# TOWN OF ABINGDON, VIRGINIA <br> ORGANIZATIONAL - REGULAR MEETING <br> MONDAY, JULY 1, 2020 - 6:30 PM <br> COUNCIL CHAMBERS <br> MUNICIPAL BUILDING 

## ORGANIZATIONAL MEETING

A. Clerk to call meeting to order and call roll (Sec. 2.29 Town Code) - Kim Kingsley, Clerk
B. Pledge of Allegiance - James Morani, Town Manager
C. Election of Mayor (Sec. 3.4 Town Charter)
D. Election of Vice-Mayor (Sec. 3.4 Town Charter)
E. Appointment of Town Manager (Sec. 4.2 Town Charter - currently James Morani, Town Manager)
F. Appointment of Town Treasurer (Sec. 4.3 Town Charter - currently Tammy Baldwin, Treasurer)
G. Appointment of Town Clerk (Sec. 4.4 - Town Charter - currently Kim Kingsley, Clerk)
H. Appointment of Town Attorney (Sec. 4.5 Town Charter - currently Cameron Bell of Penn Stuart)
I. Appointment of one member of Council to the following boards, commissions and committees:

1. Planning Commission - (Sec. 4.12 Town Charter - previously Al Bradley)
2. Historic Preservation Review Board (Sec. 4.12 Town Charter - currently Derek Webb term expires July 2022)
3. Tree Commission - (Sec. 4.12 Town Charter - previously Cindy Patterson)
4. Sinking Springs Cemetery Committee (Sec. 4.12 Town Charter - previously Al Bradley)
5. Mount Rogers Planning District Commission (Sec. 4.12 Town Charter - currently Donna Quetsch - term expires July 2022)
6. District Three Governmental Cooperative (Sec 4.12 Town Charter - previously Wayne Craig)
7. Tourism Advisory Commission (Sec. 4.12 Town Charter- previously Cindy Patterson)
8. Metropolitan Planning Organization (Sec. 4.12 Town Charter - previously Al Bradley)
9. Veterans Memorial Park Board (Sec. 4.12 Town Charter - previously Al Bradley)
10. Recreation Advisory Commission (Sec. 4.12 Town Charter - currently Derek Webb term expires July 2021)
11. Infrastructure Advisory Committee (Sec. 4.12 Town Charter - previously Wayne Craig)
12. Finance Committee (Sec. 4.12 Town Charter - currently Donna Quetsch and Derek Webb - term expires July 2022)

## REGULAR MEETING <br> DRAFT AGENDA

Welcome to the Town of Abingdon, Virginia Council Meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Please note that there will be an opportunity during the meeting for you to address the Council members when the Mayor declares the public comments open. We do request that anyone addressing the Council, sign-up, approach the podium, identify your first and last name and give your complete mailing address.

## A. APPROVAL OF AGENDA - Mayor

B. PUBLIC COMMENTS - Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person.

## C. APPROVAL OF MINUTES

- June 15, 2020 Regular Meeting


## D. PROCLAMATIONS

## E. PETITION(S) AND PUBLIC HEARINGS

1. Public Hearing - Proposed Bond Issue by the Town in the Estimated Maximum Amount of $\$ 2,500,000$ with proceeds expected to be used to pay costs of constructing and equipping a recreational facility, to be known as the Abingdon Sports Complex, serving the residents of the Town. - James Morani, Town Manager
2. Public Hearing - Proposed Bond Issue by the Town in the Estimated Maximum Amount of $\$ 550,000$ with proceeds expected to be used to pay costs of acquiring radiocommunication and other equipment for use by police and emergency responders of the Town. - James Morani, Town Manager
3. Public Hearing - To solicit public input on local community development in relation to Community Development Block Grant (CDBG) funding for a project in the community. - Tonya Triplett, Economic Development Coordinator

## F. RESOLUTIONS

1. A Resolution Authorizing the Issuance and Sale of General Obligation Bonds of the Town of Abingdon in an Aggregate Principal Amount Not to Exceed \$8,750,000 and Authorizing the Refunding of Prior Bonds and Certain Related Actions - James Morani, Town Manager
2. A Resolution Declaring an Official Intent to Reimburse Certain Expenditures from the Proceeds of Bonds - James Morani, Town Manager
3. Fourth Amended Resolution to suspend disconnection of water and/or sewer service effective from the date of its passage until July 31, 2020, to any customer due to nonpayment. - James Morani, Town Manager

## G. FIRST READING OF ORDINANCES

## H. SECOND READING OF ORDINANCES

1. Proposed zoning text amendment to amend The Code of the Town of Abingdon, Appendix B - Zoning Ordinance, Article 8. OH Old and Historic District, Section 8-2. - Permitted uses - By Right, Subsection 8-2-4. - Jason Boswell, Director of Planning
2. Proposed zoning text amendment to amend The Code of the Town of Abingdon, Appendix B - Zoning Ordinance, Article 8. OH Old and Historic District, Section 8-2. - Permitted uses - By Right, Subsection 8-2-13. - Jason Boswell, Director of Planning
I. CONSIDERATION OF ANY BIDS
J. MISCELLANEOUS BUSINESS AND COMMUNICATION FROM TOWN MANAGER
3. Presentation regarding partnership between Abingdon Police Department and Highlands Community Services regarding the Crisis Intervention Team Assessment Center. - Chief Jon Holbrook
4. Discussion regarding vacation and sick leave policies - James Morani, Town Manager
5. Consideration of Certification for Receipt of Coronavirus Relief Fund Payments James Morani, Town Manager
6. Consideration of date for upcoming work sessions, August - December, 2020 - James Morani, Town Manager
7. Consideration of a proposed date for Council to tour Town Departments - James Morani, Town Manager

## K. OLD BUSINESS

1. Reconsideration of a proposed right of way and easement for an electric power line(s) to Appalachian Power Company, a Virginia corporation, on property known as "Fairview Farm and Foundation", located at or near 908 Hillman Highway, consisting of 421 feet, more or less. - John Dew, Director of Public Works

## L. COUNCIL MEMBER REPORTS

1. Discussion regarding appointment of Town Council vacancy - Derek Webb

## M. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Planning Commission

- Appointment to fill a vacancy as a result of Town Manager no longer serving
- Appointment to fill a vacancy of James Anderson

If Council so desires, Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment/reappointment the position(s) on the Planning Commission.
N. ADJOURN

# TOWN OF ABINGDON <br> REGULAR MEETING <br> MONDAY, JUNE 15, 2020 - 6:30 PM COUNCIL CHAMBERS - MUNICIPAL BUILDING 

A regular meeting/budget work session of the Abingdon Town Council was held on Monday, June 15, 2020 at 6:30 pm in the Council Chambers, Municipal Building.
A. WELCOME- Mayor Craig
B. ROLL CALL - Kimberly Kingsley, Clerk

Members of Council Present: Mrs. Quetsch
Mr. Webb
Ms. Patterson
Mayor Craig
Mr. Bradley
C. PLEDGE OF ALLEGIANCE - Donna Quetsch, Council Member
D. APPROVAL OF AGENDA - Mayor Craig (VIDEO 6:00 - 6:25)

On motion by Mr. Webb, seconded by Mrs. Quetsch, approved the agenda as presented.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Nay |
| Mayor Craig | Aye |

E. PUBLIC COMMENTS - Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. (VIDEO 6:26-9:30)

- Katy Brown, Barter Theatre
F. APPROVAL OF MINUTES (VIDEO 9:32-10:05)
- May 18, 2020 Regular Meeting

On motion by Mayor Craig, seconded by Mr. Webb, Council approved the May 18, 2020 regular meeting minutes as presented.

## The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

## G. PETITIONS AND PUBLIC HEARINGS

1. PUBLIC HEARING - A proposed right of way and easement for an electric power line(s) to Appalachian Power Company, a Virginia corporation, on property known as "Fairview Farm and Foundation", located at or near 908 Hillman Highway, consisting of 421 feet, more or less. - John Dew, Director of Public Works (VIDEO 10:07 17:03)
John Dew, Director of Public Works, advised Council that Appalachian Power Company has requested a right of way and easement on the "Fairview" site. Mr. Dew stated that Appalachian Power Company proposed a parallel line to the existing line to improve reliability to better serve East Abingdon and the request comes with an easement over Town's property.

Mayor Craig declared the public hearing open.
Dell Jones spoke on behalf of the Old Glade Antique Tractor Association regarding the placement of the electric power line(s) as Fairview has a historic significance. Mr. Jones further stated that the Association feels that the proposed area is a prime building location for a countrystyle store.

Counsel Cameron Bell addressed Council with regard to the location of the proposed line was solely on Town owned property. Discussion ensued regarding the location with Ms. Patterson's requesting that the Town use due diligence to show Old Glade Antique Tractor Association where the right of way and easement will be located.

On motion by Mayor Craig, seconded by Ms. Patterson, tabled this matter until the next meeting.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

2. PUBLIC HEARING - An proposed zoning text amendment to amend The Code of the Town of Abingdon, Appendix B - Zoning Ordinance, Article 8. OH Old and Historic District, Section 8-2. - Permitted uses - By Right, Subsection 8-2-4. - Jason Boswell, Director of Planning (VIDEO 17:12-29:59)

Jason Boswell, Director of Planning, advised Council that the proposed zoning text amendment pertaining to Article 8. OH Old and Historic District, Subsection 8-2-4 was referred from Town Council to the Planning Commission at the February 19, 2020 work session. The Planning Commission held a public hearing on June 1, 2020 and approved the proposed changes that would allow restaurants in existing buildings or portions of existing buildings as permitted use by right. Mr. Boswell stated that this area includes Pecan along Main to Tanner Street to Plumb Alley. Mr. Bradley questioned whether this area included Rain Restaurant, with Mr. Boswell affirmatively confirming.

Mayor Craig declared the public hearing open.
Doug Ellis, 485 Court Street, Abingdon, Virginia addressed the Council regarding inconsistencies in the Code and urged Council to consider amendments across the board and understand the importance of proposed changes.

Hearing no additional comments, Mayor Craig declared the public hearing closed. Council discussion ensued.

Mayor Craig questioned whether the proposal should be rejected. Hearing no objections, the matter will move to a second reading.
3. PUBLIC HEARING - A proposed zoning text amendment to amend The Code of the Town of Abingdon, Appendix B - Zoning Ordinance, Article 8. OH Old and Historic District, Section 8-2. - Permitted uses - By Right, Subsection 8-2-13. - Jason Boswell, Director of Planning (VIDEO 30:10-32:04)

Jason Boswell, Director of Planning, advised Council that the proposed zoning text amendment pertaining to Article 8. OH Old and Historic District, Subsection 8-2-13 was referred from Town Council to the Planning Commission at the February 19, 2020 work session. The Planning Commission held a public hearing on June 1, 2020 and approved the proposed changes that would allow lofts in existing buildings or portions of existing buildings as approved use by rights in Old and Historic District specifically designated and located in the Old and Historic District Map, which encompasses the Arts Depot, the train depot, Momma Mia's, and the Old Abingdon Hotel/Abingdon Mercantile.

Mayor Craig declared the public hearing open. Hearing no additional comments, Mayor Craig declared the public hearing closed.

