a masonry surface or other noncombustible material and made an integral part of the building or structure.
    v. Pennants and streamers that are displayed no more than 14 consecutive days, not exceeding an aggregate 32 square feet of area, and constructed and secured to prevent fly away.
4. On a property under construction or renovation, for sale, or for rent, temporary signs not exceeding four square feet for single-family detached properties or 18 square feet for all other residential, nonresidential, or mixed-use properties.
5. Flag signs up to 16 square feet in size or up to 50 square feet in non-residential districts, and up to three (3) per parcel, provided that the minimum setback for a flag pole is the longest dimension of the pole, in order to prevent the flag or pole falling into the property of another or into a public street, trail, or sidewalk.
6. Window signs.
7. Signs displayed on an operable truck, bus, or other vehicle while in use in the normal conduct of business. This section shall not be interpreted to permit the parking for display purposes a vehicle to which a sign is attached or the use of such a vehicle as a portable sign.
8. Noncommercial signs on private property, subject to dimension requirements in this article.
9. Signs affixed to the interior of a permanent fence of a recreational or sports facility. Such signs shall be displayed only during the regular season of the individual sport.

Section 21-4 Prohibited

Section 21-4-1. Prohibited signs.

(a) Any sign affixed to, hung, placed, or painted on any other sign, fence, cliff, rock, tree, natural feature, public utility pole or structure supporting wire, cable, or pipe, or radio, television, or similar tower provided that this prohibition shall not affect official traffic, parking, or informational signs placed on utility poles by the town government.

(b) Any sign or banner within or across a public right-of-way, unless specifically approved by the town manager, or his designee.

(c) Any sign that, due to its size, illumination, location, or height, obstructs the vision of motorists or pedestrians at any intersection, or similarly obstructs the vision of motorists entering a public right-of-way from private property.

(d) Signs simulating, or which are likely to be confused with, a traffic control sign or any other sign displayed by a public authority. Any such sign is subject to immediate removal and disposal by an authorized Town official as a nuisance.

(e) Signs which obstructs any window or door opening used as a means of egress, prevents free passage from one part of a roof to any other part thereof, or interferes with an opening required for ventilation.

(f) Signs attached, painted, or mounted to unlicensed, inoperative, or generally stationary vehicles. Vehicles and trailers shall not be used primarily as static displays, advertising a business, product or service, nor utilized as storage, shelter, or distribution points for commercial products or services for the general public.

(g) Signs on the roof surface or extending above the roofline of a structure, building, or parapet wall.

(h) Off-site signs, unless specifically permitted by this chapter.

(i) Any flashing sign, except those officially erected for safety purposes.

(j) Signs that emit sound, smoke, flame, scent, mist, aerosol, liquid, or gas.

(k) Signs that violate any provision of any federal or state law relative to outdoor advertising.

(l) Any sign representing or depicting specified sexual activities or specified anatomical areas or sexually oriented goods. Any sign containing obscene text or pictures as defined by the Virginia Code.

Section 21-5 General

21-5-1. Standards.

(a) Any sign displayed in the Town of Abingdon, shall comply with:

1. All provisions of this article;
2. All applicable provisions of the Uniform Statewide Building Code and all amendments thereto; and,
3. All state and federal regulations pertaining to the display of signage.

21-5-2. Sign area calculations.

(a) The following method shall be utilized in the calculations of sign area:

1. The sign area permitted under this article is determined by measuring the entire face of the sign including any wall work incidental to its decoration but excluding support elements for the sole purpose of supporting the sign.
2. For signs that are regular polygons or circles, the area shall be calculated by the mathematical formula for that polygon or circle. For signs that are not regular polygons or circles, the sign area shall be calculated using the area within up to three rectangles that enclose the sign face.
3. The surface area of any sign made up only of individual letters or figures shall include the space between such letters or figures.
4. Whenever one sign contains information on both sides, sign area shall be calculated based on the largest sign face. Sides are not totaled.

21-5-3. Minimum setback.

The minimum setback from any right-of-way, unless otherwise specified, is half (1/2) the height of the sign.

21-5-4. Illumination

(a) All permitted signs may be indirectly lighted. Non-residential signs within a residential district may be illuminated as outlined in section 21-6. Signs within a Business or Industrial district may be internally lighted, unless such lighting is specifically prohibited in this article.

(b) No sign shall be illuminated in such a way that light may shine into on-coming traffic, affect highway safety, or shine directly into a residential dwelling unit zoned.

(c) Any electrical sign shall display the required UL, ETL, CSA, or ULC label.

(d) Illumination shall be no greater than 10,000 nits or foot candles from sunrise to sunset or 700 nits or foot candles from sunset to sunrise and be equipped with automatic brightness control which can dim the display brightness when ambient conditions exist.

(e) Electronic service lines shall be underground.

21-5-5. Changeable signs

(a) Within any B or M district, one freestanding or wall-mounted sign per lot may be replaced with a changeable message sign subject to the following requirements:

a. Location, area, height, and illumination requirements shall be the same as for freestanding or wall signs.
b. The message shall not be changed more than once every twelve seconds, move, flash, or display animation, as prohibited in this article.
c. Any changeable message sign that malfunctions, fails, or ceases to operate in its usual or normal programmed manner, thereby causing motion, movement, flashing or any other similar effects, shall be repaired, covered, or

disconnected by the owner or operator of such sign within 24 hours of notice of violation.

21-5-7. Projecting signs.

(a) Signs projecting over public walkways shall be a minimum height of eight feet from grade level to the bottom of the sign.

(b) Projecting signs shall not extend more than six feet beyond the face of the building or beyond a vertical plane two feet inside the curbline.

(c) Signs, architectural projections, or sign structures projecting over vehicular access areas must conform to the minimum height clearance limitations imposed by the town for such areas.

21-5-8. Temporary signs.

(a) Each temporary sign shall be maintained in good, safe condition, securely affixed to a building or the ground.

(b) Any temporary sign pertaining to an event must be removed within ten days after the event.

(c) A temporary sign shall not be illuminated.

Section 21-6 Districts

21-6-1. District regulations

(a) The following requirements shall apply in the designated district, as appropriate, to permitted uses by right and special uses as may be permitted, subject to all other requirements of this ordinance.

(b) Sign area square footage requirements are provided per sign unless specified as a total. Total area is calculated as an aggregate of all signs of that type.

1. AFOS Agricultural, forested, and open space district:

Maximum Sign Dimensions: AFOS District						
Sign Type	**Residential Uses**			**Non-Residential Uses and Neighborhood Signs**		
	Number	Area	Height	Number	Area	Height
Freestanding	1 per street frontage	12 SF	6 ft	1 per street frontage	25 SF	15 ft
Wall	1 per street frontage	12 SF	N/a	1 per street frontage	25 SF	N/a
Minor	Not limited	3 SF	N/a	Not limited	3 SF	N/a
Portable	Not permitted	N/a	N/a	1 per street frontage	6 SF	4 ft
Temporary	Not limited	32 SF total	4 ft	Not limited	32 SF total	4 ft
Internally Illuminated	Not permitted	N/a	N/a	Not permitted	N/a	N/a

2. R-1, R-2, R-3, R-4 Residential districts:

Maximum Sign Dimensions: R-1, R-2, R-3, R-4 Residential Districts						
Sign Type	**Residential Uses**			**Non-Residential Uses and Neighborhood Signs**		
	Number	Area	Height	Number	Area	Height
Freestanding	1 per street	12 SF	6 ft	1 per street frontage, shall be monument only	16 SF	6 ft
Wall	1 per street frontage	12 SF	N/a	1 per street frontage	16 SF	N/a
Minor	Not limited	3 SF	N/a	Not limited	3 SF	N/a
Portable	Not permitted	N/a	N/a	1 per street frontage	6 SF	4 ft
Temporary	Not limited	32 SF total	4 ft	Not limited	32 SF total	4 ft

Maximum Sign Dimensions: R-1, R-2, R-3, R-4 Residential Districts						
Sign Type	**Residential Uses**			**Non-Residential Uses and Neighborhood Signs**		
	Number	Area	Height	Number	Area	Height
Internally Illuminated	Not permitted	N/a	N/a	Not permitted, except for Churches, Residential Care Facilities, Apartment Complexes, and Townhouses *	N/a	N/a

3. B-1, B-2, B-3, M-1, OI, and PTD district

Maximum Sign Dimensions: B-1, B-2, B-3, M-1, OI, and PTD Districts			
Sign Type	Number	Area	Height
Freestanding	1 per street frontage	60 SF, except 200 SF allowed within 660 ft of I-81	15 ft, except 50 ft allowed within 660 ft of I-81
Projecting	1 per business per street frontage	12 SF	See Section 21-5-7
Wall	1 per business per street frontage	Front: 2 SF for every 1 LF of building face on which the sign is located; Side and Rear: 1 SF for every 1 LF of building face on which the sign is located	N/a
Canopy	1 per street frontage	0.5 SF per LF of canopy fascia on which the sign is mounted	Sign shall not extend above or be suspended below the horizontal plane of the canopy fascia
Portable	1 per business	12 SF	4 ft
Temporary	Not limited	32 SF total	4 ft
Minor	Not limited	3 SF	4 ft

4. OH Old and historic district.

i. Signs within the OH district shall be subject to the Town of Abingdon Design Review Guidelines for the Old and Historic District, as amended, and require a certificate of appropriateness by the Board of Architectural Review board.
ii. The board may approve the attachment or suspension of a sign from an existing freestanding or projecting sign or, in the case of a building on a site with more than one street frontage or more than one principal entrance, one additional freestanding or projecting sign per additional street frontage or principal entrance, if the board determines that such an arrangement is in keeping with the architectural character of the property.

Section 21-7 Nonconforming Signs

Section 21-7-1. Nonconforming signs.

(a) Any sign legally existing at the time of the passage of this ordinance that does not conform in use, location, height, or size with the regulations of the zone in which such sign is located, shall be considered legally nonconforming and shall be permitted to continue in such status until such time as it is either abandoned or removed by its owner, subject to the following limitations:
    1. A nonconforming sign shall not be enlarged nor shall any feature of a nonconforming sign including, but not limited to, illumination, be increased.
    2. A nonconforming sign shall not be moved for any distance on the same lot or to any other lot unless such change in location will make the sign meet all current requirements of this article.
    3. A nonconforming sign that is destroyed or damaged by any casualty to an extent not exceeding 50 percent of its sign area may be restored within two years after such destruction or damage but shall not be enlarged in any manner. If such sign is destroyed or damaged to an extent exceeding 50 percent, it shall not be reconstructed but may be replaced with a sign that meets all current requirements of this article.

Section 21-7-2. Exemption for certain existing signs.

Notwithstanding any contrary provision in this chapter, no nonconforming sign is required to be removed solely by the passage of time if to do so require is otherwise prohibited by state or federal law.

Section 21-8 Enforcement

21-8-1 Maintenance, repair, and removal.

(a) Every sign permitted by this ordinance shall be kept in good condition and repair. When any sign becomes insecure, in danger of falling or is otherwise deemed unsafe by the zoning administrator, or if any sign shall be unlawfully installed, erected, or maintained in violation of any of the provisions of this ordinance, the owner thereof or the person or firm using same shall, upon written notice by the zoning administrator forthwith in the case of immediate danger, and in any case within not more than ten days, make such sign conform to the provisions of this ordinance, or shall remove it. If within ten days the order is not complied with, the zoning administrator shall be permitted to remove or cause such sign to be removed at the expense of the owner and/or the user of the sign.

(b) If a sign presents an imminent and immediate threat to life or property, then an authorized Town official may abate, raze, or remove it, and the Town may bring an action against the responsible party to recover the necessary costs incurred for abating, razing, or removing the sign.

21-8-2 Removal of abandoned signs.

(a) A sign shall be removed by the owner or lessee of the premises upon which the sign is located when the business which it advertises is no longer conducted on the premises. If the owner or lessee fails to remove such sign, the Zoning Administrator shall give the owner 30 days' written notice to remove it. Upon failure to comply with this notice, the Zoning Administrator or his duly authorized representative may remove the sign at cost to the property owner.

Section 21-9 Definitions

The following words and terms shall, for the purpose of this chapter and as used elsewhere in this ordinance, have the meanings shown herein.

Abandoned Sign. A sign structure that has ceased to be used, and the owner intends no longer to have used, for the display of sign copy, or as otherwise defined by state law.

