## DRAFT AGENDA

Welcome to the Town of Abingdon, Virginia Council meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Please note that there will be an opportunity during the meeting for you to address the Council members when the Mayor declares the public comments open. We do request that anyone addressing the Council, sign-up, approach the podium, identify your first and last name and give your complete mailing address.
A. WELCOME - Mayor Craig
B. ROLL CALL - Kim Kingsley, Clerk
C. PLEDGE OF ALLEGIANCE - Derek Webb, Council Member
D. APPROVAL OF AGENDA - Mayor Craig
E. PUBLIC COMMENTS - Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person.

## F. APPROVAL OF MINUTES

- April 20, 2020 Regular Meeting


## G. PETITIONS AND PUBLIC HEARINGS

1. Public Hearing and First Reading - An Ordinance of the Council for the Town of Abingdon, Virginia proposing a budget for the Town of Abingdon, Virginia and to make appropriation for the current expenses of the Town and to fix a tax rate upon real and personal property, to fix all other local tax rates and fees and rates on utility services for the fiscal year beginning July 1, 2020, and ending June 30, 2021. - James Morani, Town Manager

## H. CONSIDERATION OF ANY BIDS

1. Authorization to award contract to Ken's Construction, Inc. for the Russell Road Signalized Crosswalk project - John Dew, Director of Public Works

## I. REPORTS FROM THE TOWN MANAGER

## J. PASSAGE OF RESOLUTIONS

1. Resolution to consider VDOT request for a permanent easement over a portion of the Virginia Creeper Trail right-of-way, parallel to Drowning Ford Road, approximately 700 feet north of the existing intersection of Route 58 and Virginia Creeper Trail rights-of-way. VDOT seeks this easement for construction and maintenance of two new bridges to be constructed along the proposed new alignment of Route 58. - John Dew, Director of Public Works
2. Second Amended Resolution to suspend disconnection of water and/or sewer service effective from the date of its passage until May 31, 2020, to any customer due to nonpayment. - James Morani, Town Manager

## K. FIRST READING OF ORDINANCES

## L. SECOND READING OF ORDINANCE

1. Second Reading of Ordinance - Amendment to Part II - Code, Chapter 2 Administration, Article VI. - Planning Commission, Division 2. - Powers and Duties, Section 2-326. - Town provisions, Subsection (b) - Composition, qualifications and appointment of members. - James Morani, Town Manager

## M. MISCELLANEOUS BUSINESS AND COMMUNICATIONS

1. Consideration of date and time for July organizational - regular meeting - James Morani, Town Manager

## N. OLD BUSINESS

## O. COUNCIL MEMBER REPORTS

## P. APPOINTMENTS TO BOARDS AND COMMITTEES

1. Planning Commission

- Appointment to fill a vacancy as a result of Town Manager no longer serving on Commission

2. Board of Building Code Appeals

- Appointment to fill the expired term of Charlie Day

If Council so desires, Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment/reappointment the position(s) on the Planning Commission and/or Board of Building Code Appeals.

## Q. ADJOURN

# TOWN OF ABINGDON <br> REGULAR MEETING/BUDGET WORK SESSON <br> MONDAY, APRIL 20, 2020 - 6:30 PM COUNCIL CHAMBERS - MUNICIPAL BUILDING 

A regular meeting/budget work session of the Abingdon Town Council was held on Monday, April 20, 2020 at 6:30 pm in the Council Chambers, Municipal Building.
A. WELCOME- Mayor Craig
B. ROLL CALL - Kimberly Kingsley, Clerk

Members of Council Present: Mrs. Quetsch
Mr. Webb
Ms. Patterson
Mayor Craig
Member(s) of Council Absent: Mr. Bradley
C. PLEDGE OF ALLEGIANCE - Donna Quetsch, Council Member
D. APPROVAL OF AGENDA - Mayor Craig (VIDEO 6:49-7:49)

On motion by Mayor Craig, seconded by Mr. Webb, Council amended the agenda to move item $\mathrm{H}-1$ Resolution regarding an Electronic Meeting Policy, to the top of the agenda and item I-1 Public Hearing - Proposed issuance of a bond in the amount of $\$ 2,000,000$, by the Town of Abingdon for the purpose to provide funds, together with other available funds, to pay costs of developing and constructing of public sports and recreation complex, to follow item $\mathrm{H}-1$ and approved as amended.