Mayor Craig questioned whether the proposal should be rejected. Hearing no objections, the matter will move to a second reading.

## H. CONSIDERATION OF ANY BIDS

## I. REPORTS FROM THE TOWN MANAGER

(VIDEO 32:30-43:38)
Town Manager James Morani announced that Jon Holbrook has been appointed as the permanent Chief of Police, stating that he is confident that Chief Holbrook will do a great job.

1. Discussion regarding vacation and sick leave policies - James Morani, Town Manager
Town Manager James Morani presented Council with revised vacation and sick leave policies and discussed the changes. Mr. Morani stated that this matter did not require action at this time as he would bring it before Council again on July 1, 2020.
2. Discussion regarding FY 2019-2020 Budget - James Morani, Town Manager

Town Manager James Morani updated Council regarding the FY 2019-2020 Budget stating that staff was closely monitoring so not to experience a deficit and would provide an update next week. Mr. Morani stated that the pickleball court at the Coomes Recreation Center has been placed on hold and the Russell Road crosswalk will not be complete until next fiscal year.

Town Manager James Morani requested Council consider a date for the July 2020 work session. Discussion ensued and it was agreed to schedule the work session on July 16, 2020 at 2:30 pm.

## J. PASSAGE OF RESOLUTIONS

1. A Resolution Approving the Final Subdivision Plat for Michael C. and Lori B. Noonkester Tax Map ID 106-7-1A. - Jason Boswell, Director of Planning (VIDEO 43:41-45:23)
Jason Boswell, Director of Planning, stated that Michael C. and Lori B. Noonkester was seeking subdivision approval for 3.28 acres into seven lots, known as 1103 Empire Drive, presently zoned O \& I. Mr. Boswell stated that the Planning Commission approved this subdivision on June 1, 2020.

On motion by Mr. Bradley, seconded by Ms. Patterson, approved the Resolution as presented.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :--- |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |


| Ms. Patterson | Aye |
| :--- | :---: |
| Mayor Craig | Aye |

2. Third Amended Resolution to suspend disconnection of water and/or sewer service effective from the date of its passage until June 30, 2020, to any customer due to nonpayment. - James Morani, Town Manager (VIDEO 45:26 - 46:45)

Town Manager James Morani stated that this is a Third Amended Resolution to suspend disconnection of water and/or sewer service effective from the date of its passage until June 30, 2020, to any customer due to non-payment. Mr. Morani also stated that he was in communication with the Washington County Service Authority as well regarding their policies.

On motion by Ms. Patterson, seconded by Mr. Bradley, approved the Third
Amended Resolution as presented.
The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | ---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

## K. FIRST READING OF ORDINANCES

1. First Reading - Amendment to Part II - Code, Chapter 2 - Administration, Article VI. - Planning Commission, Division 2. - Powers and Duties, Section 2-351. - Officers and Section 2-356. - Secretary. - James Morani, Town Manager (VIDEO 46:49 49:04)

Town Manager James Morani advised Council that last month the Council adopted an Ordinance removing the Town Manager from the Planning Commission, who also served as the Secretary as set forth in the bylaws. This Amendment will allow the Planning Commission to appoint of the members as the Secretary. Mr. Morani also conveyed that Janice Dornon will continue to take and transcribe the minutes and would suggest that Council dispense with the second reading.

On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the Ordinance as presented and dispensed with the second reading.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :--- |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |

Mayor Craig Aye

## L. SECOND READING OF ORDINANCE

1. Motion to Amend Proposed FY2020-2021 Budget Ordinance - James Morani, Town Manager (VIDEO 49:06-51:14)

Town Manager James Morani advised Council that Amended Proposed FY2020-2021 Budget Ordinance includes changes discussed and recommended at the May 18, 2020 meeting. Mr. Morani also conveyed that Council will adopt an Ordinance of categorical figures, not the detailed line by line budget document. Mr. Morani further stated that the bottom line of the budget did not change.

## On motion by Mr. Webb, seconded by Mrs. Quetsch, approved to amend the proposed FY2020-2021 Budget Ordinance.

The roll call vote was as follows:

| Mr. Bradley | Nay |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Nay |
| Mayor Craig | Aye |

2. Second Reading - An Ordinance of the Council for the Town of Abingdon, Virginia proposing a budget for the Town of Abingdon, Virginia and to make appropriation for the current expenses of the Town and to fix a tax rate upon real and personal property, to fix all other local tax rates and fees and rates on utility services for the fiscal year beginning July 1, 2020, and ending June 30, 2021. - James Morani, Town Manager (VIDEO 51:15-1:00:09)

Town Manager James Morani presented the Ordinance in amended form pursuant to motion. Ms. Patterson questioned Mr. Bradley as to whether he had something to say. Mr. Bradley questioned the outside agencies (non-departmental) status. Mr. Morani advised Council that at this time, $\$ 25,000$ would be allocated to Abingdon Redevelopment and Housing Authority and $\$ 10,000$ for Feeding America Southwest Virginia. Mr. Morani conveyed a conversation with David Millsap with Feeding America Southwest Virginia that the funds could be ear-marked for some of the local food pantries and/or agencies based on need to be later determined. Mr. Bradley questioned if the budget includes maxing out the Town's credit card with borrowing an extra $\$ 2,000,000$ for the Sports Complex? Mr. Morani affirmed that the budget included borrowing funds, however not on the Town's credit card. Mr. Bradley stated that it was through the Town's credit rating and that is maxed out.

## On motion by Mr. Webb, seconded by Mrs. Quetsch, approved the amended FY2020-2021 Budget Ordinance as presented.

Mayor Craig questioned if there were any discussion.

Ms. Patterson stated would like to bring one item to the attention of the citizens of Abingdon is balancing the budget with $\$ 600,000$ from the proposed sale of the Hassinger House. Ms. Patterson stated he recalled having a closed session to talk about the Hassinger House, which is also known as the Visitor's Center on Cumming Street.

Cameron Bell, Counsel, advised Ms. Patterson that she not be speaking regarding matters discussed in a closed session.

Ms. Patterson further stated that she basically wanted to say that the sale of this property was only mentioned one time to the public at the April 20, 2020, where Mr. Morani included to balance the budget. Ms. Patterson stated first-of-all that the property has not been properly vetted by the citizens of Abingdon, not discussed or on an agenda; second-of-all, we don't know when or if we will sell it or if we will get the $\$ 600,000$. Ms. Patterson continued by commenting that the Council has not had a second reading the sports complex to approve the $\$ 2,000,000$ bond, therefore feels it is premature to even have the $\$ 2,000,000$ in the budget. Ms. Patterson also discussed what she felt was a lack of fundraising for the sports complex that was discussed at the joint meeting with the Recreational Advisory Committee on November 19, 2018. Discussion ensued regarding the fundraising matter. Mr. Bradley questioned the return date for the sports complex bid, which Mr. Morani responding that it would be this month and John Dew, Director of Public Works, responding that the staff was working on the second interview on revised plans.

## The roll call vote was as follows:

| Mr. Bradley | Nay |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Nay |
| Mayor Craig | Aye |

## M. MISCELLANEOUS BUSINESS AND COMMUNICATIONS

1. Proclamation of the Council for the Town of Abingdon Recognizing June 7-13, 2020 as National Garden Week - Cindy Patterson, Vice Mayor (VIDEO 1:00:10 1:02:17)

Ms. Patterson read the Proclamation recognizing June 7 - 13, 2020 as National Garden Week.

## N. OLD BUSINESS

## O. COUNCIL MEMBER REPORTS (VIDEO 1:02:22-1:07:10)

Ms. Patterson thanked all her friends, constituents and supporters for assisting in her election. Ms. Patterson stated that it was an honor and privilege to serve on the Council and for
the past two years as the Vice Mayor, as well as several committees and boards, together with other notable events. Ms. Patterson thanked all the staff stating it was a pleasure working with everyone.

Mr. Bradley stated that he had a written report that he would like to distribute. Mr. Bradley than read a letter addressed to Mayor Craig as follows:
"Due to ill health, I hereby resign as a member of the Abingdon Town Council effective 1 July 2020.

I make my apologies to the voters who elected me, but find resignation to be the best alternative for my situation. Sincerely, Albert C. Bradley"

Mayor Craig thanked Mr. Bradley for his service. Ms. Quetsch also thanked Mr. Bradley.

## P. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 1:07:11-1:08:15)

1. Tourism Advisory Committee

- Reappointment of Nicole Dyer, representative for retail or downtown business owner, who is eligible to serve an additional term
- Reappointment of Kathy Shearer, Member at Large, who is eligible to serve an additional term

On motion by Ms. Patterson, seconded by Mr. Webb, reappointed Nichole Dyer, representative for retail or downtown business owner, to serve an additional term and reappoint Kathy Shearer, Member at Large, to serve an additional term.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

Mayor Craig adjourned the meeting.

> J. Wayne Craig, Mayor

Kimberly Kingsley, Clerk


## Hen sinit

## Armemantimumishei

All utilities paid. 1BR, VA.
No Pets. Call: 276-791-7790
or 276-591-6101

Ahratimentimished
1 Lg BR, Non-Smoking Apt, Convenient Location, Clean \& Quiet, Ref \& Deposit Req. No Pets, Call: 423-573-3269 or 423-340-6147 / 423-5349132


Trading as: Stateline Tobacco, 2221A Euclid Avenue, Bristol, VA, 24201-3651
The above establishment is applying to the VIRGINIA ALCOHOLIC BEVERAGE CONTROL (ABC) AUTHORITY for a Wine \& Beer Off Premises license to sell or manufacture alcoholic beverages Shobhaben J Patel - President Note: Objections to the issuance of this license must be submitted to ABC no later than 30 days from the publishing date of the first of two required newspaper legal notices. Objections should be registered at www.abc.virginia.gov or 800-552-3200.


- 33,000 Square Footage
- Climate Controlled
- Abundant Parking
- All On One Level


Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2606, the Council of the Town of Abingdon, Virginia will hold a public hearing on the proposed issuance of bonds by the Town of Abingdon. The estimated maximum amount of the bonds is $\$ 2,500,000$. The bond proceeds are expected to be used to pay costs of constructing and equipping a recreational facility, to be known as the Abingdon Sports Complex, serving the residents of the Town.

The public hearing, which may be continued or adjourned and at which persons may appear and present their views on the proposed bond issue, will be held at 6:30 p.m. on July 1, 2020, in the Council Chambers of the Municipal Building at 133 West Main Street in Abingdon, Virginia. Inquiries into the issuance of the bond should be directed to the Town Manager, Municipal Building, 133 West Main Street, Abingdon, Virginia.

James Morani, Town Manager


## NOTCEE O P PUBLC HEARING ON PROPOSSED BOND ISSUE BT THE TOWN OF ABIIGDON, VIRGIIIA, INTHE ESTIMATED MAXXIMUM AMOUNT OF $\$ 550,000$

Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2606, the Council for the Town of Abingdon, Virginia will hold a public hearing on the proposed issuance of bonds by the Town of Abingdon. The estimated maximum amount of the bonds is $\$ 550,000$. The bond proceeds are expected to be used to pay costs of acquiring radio-communication and other equipment for use by police and emergency responders of the Town.