Animated Sign. A sign employing actual motion or the illusion of motion. Animated signs, which are differentiated from changeable signs as defined and regulated by this code, include the following types:

1. **Electrically Activated.** Animated signs producing the illusion of movement by means of electronic, electrical or electro-mechanical input and/or illumination capable of simulating movement through employment of the characteristics of one or both of the classifications noted below:
    a. **Flashing**. Animated signs or animated portions of signs whose illumination is characterized by a repetitive cycle in which the period of illumination is either the same as or less than the period of non-illumination. For the purposes of this ordinance, flashing will not be defined as occurring if the cyclical period between on-off phases of illumination exceeds four seconds.
    b. **Patterned Illusionary Movement.** Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation of various illuminated elements for the purpose of producing repetitive light patterns designed to appear in some form of constant motion.
2. **Environmentally Activated.** Animated signs or devices motivated by wind, thermal changes or other natural environmental input. Includes spinners, pinwheels, and/or other devices or displays that respond to naturally occurring external motivation but excludes pennants and streamers.
3. **Mechanically Activated.** Animated signs characterized by repetitive motion and/or rotation activated by a mechanical system powered by electric motors or other mechanically induced means.

Architectural Projection. Any projection that is not intended for occupancy and that extends beyond the face of an exterior wall of a building, but that does not include signs as defined herein. See also "Awning", "Canopy (attached)", and "Canopy (freestanding)."

Awning. See "Canopy".

Awning Sign. See "Canopy Sign".

Banner. A flexible substrate on which copy or graphics may be displayed.

Banner Sign. A sign utilizing a banner as its display surface.

Billboard. An off-premises sign or sign structure with display space available for lease and designed so that the copy or poster on the sign can be changed frequently.

Building Elevation. The entire side of a building, from ground level to the roofline, as viewed perpendicular to the walls on that side of the building.

Canopy (attached). An architectural projection or shelter projecting from and supported by the exterior wall of a building and composed of a covering of rigid or non-rigid materials and/or fabric on a supporting framework that may be either permanent or retractable.

Canopy (freestanding). A freestanding structure composed of a covering of rigid or non-rigid materials and/or fabric on a supporting framework that may be either permanent or retractable.

Canopy Sign. A sign displayed on or attached flat against the surface or surfaces of a canopy. Illuminated canopies, if translucent, are considered part of the total canopy sign area.

Canopy/Awning Sign

Canopy/Awning Sign

Changeable Sign. A sign that includes any changing of the message either electronically or manually in which the message is stationary and does not fluctuate in size or brightness

Combination Sign. A sign that is supported by a pole and partly by a building structure.

Copy. Those letters, numerals, figures, symbols, logos and graphic elements comprising the content or message of a sign, excluding numerals identifying a street address only.

Neighborhood Sign. A sign located at the entrance to a residential development.

Double-Faced Sign. A sign with two faces, back to back.

Exterior Sign. Any sign placed outside a building.

Fascia Sign. See "Wall Sign."

Flashing Sign. See "Animated sign, electrically activated."

Freestanding Sign. A sign principally supported by a structure affixed to the ground, and not supported by a building, including signs supported by one or more columns, poles or braces placed in or upon the ground.

Frontage, Building. The length of an exterior building wall or structure of a single premise orientated to the public way or other properties that it faces.

Frontage, Street. The length of the property line(s) of any single premise along either a public way or other properties on which it borders.

Illuminated Sign. A sign characterized by the use of artificial light, either projecting through its surface(s) (internally illuminated); or reflecting off its surface(s) (externally illuminated).

Interior Sign. Any sign placed within a building, but not including "window signs" as defined by this ordinance. Interior signs, with the exception of window signs as defined, are not regulated by this chapter.

Mansard. An inclined decorative roof-like projection that is attached to an exterior building facade.

Marquee Sign. See "Canopy Sign".

Minor Sign. A wall or freestanding sign not exceeding three (3) square foot in area, not exceeding four feet in height, and not illuminated. Examples include not trespassing signs, displays of building address, security warning signs, parking signs, entrance/exit signs, and on-site directional signs.

Monument Sign. A "Freestanding Sign" having the appearance of a solid, rectangular or cylindrical base.

Multiple-Faced Sign. A sign containing three or more faces.

Nonconforming Sign. Any sign that was permitted under a previous regulation that presently does not conform to the requirements of this ordinance.

Off-Premise Sign. A sign which directs attention to a business, commodity, service, activity, or entertainment conducted, sold or offered on a parcel of land other than the one on which the sign is located.

On-Premise Sign. A sign erected, maintained or used in the outdoor environment for the purpose of the display of messages appurtenant to the use of, products sold on, or the sale or lease of, the property on which it is displayed.

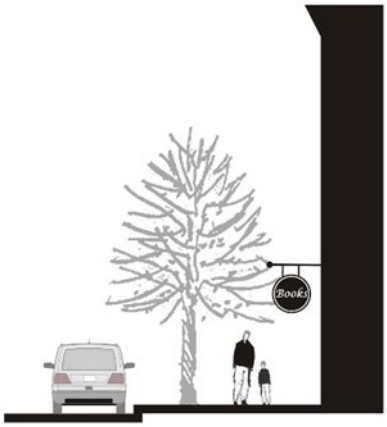
Parapet. The extension of a building façade above the line of the structural roof.

Pennant. A sign made with flexible material, with or without lettering for design, usually suspended from one or two corners, and manufactured and placed for the purpose of attracting attention. Also referred to as a streamer.

Pole Sign. See "Freestanding sign."

Portable Sign. Any sign not permanently attached to the ground or to a building or building surface. For example an A-frame sign.

Projecting Sign. A sign other than a wall sign that is attached to or projects more than 15 inches from a building face or wall or from a structure whose primary purpose is other than the support of a sign.



Projecting/Hanging Sign

Revolving Sign. A sign that revolves 360 degrees about an axis. See also "Animated sign, mechanically activated."

Roof Line. The top edge of a peaked roof, or in the case of an extended façade or parapet, the uppermost point of said façade or parapet.

Roof Sign. A sign mounted on, and supported by, the main roof portion of a building, or above the uppermost edge of a parapet wall of a building and which is wholly or partially supported by such a building. Signs mounted on mansard facades, pent eaves and architectural projections such as canopies or marquees shall not be considered to be roof signs.

Roof Sign

Sign. Any object, device, display, or structure, or part thereof, visible from a public place, a public right-of-way, any parking area or right-of-way open to use by the general public, or any navigable body of water which is designed and used to attract attention to an institution, organization, business, product, service, event, or location by any means involving words, letters, figures, designs, symbols, fixtures, logos, colors, illumination, or projected images.

Sign Area. The entire area enclosing the extreme limits of writing, representation, pictorial elements, emblems, or a figure of similar character, together with all material, color, or lighting forming an integral part of the display or used to differentiate the Sign from the background against which it is placed.

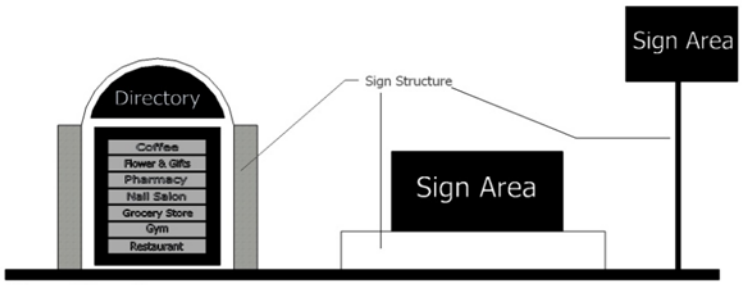
Sign Copy. Those letters, numerals, figures, symbols, logos and graphic elements comprising the content or message of a sign, exclusive of numerals identifying a street address only.

Sign Face. The particular area of the sign structure upon which a message, copy, or advertisement is displayed for viewing.

Sign Maintenance. To prevent through preservation, repair, or restoration, the development of any rust, corrosion, rot, chipping, peeling, or other deterioration in either the physical appearance or the safety of every sign.

Sign Plan. A written document or drawing depicting proposed sign(s) placement, design, and quantity for the purpose of determining consistency and compatibility with the town.

Sign Structure. Any structure supporting a sign.



Sign Structure

Temporary Sign. A sign designed or intended, based on materials and structural components, to be displayed for a specified or limited period of time, regardless of type or style of sign. Examples include real estate signs, yard sale signs, contractor's signs, and special or one-time event signs per year.

Wall Sign. A sign that is in any manner affixed to any exterior wall of a building or structure and that projects not more than 15 inches from the building or structure wall, including signs affixed to architectural projections from a building provided the copy area of such signs remains on a parallel plane to the face of the building facade or to the face or faces of the architectural projection to which it is affixed.

Wall Sign

Window Sign. A sign affixed to the surface of a window with its message intended to be visible to and readable from the public way or from adjacent property; and

CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, Virginia, I hereby certify that I have reviewed the foregoing proposed ordinance to amend Part II – Code, Appendix B-Zoning Ordinance, Article 21.-Signs, and find it to be in correct form, as set forth above, this ____ day of _____, 2020.

Cameron Bell, Counsel

This ordinance was adopted on the_____day of_____, to take effect on_____.

_____

J. Wayne Craig, Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of an ordinance duly adopted at a meeting of the Council held on June _____, 2020. I hereby certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing ordinance was as follows:

MEMBERS	ATTENDANCE	VOTE
Amanda Pillion		
James Anderson		
Donna Quetsch		
Derek Webb		

WITNESS MY HAND and the seal of the Town of Abingdon as of_____, 2020.

(SEAL)

_____
Kimberly Kingsley, Clerk

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Article 21. Signs

Section 21-1 Purpose and Intent

(a) These sign regulations are intended to define, permit, and control the size, material, location, and condition of signs in a manner that as its first priority protects those who travel in and through the town. Town council has adopted these regulations in order to achieve the following community goals and objectives:

1. Protect the health, safety, and welfare of the public.
2. Equitably distribute the privilege of using the public environs to communicate private information.
3. Safeguard the public use and nature of the streets and sidewalks.
4. Protect and enhance the visual environment of the town.
5. Discourage the diminishing of property values in the town.
6. Minimize visual distractions to motorists using the public streets.
7. Promote the economic growth of the town by creating a community image that is conducive to attracting new business and industrial development.
8. Permit reasonable effectiveness of signs and to prevent their over-concentration, improper placement and excessive height, bulk, density, and area.
9. Promote the safety of persons and property by requiring that signs not create a hazard due to collapse, fire, decay, or abandonment.
10. Ensure that signs do not obstruct fire-fighting efforts or create traffic hazards by confusing or distracting motorists or by impairing drivers' ability to see pedestrians, obstacles, other vehicles, or traffic signs.
11. Promote commerce and trade, with recognition of the effects of signage on the character of the community.

(b) The town council finds that the regulations in this article advance the significant government interests identified herein and are the minimum amount of regulation necessary to achieve those interests.

Section 21-2 Administration

21-2-1. Interpretation, conflict, and severability.

(a) The regulations set forth in this article shall apply to all new signs, replacement signs, and their modification(s) established after the effective date of the ordinance.

(b) Signs not expressly permitted are prohibited.

(c) Signs containing noncommercial speech are permitted anywhere that advertising or business signs are permitted, subject to the same regulations of such signs.

(d) This article shall be interpreted in a manner consistent with the First Amendment guarantee of free speech.

(e) Where this article differs in any manner from the provisions of the Virginia Uniform Statewide Building Code, the Town Code, or any other ordinance or regulation of the town, the ordinance, code, or regulation imposing the greatest restriction upon the use of any sign shall control.

(f) Should any article, section, subsection, sentence, clause, or phrase of this ordinance, for any reason, be held unconstitutional or invalid, such decision or holding shall not affect the validity of the remaining portions hereof. It being the intent of the Town of Abingdon to enact each section and portion thereof, individually, and each such section shall stand alone, if necessary, and be in force regardless of the determined invalidity of any other section or provision.

