



**F. APPROVAL OF MINUTES (VIDEO 58:24 – 1:00:22)**

- February 19, 2020 work session
- March 2, 2020 regular meeting
- March 18, 2020 work session
- March 26, 2020 non-departmental budget meeting

**On motion by Mrs. Quetsch, seconded by Mr. Webb, Council approved the February 19, 2020 work session, March 2, 2020 regular meeting, March 18, 2020 work session, and the March 26, 2020 non-departmental budget meeting minutes as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**G. PROCLAMATIONS**

**H. RESOLUTIONS**

1. Resolution regarding an Electronic Meeting Policy – *Cameron Bell, Counsel* (VIDEO 7:54 – 13:39)

Cameron Bell, Counsel advised Council that the proposed Resolution would allow Council, boards, committees and other groups subject to Virginia Open Meeting law may participate in meetings by electronic means as permitted by Virginia Code during an emergency. Mr. Bell stated that the policy would allow Mr. Bradley to participate in the meeting once it is adopted.

**On motion by Mr. Webb, seconded by Mrs. Quetsch, adopted the Electronic Meeting Policy as presented by Cameron Bell, Counsel and allow Mr. Bradley to join us.**

<b>Mr. Bradley</b>	<b>Absent</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**Mr. Bradly joined the meeting at this time stating his location was 143 Stonewall Heights and the reason he was remotely attending was the result of the COVID-19 virus.**

2. Resolution regarding supporting Thompson Drive and Stanley Street Roundabout and Cook Street Extension for the Virginia Department of Transportation Smart Scale Evaluation Cycle for funding – *John Dew, Director of Public Works* (VIDEO 1:00:29 – 1:03:54)

John Dew, Director of Public Works presented information with regard to the two proposed projects.

**On motion by Mr. Bradley, seconded by Ms. Patterson, approved the two projects set forth in the Resolution as presented.**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

3. Resolution to Encourage Support for the Mutual Aid and Cooperation Agreement for Law Enforcement Services by and between The Town of Abingdon, Virginia and The County of Washington, Virginia – *James Morani, Town Manager* (VIDEO 1:03:56 – 1:04:58)

Town Manager James Morani stated that this is an extension to the 2002 Mutual Aid and Cooperation Agreement for Law Enforcement Service with Washington County.

**On motion by Ms. Patterson, seconded by Mr. Bradley, approved the Mutual Aid and Cooperation Agreement for Law Enforcement Services as set forth in the Resolution as presented.**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

4. Resolution extending the suspension of sewer disconnections – *James Morani, Town Manager* (VIDEO 1:04:58 – 1:07:59)

Town Manager James Morani proposed an extension of the April 30, 2020 suspension of sewer disconnect deadline passed on March 18, 2020 to May 31, 2020.

**On motion by Ms. Patterson, seconded by Mr. Webb, approved the extension of suspension of sewer disconnection from April 30, 2020 to May 31, 2020 as set forth in the amended Resolution as presented.**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

## **I. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES**

1. **Public Hearing** – Proposed issuance of a bond in the amount of \$2,000,000, by the Town of Abingdon for the purpose to provide funds, together with other available funds, to pay costs of developing and constructing of public sports and recreation complex. – **James Morani, Town Manager (VIDEO 13:41 – 56:41)**

David Rose with Davenport & Company presented Council with Observations on FY 2021 Proposed Budget and Updated Funding Strategy for the Meadows Project. The presentation incorporated COVID-19 adjustments; debt profile; and an update on the Meadows project. Mr. Rose stated that the next step would be develop key documents, including credit rating update and consider a combined new money and refunding issue to take maximum advantage of economies of scale and conduct a public hearing in June, 2020. Ms. Patterson requested that the presentation be placed on the Town’s website.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing. Mayor Craig polled the Council members as to whether this matter should be proceed with the timetable presented by Mr. Davenport. Discussion ensued with Mayor Craig, Mrs. Quetsch and Mr. Webb in favor of moving forward and Mr. Bradley and Ms. Patterson opposed.

2. **Public Hearing** - Consideration of VDOT request for a permanent easement over a portion of the Virginia Creeper Trail right-of-way, parallel to Drowning Ford Road, approximately 700 feet north of the existing intersection of Route 58 and Virginia Creeper Trail rights-of-way. VDOT seeks this easement for construction and maintenance of two new bridges to be constructed along the proposed new alignment of Route 58. – **John Dew, Director of Public Works (VIDEO 56:41 – 56:59) (VIDEO 1:08:00 – 1:13:53)**

John Dew, Director of Public Works provided Council with an update with regard to VDOT’s request for a right-of-way and easement for construction and maintenance. Cameron Bell, Counsel, stated that he was communicating with the Attorney General for clarification on the easement language.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing. No action was required at this time.