The public hearing, which may be continued or adjourned and at which persons may appear and present their views on the proposed bond issue, will be held at 6:30 p.m. on July 1, 2020, in the Council Chambers of the Municipal Building at 133 West Main Street in Abingdon, Virginia. Inquiries into the issuance of the bond should be directed to the Town Manager, Municipal Building, 133 West Main Street, Abingdon, Virginia.

James Morani, Town Manager


The Council for the Town of Abingdon will conduct a public hearing on Wednesday, July 1,2020 at 6:30 pm in Council Chambers, Municipal Building, 133 West Main Street to solicit public input on local community development in relation to Community Development Block Grant (CDBG) funding for a project in our community.

Information on the amount of funding available, the requirements on benefit to low- and moderate-income persons, eligible activities, and plans will be available. Citizens will also be given the opportunity to comment on the Town's past use of CDBG funds. All interested citizens are urged to attend. For additional information, contact James Morani, Town Manager (276) 4922234.

# NOTICE OF PUBLIC HEARING ON PROPOSED BOND ISSUE BY THE TOWN OF ABINGDON, VIRGINIA, IN THE ESTIMATED MAXIMUM AMOUNT OF $\mathbf{\$ 2 , 5 0 0 , 0 0 0}$ 

Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2606, the Council of the Town of Abingdon, Virginia will hold a public hearing on the proposed issuance of bonds by the Town of Abingdon. The estimated maximum amount of the bonds is $\$ 2,500,000$. The bond proceeds are expected to be used to pay costs of constructing and equipping a recreational facility, to be known as the Abingdon Sports Complex, serving the residents of the Town.

The public hearing, which may be continued or adjourned and at which persons may appear and present their views on the proposed bond issue, will be held at 6:30 p.m. on July 1, 2020, in the Council Chambers of the Municipal Building at 133 West Main Street in Abingdon, Virginia. Inquiries into the issuance of the bond should be directed to the Town Manager, Municipal Building, 133 West Main Street, Abingdon, Virginia.


James Morani, Town Manager

Please advertise in the Bristol Herald Courier under the Town Seal on:
June 17, 2020
June 24, 2020

## Order Confirmation

## Order\# 0001102366

| Client: | TOWN OF ABINGDON |  | Pavor: TOWN OF ABINGDON |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Phone: | 2764922149 |  | Phone: 2764922149 |  |  |  |
| Account: | 6019851 |  | Account: 6019851 |  |  |  |
| Address: | 133 W MAIN ST. |  |  | Address: 133 W M |  |  |
|  | ABINGDON VA 242120789 |  |  | ABINGDON VA 242120789 |  |  |
| Sales Rep | Accnt Rep | Ordered By | Fax: | kkingsley@abingdon-va.gov |  |  |
| selfserve_TR | RI selfserve_TRI | Kim Kingsley | EMail: kkin |  |  |  |
| Total Amount |  | \$678.60 |  | ets Proofs | Affidavits |  |
| Payment Amount |  | \$0.00 |  |  |  |  |
| Amount Due |  | \$678.60 | Tear Sheets |  |  | PO Number: |
| Tax Amount: |  | 0.00 | 0 | 0 | 1 | Bond - Radio System Equp |
| Payment Meth: Invoice - Statement |  |  |  |  |  |  |
| Ad Numb | Ad Type |  | Ad Size | Color |  |  |
| 0001102366-01 |  | CLS Legal Liner | $2 \times 35 \mathrm{li}$ | \$0.00 |  |  |
| Production Method |  |  | Production Notes |  |  | Pick Up Number |
| AdBooker (liner) |  |  |  |  |  | 0001102365 |
| Product and Zone |  | Placement | Position |  | \# Inserts |  |
| TRI Bristol Herald Courie |  | ier C-Legal Ads | Legal Notices |  | 2 |  |
| Run Schedule Invoice Text: NOTICE |  |  | F PUBLIC HEARING ON PROPOSED BOND |  |  |  |
| Run Dates $\quad 6 / 17 / 2020,6 / 24 / 2020$ |  |  |  |  |  |  |
| Product and Zone |  | Placement | Position |  | \# Ins |  |
| TRI heraldcourier.com |  | C-Legal Ads | Legal Notices |  |  |  |
| Run Schedule Invoice Text: NOTICE |  |  | F PUBLIC HEA | HEARING ON PROP | BOND |  |
| $\begin{array}{ll} \text { Run Dates } \quad 6 / 17 / 2020, \\ & 6 / 27 / 2020, \end{array}$ |  | 20, 6/18/2020, 6/19/2020 <br> 20, 6/28/2020, 6/29/202 | $\begin{aligned} & , ~ 6 / 20 / 2020,6 / 21 \\ & , 6 / 30 / 2020,7 / 1 / 2 \end{aligned}$ | $\begin{aligned} & 3 / 21 / 2020,6 / 22 / 2020,6 \\ & / 1 / 2020,7 / 2 / 2020,7 / \end{aligned}$ | $20,6 / 24 / 2020$ | 25/2020, 6/26/2020, |
| TagLine: NOTICEOFPU MATEDMAXIM |  | PUBLICHEARINGON IIMUMAMOUNTOF25 | ROPOSEDBO 00000PURSUA | BONDISSUEBYTHE UANTTOCODEOFV | NOFABINGD IA | VIRGINIAINTHEESTI |

## Order Confirmation

Order\# 0001102366

Ad Content Proof
Note: Ad size does not reflect actual ad


NOTICE OF PUBLIC HEARING ON PROPOSED BOND ISSUE BY THE TOWN OF ABINGDON, VIRGINIA, IN THE ESTIMATED MAXIMUM AMOUNT OF $\$ 2,500,000$

Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2606, the Council of the Town of Abingdon, Virginia will hold a public hearing on the proposed issuance of bonds by the Town of Abingdon. The estimated maximum amount of the bonds is $\$ 2,500,000$. The bond proceeds are expected to be used to pay costs of constructing and equipping a recreational facility, to be known as the Abingdon Sports Complex, serving the residents of the Town.

The public hearing, which may be continued or adjourned and at which persons may appear and present their views on the proposed bond issue, will be held at 6:30 p.m. on July 1, 2020, in the Council Chambers of the Municipal Building at 133 West Main Street in Abingdon, Virginia. Inquiries into the issuance of the bond should be directed to the Town Manager, Municipal Building, 133 West Main Street, Abingdon, Virginia.

James Morani, Town Manager

# NOTICE OF PUBLIC HEARING ON PROPOSED BOND ISSUE BY THE TOWN OF ABINGDON, VIRGINIA, IN THE ESTIMATED MAXIMUM AMOUNT OF \$550,000 

Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2606, the Council for the Town of Abingdon, Virginia will hold a public hearing on the proposed issuance of bonds by the Town of Abingdon. The estimated maximum amount of the bonds is $\$ 550,000$. The bond proceeds are expected to be used to pay costs of acquiring radio-communication and other equipment for use by police and emergency responders of the Town.

The public hearing, which may be continued or adjourned and at which persons may appear and present their views on the proposed bond issue, will be held at 6:30 p.m. on July 1, 2020, in the Council Chambers of the Municipal Building at 133 West Main Street in Abingdon, Virginia. Inquiries into the issuance of the bond should be directed to the Town Manager, Municipal Building, 133 West Main Street, Abingdon, Virginia.


James Morani, Town Manager

Please advertise in the Bristol Herald Courier under the Town Seal on:
June 17, 2020
June 24, 2020

## Order Confirmation

## Order\# 0001102365



## Order Confirmation

Order\# 0001102365

## Ad Content Proof

Note: Ad size does not reflect actual ad


## NOTICE OF PUBLIC HEARING

ON PROPOSED BOND ISSUE BY THE TOWN OF ABINGDON, VIRGINIA, IN THE ESTIMATED MAXIMUM AMOUNT OF $\$ 550,000$

Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2606, the Council for the Town of Abingdon, Virginia will hold a public hearing on the proposed issuance of bonds by the Town of Abingdon. The estimated maximum amount of the bonds is $\$ 550,000$. The bond proceeds are expected to be used to pay costs of acquiring radio-communication and other equipment for use by police and emergency responders of the Town.

The public hearing, which may be continued or adjourned and at which persons may appear and present their views on the proposed bond issue, will be held at 6:30 p.m. on July 1, 2020, in the Council Chambers of the Municipal Building at 133 West Main Street in Abingdon, Virginia. Inquiries into the issuance of the bond should be directed to the Town Manager, Municipal Building, 133 West Main Street, Abingdon, Virginia.


## NOTICE OF PUBLIC HEARING

The Council for the Town of Abingdon will conduct a public hearing on Wednesday, July 1, 2020 at $6: 30 \mathrm{pm}$ in Council Chambers, Municipal Building, 133 West Main Street to solicit public input on local community development in relation to Community Development Block Grant (CDBG) funding for a project in our community.

Information on the amount of funding available, the requirements on benefit to low- and moderate-income persons, eligible activities, and plans will be available. Citizens will also be given the opportunity to comment on the Town's past use of CDBG funds. All interested citizens are urged to attend. For additional information, contact James Morani, Town Manager (276) 4922234.

Comments and grievances can be submitted in writing P. O. Box 789, Abingdon, Virginia 24212-0789, jmorani@abingdon-va.gov, prior to the public hearing. If you plan to attend and have any special needs requirements, please call the number listed above. For Virginia Relay (TTY) dial 711.


Please advertise in Bristol Herald Courier under the Town of Abingdon seal on:
Friday, June 26, 2020

## Order Confirmation

Order\# 0001106369


## Order Confirmation

Order\# 0001106369

## Ad Content Proof

Note: Ad size does not reflect actual ad


## NOTICE OF PUBLIC HEARING

The Council for the Town of Abingdon will conduct a public hearing on Wednesday, July 1, 2020 at 6:30 pm in Council Chambers, Municipal Building, 133 West Main Street to solicit public input on local community development in relation to Community Development Block Grant (CDBG) funding for a project in our community.

Information on the amount of funding available, the requirements on benefit to low- and moderate-income persons, eligible activities, and plans will be available. Citizens will also be given the opportunity to comment on the Town's past use of CDBG funds. All interested citizens are urged to attend. For additional information, contact James Morani, Town Manager (276) 4922234.

Comments and grievances can be submitted in writing P. 0. Box 789, Abingdon, Virginia 24212-0789, imorani@abingdon-va.gov, prior to the public hearing. If you plan to attend and have any special needs requirements, please call the number listed above. For Virginia Relay (TTY) dial 711.


# A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS OF THE TOWN OF ABINGDON IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,750,000 AND AUTHORIZING THE REFUNDING OF PRIOR BONDS AND CERTAIN RELATED ACTIONS 

The Town of Abingdon (the "Town") is a political subdivision of the Commonwealth of Virginia.

Pursuant to the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of Virginia of 1950, as amended) (the "Act"), the Council of the Town (the "Council") is authorized to contract debts on behalf of the Town and to issue, as evidence of the debts, bonds, notes or other obligations.