21-2-2. Application and permit

(a) Sign Permit Required

1. No sign shall be erected, installed, altered, modified, refaced, re-hung, or replaced, without obtaining a permit pursuant to this article, except as otherwise provided in this article.
2. Signs within the town's Old and Historic district shall conform to the requirements of such district and require a certificate of appropriateness issued by the Board of Architectural Review.
3. For signs within the town's Entrance Corridor, such permit shall conform to the requirements of such district and require a permit issued by the zoning administrator and/or town manager.
4. No permit shall be issued by the zoning administrator except upon a determination that a proposed sign is in conformity with the requirements of this article and, where applicable, in conformity with the requirements of an approved site plan for the property upon which the sign is to be placed. Appeals from decisions of the administrator shall be taken to the town's board of zoning appeals.
5. More than one sign on one building or group of buildings located on the same parcel of land may be included on one application provided that all such signs are applied for at one time.
6. After the issuance of an approved sign permit, the applicant may install and display the approved sign(s). Once installed, the administrator may inspect the sign(s) for conformance with the approved sign permit and this ordinance.

(b) An application for such a permit shall:

1. Specify the type of sign to be constructed and the zoning district in which this sign is to be located.
2. Be accompanied with plans including a sketch of the property indicating the lot frontage.
3. Indicate the square footage and location of all existing signs on the property.
4. The area, size, structure, design, location, lighting, and materials for the sign.
5. Contain written consent of the owner or lessee of the land or building upon which the sign is to be erected.

(c) Fee Required

1. Applications for sign permits shall be submitted to the administrator, and shall be accompanied by the required fee, as set forth within the uncodified fee schedule adopted by town council.

(d) Duration and Revocation of Permit

1. Any sign permit shall be null and void if any sign for which the permit was issued is not installed in accordance with the permit within six months of the date of approval.
2. A sign permit shall become null and void if the use to which it pertains is not commenced within six months after the date the sign permit is issued. Upon written request and for good cause shown, the zoning administrator may grant one six-month extension.
3. Whenever the use of a building or land is discontinued by the specific business, the sign permit shall expire and all signs pertaining to that business shall be removed by the property owner within 30 calendar days of the discontinuance.

4. The zoning administrator shall revoke a sign permit if the sign does not comply with applicable regulations of this article, building code, or other applicable law, regulation, or ordinance.

21-2-3. Special Exceptions.

(a) Comprehensive Sign Plan

1. Special exceptions to this article may be granted in B, M, and PTD districts as a comprehensive sign plan approved by special use permit. Special exceptions to the maximum height requirements in this article shall not be permitted.
2. The Comprehensive Sign Plan is intended to promote consistency among signs within a development and enhance the compatibility of signs with the architectural and site design features within a development.

(b) Contents of Plan

1. A Comprehensive Sign Plan, which may be a written document or drawings adequate to depict the proposed signs, shall include:
    i. The proposed general locations for freestanding signs on a lot as well as the proposed location(s) for building signs on a building façade.
    ii. Types of signs proposed.
    iii. A listing of materials proposed for all sign structures and sign surfaces.
    iv. The maximum number and maximum size of proposed signs.
    v. The type of illumination, if any, proposed for all signs, including whether internally illuminated or external illuminated and describing the type of light fixture proposed.
    vi. A description of any ornamental structure upon which a sign face is proposed to be placed.

(c) Amendment of Plan

1. A Comprehensive Sign Plan may be amended by submitting a revised Comprehensive Sign Plan for consideration and determination through the special use permit process. Upon approval, the amended plan shall have the same force and effect as an approved Comprehensive Sign Plan.

Section 21-3 Exemptions

Section 21-3-1. Signs not requiring permit.

(a) The following signs are allowed and do not require a permit:

1. Signs erected by a governmental body or required by law, including official traffic signs or sign structures and provisional warning signs or sign structures, and temporary signs indicating danger.
2. The changing of message content, including message content on a changeable message sign if permitted in the district.
3. The following small signs:
    i. Portable signs subject to the dimension requirements in this article and provided they in no way obstruct vehicular travel, public parking and/or pedestrian movement along sidewalks and are removed when the establishment is closed for business.
    ii. Two minor signs per street frontage, each minor sign not to exceed three square feet in area.
    iii. Temporary signs not exceeding three square feet in area and erected for not more than 30 consecutive days.
    iv. Memorial plaques and building cornerstones not exceeding six (6) square feet in area and cut or carved into a masonry surface or other noncombustible material and made an integral part of the building or structure.
    v. Pennants and streamers that are displayed no more than 14 consecutive days, not exceeding an aggregate 32 square feet of area, and constructed and secured to prevent fly away.
4. On a property under construction or renovation, for sale, or for rent, temporary signs not exceeding four square feet for single-family detached properties or 18 square feet for all other residential, nonresidential, or mixed-use properties.
5. Flag signs up to 16 square feet in size or up to 50 square feet in non-residential districts, and up to three (3) per parcel, provided that the minimum setback for a flag pole is the longest dimension of the pole, in order to prevent the flag or pole falling into the property of another or into a public street, trail, or sidewalk.
6. Window signs.
7. Signs displayed on an operable truck, bus, or other vehicle while in use in the normal conduct of business. This section shall not be interpreted to permit the parking for display purposes a vehicle to which a sign is attached or the use of such a vehicle as a portable sign.
8. Noncommercial signs on private property, subject to dimension requirements in this article.
9. Signs affixed to the interior of a permanent fence of a recreational or sports facility. Such signs shall be displayed only during the regular season of the individual sport.

Section 21-4 Prohibited

Section 21-4-1. Prohibited signs.

(a) Any sign affixed to, hung, placed, or painted on any other sign, fence, cliff, rock, tree, natural feature, public utility pole or structure supporting wire, cable, or pipe, or radio, television, or similar tower provided that this prohibition shall not affect official traffic, parking, or informational signs placed on utility poles by the town government.

(b) Any sign or banner within or across a public right-of-way, unless specifically approved by the town manager, or his designee.

(c) Any sign that, due to its size, illumination, location, or height, obstructs the vision of motorists or pedestrians at any intersection, or similarly obstructs the vision of motorists entering a public right-of-way from private property.

(d) Signs simulating, or which are likely to be confused with, a traffic control sign or any other sign displayed by a public authority. Any such sign is subject to immediate removal and disposal by an authorized Town official as a nuisance.

(e) Signs which obstructs any window or door opening used as a means of egress, prevents free passage from one part of a roof to any other part thereof, or interferes with an opening required for ventilation.

(f) Signs attached, painted, or mounted to unlicensed, inoperative, or generally stationary vehicles. Vehicles and trailers shall not be used primarily as static displays, advertising a business, product or service, nor utilized as storage, shelter, or distribution points for commercial products or services for the general public.

(g) Signs on the roof surface or extending above the roofline of a structure, building, or parapet wall.

(h) Off-site signs, unless specifically permitted by this chapter.

(i) Any flashing sign, except those officially erected for safety purposes.

(j) Signs that emit sound, smoke, flame, scent, mist, aerosol, liquid, or gas.

(k) Signs that violate any provision of any federal or state law relative to outdoor advertising.

(l) Any sign representing or depicting specified sexual activities or specified anatomical areas or sexually oriented goods. Any sign containing obscene text or pictures as defined by the Virginia Code.

Section 21-5 General

21-5-1. Standards.

(a) Any sign displayed in the Town of Abingdon, shall comply with:

1. All provisions of this article;
2. All applicable provisions of the Uniform Statewide Building Code and all amendments thereto; and,
3. All state and federal regulations pertaining to the display of signage.

21-5-2. Sign area calculations.

(a) The following method shall be utilized in the calculations of sign area:

1. The sign area permitted under this article is determined by measuring the entire face of the sign including any wall work incidental to its decoration but excluding support elements for the sole purpose of supporting the sign.
2. For signs that are regular polygons or circles, the area shall be calculated by the mathematical formula for that polygon or circle. For signs that are not regular polygons or circles, the sign area shall be calculated using the area within up to three rectangles that enclose the sign face.
3. The surface area of any sign made up only of individual letters or figures shall include the space between such letters or figures.
4. Whenever one sign contains information on both sides, sign area shall be calculated based on the largest sign face. Sides are not totaled.

21-5-3. Minimum setback.

The minimum setback from any right-of-way, unless otherwise specified, is half (1/2) the height of the sign.

21-5-4. Illumination

(a) All permitted signs may be indirectly lighted. Non-residential signs within a residential district may be illuminated as outlined in section 21-6. Signs within a Business or Industrial district may be internally lighted, unless such lighting is specifically prohibited in this article.

(b) No sign shall be illuminated in such a way that light may shine into on-coming traffic, affect highway safety, or shine directly into a residential dwelling unit zoned.

(c) Any electrical sign shall display the required UL, ETL, CSA, or ULC label.

(d) Illumination shall be no greater than 10,000 nits or foot candles from sunrise to sunset or 700 nits or foot candles from sunset to sunrise and be equipped with automatic brightness control which can dim the display brightness when ambient conditions exist.

(e) Electronic service lines shall be underground.

21-5-5. Changeable signs

(a) Within any B or M district, one freestanding or wall-mounted sign per lot may be replaced with a changeable message sign subject to the following requirements:

a. Location, area, height, and illumination requirements shall be the same as for freestanding or wall signs.
b. The message shall not be changed more than once every twelve seconds, move, flash, or display animation, as prohibited in this article.
c. Any changeable message sign that malfunctions, fails, or ceases to operate in its usual or normal programmed manner, thereby causing motion, movement, flashing or any other similar effects, shall be repaired, covered, or disconnected by the owner or operator of such sign within 24 hours of notice of violation.

21-5-7. Projecting signs.

(a) Signs projecting over public walkways shall be a minimum height of eight feet from grade level to the bottom of the sign.

(b) Projecting signs shall not extend more than six feet beyond the face of the building or beyond a vertical plane two feet inside the curbline.

(c) Signs, architectural projections, or sign structures projecting over vehicular access areas must conform to the minimum height clearance limitations imposed by the town for such areas.

21-5-8. Temporary signs.

(a) Each temporary sign shall be maintained in good, safe condition, securely affixed to a building or the ground.

(b) Any temporary sign pertaining to an event must be removed within ten days after the event.

(c) A temporary sign shall not be illuminated.

Section 21-6 Districts

21-6-1. District regulations

(a) The following requirements shall apply in the designated district, as appropriate, to permitted uses by right and special uses as may be permitted, subject to all other requirements of this ordinance.

(b) Sign area square footage requirements are provided per sign unless specified as a total. Total area is calculated as an aggregate of all signs of that type.

1. AFOS Agricultural, forested, and open space district:

Maximum Sign Dimensions: AFOS District						
Sign Type	**Residential Uses**			**Non-Residential Uses and Neighborhood Signs**		
	Number	Area	Height	Number	Area	Height
Freestanding	1 per street frontage	12 SF	6 ft	1 per street frontage	25 SF	15 ft
Wall	1 per street frontage	12 SF	N/a	1 per street frontage	25 SF	N/a
Minor	Not limited	3 SF	N/a	Not limited	3 SF	N/a
Portable	Not permitted	N/a	N/a	1 per street frontage	6 SF	4 ft
Temporary	Not limited	32 SF total	4 ft	Not limited	32 SF total	4 ft
Internally Illuminated	Not permitted	N/a	N/a	Not permitted	N/a	N/a

2. R-1, R-2, R-3, R-4 Residential districts:

Maximum Sign Dimensions: R-1, R-2, R-3, R-4 Residential Districts						
Sign Type	**Residential Uses**			**Non-Residential Uses and Neighborhood Signs**		
	Number	Area	Height	Number	Area	Height
Freestanding	1 per street	12 SF	6 ft	1 per street frontage, shall be monument only	16 SF	6 ft
Wall	1 per street frontage	12 SF	N/a	1 per street frontage	16 SF	N/a
Minor	Not limited	3 SF	N/a	Not limited	3 SF	N/a
Portable	Not permitted	N/a	N/a	1 per street frontage	6 SF	4 ft
Temporary	Not limited	32 SF total	4 ft	Not limited	32 SF total	4 ft

Maximum Sign Dimensions: R-1, R-2, R-3, R-4 Residential Districts						
Sign Type	**Residential Uses**			**Non-Residential Uses and Neighborhood Signs**		
	Number	Area	Height	Number	Area	Height
Internally Illuminated	Not permitted	N/a	N/a	Not permitted, except for Churches, Residential Care Facilities, Apartment Complexes, and Townhouses *	N/a	N/a

3. B-1, B-2, B-3, M-1, OI, and PTD district

Maximum Sign Dimensions: B-1, B-2, B-3, M-1, OI, and PTD Districts			
Sign Type	Number	Area	Height
Freestanding	1 per street frontage	60 SF, except 200 SF allowed within 660 ft of I-81	15 ft, except 50 ft allowed within 660 ft of I-81
Projecting	1 per business per street frontage	12 SF	See Section 21-5-7
Wall	1 per business per street frontage	Front: 2 SF for every 1 LF of building face on which the sign is located; Side and Rear: 1 SF for every 1 LF of building face on which the sign is located	N/a
Canopy	1 per street frontage	0.5 SF per LF of canopy fascia on which the sign is mounted	Sign shall not extend above or be suspended below the horizontal plane of the canopy fascia
Portable	1 per business	12 SF	4 ft
Temporary	Not limited	32 SF total	4 ft
Minor	Not limited	3 SF	4 ft

4. OH Old and historic district.
    i. Signs within the OH district shall be subject to the Town of Abingdon Design Review Guidelines for the Old and Historic District, as amended, and require a certificate of appropriateness by the Board of Architectural Review board.
    ii. The board may approve the attachment or suspension of a sign from an existing freestanding or projecting sign or, in the case of a building on a site with more than one street frontage or more than one principal entrance,

one additional freestanding or projecting sign per additional street frontage or principal entrance, if the board determines that such an arrangement is in keeping with the architectural character of the property.