3. **Public Hearing / First Reading of Ordinance** – Amendment to Part II – Code, Appendix B – Zoning Ordinance, Article 8. – OH Old and Historic District, Section 8.6. – Board of Architectural Review – Creation and membership, namely renaming to “Historic Preservation Review Board”. – *James Morani, Town Manager (VIDEO 1:13:56 – 1:16:48)*

Town Manager James Morani advised Council that this was for clarification purposes as the Board of Architectural Review adopted the renaming to “Historic Preservation Review Board” at a meeting in December 2004. However the name was not formally adopted by the Council and this is to simply clarify the Town’s ordinance.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing.

**On motion by Mr. Webb, seconded by Mrs. Quetsch, approved the renaming of the Board of Architectural Review to Historic Preservation Review Board and dispensed with the second reading.**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

4. **First Reading of Ordinance** – Amendment to Part II – Code, Chapter 2 – Administration, Article VI. – Planning Commission, Division 2. – Powers and Duties, Section 2-326. – Town provisions, Subsection (b) – Composition, qualifications and appointment of members. – *James Morani, Town Manager (VIDEO 1:16:48 – 1:21:35)*

Town Manager James Morani communicated that the proposed change would remove the Town Manager as a member of the Planning Commission as he felt that it was not the best practice for the Town Manager to serve on an advisory board. Mr. Morani also stated that the change included that the Town Council “may” appoint a member versus “shall”. Discussion ensued.

Mayor Craig questioned shall the proposal be rejected. Hearing no comments, it was requested that the matter be considered for second reading at the next meeting.

## **J. SECOND READINGS**

**K. CONSIDERATION OF BIDS**

**L. REPORTS FROM THE TOWN MANAGER / STAFF**

1. Budget Work Session and Presentation of Draft FY 2020-2021 Budget – **James Morani, Town Manager (VIDEO 1:21:41 – 2:08:30)**

Town Manager James Morani and Stephanie Davis, Ph.D., with Virginia Tech Center for Public Administration and Policy presented Council with the draft FY 2020-2021 budget. Discussions were held regarding various information presented, including non-departmental expenditures. Discussion ensued and Council agreed that they would continue to review the proposal and offer any comments to the Town Manager. Mr. Morani and Ms. Davis discussed the upcoming timeline regarding advertisement deadlines and public hearing dates.

**Ms. Patterson requested a small break. (VIDEO 2:08:27)**

**(VIDEO 2:13:11 – 2:13:51)** Mayor Craig stated that the budget committee, staff and Ms. Davis had done an excellent job and the Council appreciates it.

**M. OLD BUSINESS - MATTERS NOT ON THE AGENDA**

1. Discussion regarding property and casualty insurance renewal with VACoRP – **James Morani, Town Manager (VIDEO 2:13:53 – 2:15:01)**

Town Manager James Morani advised Council that recommends the Council renewal of property and casualty insurance with VACoRP.

**On motion by Mr. Webb, seconded by Mrs. Quetsch, approved the renewal of property and casualty insurance with VACoRP as recommended by the Town Manager.**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**N. COUNCIL MEMBER REPORTS (VIDEO 2:15:09 – 2:16:14)**

Vice Mayor Patterson encouraged donations to Meals on Wheels; Feeding Southwest Virginia; Faith in Action; and other food pantries and banks during the COVID-19 pandemic.

**O. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 2:16:14 - 2:29:58)**

**On motion by Mr. Webb, seconded by Ms. Patterson, to go into closed session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment for position on the Recreation Advisory Commission and the Tourism Advisory Board.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Mr. Webb, seconded by Mrs. Quetsch to reconvene in open session.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**Mr. Webb moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.**

**The certification was as follows:**

<b>Mr. Bradley</b>	<b>I so certify</b>
<b>Mrs. Quetsch</b>	<b>I so certify</b>
<b>Mr. Webb</b>	<b>I so certify</b>
<b>Ms. Patterson</b>	<b>I so certify</b>
<b>Mayor Craig</b>	<b>I so certify</b>

**1. Recreation Advisory Commission**

**On motion by Mrs. Quetsch, seconded by Mr. Webb, Council appointed Steven Bednar to fill the unexpired term of Larry Bales.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Mr. Webb, seconded by Mrs. Quetsch, Council appointed Robert "Bob" Howard to fill the unexpired term of Steve Puckett.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**2. Tourism Advisory Committee**

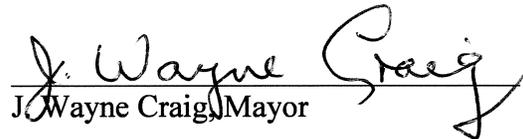
**On motion by Ms. Patterson, seconded by Mrs. Quetsch, Council appointed Morgan Eagen to fill the unexpired term of Dan McNeillie, who is no longer available to serve.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Mayor Craig adjourned the meeting.

  
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Kimberly Kingsley, Clerk

  
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J. Wayne Craig, Mayor