The Council has determined it is necessary and expedient to construct and equip a recreational facility (the "Sports Complex") to be known as Abingdon Sports Complex, serving the residents of the Town, to acquire radio-communication and other equipment for use by police and emergency responders of the Town (the "911 Equipment") and to borrow money and issue bonds for the purpose of financing costs of the Sports Complex and 911 Equipment and related expenses.

The Council has held a public hearing on the proposed issuance of the bonds in the estimated maximum amount of $\$ 2,500,000$ for the Sports Complex and a public hearing on the proposed issuance of the bonds in the estimated maximum amount of $\$ 550,000$ for the 911 Equipment, in accordance with Section 15.2-2606 of the Act.

The Town issued (a) on July 10, 2013, its General Obligation Bond, Series 2013, in the original principal amount of $\$ 2,600,000$, (b) on November 22, 2013, its General Obligation Refunding Bond, Series 2013, in the original principal amount of $\$ 2,469,600$ and (c) on July 13, 2016, its General Obligation Bond, Series 2016, in the original principal amount of $\$ 10,000,000$ (the "Prior Bonds"), and the Council has determined it may be in the best interest of the Town to refund all or a portion of the Prior Bonds with proceeds of bonds to be issued by the Town.

## NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF ABINGDON:

1. Authorization of Bonds and Use of Proceeds. The Council determines that it is advisable to contract a debt and to issue and sell, in one or more series, bonds of the Town in the maximum aggregate principal amount of $\$ 8,750,000$ (the "Bonds"). The proceeds from the issuance and sale of the Bonds will be used to pay costs of the construction and equipping of the Sports Complex and the acquisition of the 911 Equipment, to refund in whole or in part the outstanding principal of and interest on the Prior Bonds and to pay costs of issuing the Bonds. To the extent permitted by Section 15.2-2601 of the Public Finance Act of 1991 (Chapter 26, Title 15.2, Code of

Virginia of 1950, as amended) (the "Act"), the Council elects to issue the Bonds under the provisions of the Act without regard to the requirements, restrictions or other provisions contained in any charter or local or special act.

The Council authorizes and directs the Mayor, Vice Mayor, and Town Manager of the Town, any one of whom may act (the "Authorized Officers"), to specify whether any, all or a portion, and if a portion, which portion, of the Prior Bonds will be refunded with proceeds of the Bonds and to take all actions necessary or desirable to arrange for the refunding.
2. Pledge of Full Faith and Credit. The full faith and credit of the Town are irrevocably pledged for the payment of the principal of, premium, if any, and interest on the Bonds as the same become due and payable. The Council shall levy an annual tax upon all taxable property within the Town, over and above all other taxes, authorized or limited by law and without limitation as to rate or amount, sufficient to pay when due the principal of, premium, if any, and interest on the Bonds, to the extent other funds of the Town are not lawfully available and appropriated for such purpose.
3. Details and Sale of Bonds. The Authorized Officers are each authorized to determine and approve the final details of the Bonds, including without limitation, the aggregate principal amount of the Bonds, the amount and designation of each series of the Bonds, the maturity dates of the Bonds, the redemption provisions of the Bonds, the sale price of the Bonds, the interest rates and interest rate provisions on the Bonds. Despite the foregoing,
(a) the maximum aggregate principal amount of the Bonds must not exceed $\$ 8,750,000$,
(b) the maximum aggregate principal amount of the Bonds issued to finance the Sports Complex must not exceed $\$ 2,500,000$,
(c) the maximum aggregate principal amount of the Bonds issued to finance the 911 Equipment must not exceed $\$ 550,000$,
(c) the refunding Bonds will be issued in a principal amount not exceeding that necessary to amortize the principal of and premium, if any, and interest on the Prior Bonds to be refunded and pay all expenses reasonably incurred in the issuance of the refunding Bonds less the amount then in any sinking, escrow and other funds which are available for the payment of the principal, premium, if any, or interest on the Prior Bonds to be refunded,
(d) the final maturity of the Bonds shall not be later than 40 years from the date of issuance of the Bonds,
(e) the true interest cost of any series of Bonds shall not exceed $4.00 \%$, and
(f) the sale price of any series of Bonds, excluding any original issue discount, shall not be less than $98 \%$ of par.

The approval of the final details of any series of Bonds shall be evidenced conclusively by the execution and delivery of a Bond Purchase Agreement, as described below, or a certificate from an Authorized Officer with respect to that series.

The Bonds shall be issued, in one or more series, upon the terms established pursuant to this Resolution and upon such other terms as may be determined in the manner set forth in this

Resolution. The Bonds shall be issued in fully registered form, shall be dated such date as an Authorized Officer may approve, shall be in the denominations of $\$ 5,000$ each or whole multiples of $\$ 5,000$, may be issued at one time or from time to time in one or more series (with appropriate series designations), and the Bonds of any series shall be numbered from R-1 upwards, consecutively.

The Bonds shall be offered for sale in such manner as an Authorized Officer may determine to be in the best interests of the Town. The Authorized Officers are authorized and directed to accept the bid or proposal for the purchase of all or a portion of the Bonds, provided such bid results in the lowest true interest cost to the Town, and that the true interest cost of the Bonds is within the limit set forth above. The Authorized Officers have the right to reject any or all bids. If the Authorized Officer determines that it is in the best interest of the Town to sell all or a portion of the Bonds in a negotiated sale or sales, then the Authorized Officer is authorized to enter into a bond purchase agreement or agreements with an underwriter or group of underwriters with demonstrated experience in underwriting municipal securities to be selected by the Authorized Officers.
4. Form of Bonds. The Bonds shall be in substantially the form set forth below, with such appropriate variations, omissions and insertions as are permitted or required by this Resolution or subsequent resolution of the Council:

FORM OF BONDS
No. R-

## UNITED STATES OF AMERICA COMMONWEALTH OF VIRGINIA

## TOWN OF ABINGDON

## GENERAL OBLIGATION [PUBLIC IMPROVEMENT] [REFUNDING] BOND

SERIES [series designation]

MATURITY DATE
INTEREST RATE
CUSIP

## REGISTERED OWNER: CEDE \& CO. PRINCIPAL AMOUNT:

The Town of Abingdon, a political subdivision of the Commonwealth of Virginia (the "Town"), for value received, acknowledges itself indebted and promises to pay to the registered owner of this Bond or legal representative, the principal amount stated above on the maturity date set forth above and to pay interest on the principal amount of this Bond at the rate specified above per annum, payable semiannually on [date] and [date] beginning on [date]. This Bond shall bear interest (a) from [date], if this Bond is authenticated before [date] or (b) otherwise from the [date] or [date] that is, or immediately precedes the date on which this Bond is authenticated; provided
that, if at the time of authentication of this Bond, interest on this Bond is in default, this Bond shall bear interest from the date to which interest has been paid.

Both principal of and interest on this Bond are payable in lawful money of the United States of America. The principal of this Bond is payable upon presentation and surrender of this Bond at the office of [name], as Bond Registrar and Paying Agent ("Bond Registrar"). Interest on this Bond is payable by check or draft mailed to the registered owner of this Bond at the owner's address as it appears on the registration books maintained by the Bond Registrar without presentation of this Bond. However, as long as Cede \& Co. is the registered owner of this Bond, interest shall be paid by wire transfer. All interest payments shall be made to the registered owner as it appears on the registration books kept by the Bond Registrar on the first day of the month in which each interest payment date occurs.

This Bond is one of a series of $\$$ [amount] General Obligation Bonds, Series [designation] of the Town (the "Bonds") of like date and tenor, except as to number, denomination, rate of interest and maturity, issued pursuant to and in full compliance with the Constitution and statutes of the Commonwealth of Virginia, including the Public Finance Act of 1991, Chapter 26 of Title 15.2 of the Code of Virginia of 1950 (the "Act"), as amended, and a resolution adopted under the Act by the Council of the Town (the "Council") on July 1, 2020 (the "Resolution").

The Bonds have been duly authorized by the Council and are issued for the purpose of [paying the costs of constructing and equipping a recreational facility, to be known as the Abingdon Sports Complex, for the Town,] [paying the costs of acquiring radio-communication and other equipment for use by police and emergency responders of the Town] [refunding certain prior bonds of the Town] and paying the costs of issuance of the Bonds. The full faith and credit of the Town are irrevocably pledged for the payment of the principal of, premium, if any, and interest on the Bonds in accordance with their terms.

The Bonds maturing on or before [date], are not subject to redemption before maturity. Bonds maturing on or after [date], are subject to optional redemption before maturity on or after [date], at the direction of the Town, in whole or part in installments of $\$ 5,000$ at any time, in such order as may be determined by the Town's Treasurer (except that if at any time less than all of the Bonds of any maturity are called for redemption, the particular Bonds of such maturity or portions of them to be redeemed shall be selected by The Depository Trust Company or any successor securities depository pursuant to its rules and procedures or, if the book-entry system is discontinued, by the Registrar by lot in such manner as the Registrar in its discretion may determine) upon payment of the principal amount to be redeemed together with the interest accrued thereon to the date fixed for redemption.

## [Sinking Fund Provisions, If Applicable]

If any of the Bonds or portions thereof are called for redemption, the Bond Registrar shall send notice of the call for redemption identifying the Bonds by serial or CUSIP numbers, and in the case of partial redemption, identifying the principal amount to be redeemed, and identifying the redemption date and price and the place where Bonds are to be surrendered for payment, by first class mail, electronic transmission, or overnight delivery service not less than 30 nor more than 60 days before the redemption date to the registered owner of each Bond to be redeemed at such owner's address as it appears on the registration books maintained by the Bond Registrar, but failure to mail such notice shall not affect the validity of the proceedings for redemption.

Provided funds for their redemption are on deposit at the place of payment on the redemption date, all Bonds or portions thereof so called for redemption shall cease to bear interest on such date, shall no longer be secured by the Resolution and shall not be deemed to be outstanding. If a portion of this Bond shall be called for redemption, a new Bond in principal amount equal to the unredeemed portion hereof will be issued to the registered owner upon the surrender of this Bond.

Any notice of optional redemption of the Bonds may state that it is conditioned upon there being available an amount of money sufficient to pay the redemption price plus interest accrued and unpaid to the redemption date, and any conditional notice so given may be rescinded at any time before the payment of the redemption price of any such condition so specified is not satisfied. If a redemption does not occur after a conditional notice is given due to an insufficient amount of funds on deposit by the Town, the corresponding notice of redemption shall be deemed to be revoked.

If the Town gives an unconditional notice of redemption, then on the redemption date the Bonds called for redemption will become due and payable. If the Town gives a conditional notice of redemption, and the amount of money to pay the redemption price of the affected Bonds shall have been set aside with an escrow agent or a depositary (either, a "depositary") for the purpose of paying such Bonds, then on the redemption date the Bonds will become due and payable. In either case, if on the redemption date the Town holds money to pay the Bonds called for redemption, thereafter no interest will accrue on those Bonds, and an owner of a Bond called for redemption will only have the right will be to receive payment of the redemption price upon surrender of that Bond.

The Bonds are issuable as fully registered bonds in denominations of \$5,000 and integral multiples of $\$ 5,000$. Any Bond may be exchanged for a like aggregate principal amount of Bonds of the same maturity of other authorized denominations at the principal office of the Bond Registrar.