The roll call vote was as follows:

| Mr. Bradley | Absent |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

E. PUBLIC COMMENTS - Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. (VIDEO 57:04-58:23)

Mayor Craig explained the procedure for the meeting as a result of the COVID-19 pandemic.

- No Comments


## F. APPROVAL OF MINUTES (VIDEO 58:24-1:00:22)

- February 19, 2020 work session
- March 2, 2020 regular meeting
- March 18, 2020 work session
- March 26, 2020 non-departmental budget meeting

On motion by Mrs. Quetsch, seconded by Mr. Webb, Council approved the February 19, 2020 work session, March 2, 2020 regular meeting, March 18, 2020 work session, and the March 26, 2020 non-departmental budget meeting minutes as presented.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

## G. PROCLAMATIONS

## H. RESOLUTIONS

1. Resolution regarding an Electronic Meeting Policy - Cameron Bell, Counsel (VIDEO 7:54-13:39)

Cameron Bell, Counsel advised Council that the proposed Resolution would allow Council, boards, committees and other groups subject to Virginia Open Meeting law may participate in meetings by electronic means as permitted by Virginia Code during an emergency. Mr. Bell stated that the policy would allow Mr. Bradley to participate in the meeting once it is adopted.

On motion by Mr. Webb, seconded by Mrs. Quetsch, adopted the Electronic Meeting Policy as presented by Cameron Bell, Counsel and allow Mr. Bradley to join us.

| Mr. Bradley | Absent |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

Mr. Bradly joined the meeting at this time stating his location was 143 Stonewall Heights and the reason he was remotely attending was the result of the COVID-19 virus.
2. Resolution regarding supporting Thompson Drive and Stanley Street Roundabout and Cook Street Extension for the Virginia Department of Transportation Smart Scale Evaluation Cycle for funding - John Dew, Director of Public Works (VIDEO 1:00:29 - 1:03:54)

John Dew, Director of Public Works presented information with regard to the two proposed projects.

On motion by Mr. Bradley, seconded by Ms. Patterson, approved the two projects set forth in the Resolution as presented.

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

3. Resolution to Encourage Support for the Mutual Aid and Cooperation Agreement for Law Enforcement Services by and between The Town of Abingdon, Virginia and The County of Washington, Virginia - James Morani, Town Manager (VIDEO 1:03:56 - 1:04:58)

Town Manager James Morani stated that this is an extension to the 2002 Mutual Aid and Cooperation Agreement for Law Enforcement Service with Washington County.

On motion by Ms. Patterson, seconded by Mr. Bradley, approved the Mutual Aid and Cooperation Agreement for Law Enforcement Services as set forth in the Resolution as presented.

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

4. Resolution extending the suspension of sewer disconnections - James Morani, Town Manager (VIDEO 1:04:58-1:07:59)

Town Manager James Morani proposed an extension of the April 30, 2020 suspension of sewer disconnect deadline passed on March 18, 2020 to May 31, 2020.

On motion by Ms. Patterson, seconded by Mr. Webb, approved the extension of suspension of sewer disconnection from April 30, 2020 to May 31, 2020 as set forth in the amended Resolution as presented.

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

## I. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES

1. Public Hearing - Proposed issuance of a bond in the amount of $\$ 2,000,000$, by the Town of Abingdon for the purpose to provide funds, together with other available funds, to pay costs of developing and constructing of public sports and recreation complex. - James Morani, Town Manager (VIDEO 13:41-56:41)

David Rose with Davenport \& Company presented Council with Observations on FY 2021 Proposed Budget and Updated Funding Strategy for the Meadows Project. The presentation incorporated COVID-19 adjustments; debt profile; and an update on the Meadows project. Mr. Rose stated that the next step would be develop key documents, including credit rating update and consider a combined new money and refunding issue to take maximum advantage of economies of scale and conduct a public hearing in June, 2020. Ms. Patterson requested that the presentation be placed on the Town's website.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing. Mayor Craig polled the Council members as to whether this matter should be proceed with the timetable presented by Mr. Davenport. Discussion ensued with Mayor Craig, Mrs. Quetsch and Mr. Webb in favor of moving forward and Mr. Bradley and Ms. Patterson opposed.
2. Public Hearing - Consideration of VDOT request for a permanent easement over a portion of the Virginia Creeper Trail right-of-way, parallel to Drowning Ford Road, approximately 700 feet north of the existing intersection of Route 58 and Virginia Creeper Trail rights-of-way. VDOT seeks this easement for construction and maintenance of two new bridges to be constructed along the proposed new alignment of Route 58. - John Dew, Director of Public Works (VIDEO 56:41-56:59) (VIDEO 1:08:00-1:13:53)