Section 21-7 Nonconforming Signs

Section 21-7-1. Nonconforming signs.

(a) Any sign legally existing at the time of the passage of this ordinance that does not conform in use, location, height, or size with the regulations of the zone in which such sign is located, shall be considered legally nonconforming and shall be permitted to continue in such status until such time as it is either abandoned or removed by its owner, subject to the following limitations:

1. A nonconforming sign shall not be enlarged nor shall any feature of a nonconforming sign including, but not limited to, illumination, be increased.
2. A nonconforming sign shall not be moved for any distance on the same lot or to any other lot unless such change in location will make the sign meet all current requirements of this article.
3. A nonconforming sign that is destroyed or damaged by any casualty to an extent not exceeding 50 percent of its sign area may be restored within two years after such destruction or damage but shall not be enlarged in any manner. If such sign is destroyed or damaged to an extent exceeding 50 percent, it shall not be reconstructed but may be replaced with a sign that meets all current requirements of this article.

Section 21-7-2. Exemption for certain existing signs.

Notwithstanding any contrary provision in this chapter, no nonconforming sign is required to be removed solely by the passage of time if to do so require is otherwise prohibited by state or federal law.

Section 21-8 Enforcement

21-8-1 Maintenance, repair, and removal.

(a) Every sign permitted by this ordinance shall be kept in good condition and repair. When any sign becomes insecure, in danger of falling or is otherwise deemed unsafe by the zoning administrator, or if any sign shall be unlawfully installed, erected, or maintained in violation of any of the provisions of this ordinance, the owner thereof or the person or firm using same shall, upon written notice by the zoning administrator forthwith in the case of immediate danger, and in any case within not more than ten days, make such sign conform to the provisions of this ordinance, or shall remove it. If within ten days the order is not complied with, the zoning administrator shall be permitted to remove or cause such sign to be removed at the expense of the owner and/or the user of the sign.

(b) If a sign presents an imminent and immediate threat to life or property, then an authorized Town official may abate, raze, or remove it, and the Town may bring an action against the responsible party to recover the necessary costs incurred for abating, razing, or removing the sign.

21-8-2 Removal of abandoned signs.

(a) A sign shall be removed by the owner or lessee of the premises upon which the sign is located when the business which it advertises is no longer conducted on the premises. If the owner or lessee fails to remove such sign, the Zoning Administrator shall give the owner 30

days' written notice to remove it. Upon failure to comply with this notice, the Zoning Administrator or his duly authorized representative may remove the sign at cost to the property owner.

Section 21-9 Definitions

The following words and terms shall, for the purpose of this chapter and as used elsewhere in this ordinance, have the meanings shown herein.

Abandoned Sign. A sign structure that has ceased to be used, and the owner intends no longer to have used, for the display of sign copy, or as otherwise defined by state law.

Animated Sign. A sign employing actual motion or the illusion of motion. Animated signs, which are differentiated from changeable signs as defined and regulated by this code, include the following types:

1. **Electrically Activated.** Animated signs producing the illusion of movement by means of electronic, electrical or electro-mechanical input and/or illumination capable of simulating movement through employment of the characteristics of one or both of the classifications noted below:
    a. **Flashing**. Animated signs or animated portions of signs whose illumination is characterized by a repetitive cycle in which the period of illumination is either the same as or less than the period of non-illumination. For the purposes of this ordinance, flashing will not be defined as occurring if the cyclical period between on-off phases of illumination exceeds four seconds.
    b. **Patterned Illusionary Movement.** Animated signs or animated portions of signs whose illumination is characterized by simulated movement through alternate or sequential activation of various illuminated elements for the purpose of producing repetitive light patterns designed to appear in some form of constant motion.
2. **Environmentally Activated.** Animated signs or devices motivated by wind, thermal changes or other natural environmental input. Includes spinners, pinwheels, and/or other devices or displays that respond to naturally occurring external motivation but excludes pennants and streamers.
3. **Mechanically Activated.** Animated signs characterized by repetitive motion and/or rotation activated by a mechanical system powered by electric motors or other mechanically induced means.

Architectural Projection. Any projection that is not intended for occupancy and that extends beyond the face of an exterior wall of a building, but that does not include signs as defined herein. See also "Awning", "Canopy (attached)", and "Canopy (freestanding)."

Awning. See "Canopy".

Awning Sign. See "Canopy Sign".

Banner. A flexible substrate on which copy or graphics may be displayed.

Banner Sign. A sign utilizing a banner as its display surface.

Billboard. An off-premises sign or sign structure with display space available for lease and designed so that the copy or poster on the sign can be changed frequently.

Building Elevation. The entire side of a building, from ground level to the roofline, as viewed perpendicular to the walls on that side of the building.

Canopy (attached). An architectural projection or shelter projecting from and supported by the exterior wall of a building and composed of a covering of rigid or non-rigid materials and/or fabric on a supporting framework that may be either permanent or retractable.

Canopy (freestanding). A freestanding structure composed of a covering of rigid or non-rigid materials and/or fabric on a supporting framework that may be either permanent or retractable.

Canopy Sign. A sign displayed on or attached flat against the surface or surfaces of a canopy. Illuminated canopies, if translucent, are considered part of the total canopy sign area.

Canopy/Awning Sign

Canopy/Awning Sign

Changeable Sign. A sign that includes any changing of the message either electronically or manually in which the message is stationary and does not fluctuate in size or brightness

Combination Sign. A sign that is supported by a pole and partly by a building structure.

Copy. Those letters, numerals, figures, symbols, logos and graphic elements comprising the content or message of a sign, excluding numerals identifying a street address only.

Neighborhood Sign. A sign located at the entrance to a residential development.

Double-Faced Sign. A sign with two faces, back to back.

Exterior Sign. Any sign placed outside a building.

Fascia Sign. See “Wall Sign.”

Flashing Sign. See “Animated sign, electrically activated.”

Freestanding Sign. A sign principally supported by a structure affixed to the ground, and not supported by a building, including signs supported by one or more columns, poles or braces placed in or upon the ground.

Frontage, Building. The length of an exterior building wall or structure of a single premise orientated to the public way or other properties that it faces.

Frontage, Street. The length of the property line(s) of any single premise along either a public way or other properties on which it borders.

Illuminated Sign. A sign characterized by the use of artificial light, either projecting through its surface(s) (internally illuminated); or reflecting off its surface(s) (externally illuminated).

Interior Sign. Any sign placed within a building, but not including "window signs" as defined by this ordinance. Interior signs, with the exception of window signs as defined, are not regulated by this chapter.

Mansard. An inclined decorative roof-like projection that is attached to an exterior building facade.

Marquee Sign. See “Canopy Sign”.

Minor Sign. A wall or freestanding sign not exceeding three (3) square foot in area, not exceeding four feet in height, and not illuminated. Examples include not trespassing signs, displays of building address, security warning signs, parking signs, entrance/exit signs, and on-site directional signs.

Monument Sign. A “Freestanding Sign” having the appearance of a solid, rectangular or cylindrical base.

Multiple-Faced Sign. A sign containing three or more faces.

Nonconforming Sign. Any sign that was permitted under a previous regulation that presently does not conform to the requirements of this ordinance.

Off-Premise Sign. A sign which directs attention to a business, commodity, service, activity, or entertainment conducted, sold or offered on a parcel of land other than the one on which the sign is located.

On-Premise Sign. A sign erected, maintained or used in the outdoor environment for the purpose of the display of messages appurtenant to the use of, products sold on, or the sale or lease of, the property on which it is displayed.

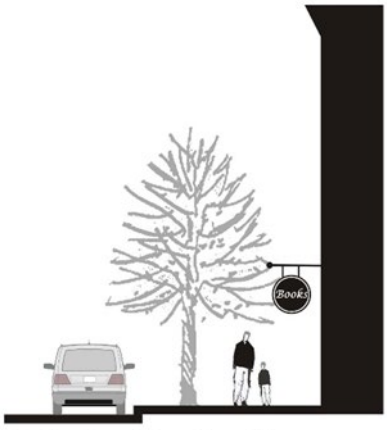
Parapet. The extension of a building façade above the line of the structural roof.

Pennant. A sign made with flexible material, with or without lettering for design, usually suspended from one or two corners, and manufactured and placed for the purpose of attracting attention. Also referred to as a streamer.

Pole Sign. See “Freestanding sign.”

Portable Sign. Any sign not permanently attached to the ground or to a building or building surface. For example an A-frame sign.

Projecting Sign. A sign other than a wall sign that is attached to or projects more than 15 inches from a building face or wall or from a structure whose primary purpose is other than the support of a sign.



Projecting/Hanging Sign

Revolving Sign. A sign that revolves 360 degrees about an axis. See also "Animated sign, mechanically activated."

Roof Line. The top edge of a peaked roof, or in the case of an extended façade or parapet, the uppermost point of said façade or parapet.

Roof Sign. A sign mounted on, and supported by, the main roof portion of a building, or above the uppermost edge of a parapet wall of a building and which is wholly or partially supported by such a building. Signs mounted on mansard facades, pent eaves and architectural projections such as canopies or marquees shall not be considered to be roof signs.

Roof Sign

Sign. Any object, device, display, or structure, or part thereof, visible from a public place, a public right-of-way, any parking area or right-of-way open to use by the general public, or any navigable body of water which is designed and used to attract attention to an institution, organization, business, product, service, event, or location by any means involving words, letters, figures, designs, symbols, fixtures, logos, colors, illumination, or projected images.

Sign Area. The entire area enclosing the extreme limits of writing, representation, pictorial elements, emblems, or a figure of similar character, together with all material, color, or lighting forming an integral part of the display or used to differentiate the Sign from the background against which it is placed.

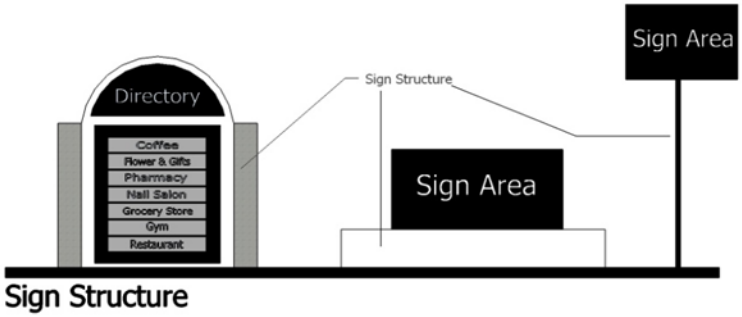
Sign Copy. Those letters, numerals, figures, symbols, logos and graphic elements comprising the content or message of a sign, exclusive of numerals identifying a street address only.

Sign Face. The particular area of the sign structure upon which a message, copy, or advertisement is displayed for viewing.

Sign Maintenance. To prevent through preservation, repair, or restoration, the development of any rust, corrosion, rot, chipping, peeling, or other deterioration in either the physical appearance or the safety of every sign.

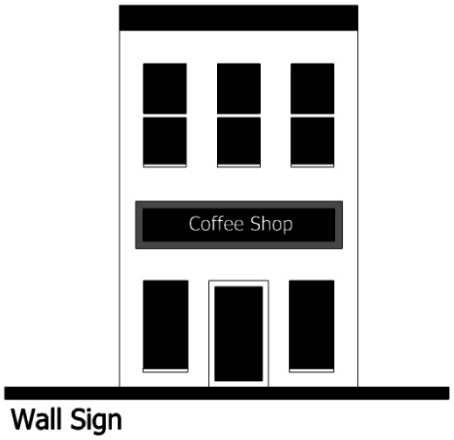
Sign Plan. A written document or drawing depicting proposed sign(s) placement, design, and quantity for the purpose of determining consistency and compatibility with the town.