This Bond may be transferred only by an assignment duly executed by its registered owner or such owner's attorney or legal representative in a form satisfactory to the Bond Registrar. Such transfer shall be made in the registration books kept by the Bond Registrar upon presentation and surrender of this Bond, and the Town shall execute, and the Bond Registrar shall authenticate and deliver in exchange, a new Bond or Bonds having an equal aggregate principal amount, in authorized denominations, of the same form and maturity, bearing interest at the same rate, and registered in names as requested by the then registered owner of this Bond or such owner's attorney or legal representative. Any such exchange shall be at the expense of the Town, except that the Bond Registrar may charge the person requesting such exchange the amount of any tax or other governmental charge required to be paid with respect thereto.

The Town may designate a successor Bond Registrar or paying agent, provided that written notice specifying the name and location of the principal office of any such successor shall be given to the registered owner of the Bonds. Upon registration of transfer of this Bond, the Bond Registrar shall furnish written notice to the transferee of the name and location of the principal office of the Bond Registrar or the paying agent.

The Bond Registrar shall treat the registered owner as the person exclusively entitled to payment of principal and interest and the exercise of all other rights and powers of the owner,
except that interest payments shall be made to the person shown as the owner on the registration books on the first day of the month in which each interest payment date occurs.

This Bond shall not be valid or obligatory for any purpose unless and until authenticated at the foot of this Bond by the Bond Registrar.

It is certified and recited that all acts, conditions and things required by the Constitution and statutes of the Commonwealth of Virginia to happen, exist or be performed precedent to the issuance of this Bond have happened, exist or been performed in due time, form and manner as so required and that the indebtedness evidenced by this Bond is within every debt and other limit prescribed by the Constitution and statutes of the Commonwealth of Virginia.

IN WITNESS WHEREOF, the Council of Town of Abingdon, Virginia, has caused this Bond to be signed in the name of the Town by the facsimile or original signature of its Mayor, Vice Mayor, or Town Manager, a facsimile of its seal to be affixed and attested by the facsimile or original signature of its Clerk and this Bond to be dated [date].

Town of Abingdon

By: $\qquad$
[SEAL]
ATTEST:

## Clerk

The undersigned Bond Registrar certifies that this is one of a series of Bonds of the Town of Abingdon, Virginia, described in the Resolution as defined in this bond.

Authentication Date:

By: $\qquad$
Name: $\qquad$
Title: $\qquad$

FOR VALUE RECEIVED the undersigned sell(s), assign(s) and transfer(s) unto

## PLEASE INSERT SOCIAL SECURITY OR OTHER IDENTIFYING NUMBER OF ASSIGNEE

(Please print or type Name and Address, including postal zip code of Transferee) the within Bond and all rights under it, irrevocably constituting and appointing
$\qquad$ , Attorney to transfer the Bond on the books kept for its registration, with full power of substitution.

Dated: $\qquad$
Signature Guaranteed

NOTICE: Signature (s) must be guaranteed by an institution participating in the Securities Transfer Agent Medallion Program ("STAMP") or similar program

Please affix signature guarantee ink Stamp below with appropriate Signature, title of officer and date:

Registered Owner
NOTICE: The signature above must correspond with the name of the Registered Owner exactly as it appears on the front of this Bond.

## END OF FORM OF BONDS

There may be endorsed on the Bonds such legend or text as may be necessary or appropriate to conform to any applicable rules and regulations of any governmental authority or any usage or requirement of law with respect to the Bonds.
5. Book-Entry-Only Form. The Bonds shall be issued in book-entry-only form. The Bonds shall be issued in fully-registered form and registered in the name of Cede \& Co., as nominee of The Depository Trust Company, New York, New York ("DTC") as registered owner of the Bonds, and immobilized in the custody of DTC. One fully registered Bond in typewritten or printed form for the principal amount of each maturity of the Bonds shall be registered to Cede \& Co. Beneficial owners of the Bonds shall not receive physical delivery of the Bonds._Principal, premium, if any, and interest payments on the Bonds shall be made to DTC or its nominee as registered owner of the Bonds on the applicable payment date.

Transfer of ownership interest in the Bonds shall be made by DTC and its participants (the "Participants"), acting as nominees of the beneficial owners of the Bonds in accordance with rules specified by DTC and its Participants. The Town shall notify DTC of any notice required to be given pursuant to this Resolution or the Bonds not less than fifteen (15) calendar days prior to the date upon which such notice is required to be given. The Town shall also comply with the agreements set forth in the Town's Letter of Representations to DTC.

Replacement Bonds (the "Replacement Bonds") shall be issued directly to beneficial owners of the Bonds rather than to DTC or its nominee but only if:
(i) DTC determines not to continue to act as securities depository for the Bonds; or
(ii) The Town has advised DTC of its determination not to use DTC as a securities depository; or
(iii) The Town has determined that it is in the best interest of the beneficial owners of the Bonds or the Town not to continue the book-entry system of transfer.

Upon occurrence of the events described in (i) or (ii) above, the Town shall attempt to locate another qualified securities depository. If the Town fails to locate another qualified securities depository to replace DTC, the appropriate officers and agents of the Town shall execute and deliver to the Participants Replacement Bonds substantially in the form set forth in this resolution. In the event the Council, in its discretion, makes the determination noted in (iii) above and has made provisions to notify the beneficial owners of the Bonds by mailing an appropriate notice to DTC, the appropriate officers and agents of the Town shall execute and deliver Replacement Bonds substantially in the form set forth above to any Participants requesting such Replacement Bonds. Principal of, premium, if any, and interest on the Replacement Bonds shall be payable as provided in this Resolution and in the Bonds and such Replacement Bonds will be transferable in accordance with the provisions of this Resolution and the Bonds.
6. Appointment of Bond Registrar and Paying Agent. The Town Manager is authorized and directed to appoint a Bond Registrar and Paying Agent for the Bonds, and as long as the Bonds are in book-entry-only form the Treasurer of the Town may serve as Bond Registrar and Paying Agent. The Town Manager may appoint a subsequent bond registrar or one or more paying agents for the Bonds upon giving written notice to the owners of the Bonds specifying the name and location of the principal office of any such bond registrar or paying agent.
7. Execution of Bonds. The Bonds shall be signed by an Authorized Officer, and the Town's seal shall be affixed on the Bonds and attested by the Clerk or Deputy Clerk of the Town. The Authorized Officers are authorized to deliver the Bonds to the purchaser or purchasers of them upon payment of the applicable purchase price. The manner of execution and affixation of the seal may be by facsimile, provided, however, that if the signatures of the Authorized Officer signing the Bonds and of the Clerk or Deputy Clerk attesting the seal on the Bonds are both by facsimile, the Bonds shall not be valid until signed at the foot of them by the manual signature of the Bond Registrar.
8. CUSIP Numbers. The Bonds shall have CUSIP identification numbers printed on them. No such number shall constitute a part of the contract evidenced by the Bond on which it is imprinted and no liability shall attach to the Town, or any of its officers or agents by reason of such
numbers or any use made of such numbers, including any use by the Town and any officer or agent of the Town, by reason of any inaccuracy, error or omission with respect to such numbers.
9. Registration, Transfer and Exchange. Upon surrender for transfer or exchange of any Bond at the principal office of the Bond Registrar, the Town shall execute and deliver and the Bond Registrar shall authenticate in the name of the transferee or transferees a new Bond or Bonds of any authorized denomination in an aggregate principal amount equal to the Bond surrendered and of the same form and maturity and bearing interest at the same rate as the Bond surrendered, subject in each case to such reasonable regulations as the Town and the Bond Registrar may prescribe. All Bonds presented for transfer or exchange shall be accompanied by a written instrument or instruments of transfer or authorization for exchange, in form and substance reasonably satisfactory to the Town and the Bond Registrar, duly executed by the registered owner or by his or her duly authorized attorney-in-fact or legal representative. No Bond may be registered to bearer.

New Bonds delivered upon any transfer or exchange shall be valid obligations of the Town, evidencing the same debt as the Bonds surrendered, shall be secured by this Resolution and entitled to all of its security and benefits to the same extent as the Bonds surrendered.
10. Charges for Exchange or Transfer. No charge shall be made for any exchange or transfer of Bonds, but the Town may require payment by the registered owner of any Bond of a sum sufficient to cover any tax or other governmental charge which may be imposed with respect to the transfer or exchange of such Bond.
11. Non-Arbitrage Certificate and Tax Compliance Agreement. The Town Manager and such officers and agents of the Town as he may designate are authorized and directed to execute a Non-Arbitrage Certificate and Tax Compliance Agreement setting forth the expected use and investment of the proceeds of the Bonds and containing such covenants as may be necessary in order to comply with the provisions of the Internal Revenue Code of 1986, as amended ("Code"), including the provisions of Section 148 of the Code and applicable regulations relating to "arbitrage bonds." The Council covenants on behalf of the Town that the proceeds from the issuance and sale of the Bonds will be invested and expended as set forth in the Town's NonArbitrage Certificate and Compliance Agreement, to be delivered simultaneously with the issuance and delivery of the Bonds and that the Town shall comply with the other covenants and representations in it. The Council authorizes any Authorized Officer on the Council's behalf to designate one or more series of Bonds as Qualified Tax-Exempt Obligations, as defined in Section 265(b)(3) of the Code, if such designation is deemed by the Authorized Officer to be in the Town's best interest. The Council represents and covenants as follows:
(i) The Council will in no event designate more than $\$ 10,000,000$ of obligations as qualified tax-exempt obligations in the current calendar year for the purpose of Section 265(b)(3) of the Code;
(ii) The Town, all its "subordinate entities," within the meaning of Section 265(b)(3) of the Code, and all entities which issue tax-exempt bonds on behalf of the Town and such subordinate entities have together not authorized to be issued more than $\$ 10,000,000$ of tax-exempt obligations in the current calendar year (not including "private activity bonds," as defined in Section 141 of the Code), including the Bonds;
(iii) Barring circumstances unforeseen as of the date of delivery of any series of Bonds, the Town will not issue tax-exempt obligations itself or approve the issuance of tax-exempt obligations of any of such other entities if the issuance of such tax-exempt obligations would, when aggregated with all other tax-exempt obligations theretofore issued by the Town and such other entities in the current calendar year, result in the Town and such other entities having issued a total of more than $\$ 10,000,000$ of tax-exempt obligations in such year (not including private activity bonds), including the Bonds; and
(iv) The Council has no reason to believe that the Town and such other entities will issue in the current calendar year tax-exempt obligations in an aggregate amount that will exceed such $\$ 10,000,000$ limit; however, if the Town receives an opinion of nationally recognized bond counsel that compliance with any covenant set forth in (i) or (iii) above is not required for the designated series of Bonds to be qualified tax-exempt obligations, the Town need not comply with such restriction.
12. Disclosure Documents. The Town Manager and such officers and agents of the Town as he may designate are authorized and directed to prepare, execute, if required, and deliver one or more appropriate notices of sale, preliminary official statements, official statements and such other offering or disclosure documents as may be necessary to expedite the sale of the Bonds, including such documentation as may be necessary to provide for the submission of electronic bids for the Bonds if electronic bidding is determined by such officer or officers to be advantageous. Any such notice of sale, preliminary official statement, official statement or other documents shall be published in such publications and distributed in such manner, including by electronic distribution, and at such times as the Town Manager shall determine. Each of the Town Manager and such other officer or agent of the Town as he may designate is authorized and directed to deem the preliminary official statement "final" for purposes of Securities and Exchange Commission Rule 15c2-12.
13. Continuing Disclosure. The Town Manager is authorized and directed to enter into one or more Continuing Disclosure Agreements for the benefit of the owners of each series of Bonds and to assist the underwriter(s) for such series of Bonds in complying with the provisions of Section (b)(5) of Securities and Exchange Commission Rule 15c2-12.
14. SNAP Participation. The Town Manager has reviewed (i) the Information Statement dated October 27, 2016, describing the State Non-Arbitrage Program of the Commonwealth of Virginia ("SNAP"), and (ii) the Contract respecting SNAP; and (b) the Town Manager and Treasurer have been afforded the opportunity to discuss SNAP with the Investment Manager and Special Counsel to SNAP, and the Council has determined that it is in the best interests of the Town to authorize the Town to participate in SNAP. The Council acknowledges that its decision to authorize the participation in SNAP is based solely on the information set forth in the Information Statement and in the Contract, and the Treasury Board of the Commonwealth of Virginia is not, and shall not be, in any way liable to the Town in connection with SNAP, except as otherwise provided in the Contract.
15. Further Actions. The Authorized Officers, and such other officers and agents of the Town as any Authorized Officer may designate, are authorized and directed to take such further action in conformity with the purposes and intent of this Resolution and in furtherance of the
issuance and sale of the Bonds, and all actions taken by such officers and agents in connection with the issuance and sale of the Bonds are ratified and confirmed.
16. Filing of Resolution. The Clerk of the Council is authorized and directed to file or cause to be filed a certified copy of this Resolution with the Circuit Court of Washington County, Virginia, pursuant to Sections 15.2-2607 and 15.2-2641 of the Code of Virginia of 1950, as amended.
17. Effective Date. This Resolution shall take effect immediately.

The Clerk of the Council of the Town of Abingdon certifies that:
(a) the foregoing is a true, complete and correct copy of a resolution adopted by the Council at its meeting held on July 1, 2020;
(b) the meeting was a duly called, noticed and held regular meeting;
(c) during the consideration of the foregoing resolution, a quorum was present; and
(d) the name of each member of the Council voting on the adoption of the foregoing resolution and his or her vote were recorded at the meeting as follows:

| Member | Attendance | Vote |
| :---: | :---: | :---: |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

Clerk, Town of Abingdon

## RESOLUTION DECLARING AN OFFICIAL INTENT TO REIMBURSE CERTAIN EXPENDITURES FROM THE PROCEEDS OF BONDS

The Council of the Town of Abingdon, Virginia (the "Council") has made and may make capital expenditures (the "Expenditures") for the acquisition of radio-communication and other equipment for use by police and emergency responders of the Town (the "Equipment").

The Council has determined that the funds advanced to pay Expenditures are or will be available for only a temporary period and it will be necessary or advisable to reimburse those Expenditures with the proceeds of bonds or other obligations to be issued by the Town (the "Bonds").

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. It is found and declared that the Council reasonably expects to reimburse Expenditures made with respect to the Equipment with proceeds of the Bonds.
2. The maximum, aggregate principal amount of the Bonds expected to be issued for the Equipment is $\$ 550,000$.
3. To the extent required under applicable law, the Council will make a reimbursement allocation, which is a written allocation that evidences the use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the latter of (a) the date on which the Expenditure is paid or (b) the Equipment is placed in service or abandoned, but in no event more than three (3) years after the date on which the Expenditure is paid.
4. This resolution is intended to constitute the "official intent" of the Council under Section 1.150-2 of the regulations promulgated under the Internal Revenue Code of 1986, as amended.

AND BE IT FURTHER RESOLVED that a copy of this resolution be placed in the official minutes of the Town.

Adopted on July 1, 2020.

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town") hereby certifies that the foregoing constitutes a true and correct copy of a Resolution duly adopted at a meeting of the Council held on July 1, 2020. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing Resolution a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing Resolution was as follows:

| Member | Attendance | Vote |
| :--- | :--- | :--- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

WITNESS my hand and seal of the Town of Abingdon as July 1, 2020.
(SEAL)
Kimberly S. Kingsley, Clerk


# FOURTH AMENDED RESOLUTION OF THE COUNCIL FOR THE TOWN OF ABINGDON SUSPENDING SEWER DISCONNECTIONS 

WHEREAS, the Council of the Town of Abingdon ("Council") acknowledges the declarations of an emergency related to the spread of the coronavirus or COVID-19 issued at the federal, state and county levels; and

WHEREAS, pursuant to Town of Abingdon Ordinances § 44-237(c) when any sewer bill is more than 20-days in default, water and/or sewer service to such premises shall be discontinued until such bill is paid;

WHEREAS, pursuant to Town of Abingdon Ordinances § 74-240 "all unpaid charges for sewer service, together with penalties and interest thereon, shall constitute a lien on the property served"; and

WHEREAS, the present emergency may cause hardships to the citizens and businesses of the Town;

NOW THEREFORE BE IT RESOLVED that the Town suspend disconnection of water and/or sewer service to any customer due to nonpayment for the duration of this resolution. This resolution is in effect from the date of its passage until July 31, 2020. This resolution shall expire on its own terms as of midnight on July 31, 2020, if not extended by the Council.

AND BE IT FURTHER RESOLVED that a copy of this resolution be placed in the official minutes of the Town.

Adopted on July 1, 2020.

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town") hereby certifies that the foregoing constitutes a true and correct copy of a Resolution duly adopted at a meeting of the Council held on July 1, 2020. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing Resolution a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing Resolution was as follows:

| Member | Attendance | Vote |
| :--- | :--- | :--- |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

WITNESS my hand and seal of the Town of Abingdon as July 1, 2020.
(SEAL)
Kimberly S. Kingsley, Clerk

## AN ORDINANCE OF THE COUNCIL

## FOR THE TOWN OF ABINGDON, VIRGINIA TO AMEND

## Part II - Code, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District;

## Section 8-2.-Permitted uses-By right, Sub-section 8-2-4

WHEREAS, § 15.2-2280 of the Code of Virginia 1950, as amended, grants the local governing body the authority to classify the territory under its jurisdiction or any substantial portion thereof into districts of such number, shape and size as it may deem best suited to carry out the purposes of this article and in each district it may regulate, restrict, permit, prohibit, and determine the use of land, buildings, structures and other premises for agricultural, business, industrial, residential, flood plain and other specific uses; and

WHEREAS, the Town of Abingdon's current Code, Part II, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Subsection 8-2-4, the Council for the Town of Abingdon has found it in the best interest to amend the body of its ordinance; and

NOW, THEREFORE BE IT ORDAINED by the council of the Town of Abingdon that:

1. Should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or the Code of the Town of Abingdon, Virginia; and
2. The Town of Abingdon's current Code, Part II, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Sub-section 8-2-4, that are proposed for amendment currently appear as follows:

Section 8-2.-Permitted uses-By right
Certain uses shall be permitted by right in the OH Old and Historic District specifically designated and located in the Old and Historic District Map as follows:

Section 8-2-4 Bed and breakfasts
Churches
Courthouse
Home Occupations
Infrastructure

Lofts
Neighborhood parks
Professional offices
Professional studios
Single-family dwellings
Specialty retail shops
Townhouses; and

BE IT FURTHER ORDAINED, that upon the recommendation of the Council for the Town of Abingdon, Part II - Code, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Sub-section 8-2-4, be amended as follows:

Section 8-2.-Permitted uses-By right
Certain uses shall be permitted by right in the OH Old and Historic District specifically designated and located in the Old and Historic District Map as follows:
Section 8-2-4 Bed and breakfasts
Churches
Courthouse
Home Occupations
Infrastructure
Lofts
Neighborhood parks
Professional offices
Professional studios
Restaurants
Single-family dwellings
Specialty retail shops
Townhouses

## CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, Virginia, I hereby certify that I have reviewed the foregoing proposed ordinance to amend Part II - Code, Appendix BZoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Sub-section 8-2-4, and find it to be in correct form, as set forth above, this $\qquad$ day of
$\qquad$ , 2020.
$\qquad$ day of , to take effect on .
J. Wayne Craig, Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of an ordinance duly adopted at a meeting of the Council held on June $\qquad$ , 2020. I hereby certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing ordinance was as follows:

| MEMBERS | ATTENDANCE | VOTE |
| :--- | :--- | :--- |
| J. Wayne Craig, Mayor |  |  |
| Cindy Patterson, Vice Mayor |  |  |
| Al Bradley |  |  |
| Donna Quetsch |  |  |
| Derek Webb |  |  |

WITNESS MY HAND and the seal of the Town of Abingdon as of , 2020.
(SEAL)
Kimberly Kingsley, Clerk

## AN ORDINANCE OF THE COUNCIL

## FOR THE TOWN OF ABINGDON, VIRGINIA TO AMEND

## Part II - Code, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District;

## Section 8-2.-Permitted uses-By right, Sub-section 8-2-13

WHEREAS, § 15.2-2280 of the Code of Virginia 1950, as amended, grants the local governing body the authority to classify the territory under its jurisdiction or any substantial portion thereof into districts of such number, shape and size as it may deem best suited to carry out the purposes of this article and in each district it may regulate, restrict, permit, prohibit, and determine the use of land, buildings, structures and other premises for agricultural, business, industrial, residential, flood plain and other specific uses; and

WHEREAS, the Town of Abingdon's current Code, Part II, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Subsection 8-2-13, the Council for the Town of Abingdon has found it in the best interest to amend the body of its ordinance; and

NOW, THEREFORE BE IT ORDAINED by the council of the Town of Abingdon that:

1. Should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or the Code of the Town of Abingdon, Virginia; and
2. The Town of Abingdon's current Code, Part II, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Sub-section 8-2-13, that are proposed for amendment currently appear as follows:

Section 8-2.-Permitted uses-By right
Certain uses shall be permitted by right in the OH Old and Historic District specifically designated and located in the Old and Historic District Map as follows:

Section 8-2-13 Restaurants
Specialty retail shops
Museums
Professional studios; and

BE IT FURTHER ORDAINED, that upon the recommendation of the Council for the Town of Abingdon, Part II - Code, Appendix B-Zoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Sub-section 8-2-13, be amended as follows:

Section 8-2.-Permitted uses-By right
Certain uses shall be permitted by right in the OH Old and Historic District specifically designated and located in the Old and Historic District Map as follows:

Section 8-2-13 Restaurants
Specialty retail shops
Museums
Professional studios
Lofts in existing buildings or portions of existing buildings

## CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, Virginia, I hereby certify that I have reviewed the foregoing proposed ordinance to amend Part II - Code, Appendix BZoning Ordinance, Article 8.-OH Old and Historic District; Section 8-2.-Permitted uses-By right, Sub-section 8-2-13, and find it to be in correct form, as set forth above, this $\qquad$ day of
$\qquad$ , 2020.