Sign Structure. Any structure supporting a sign.



Temporary Sign. A sign designed or intended, based on materials and structural components, to be displayed for a specified or limited period of time, regardless of type or style of sign. Examples include real estate signs, yard sale signs, contractor's signs, and special or one-time event signs per year.

Wall Sign. A sign that is in any manner affixed to any exterior wall of a building or structure and that projects not more than 15 inches from the building or structure wall, including signs affixed to architectural projections from a building provided the copy area of such signs remains on a parallel plane to the face of the building facade or to the face or faces of the architectural projection to which it is affixed.



Window Sign. A sign affixed to the surface of a window with its message intended to be visible to and readable from the public way or from adjacent property.

TOWN OF ABINGDON

PLANNING COMMISSION

CURRENT MEMBERS – APPOINTMENT & EXPIRATION DATES

4-YEAR TERMS

4th Monday each month, 5:30pm, Arthur Campbell Room

Staff Contact: Jason Boswell, Director of Planning

Update: July 3, 2020

Committee Member	**Address**	**Phone #/ Email**	**Appointment Date**	**Term Expiration Date**	**Eligible for Another Term**
James Anderson Town Council Representative	254 B Street Abingdon, VA 24210	(276) 492-3214 janderson@abingdon-va.gov	July 2020	July 2024	Yes
Vacant (fill unexpired term of Janice Reeves, March 2019/James Anderson)			March 2019 1st term	March 2023	Yes
Scott N. Wilson (fill unexpired term of Maggie Costello, March **2018)**	430 Baugh Lane Abingdon, VA 24210	276-676-3023 swilson@T-L.com	March 2018 1st term	March 2022	Yes
Kenny Shuman (fill the unexpired term of Langley Shazor, March 2018)	164 W. Valley St. Abingdon, VA 24210	276-698-5368 (c) KennyShuman09410@gmail.com	March 2018 1st term	March 2022	Yes
R. Wayne Austin	806 Birdie Dr. Abingdon, VA 24210	276-628-4388 rwasa@bvu.net	November 2017 2nd term	Expires: November, 2021 Term Expires	No
Kirk Sproles	P O Box 456 211 Glenrochie Drive Abingdon, VA 24212-0456	276-608-1161 Tbs-wks@comcast.net	July, 2019 1st term	July 2023	Yes
Vacancy (to fill position of Town Manager)					

PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT

APPLICATION EXPIRES DECEMBER 31, 2020

Board and Commission Application

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Please return this application either:

- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Carr Blankenship, III Date: 7/8/2020
Address 861 Barclay Drive City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes [X] No [ ]

Telephone: 276-210-5111

Email Address: *(required)* wcblanken@gmail.com

Place of Employment: Cherokee Nation Businesses

Address: 777 W. Cherokee Street, Catoosa, OK 74015

Description of job duties: Senior Business Analyst

Educational background:

B.S. Information Systems

Associates in General Insurance

Are you currently serving on a board or commission of the Town of Abingdon? Yes ____ No X

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No X

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I wish to serve the town of Abingdon and bring new business, tourism, recreation and entertainment opportunities to the area to further local economic growth.

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☒
Board of Zoning Appeals ☐	Recreation Advisory Commission ☒
Economic Development Authority ☒	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☒	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☒	Tourism Advisory Committee ** ☒
Housing and Redevelopment Authority ☐	Tree Commission ☒
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

***May be required to attend training and/or obtain certification during term**
****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**
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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Edward B MORGAN Date: 4-16-2020
Address 251 BRADLEY STREET City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes [X] No [ ]

Telephone: 276-623-7792

Email Address: *(required)* tredegar75@gmail.com

Place of Employment: RETIRED

Address: _____

Description of job duties: _____

Educational background:

BA Emory & Henry College, 1971
Ford Foundation - Rural Leadership Development Fellowship 1975

Rec. 4/20/2020 @ 1:47pm

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No ☐

If so, name and date(s) of service? Planning commission, Tree Commission, Recreation Commission, Cemetary Commission

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I am a certified Planning Commissioner, served on Town Council from 2000-2016. Mayor from 2010-2016. I have attended many classes and seminars on local government and planning.

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☒
Board of Zoning Appeals ☒	Recreation Advisory Commission ☐
Economic Development Authority ☒	Sinking Springs Cemetery Committee ** ☒
Infrastructure Advisory Committee ☒	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☒	Tree Commission ☒
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☒

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Planning Commission

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- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name: Kent Peterson **Date:** Jun 1, 2020
Address: 260 Stonewall Hts **City/State:** Abingdon / Virginia **Zip:** 24210

Do you live inside the Town limits of Abingdon? Yes

Telephone: 276-698-7970

Email Address *(required)*: kepeterson57@gmail.com

Place of Employment: Mission Investment Fund of the ELCA

Address: 8765 West Higgins Rd, Chicago, IL 60631

Description of job duties: Retail banking with an emphasis on commercial lending in the not-for-profit sector across an 8-state region.

Educational background:

Master of Divinity, Lutheran Theological Southern Seminary, Columbia SC, 2001 Executive Management Program, UNC Graduate School of Business, Chapel Hill NC, 1991 Diploma, Respiratory Therapy, University of Chicago, Chicago IL, 1982 Bachelor of Science, Biology, Tennessee Technological University, Cookeville TN, 1980

Are you currently serving on a board or commission of the Town of Abingdon? No

If so, which Board(s) or Commission(s)?

When do(es) your present term(s) expire? (mm/yy)

Rec. 6/2/2020

Have you ever served on any boards or commissions in the past either here or in other localities? No

If so, name and date(s) of service?

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I'd like to serve in this capacity because of my strong affinity for Abingdon. I'd like to serve to help others and to advance the vision of our Town forward. I'd like to serve in order to give back to our community.

To the best of my ability, all information on this application is true and correct.

SIGNATURE: _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please list any other committees you are willing to serve on: Economic Development Authority, Infrastructure Advisory Committee, Virginia Highlands Small Business Incubator

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- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Doris Clendenen Shuman Date: July 14, 2020

Address 164 Valley Street NW City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-698-8882

Email Address: *(required)* dorisshuman@gmail.com

Place of Employment: Part time CPA

Address: home address

Description of job duties: Certified Public Accountant

Educational background:

John S. Battle High School, Emory & Henry B.A. History/English, University of VA Accounting MBA,Passed CPA exam 1986

[illegible] 7/14/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No __

If so, name and date(s) of service? Planning Commission 1991 to 2006, Board of Architectural Review 2000-2008

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I grew up in Washington County and moved here in 1976. I majored in History and have always loved this town. I am now semi retired and would like to help in any capacity I can to help.

I owned and managed my own CPA firm for over 25 years in town and feel this experience would be very beneficial for the committees.

To the best of my ability, all information on this application is true and correct.

SIGNATURE [signature] CPA

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ■	Planning Commission */** ■
Board of Zoning Appeals ■	Recreation Advisory Commission ■
Economic Development Authority ■	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ■	Sustain Abingdon Committee ■
Historic Preservation Review Board */** ■	Tourism Advisory Committee ** ■
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ■

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Planning Commission

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- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name: Kent Peterson **Date:** Jun 1, 2020
Address: 260 Stonewall Hts **City/State:** Abingdon / Virginia **Zip:** 24210

Do you live inside the Town limits of Abingdon? Yes

Telephone: 276-698-7970

Email Address *(required)*: kepeterson57@gmail.com

Place of Employment: Mission Investment Fund of the ELCA

Address: 8765 West Higgins Rd, Chicago, IL 60631

Description of job duties: Retail banking with an emphasis on commercial lending in the not-for-profit sector across an 8-state region.

Educational background:

Master of Divinity, Lutheran Theological Southern Seminary, Columbia SC, 2001 Executive Management Program, UNC Graduate School of Business, Chapel Hill NC, 1991 Diploma, Respiratory Therapy, University of Chicago, Chicago IL, 1982 Bachelor of Science, Biology, Tennessee Technological University, Cookeville TN, 1980

Are you currently serving on a board or commission of the Town of Abingdon? No

If so, which Board(s) or Commission(s)?

When do(es) your present term(s) expire? (mm/yy)

Rec. 6/2/2020

Have you ever served on any boards or commissions in the past either here or in other localities? No

If so, name and date(s) of service?

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I'd like to serve in this capacity because of my strong affinity for Abingdon. I'd like to serve to help others and to advance the vision of our Town forward. I'd like to serve in order to give back to our community.

To the best of my ability, all information on this application is true and correct.

SIGNATURE: _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please list any other committees you are willing to serve on: Economic Development Authority, Infrastructure Advisory Committee, Virginia Highlands Small Business Incubator

***May be required to attend training and/or obtain certification during term**
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Note: All applicants are subject to background verification.

TOWN OF ABINGDON
Historic Preservation Review Board
CURRENT MEMBERS
APPOINTMENT DATES & EXPIRATION DATES
3-YEAR TERMS - Not more than two terms consecutively.
First Wednesday each month at 5:15pm, Arthur Campbell Room
Staff Contact: Jason Boswell, Director of Planning
Phone Number: 276-628-3167

Updated: March 2020

Name	Email Address	Address	Phone #	Appointment Date	Term Expiration Date	Eligible for Another Term
Bryum L. Geisler (Replaces Betty White)	bgeisler@pennstuart.com	228 E. Main St. Abingdon, VA 24210	276-623-4114 (w) 276-698-8294 (c)	March, 2017 1st term March 2020	March 2023	No
Derek Webb (Council Member)	dwebb@abingdon-va.gov	390 Winterham Drive Abingdon, VA 24210	276-791-0284	July 2018	July 2021	Yes
Michael Weaver	mwearver@thelandgroupinc.com	610 Colonial Road SW Abingdon, VA 24210	276-698-9522 (c) 276-619-2205 (w)	September 2015 1st term September 2018 2nd term	September 2021	Yes
Kristi Hartshorn (filled expired term of Andrew Neese)	kristihartshorn@gmail.com	356 Augusta Drive Abingdon, VA 24211	276-492-6654	March 2020	March 2023	Yes
Jeff Johnson	jjohnson@paramontltd.com	102 East Main Street Abingdon, VA 24210	276-628-1173 (h) 276-608-3700 (c)	October 2017 2nd term	October 2020	No

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Betsy K. White Date: 7/20/2020
Address 133 E. Main Street City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 628-5556

Email Address: *(required)* betsykwhite@gmail.com

Place of Employment: William King Museum of Art

Address: 415 Academy Drive Abingdon

Description of job duties: Executive Director - Administrative, program development, management

Educational background:

B.A. Salem College, Winston-Salem, NC. subsequent professional development - museum management, decorative arts

Rec. 7/23/20

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ✓ No __

If so, name and date(s) of service? HPRB c. 1997 - 2003 c. 2012 - 2018

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I believe the historic district is one of Abingdon's strongest assets and worthy of protection. I have helped developed its guidelines & preservation plans and believe my years of experience may be beneficial in the continuation of the District as a successful combination of residential & business in today's environment

To the best of my ability, all information on this application is true and correct.

SIGNATURE Betsy H. White

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☐
Board of Zoning Appeals ☐	Recreation Advisory Commission ☐
Economic Development Authority ☐	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

***May be required to attend training and/or obtain certification during term**
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*****PLEASE PRINT OR TYPE*****

Name Doris Clendenen Shuman Date: July 14, 2020

Address 164 Valley Street NW City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-698-8882

Email Address: *(required)* dorisshuman@gmail.com

Place of Employment: Part time CPA

Address: home address

Description of job duties: Certified Public Accountant

Educational background:

John S. Battle High School, Emory & Henry B.A. History/English, University of VA Accounting MBA,Passed CPA exam 1986

[illegible] 7/14/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No __

If so, name and date(s) of service? Planning Commission 1991 to 2006, Board of Architectural Review 2000-2008

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I grew up in Washington County and moved here in 1976. I majored in History and have always loved this town. I am now semi retired and would like to help in any capacity I can to help.

I owned and managed my own CPA firm for over 25 years in town and feel this experience would be very beneficial for the committees.