Cameron Bell, Counsel
This ordinance was adopted on the $\qquad$ day of $\qquad$ , to take effect on $\qquad$ .
J. Wayne Craig, Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of an ordinance duly adopted at a meeting of the Council held on June $\qquad$ , 2020. I hereby certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing ordinance was as follows:

| MEMBERS | ATTENDANCE | VOTE |
| :--- | :--- | :--- |
| J. Wayne Craig, Mayor |  |  |
| Cindy Patterson, Vice Mayor |  |  |
| Al Bradley |  |  |
| Donna Quetsch |  |  |
| Derek Webb |  |  |

WITNESS MY HAND and the seal of the Town of Abingdon as of $\qquad$ , 2020.
(SEAL)
Kimberly Kingsley, Clerk

## 303 Vacation Leave

The Town of Abingdon offers vacation leave with pay to full-time employees. Eligible employees will accrue vacation leave after the 15 th of each month for the current month of employment. If a full-time employee is hired prior to the 15 th of the month, the employee will receive the monthly vacation leave accrual. However, if an employee separates from employment prior to the 15 th of the month, the employee will NOT accrue vacation leave for that month.

Vacation leave benefits will accrue upon commencement of full-time employment and are calculated on the basis of a "benefit year". A "benefit year" is the 12-month period that begins with the employee's date of hire and subsequent anniversaries.

The amount of paid vacation leave received depends on the employee's length of service as an eligible employee. Below is the schedule for vacation leave accrual and maximum limits:

| Length of Service | Monthly Accrual | Maximum Accrual |
| :--- | :--- | :--- |
| 0-2 Years (0-23 Months) | 8 Hours | 192 Hours |
| After 2 Years | 10 Hours | 240 Hours |
| After 10 Years | 12 Hours | 288 Hours |
| After 15 Years | 14 Hours | 336 Hours |
| After 20 Years | 16 Hours | 384 Hours |

Once an employee enters full-time status, the employee begins to earn paid vacation leave according to the schedule in this policy. Employees cannot request to use vacation leave before it is earned. Earned vacation leave is added to the employee's balance on the last payday of the month. The Town's payday occurs bi-weekly on Fridays.

Employees may not take vacation leave in less than one-hour increments. To schedule vacation leave, employees should first ask for advance approval from their supervisor. Each request will be reviewed based on a number of factors, including operational needs.

Employees will be paid for vacation leave at their base pay rate of pay at the time of the vacation. Vacation pay does not include overtime or any special forms of compensation such as incentives, commissions, bonuses, or shift differentials.

We encourage employees to use available paid vacation leave for rest and relaxation. Budget permitting, an employee may receive compensation for unused leave up to 40 hours at the conclusion of the benefit year at the rate of pay at which the leave was earned. The request will be made to the Department Head and approved by the Town Manager.

Separation of Employment: Upon separation of employment, an employee will be paid for any unused vacation leave that has been earned through your last day of work. Upon separation of employment, a full-time employee (or the employee's estate in case of the employee's death) will receive a payment of $100 \%$ of accrued vacation leave. Accrual of vacation leave is discontinued upon separation of employment. If an employee is laid off and subsequently re-hired within 12 months, the employee's years of eligible service for the purpose of vacation leave accrual will continue from the date of separation.

## 303 Sick Leave

The Town of Abingdon provides paid sick leave to full-time employees who are temporarily absent due to illness or injury. Eligible employees will accrue sick leave after the $15^{\text {th }}$ of each month for the current month of employment. If a full-time employee is hired prior to the $15^{\text {th }}$ of the month, the employee will receive the monthly sick leave accrual. However, if a full-time employee separates from employment prior to the $15^{\text {th }}$ of the month, the employee will NOT accrue sick leave for that month.

Sick leave benefits will accrue upon commencement of employment and are calculated on the basis of a "benefit year". A "benefit year" is the 12 -month period that begins with the employee's date of hire and subsequent anniversaries.

Each full-time employee will accrue sick leave at the rate of 8 hours per month (after the 15 th), which may total 96 hours of sick leave annually.

Once an employee enters full-time status, the employee begins to earn paid sick leave. Employees cannot request to use sick leave before it is earned. Earned sick leave is added to the employee's balance on the last payday of the month. The Town's payday occurs bi-weekly on Fridays.

Employees may not take sick leave in less than one-hour increments. Employees may use sick leave for absences related to their own illness or injury or for the illness or injury of a family member covered under the Family and Medical Leave Act.

An employee who cannot report to work because of an illness or injury should notify his/her supervisor before the scheduled start of the workday, if possible. The employee's supervisor must also be contacted on each additional day of absence.

If an employee is absent for three (3) or more consecutive days due to illness or injury, he/she must provide the Town with an authentic/certified doctor's statement that states the illness or injury, when it began, and the date when the employee is eligible to return to work. The Town may also request a similar statement for other sick leave absences of less than three (3) days. Failure to provide an authentic/certified doctor's statement may lead to disciplinary action up to and including termination.

Paid sick leave will be calculated based on the employee's base pay rate at the time of the absence. Sick leave benefits do not include any special forms of compensation, such as incentives, commissions, bonuses, or shift differentials.

Unused sick leave will be allowed to accumulate until an eligible employee has accrued 1,000 hours of sick leave (*exception: grandfathered employees). If unused sick leave reaches this maximum, the employee will temporarily stop accruing sick leave. When the employee starts using sick leave again and the total accrued sick leave falls below 1,000 hours, the employee will start accruing sick leave again. Sick leave benefits are meant to provide income protection in the case of illness or injury. They may not be used for any other absence.
*Grandfathered Employees: A grandfathered employee is an employee who has accrued 1,000 or more sick hours as of $12 / 31 / 2015$. These employees will not lose any sick leave, but will not accrue additional sick leave unless they fall below the 1,000 -hour maximum.

Effect of Reassignment: Promotion, demotion, transfers or reassignment does not affect the amount of accumulated sick leave.

Separation of Employment: Upon separation of employment via voluntary resignation or retirement, the employee (or the employee's estate in the case of the employee's death) shall be paid at a rate of $25 \%$ of the value of accrued sick leave based upon the balance (up to 1,000 hours*) at the time of separation if they are vested ( 5 years) with the Town. Accrual of sick leave is discontinued upon separation of employment.

# CERTIFICATION FOR RECEIPT OF CORONAVIRUS RELIEF FUND PAYMENTS 

## By

## The Town of Abingdon, Virginia

We the undersigned represent the Town of Abingdon, Virginia (the Town), and we acknowledge that:

1. we have the authority to request direct payment on behalf of the Town from the County of Washington (the County) of revenues from the Coronavirus Relief Fund (CRF) pursuant to section 601 of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020).
2. we understand that the County will rely on this certification as a material representation in making a direct payment to the Town.
3. the Town's proposed uses of the funds received as direct payment from the County pursuant to section 601 of the Social Security Act will be used only to cover those costs that:
a. are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
b. were not accounted for in the budget most recently approved as of March 27, 2020, for the Town; and
c. were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.
4. any funds that are not expended or that will not be expended on necessary expenditures on or before December 30, 2020, by the Town or its grantee(s), must be returned to County no later than October 30, 2020, so that the Task Force can utilize the funds for other COVID-19 expenses. Any unexpended funds will need to be returned to the Commonwealth of Virginia no later than December 30, 2020, and we understand that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any such unexpended funds that have not been returned to the Commonwealth within 30 days of December 30, 2020.
5. we understand that the Town will not receive continued funding beyond December 30, 2020, from any source to continue paying expenses or providing services that were initiated or previously supported from CRF funds prior to December 30, 2020.
6. funds received as a direct payment from the County pursuant to this certification must adhere to official federal guidance issued or to be issued regarding what constitutes a necessary expenditure. ${ }^{1}$
7. any CRF funds expended by the Town or its grantee(s) in any manner that does not adhere to official federal guidance shall be returned to the County within 15 days so that the County may return these funds within 30 days of finding that an expenditure is disallowed, and that the Commonwealth of Virginia is entitled to invoke state aid intercept to recover any and all such funds that are not repaid within 30 days of a finding that the expenditure is disallowed.
8. as a condition of receiving the CRF funds pursuant to this certification, the Town shall retain documentation of all uses of the funds, including but not limited to payroll time records, invoices, and/or sales receipts. Such documentation shall be provided to the County as expenditures are approved by the Task Force or upon request by the County, and any final documentation shall be provided by December 30, 2020.
[^0]Frequently asked questions may be found at: https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-AskedQuestions.pdf.
9. the Town must maintain proper accounting records to segregate these expenditures from those supported by other funding sources and that all such records will be subject to audit.
10. any funds provided pursuant to this certification cannot be used as a revenue replacement for lower than expected revenue collections from taxes, fees, or any other revenue source.
11. any CRF funds received pursuant to this certification will not be used for expenditures for which the Town has received funds from any other emergency COVID-19 supplemental funding (whether state, federal, or private in nature) for that same expense nor may CRF funds be used for purposes of matching other federal funds unless specifically authorized by federal statute, regulation, or guideline.
12. we understand that the Town will receive an equitable share of CRF funds received by the County from the Commonwealth of Virginia. Such grant shall be used by the Town solely for necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), as prescribed in this certification. We acknowledge that the County is responsible for ensuring the Town's compliance with the documentation requirements of this certification, and for ensuring that the Town's use of the CRF funds meets the requirements set forth in this certification. Accordingly, we certify that the Town will comply, in a timely fashion, with all requests made by the County for the purpose of ensuring compliance with the requirements of this certification and Section 601 of the Social Security Act.
13. Any funds found in audits of CRF funds to have been spent improperly would be the responsibility of the Town's to pay back to the County.

We certify that we have read the above certification and our statements contained herein are true and correct to the best of our knowledge.

| By: | By: | By: |
| :--- | :--- | :--- |
|  |  |  |
| Signature: | Signature: |  |
|  |  | Signature: |
| Title: | Title: |  |
| Date: |  | Title: |
|  | Date: |  |

TAX ID or PARCEL NO. 106 A 2A GRW 252-OVHD - VA CORP


TOGETHER with the right, privilege and authority to Appalachian, its successors, assigns, lessees and tenants, to construct, erect, install, place, operate, maintain, inspect, repair, renew, remove, add to the number of, and relocate at will, poles, with wires, cables, crossarms, guys, anchors, grounding systems and all other appurtenant equipment and fixtures (hereinafter called "Appalachian's Facilities"), and string wires and cables, adding thereto from time to time, across, through, or over the above referred to premises; the right to cut down, trim and/or otherwise control, and at Appalachian's option, remove from said premises, any trees, overhanging branches, buildings or other obstructions which may endanger the safety of, or interfere with the use of, Appalachian's Facilities; and the right of ingress and egress to and over said above referred to premises, and any of the adjoining lands of the Grantor at any and all times, for the purpose of exercising and enjoying the rights herein granted, and for doing anything necessary or useful or convenient in connection therewith.

It is understood and agreed between the parties hereto, that the Grantor reserves the right to use said lands in any way not inconsistent with the rights herein granted.

TO HAVE AND TO HOLD the same unto Appalachian Power Company, its successors, assigns, lessees and tenants.

It is agreed that the foregoing is the entire contract between the parties hereto, and that this written agreement is complete in all its terms and provisions.

NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all of these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, Grantor has caused its corporate name and seal to be hereto affixed the day and year first above written.

TOWN OF ABINGDON

By: $\qquad$
Town Manager


The foregoing instrument was acknowledged before me this $\qquad$ day of
$\qquad$
Town Manager of Town of Abingdon
, a Municipality , on behalf of the Municipality.

Notary Public/Commissioner
My Commission expires:
Notary Registration \# -
(For Va. Only)


TOWN OF ABINGDON

## PLANNING COMMISSION

## CURRENT MEMBERS - APPOINTMENT \& EXPIRATION DATES <br> 4-YEAR TERMS

$4^{\text {th }}$ Monday each month, $5: 30 \mathrm{pm}$, Arthur Campbell Room
Staff Contact: Jason Boswell, Director of Planning
Update: July 2, 2019

| Committee <br> Member | Address | Phone \#/ Email | Appointment Date | Term Expiration Date | Eligible for Another Term |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Al Bradley <br> Town <br> Representative | 143 Stonewall Heights Abingdon, VA 24210 | $\begin{gathered} \hline \text { 276-628-4763 } \\ \text { abradley@abingdon-va.gov } \end{gathered}$ | July 2018 | July 2022 | Yes |
| James Anderson (fill unexpired term of Janice Reeves, March 2019) | 254 "B" Street, Abingdon, VA 24210 | 276-492-3214 (h) <br> scabbo1952@gmail.com | $\begin{gathered} \text { March } 2019 \\ 1^{\text {st }} \text { term } \end{gathered}$ | March 2023 | Yes |
| Scott N. Wilson <br> (fill unexpired term of Maggie Costello, March 2018) | 430 Baugh Lane Abingdon, VA 24210 | $\begin{gathered} \text { 276-676-3023 } \\ \text { swilson@T-L.com } \end{gathered}$ | March 2018 <br> 1st term | March 2022 | Yes |
| Kenny Shuman <br> (fill the unexpired term of Langley Shazor, March 2018) | 164 W. Valley St. <br> Abingdon, VA 24210 | 276-698-5368 (c) <br> KennyShuman09410 <br> $@$ gmail.com | $\begin{gathered} \text { March } 2018 \\ 1^{\text {st }} \text { term } \end{gathered}$ | March 2022 | Yes |
| R. Wayne Austin | 806 Birdie Dr.Abingdon, VA 24210 | 276-628-4388 <br> rwasa@bvu.net | $\begin{aligned} & \text { November } \\ & 2017 \\ & 2^{\text {nd }} \text { term } \end{aligned}$ | Expires: <br> November, <br> 2021 <br> Term <br> Expires | No |
| Kirk Sproles | $\begin{gathered} \hline \text { P O Box } 456 \\ 211 \text { Glenrochie } \\ \text { Drive } \\ \text { Abingdon, VA } \\ 24212-0456 \end{gathered}$ | 276-608-1161 <br> Tbs-wks@comcast.net | $\begin{gathered} \hline \text { July, } 2019 \\ 1^{\text {st }} \text { term } \end{gathered}$ | July 2023 | Yes |
| James Morani, Town Manager/Secretary | $\begin{gathered} \hline \text { P.O. Box } 789 \\ \text { Abingdon, VA } \\ 24212 \end{gathered}$ | 276-628-3167 |  |  | Continual |

# PUBLIC DOCUMENT SUBJECT TO FREEDOM OF INFORMATION ACT 

## APPLICATION EXPIRES DECEMBER 31, 2020

## Board and Commission Application

The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- In person ( 3rd floor of Town Hall), 133 West Main Street, Abingdon, VA;
- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov


## ***PLEASE PRINT OR TYPE***

Name: Kent Peterson Date: Jun 1, 2020
Address: 260 Stonewall Hts City/State: Abingdon / Virginia Zip: $\underline{24210}$

Do you live inside the Town limits of Abingdon? Yes

Telephone: $\underline{\text { 276-698-7970 }}$

Email Address (required): kepeterson57@gmail.com

Place of Employment: Mission Investment Fund of the ELCA

Address: 8765 West Higgins Rd, Chicago, IL 60631

Description of job duties: Retail banking with an emphasis on commercial lending in the not-for-profit sector across an 8-state region.

Educational background:

Master of Divinity, Lutheran Theological Southern Seminary, Columbia SC, 2001 Executive Management Program, UNC Graduate School of Business, Chapel Hill NC, 1991 Diploma, Respiratory Therapy, University of Chicago, Chicago IL, 1982 Bachelor of Science, Biology, Tennessee Technological University, Cookeville TN, 1980

Are you currently serving on a board or commission of the Town of Abingdon? No

If so, which Boards) or Commissions)?

When doses) your present terms) expire? (mm/yy)

Have you ever served on any boards or commissions in the past either here or in other localities? No
If so, name and date(s) of service?
Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?

I'd like to serve in this capacity because of my strong affinity for Abingdon. I'd like to serve to help others and to advance the vision of our Town forward. I'd like to serve in order to give back to our community.

To the best of my ability, all information on this application is true and correct.

SIGNATURE: $\qquad$

## Thank you for your interest in appointment to the Town's Advisory Boards and Commissions. **

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please list any other committees you are willing to serve on: Economic Development Authority, Infrastructure Advisory Committee, Virginia Highlands Small Business Incubator
*May be required to attend training and/or obtain certification during term
**Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws

Note: All applicants are subject to background verification.


PUBLIC DOCUMENT SUBJECT TO FREEDOM OF INFORMATION ACT

APPLICATION EXPIRES DECEMBER 31, 2020
Board and Commission Application
The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- In person ( $3^{\text {rd }}$ floor of the Town Hall), 133 West Main Street, Abingdon, VA;
- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov
***PLEASE PRINT OR TYPE***
Name Michael Weaver
Address 610 Colonial Rd. SW, AbingdonCity/State VA
Date: $\qquad$ 02-24-2020
24210

Do you live inside the Town limits of Abingdon? Yes $\square$ $N$ No $\square$
Telephone: 276-698-9522
Email Address: (required) dmWeaver 76@, gmail.com
Place of Employment: $\qquad$
Address: $\qquad$ 310 W. Valley Street, Abingdon, VA 24210
Description of job duties: $\qquad$ Architect \& P Project Management
Educational background:
1976-B.Architectore / Virginia tech
$\qquad$

Are you currently serving on a board or commission of the Town of Abingdon?
If so, which Board(s) or Commission(s)? Histovic Preservation Review Board
When do(es) your present term(s) expire? (mm/yy) September 2021
Have you ever served on any boards or commissions in the past, either Abingdon or in other localities?
Yes $\searrow$ No $\qquad$
If so, name and date(s) of service? Historic Preservation Rexiew Board since. 2015.
Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it behelpful? My experience as an architect will be beneficial to the Town in this capacity.
To the best of my ability, all information on this application is true and correct.
SIGNATURE


## Thank you for your interest in appointment to the Town's Advisory Boards and Commissions.

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

| Board of Building Code Appeals** $\square \mathbf{~ P l a n n i n g ~ C o m m i s s i o n ~ * / * * ~} \downarrow$ |  |
| :--- | :--- |
| Board of Zoning Appeals $\square$ | Recreation Advisory Commission $\square$ |
| Economic Development Authority $\square$ | Sinking Springs Cemetery Committee ** $\square$ |
| Infrastructure Advisory Committee $\square$ | Sustain Abingdon Committee $\square$ |
| Historic Preservation Review Board */** $\square$ | Tourism Advisory Committee ** $\square$ |
| Housing and Redevelopment Authority $\square$ | Tree Commission $\square$ |
| Muster Grounds Steering Committee $\square$ | Virginia Highlands Small Business Incubator $\square$ |

*May be required to attend training and/or obtain certification during term
**Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws
Note: All applicants are subject to background verification.


PUBLIC DOCUMENT SUBJECT TO FREEDOM OF INFORMATION ACT

APPLICATION EXPIRES DECEMBER 31, 2020

Board and Commission Application
The Abingdon Town Council has adopted this application for use by individuals interested in appointment to any of the Town's advisory boards and commissions. To ensure your application will receive full consideration, please answer all questions completely. Questions? Call 276-492-2149

Please return this application either:

- In person ( $3^{\text {rd }}$ floor of the Town Hall), 133 West Main Street, Abingdon, VA;
- By mail, Boards and Commissions, Town of Abingdon, P.O. Box 789, Abingdon, VA 24212; or
- kkingsley@abingdon-va.gov
***PLEASE PRINT OR TYPE***


Do you live inside the Town limits of Abingdon? Yes
 No


Telephone: $276-623-7752$
Email Address: (required) tredegor 75 (a gunatilicem
Place of Employment:


Address: $\qquad$
Description of job duties: $\qquad$
Educational background:

$$
\begin{aligned}
& \text { BA Emorgt Henry (College, } 1971 \\
& \frac{\text { Ford Foundation -RuraL Leadersh p Developinent }}{\text { Fellowship } 1975} \\
& \text { Eec. } 4 / 2012020 @ 1: 47 p m
\end{aligned}
$$

Are you currently serving on a board or commission of the Town of Abingdon? $\qquad$ No $\qquad$ If so, which Board(s) or Commissions)? $\qquad$

When do(es) your present terms) expire? (mm/yy) $\qquad$

Have you ever served on any boards or commissions in the past, either Abingdon or in other localities? $\mathrm{Yes} \times$ No _

If so, name and dates) of service?


Why do you wish to serve the Town in this capacity? Do you have an area of interest or background that you believe would be a beneficial service in this capacity? If so, what is it and how would it be helpful?


To the best of my ability, all information on this application is true and correct.


## Thank you for your interest in appointment to the Town's Advisory Boards and Commissions.

Members of the Planning Commission, Economic Development Authority, Board of Zoning Appeals, Housing and Redevelopment Authority, and Historic Preservation Review Board are required to complete a Statement of Economic Interest.

Please check any other committees you are willing to serve on:

| Board of Building Code Appeals ** $\square$ | Planning Commission */** |
| :--- | :--- |
| Board of Zoning Appeals $Q$ | Recreation Advisory Commission $\square$ |
| Economic Development Authority $\square$ | Sinking Springs Cemetery Committee ** |
| Infrastructure Advisory Committee $\square$ | Sustain Abingdon Committee $\square$ |
| Historic Preservation Review Board */** $\square$ | Tourism Advisory Committee ** $\square$ |
| Housing and Redevelopment Authority $\square$ | Tree Commission |
| Muster Grounds Steering Committee $\square$ | Virginia Highlands Small Business Incubator |

*May be required to attend training and/or obtain certification during term
**Appointment contingent upon residency, qualified voter, or other qualifications as set forth in Ordinance and/or bylaws
Note: All applicants are subject to background verification.


[^0]:    ${ }^{1}$ Official Guidance for the use of funds may be found at: https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Guidance-for-State-Territorial-Local-and-Tribal-Governments.pdf.