To the best of my ability, all information on this application is true and correct.

SIGNATURE [signature] CPA

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Housing and Redevelopment Authority ☐	Tree Commission ☐
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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Richard E. "Rick" Humphreys Date: February 14, 2020
Address 107 Park Street SE City/State Abingdon, VA Zip 24210-3309

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-608-3465

Email Address: *(required)* humplings@naxs.net

Place of Employment: Retired; Innkeeper; Real Estate Management

Address: 107 Park Street SE, 119 Park Street SE, 221 Park Street SE; 350 Park Street SE Abingdon, VA
16244 Mountain Springs Rd. Abingdon, VA with some Real estate in NC.

Description of job duties: All LLC requirements, financial and administrative. I also can clean, scrub commodes, do laundry; make beds.

Educational background:

1. Past-President of Washington County Preservation Society
2. Past-Vice-President of the Historic Society of Washington County Virginia
3. Restored 119 Park Street, located in the Historic District to Department of Interior Standards.
4. Restored 107 Park Street, located in the Historic District to the Department of Interior Standards and received Federal; State Tax Credits.
5. Consulted; was directly involved in restoration and new build on property, 124 Park Street, 121-123 Railroad Street that are adjacent to Abingdon Historic District
6. Restored 221 Park Street to the Department of Interior Standards.
7. Consulted and Involved in Restoration of 170 E. Main Street in the Abingdon Historic District to the Department of Interior Standards and project was awarded Federal; State Tax Credits.

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? N/A

When do(es) your present term(s) expire? (mm/yy) N/A

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ✓ No __

If so, name and date(s) of service? ① Abingdon Tree Commission - 2010 thru 2014
(see below)

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
To serve as a steward to our present historic district and properties and to preserve and protect them as close to code, adopted statues and the Department of Interior Standards will allow.

To the best of my ability, all information on this application is true and correct.

SIGNATURE Richard Everett Hingley

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☐
Board of Zoning Appeals ☐	Recreation Advisory Commission ☐
Economic Development Authority ☐	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☑	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

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Note: All applicants are subject to background verification.

2. Town of Abingdon Planning Commission - Certified Planning Commissioner 2014 thru 2018
3. Veteran's Park Foundation Committee - Town Representative 2014 thru 2018
4. Mount Rogers Planning Commission - Town Representative 2014 thru 2018
5. Abingdon Redevelopment and Housing Authority approx. 2000 thru 2010
6. Fairview Committee 2010 thru 2014
7. Muster Ground Steering Committee 2007 thru 2018
8. Member of the Abingdon Town Council - 2010-2018, Vice Mayor 2014-2018

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*****PLEASE PRINT OR TYPE*****

Name Carr Blankenship, III Date: 7/8/2020
Address 861 Barclay Drive City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes [X] No [ ]

Telephone: 276-210-5111

Email Address: *(required)* wcblanken@gmail.com

Place of Employment: Cherokee Nation Businesses

Address: 777 W. Cherokee Street, Catoosa, OK 74015

Description of job duties: Senior Business Analyst

Educational background:

B.S. Information Systems

Associates in General Insurance

Are you currently serving on a board or commission of the Town of Abingdon? Yes ____ No X

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No X

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I wish to serve the town of Abingdon and bring new business, tourism, recreation and entertainment opportunities to the area to further local economic growth.

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☒
Board of Zoning Appeals ☐	Recreation Advisory Commission ☒
Economic Development Authority ☒	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☒	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☒	Tourism Advisory Committee ** ☒
Housing and Redevelopment Authority ☐	Tree Commission ☒
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

***May be required to attend training and/or obtain certification during term**
****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**
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TOURISM ADVISORY COMMISSION

CURRENT MEMBERS & ENTITY REPRESENTED
APPOINTMENT & EXPIRATION DATES
3-YEAR TERMS
1st Tuesday each month at 3pm – Virginia Highlands Small Business Incubator
Staff Contact: Jayne Duehring, Director for Tourism
Phone Number: 276-676-2282
Updated: July 2, 2020

Name	Entity Represented	Address	Contact Information	Appointment Date	Term Expiration Date	Eligible for Another Term
Dan McNeillie (replaced Kalonn G. Roberts who replaced Addie Lee)	Barter Theatre (Attractions)		dirofmarketing@bartertheatre.com	October 2017 1st term	(3-year term) October, 2020	Yes
David Matlock (replaces Sean Webb)	VA Higher Ed Center (Higher Education)	P.O. Box 696 Damascus, Virginia 24236	276-475-6043 (h) 276-492-8500 (c) dmatlock@ewcenter.edu	October 2017 1st term	(3-year term) October. 2020	Yes
Amanda Pillion	Council Member	125 West Valley Street Abingdon, Virginia 24210	276-623-3022	July 2020	July 2023	Yes
Alison Mays	Board of Supervisors	118 Village Court, Abingdon, VA 24210	276-608-3253 amays@washcova.com	September 2017 1st term	(3 year term) September 2020	Yes
Lisa Kestner Quigley (replaces Susan Yates)	Member at Large	6434 Clinch Mtn. Rd. Saltville, VA 24370	804-334-5853 LisaK.Quigley@gmail.com	March 5, 2018 1st term	(3 year term) March 2021	Yes
Janet Woolwine	B & B (moved from Retail 10-16-17)	185 Crestview Drive Abingdon VA 24210	276-628-8433 alikelyyarn@yahoo.com jiwoolwine@yahoo.com	October 2016 2ND term	October 2020	No
Neta Farmer Ex-Officio (replaces Susanne Lay Ex-Officio, retiring)	Chamber of Commerce			April, 2018 1st term	April 2021	Yes
Joel Jerkins	J&J Entertainment Group (Restaurant)	115 Charwood Drive Abingdon, VA 24210	276-525-4999 joel.jerkins@yahoo.com	October 2017 2nd term	(3-yr term) August 2020 term expires	No

Nicole Dyer (to fill unexpired term of Katye A. Blankenship)	White Birch Food & Juice (Retail or Downtown Business Owner)	120 Court Street Abingdon, VA 24210	603-724-3567 Dyern11@gmail.com	February 4, 2019 (to fill unexpired 1st term (Reappt 06/2020)	(3-year term) June, 2023	Yes
Martha Keys to fill unexpired term of Polly Mallory (5.2.14 expired)	Retired/ President of Historical Society of Washington Co. (Historic Sites/Museum)	P O Box 2184 Abingdon, VA 24212	276-628-2987 martha.keys@comcast.net	October 2017 2nd term	(3-year term) October 2020 term expires	No
Samir Patel	Comfort Suites (Hotel/ Motel)	1093 Ole Berry Drive Abingdon, VA 24210	276-698-3040 samirpatel@bvu.net	December 2019 1st term	(3-year term) December 2022 Term expires	Yes
Kathy Shearer	Member at Large	P O Box 117 Emory, VA 24327	276-944-5355 Shearer44@gmail.com	June, 2017 1st term June, 2020 2nd term	(3-year term) June, 2023	No
Chris Cannon (Heartwood)	Member at Large	33324 Widener Valley Rd. Damascus, VA 24236	276-492-2424 (w) 276-623-3156 (c) ccannon@myswva.org	October 2017 1st term	(3-year term) October. 2020	Yes
Callie Hietala	(Arts and Culture- William King Museum of Art	251 Barter Drive Abingdon, VA 24210	276-628-5005 x 119	December 2019 1st term	(3-year term) December, 2022	Yes
	AMS- Abingdon Main Street Representative			October 17, 2017 1st term	(3-year term) October. 2020	Yes

PUBLIC DOCUMENT –
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APPLICATION EXPIRES DECEMBER 31, 2020

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- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Krystal Kayton Date: _____

Address 108 Smartview City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-791-0622

Email Address: *(required)* KrystalK@theccoa.org

Place of Employment: The Community Center of Abingdon

Address: 300 Senior Drive, Abingdon, VA 24210

Description of job duties: Grant Writer

Educational background:

_____

_____

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Prior Executive Director of Washington County Habitat for Humanity. Have a great deal of experience in the construction, funding locating and other skills that will help in the decision making processes.

To the best of my ability, all information on this application is true and correct.

SIGNATURE Krystal Kayton Digitally signed by Krystal Kayton Date: 2020.04.20 14:26:24 -04'00'

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Please check any other committees you are willing to serve on:

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Nikki Hicks Date: 7-14-2020
Address 1142 Panorama Dr. City/State Va Zip 24210

Do you live inside the Town limits of Abingdon? Yes ✓ No_____

Telephone: 276-356-3969

Email Address: *(required)* nhicks@wkmuseum.org

Place of Employment: William King Museum of Art

Address: 415 Academy Drive Abingdon Va, 24210

Description of job duties: Director of Annual Fund

Educational background:

BA Communications / Marketing Old Dominion Univ.

Are you currently serving on a board or commission of the Town of Abingdon? Yes_____ No ✓

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ✓ No __

If so, name and date(s) of service? Round The Mountain Board - Active

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

_____

_____

To the best of my ability, all information on this application is true and correct.

SIGNATURE Nikki Hicks

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Virginia Highlands Small Business Incubator
Board of Directors
Director-Cathy Lowe
276-492-2060
Updated: June 30, 2020

Term: One year running from September 1st of the year of appointment through August 31st of one year later and may be reappointed at the discretion of the appointing body.

Name	Governing Body	Address	Phone Number	Appointment Date	Appointment End
Ben Harrell	Washington County			9/12/2019	One Year Term Or Until Replaced
Kyle Macione	Washington County			9/12/2019	One Year Term Or Until Replaced
Jack Phelps, Jr. Treasurer	Washington County	P.O. Box 991 Abingdon, VA 24212	276-628-9654 or 423-773-6018	9/13/2005	One Year Term Or Until Replaced
John Brickey	Washington County			4/3/2020	One Year Term Or Until Replaced
Ben Abel	Town of Abingdon	25543 Old Saltworks Road Abingdon VA 24210	276-628-5392	9/18/2019	One Year Term Or Until Replaced
Mark Graham	Member at Large	19089 Lexi Drive Abingdon VA 24210	276-356-1312		One Year Term Or Until Replaced
Donna Bailey	Town of Abingdon	P O Box 541 Abingdon, VA 24212-0541	423-612-1199	9/4/2018	One Year Term Or Until Replaced
Michael A. Spiegler President	Town of Abingdon	848 French Moore Jr. Blvd Abingdon, VA 24210	276-628-8700	10/7/2010 Re: 9/1/2013 Re: 9/4/2018	One Year Term Or Until Replaced
Gary Lester	Town of Abingdon	210 Stonewall Heights, Abingdon, VA 24210	276-698-8935	11/6/2017 Re: 9/4/2018	One Year Term Or Until Replaced

*Please refer any questions regarding the County appointees to Jason Berry, County Administrator and/or Cathy Lowe, Virginia Highlands Small Business Incubator Director.

Planning Commission

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- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name: Kent Peterson **Date:** Jun 1, 2020
Address: 260 Stonewall Hts **City/State:** Abingdon / Virginia **Zip:** 24210

Do you live inside the Town limits of Abingdon? Yes

Telephone: 276-698-7970

Email Address *(required)*: kepeterson57@gmail.com

Place of Employment: Mission Investment Fund of the ELCA

Address: 8765 West Higgins Rd, Chicago, IL 60631

Description of job duties: Retail banking with an emphasis on commercial lending in the not-for-profit sector across an 8-state region.

Educational background:

Master of Divinity, Lutheran Theological Southern Seminary, Columbia SC, 2001 Executive Management Program, UNC Graduate School of Business, Chapel Hill NC, 1991 Diploma, Respiratory Therapy, University of Chicago, Chicago IL, 1982 Bachelor of Science, Biology, Tennessee Technological University, Cookeville TN, 1980

Are you currently serving on a board or commission of the Town of Abingdon? No

If so, which Board(s) or Commission(s)?

When do(es) your present term(s) expire? (mm/yy)

Rec. 6/2/2020

Have you ever served on any boards or commissions in the past either here or in other localities? No

If so, name and date(s) of service?

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I'd like to serve in this capacity because of my strong affinity for Abingdon. I'd like to serve to help others and to advance the vision of our Town forward. I'd like to serve in order to give back to our community.

To the best of my ability, all information on this application is true and correct.

SIGNATURE: _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please list any other committees you are willing to serve on: Economic Development Authority, Infrastructure Advisory Committee, Virginia Highlands Small Business Incubator

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*****PLEASE PRINT OR TYPE*****

Name Krystal Kayton Date: _____

Address 108 Smartview City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-791-0622

Email Address: *(required)* KrystalK@theccoa.org

Place of Employment: The Community Center of Abingdon

Address: 300 Senior Drive, Abingdon, VA 24210

Description of job duties: Grant Writer

Educational background:

_____

_____

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Prior Executive Director of Washington County Habitat for Humanity. Have a great deal of experience in the construction, funding locating and other skills that will help in the decision making processes.

To the best of my ability, all information on this application is true and correct.

SIGNATURE Krystal Kayton Digitally signed by Krystal Kayton Date: 2020.04.20 14:26:24 -04'00'

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Board of Zoning Appeals ☐	Recreation Advisory Commission ☒
Economic Development Authority ☐	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☒
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☒
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*****PLEASE PRINT OR TYPE*****

Name Sylvia Robbins Date: 07/13/2020

Address 20854 Deer Run Drive Unit A City/State Abingdon, VA Zip 24211

Do you live inside the Town limits of Abingdon? Yes ☐ No ☑

Telephone: 757-897-9543

Email Address: *(required)* sylvia.robbins@edwardjones.com

Place of Employment: Edward Jones

Address: 230 Charwood Drive Suite C Abingdon, VA 24210

Description of job duties: Financial planning for individuals and businesses.

Educational background:

Emory & Henry College- Bachelor of Arts in Psychology

Rec. 7/14/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? Bristol Crisis Center- Board Member: November 2019-Present.

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I have always had a desire to give back to communities and since starting my Edward Jones branch I have the ability, desire, and flexibility to help other small or newer business get their start in the Abingdon community and help those businesses have an economic impact and personal impact on our community.

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Economic Development Authority ☐	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Edward B MORGAN Date: 4-16-2020
Address 251 BRADLEY STREET City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes [X] No [ ]

Telephone: 276-623-7792

Email Address: *(required)* tredegar75@gmail.com

Place of Employment: RETIRED

Address: _____

Description of job duties: _____

Educational background:

BA Emory & Henry College, 1971
Ford Foundation - Rural Leadership Development Fellowship 1975

Rec. 4/20/2020 @ 1:47pm

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No ☐

If so, name and date(s) of service? Planning commission, Tree Commission, Recreation Commission, Cemetary Commission

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I am a certified Planning Commissioner, served on Town Council from 2000-2016. Mayor from 2010-2016. I have attended many classes and seminars on local government and planning.

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Donna Bailey Date: July 14, 2020

Address PO Box 735 City/State Abingdon, VA Zip 24212

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 423-612-1199

Email Address: *(required)* dbabingdon@aol.com

Place of Employment: GlaxoSmithKline Pharmaceuticals (retired)

Address: Research Triangle Park, Raleigh, NC

Description of job duties: Executive Sales & Marketing Consultant, Sales Training Manager & Program development, Business Analyst & Projects Manager, Recruitment & Training Manager Currently Run a small vacation rental business & prop

Educational background:

BA Economics; Minor Biology Emory& Henry/University of VA

Post ACEP: 34 Credit hrs. CMR Institute- Cert/Medical Representative

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☑ No ☐

If so, which Board(s) or Commission(s)? Va Highlands Small Business Incubator

When do(es) your present term(s) expire? (mm/yy) Sept 2020 yearly

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? Washington Co Revenue Review 4 yr 13-2017,- Board of Zoneing Appeals Board 2017-2019, Bristol Junior Achievement Board Date? served as Corporate Advisor for Beecham Phar

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it behelpful?

Since Our Economy and Economic Succes are critical to Abingdon's Vitality and Quality of Life I believe I can use my career skills to help our Town. I have a pasion for the succes of the VHSBI because it is a uniquely assest we can further maxamize to create jobs in conjunction with our EDA. I have 30 years of experience with a Fortune 500 company that demanded result and skill development such as Business Plan development & implementation, Corporate trainer/ recruiter, marke

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Doris Clendenen Shuman Date: July 14, 2020

Address 164 Valley Street NW City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-698-8882

Email Address: *(required)* dorisshuman@gmail.com

Place of Employment: Part time CPA

Address: home address

Description of job duties: Certified Public Accountant

Educational background:

John S. Battle High School, Emory & Henry B.A. History/English, University of VA Accounting MBA,Passed CPA exam 1986

[illegible] 7/14/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No __

If so, name and date(s) of service? Planning Commission 1991 to 2006, Board of Architectural Review 2000-2008

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I grew up in Washington County and moved here in 1976. I majored in History and have always loved this town. I am now semi retired and would like to help in any capacity I can to help.

I owned and managed my own CPA firm for over 25 years in town and feel this experience would be very beneficial for the committees.

To the best of my ability, all information on this application is true and correct.

SIGNATURE [signature] CPA

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ■	Planning Commission */** ■
Board of Zoning Appeals ■	Recreation Advisory Commission ■
Economic Development Authority ■	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ■	Sustain Abingdon Committee ■
Historic Preservation Review Board */** ■	Tourism Advisory Committee ** ■
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ■

***May be required to attend training and/or obtain certification during term**
****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**
Note: All applicants are subject to background verification.

TOWN OF ABINGDON

ECONOMIC DEVELOPMENT AUTHORITY

CURRENT MEMBERS
ADDRESSES & PHONE NUMBERS
APPOINTMENT DATES & EXPIRATION DATES
4-YEAR TERMS
2nd Thursday every other month at 3:00 pm, Arthur Campbell Room
UPDATED: March 3, 2020

Name	Address	Phone #	Appointment Date	Term Expiration Date	Eligible for Another Term
Richard Morgan (appt March 2020 to fill unexpired term of Alex Brown)	171 Valley Street NW Abingdon VA 24210	828-778-4365 Rlm3231@gmail.com	March 2020 1st term	September 2020	Yes
Shana Carrico	368 Beverly Dr. Abingdon, VA 24210	276-492-1963 shanacarrico@gmail.com	September 2016 1st term	September 2020	Yes
Kenneth Shuman (filled expired term for Kyle Macione)	164 Valley Street Abingdon VA 24210	276-698-5368 Kenny.shuman@healthsmart.com	February 2018 2nd term	March 2022	No
Don Adams (filled the unexpired term of Rich Buddington)	20080 Tall Oaks Drive Abingdon VA 24210	276-628-5823 Donadams81@hotmail.com	July, 2018	November 2022	Yes
Robert Trevorrow (filled expired term of John Mahaffey)	148 Stonewall Heights Abingdon, VA 24210	908-894-3798	August 2019 1st term	August 2023	Yes
Ernest Daniels (filled the expired term of Laura L. Blevins)	335 Oak Hill Street NE Abingdon, VA 24210	276-356-2782 hr@theccoa.org	August 2019 1st term	August 2023	Yes
Nathan Louis Berg (Filled expired term for Milton Maiden)	254 Valley St., NE, Abingdon, VA 24210	276-206-9989 (h) 276-477-0184 (w) nberg@wallbergconstruction.com	March 5, 2018 1st term	March 2022	Yes

PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT

APPLICATION EXPIRES DECEMBER 31, 2020

Board and Commission Application

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Please return this application either:

- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
- **By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or**
- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Cathy Lowe Date: July 7, 2020

Address 525 Whites Mill Rd City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 2766082685

Email Address: *(required)* clowe@vhsbi.com

Place of Employment: Virginia Highlands Small Business Incubator

Address: 851 French Moore Jr. Blvd, Abingdon, VA 24210

Description of job duties: small business development activities including tanancy opportunities to help small business growth in Washington County and Town of Abingdon.

Educational background:

see resume'

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? see resume'

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
see resume' I BELIEVE My experience in owning a business in Abingdon, SERVING The Town Council and now economic development and small business education will help EDA efforts. My Council Activities could help with the additional boards.

To the best of my ability, all information on this application is true and correct.

SIGNATURE Cathy Rowe

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ■	Planning Commission */** ☐
Board of Zoning Appeals ■	Recreation Advisory Commission ☐
Economic Development Authority ■	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ■	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Chad Pennington Date: 07/08/2020

Address 307 Winterham Drive City/State Abingdon Zip 24211

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-698-7936

Email Address: *(required)* gcpennington1@gmail.com

Place of Employment: New Peoples Bank

Address: 350 W Main Street Abingdon VA 24210

Description of job duties: Mortgage Services Manager

Educational background:

B.A. Emory & Henry College 2003 (Economics/Mgmt)

MBA King College 2008

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No ✓

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it behelpful?
Economic Development is a field of interest

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☐
Board of Zoning Appeals ☐	Recreation Advisory Commission ☐
Economic Development Authority ■	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ■	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

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Planning Commission

PUBLIC DOCUMENT –
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- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov

*****PLEASE PRINT OR TYPE*****

Name: Kent Peterson **Date:** Jun 1, 2020
Address: 260 Stonewall Hts **City/State:** Abingdon / Virginia **Zip:** 24210

Do you live inside the Town limits of Abingdon? Yes

Telephone: 276-698-7970

Email Address *(required)*: kepeterson57@gmail.com

Place of Employment: Mission Investment Fund of the ELCA

Address: 8765 West Higgins Rd, Chicago, IL 60631

Description of job duties: Retail banking with an emphasis on commercial lending in the not-for-profit sector across an 8-state region.

Educational background:

Master of Divinity, Lutheran Theological Southern Seminary, Columbia SC, 2001 Executive Management Program, UNC Graduate School of Business, Chapel Hill NC, 1991 Diploma, Respiratory Therapy, University of Chicago, Chicago IL, 1982 Bachelor of Science, Biology, Tennessee Technological University, Cookeville TN, 1980

Are you currently serving on a board or commission of the Town of Abingdon? No

If so, which Board(s) or Commission(s)?

When do(es) your present term(s) expire? (mm/yy)

Rec. 6/2/2020

Have you ever served on any boards or commissions in the past either here or in other localities? No

If so, name and date(s) of service?

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I'd like to serve in this capacity because of my strong affinity for Abingdon. I'd like to serve to help others and to advance the vision of our Town forward. I'd like to serve in order to give back to our community.

To the best of my ability, all information on this application is true and correct.

SIGNATURE: _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please list any other committees you are willing to serve on: Economic Development Authority, Infrastructure Advisory Committee, Virginia Highlands Small Business Incubator

***May be required to attend training and/or obtain certification during term**
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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Anthony Flaccavento Date: 3/05/20

Address 18157 Wyndale Rd City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☐ No ☒ - Just beyond

Telephone: 276 698-8956

Email Address: *(required)* flaccavento@ruralscale.com

Place of Employment: SCALE, Inc

Address: 380 E. Main Street, Abingdon

Description of job duties: Pres of consulting firm focused on 'bottom up' economic development

Educational background:

B.S. degree in Agriculture & Environ Science, w/minor in Resource Economics (Univ of KY); Masters degree in Economic & Social Development (Univ of Pittsburgh)

Rec - 3/5/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No _ Several non-profit boards, but no commissions

If so, name and date(s) of service? People Inc's Microenterprise Bd; SWVA Housing Prog board; Future Generations Univ Bd

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I have worked in local community & econ develop, in SWVA and around the country, for many years, have written a book on the subject and am connected to econ dev innovators around the region & nation, all of which should help me be a productive member of Abingdon's EDA.

To the best of my ability, all information on this application is true and correct.

SIGNATURE [signature]

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☐
Board of Zoning Appeals ☐	Recreation Advisory Commission ☐
Economic Development Authority ☒	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

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APPLICATION EXPIRES DECEMBER 31, 2020

Board and Commission Application

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Carr Blankenship, III Date: 7/8/2020
Address 861 Barclay Drive City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes [X] No [ ]

Telephone: 276-210-5111

Email Address: *(required)* wcblanken@gmail.com

Place of Employment: Cherokee Nation Businesses

Address: 777 W. Cherokee Street, Catoosa, OK 74015

Description of job duties: Senior Business Analyst

Educational background:

B.S. Information Systems

Associates in General Insurance

Are you currently serving on a board or commission of the Town of Abingdon? Yes ____ No X

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No X

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I wish to serve the town of Abingdon and bring new business, tourism, recreation and entertainment opportunities to the area to further local economic growth.

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please check any other committees you are willing to serve on:

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Board of Zoning Appeals ☐	Recreation Advisory Commission ☒
Economic Development Authority ☒	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☒	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☒	Tourism Advisory Committee ** ☒
Housing and Redevelopment Authority ☐	Tree Commission ☒
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Edward B MORGAN Date: 4-16-2020
Address 251 BRADLEY STREET City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes [X] No [ ]

Telephone: 276-623-7792

Email Address: *(required)* tredegar75@gmail.com

Place of Employment: RETIRED

Address: _____

Description of job duties: _____

Educational background:

BA Emory & Henry College, 1971
Ford Foundation - Rural Leadership Development Fellowship 1975

Rec. 4/20/2020 @ 1:47pm

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☒

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ☒ No ☐

If so, name and date(s) of service? Planning commission, Tree Commission, Recreation Commission, Cemetary Commission

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I am a certified Planning Commissioner, served on Town Council from 2000-2016. Mayor from 2010-2016. I have attended many classes and seminars on local government and planning.

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☒
Board of Zoning Appeals ☒	Recreation Advisory Commission ☐
Economic Development Authority ☒	Sinking Springs Cemetery Committee ** ☒
Infrastructure Advisory Committee ☒	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☒	Tree Commission ☒
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☒

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Doris Clendenen Shuman Date: July 14, 2020

Address 164 Valley Street NW City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-698-8882

Email Address: *(required)* dorisshuman@gmail.com

Place of Employment: Part time CPA

Address: home address

Description of job duties: Certified Public Accountant

Educational background:

John S. Battle High School, Emory & Henry B.A. History/English, University of VA Accounting MBA,Passed CPA exam 1986

[illegible] 7/14/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No __

If so, name and date(s) of service? Planning Commission 1991 to 2006, Board of Architectural Review 2000-2008

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I grew up in Washington County and moved here in 1976. I majored in History and have always loved this town. I am now semi retired and would like to help in any capacity I can to help.

I owned and managed my own CPA firm for over 25 years in town and feel this experience would be very beneficial for the committees.

To the best of my ability, all information on this application is true and correct.

SIGNATURE [signature] CPA

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Please check any other committees you are willing to serve on:

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Board of Zoning Appeals ■	Recreation Advisory Commission ■
Economic Development Authority ■	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ■	Sustain Abingdon Committee ■
Historic Preservation Review Board */** ■	Tourism Advisory Committee ** ■
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ■

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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Donna Bailey Date: July 14, 2020

Address PO Box 735 City/State Abingdon, VA Zip 24212

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 423-612-1199

Email Address: *(required)* dbabingdon@aol.com

Place of Employment: GlaxoSmithKline Pharmaceuticals (retired)

Address: Research Triangle Park, Raleigh, NC

Description of job duties: Executive Sales & Marketing Consultant, Sales Training Manager & Program development, Business Analyst & Projects Manager, Recruitment & Training Manager Currently Run a small vacation rental business & prop

Educational background:

BA Economics; Minor Biology Emory& Henry/University of VA

Post ACEP: 34 Credit hrs. CMR Institute- Cert/Medical Representative

Are you currently serving on a board or commission of the Town of Abingdon? Yes ✔ No ____

If so, which Board(s) or Commission(s)? Va Highlands Small Business Incubator

When do(es) your present term(s) expire? (mm/yy) Sept 2020 yearly

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? Washington Co Revenue Review 4 yr 13-2017,- Board of Zoneing Appeals Board 2017-2019, Bristol Junior Achievement Board Date? served as Corporate Advisor for Beecham Phar

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it behelpful?

Since Our Economy and Economic Succes are critical to Abingdon's Vitality and Quality of Life I believe I can use my career skills to help our Town. I have a pasion for the succes of the VHSBI because it is a uniquely assest we can further maxamize to create jobs in conjunction with our EDA. I have 30 years of experience with a Fortune 500 company that demanded result and skill development such as Business Plan development & implementation, Corporate trainer/ recruiter, marke

To the best of my ability, all information on this application is true and correct.

SIGNATURE _____

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☐
Board of Zoning Appeals ☐	Recreation Advisory Commission ☐
Economic Development Authority ■	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☐
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ■

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Sustain Abingdon
APPOINTMENT & EXPIRATION DATES
2-YEAR TERM
(with exception of town staff)
Staff Contact: Rick Statzer
Phone Number: 276-628-3167
2nd Wednesday every other month at noon, Arthur Campbell Room
Updated: February 2020

Name	Address	Phone #	Appointment Date	Term Expiration Date	Eligible for Another Term
Town Manager	P.O. Box 789 Abingdon, VA 24212	276-628-3167	Continual		
Sherrie Leab	16088 Majestic Drive Bristol, 24202	423-502-5033 (c) 276-676-2209 (W) sleab@tnc.org	Sept 2016 1st term Sept 2018 2nd term	September, 2020	No
Kevin Worley	P. O. Box 789 Abingdon VA 24212	276-492-2144	Town Staff		
Erin Bond (filled expired term of Tom McMullen)	283 Whites Mill Road Abingdon VA 24210	276-274-9009	March 2020 1st term	March 2020	Yes
Sarita Moore	P.O. Box 789 Abingdon, VA 24212	276-628-4321	Town Staff		
Ashby Dickerson (filled unexpired term - Doane)	305 Fairway Drive Abingdon VA 24211	276-628-6308 hdickerson@pennstuart.com	Sept 2019 1st term	January 2021	Yes
Tim Wade	14629 Branch St. Abingdon VA 24210	4276-274-1696 919-370-2208 Timw11@yahoo.com	Sept 2016 1st term Sept 2018 2nd term	September 2020	No
Rick Statzer	P O Box 789 Abingdon, VA 24210	276-628-3167	Sustainability Coordinator – NOT A VOTING MEMBER		

Melissa Kalb (replaced Thomas Keys)	1151 Panorama Drive Abingdon VA 24210	410-739-6007 Kalb.melissa@gmail.com	February 2018 1st term March 2020 2nd term	March 2022	No
Bradley Conkle	29085 Hart Run Rd Abingdon, VA 24211	276-475-2051 276-451-5715 Bradcon66@gmail.com	Sept 2016 1st term Sept 2018 2nd term	September 2020	No
Anita Manuel	320 Madison Street SE Abingdon VA 24210	aimanuelnw@gmail.com	January 2019	January 2021	Yes
Chelsea Goulding	12204 Friendship Road Chilhowie, VA 24319	cgoulding@asdevelop.org	February 2019	February 2021	Yes

Not less than 7 members, but not more than 11 members, one of whom can be the Town Manager

PUBLIC DOCUMENT –
SUBJECT TO FREEDOM OF INFORMATION ACT

APPLICATION EXPIRES DECEMBER 31, 2020

Board and Commission Application

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Please return this application either:

- **In person (3rd floor of the Town Hall), 133 West Main Street, Abingdon, VA;**
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- **kkingsley@abingdon-va.gov**

*****PLEASE PRINT OR TYPE*****

Name Krystal Kayton Date: _____

Address 108 Smartview City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-791-0622

Email Address: *(required)* KrystalK@theccoa.org

Place of Employment: The Community Center of Abingdon

Address: 300 Senior Drive, Abingdon, VA 24210

Description of job duties: Grant Writer

Educational background:

_____

_____

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? _____

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

Prior Executive Director of Washington County Habitat for Humanity. Have a great deal of experience in the construction, funding locating and other skills that will help in the decision making processes.

To the best of my ability, all information on this application is true and correct.

SIGNATURE Krystal Kayton Digitally signed by Krystal Kayton Date: 2020.04.20 14:26:24 -04'00'

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

Board of Building Code Appeals ** ☐	Planning Commission */** ☐
Board of Zoning Appeals ☐	Recreation Advisory Commission ☒
Economic Development Authority ☐	Sinking Springs Cemetery Committee ** ☐
Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☒
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☒
Housing and Redevelopment Authority ☒	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☒

***May be required to attend training and/or obtain certification during term**
****Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws**
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*****PLEASE PRINT OR TYPE*****

Name Randy Callahan Date: 4/20/20

Address 335 Oak Hill St., NE City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☐ No ☐

Telephone: 276-614-4390

Email Address: *(required)* randyc@theccoa.org

Place of Employment: The Community Center of Abingdon

Address: 300 Senior Drive, Abingdon, Va 24210

Description of job duties: President, Board of Officers & Office Manager

Educational background:

Master - Business, Master - Arts & Science (specific in film and TV production), Associate - IT, Network Administration

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☐

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes __ No __

If so, name and date(s) of service? N/A

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I am a 16 year resident of this town. I have an extensive background in entertainment and IT. I believe I can bring fresh ideas and different point of views.

To the best of my ability, all information on this application is true and correct.

SIGNATURE Randy Callahan Digitally signed by Randy Callahan Date: 2020.04.20 15:49:53 -04'00'

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ☒
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
Housing and Redevelopment Authority ☐	Tree Commission ☐
Muster Grounds Steering Committee ☐	Virginia Highlands Small Business Incubator ☐

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*****PLEASE PRINT OR TYPE*****

Name Robyn Raines Date: 6/25/20

Address 124 1/2 Wall St NW City/State Abingdon, VA Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276.619.1238

Email Address: *(required)* robynraines@gmail.com

Place of Employment: Whitetop Yoga

Address: 124 Wall St, Abingdon, VA 24210

Description of job duties: Owner

Educational background:

Masters of Natural Resources (2017)--Virginia Tech's Center for Leadership in Global Sustainability, Arlington, VA

Bachelor of Fine Arts (2003)--Moore College of Art & Design, Philadelphia, PA

DOR 6/30/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No _

If so, name and date(s) of service? Sustain Abingdon (2011-2012)
Southwest Virginia Cultural Heritage Foundation (2016-present)
list of others available on request; not serving on any others currently

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
Sustainability is extraordinarily important to me. Since serving on this committee previously, I obtained my master's degree in sustainability leadership & feel that I am a good candidate.

To the best of my ability, all information on this application is true and correct.

SIGNATURE Robyn Raines

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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Board of Zoning Appeals ☐	Recreation Advisory Commission ☐
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Infrastructure Advisory Committee ☐	Sustain Abingdon Committee ■
Historic Preservation Review Board */** ☐	Tourism Advisory Committee ** ☐
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*****PLEASE PRINT OR TYPE*****

Name Deborah Robinson Date: 2/21/20
Address 269 Morningside Lane City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ✓ No_____

Telephone: 724-244-1109

Email Address: *(required)* debbierobinson@outlook.com

Place of Employment: Contura Energy

Address: 340 MLK Jr. Blvd, Bristol TN 37620

Description of job duties: Insurance Manager - Workers Compensation Claims

Educational background:

Currently pursuing Bachelor's Degree; hold Associate's Degree in Management

Are you currently serving on a board or commission of the Town of Abingdon? Yes_____ No ✓

If so, which Board(s) or Commission(s)? NA

When do(es) your present term(s) expire? (mm/yy) NA

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes ✓ No __

If so, name and date(s) of service? Friends of Russell County Animals - Jan 18 - Feb 20
Animal Defense League - May 14 - Nov 18
Happy Tails Animal Rescue - Dec 13 - Oct 15

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?
I want to give back & help Abingdon grow in the sustainability area. We need to provide resources now and teach future generations on responsible ways to ensure a clean Earth.

To the best of my ability, all information on this application is true and correct.

SIGNATURE [signature]

Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

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*****PLEASE PRINT OR TYPE*****

Name Doris Clendenen Shuman Date: July 14, 2020

Address 164 Valley Street NW City/State Abingdon Zip 24210

Do you live inside the Town limits of Abingdon? Yes ☑ No ☐

Telephone: 276-698-8882

Email Address: *(required)* dorisshuman@gmail.com

Place of Employment: Part time CPA

Address: home address

Description of job duties: Certified Public Accountant

Educational background:

John S. Battle High School, Emory & Henry B.A. History/English, University of VA Accounting MBA,Passed CPA exam 1986

[illegible] 7/14/2020

Are you currently serving on a board or commission of the Town of Abingdon? Yes ☐ No ☑

If so, which Board(s) or Commission(s)? _____

When do(es) your present term(s) expire? (mm/yy) _____

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes X No __

If so, name and date(s) of service? Planning Commission 1991 to 2006, Board of Architectural Review 2000-2008

Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I grew up in Washington County and moved here in 1976. I majored in History and have always loved this town. I am now semi retired and would like to help in any capacity I can to help.

I owned and managed my own CPA firm for over 25 years in town and feel this experience would be very beneficial for the committees.

To the best of my ability, all information on this application is true and correct.

SIGNATURE [signature] CPA

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