John Dew, Director of Public Works provided Council with an update with regard to VDOT's request for a right-of-way and easement for construction and maintenance. Cameron Bell, Counsel, stated that he was communicating with the Attorney General for clarification on the easement language.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing. No action was required at this time.
3. Public Hearing / First Reading of Ordinance - Amendment to Part II - Code, Appendix B - Zoning Ordinance, Article 8. - OH Old and Historic District, Section 8.6. - Board of Architectural Review - Creation and membership, namely renaming to "Historic Preservation Review Board". - James Morani, Town Manager (VIDEO 1:13:56-1:16:48)

Town Manager James Morani advised Council that this was for clarification purposes as the Board of Architectural Review adopted the renaming to "Historic Preservation Review Board" at a meeting in December 2004. However the name was not formally adopted by the Council and this is to simply clarify the Town's ordinance.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing.

On motion by Mr. Webb, seconded by Mrs. Quetsch, approved the renaming of the Board of Architectural Review to Historic Preservation Review Board and dispensed with the second reading.

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

4. First Reading of Ordinance - Amendment to Part II - Code, Chapter 2 Administration, Article VI. - Planning Commission, Division 2. - Powers and Duties, Section 2-326. - Town provisions, Subsection (b) - Composition, qualifications and appointment of members. - James Morani, Town Manager (VIDEO 1:16:48 1:21:35)

Town Manager James Morani communicated that the proposed change would remove the Town Manager as a member of the Planning as he felt that it was not the best practice for the Town Manager to serve on an advisory board. Mr. Morani also stated that the change included that the Town Council "may" appoint a member versus "shall". Discussion ensued.

Mayor Craig questioned shall the proposal be rejected. Hearing no comments, it was requested that the matter be considered for second reading at the next meeting.

## J. SECOND READINGS

## K. CONSIDERATION OF BIDS

## L. REPORTS FROM THE TOWN MANAGER / STAFF

1. Budget Work Session and Presentation of Draft FY 2020-2021 Budget - James Morani, Town Manager (VIDEO 1:21:41 - 2:08:30)

Town Manager James Morani and Stephanie Davis, Ph.D., with Virginia Tech Center for Public Administration and Policy presented Council with the draft FY 2020-2021 budget. Discussions were held regarding various information presented, including non-departmental expenditures. Discussion ensued and Council agreed that they would continue to review the proposal and offer any comments to the Town Manager. Mr. Morani and Ms. Davis discussed the upcoming timeline regarding advertisement deadlines and public hearing dates.

Ms. Patterson requested a small break. (VIDEO 2:08:27)
(VIDEO 2:13:11-2:13:51) Mayor Craig stated that the budget committee, staff and Ms. Davis has done an excellent job and the Council appreciates it.

## M. OLD BUSINESS - MATTERS NOT ON THE AGENDA

1. Discussion regarding property and casualty insurance renewal with VACoRP -

James Morani, Town Manager (VIDEO 2:13:53-2:15:01)
Town Manager James Morani advised Council that recommends the Council renewal of property and casualty insurance with VACoRP.

On motion by Mr. Webb, seconded by Mrs. Quetsch, approved the renewal of property and casualty insurance with VACoRP as recommended by the Town Manager.

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

## N. COUNCIL MEMBER REPORTS (VIDEO 2:15:09-2:16:14)

Vice Mayor Patterson encouraged donations to Meals on Wheels; Feeding Southwest Virginia; Faith in Action; and other food pantries and banks during the COVID-19 pandemic.

## O. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 2:16:14-2:29:58)

On motion by Mr. Webb, seconded by Ms. Patterson, to go into closed session pursuant to the Code of Virginia, 1950, as amended, Section 2.2$3711(A)(1)$ for the purpose of considering applications for appointment for position on the Recreation Advisory Commission and the Tourism Advisory Board.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

On motion by Mr. Webb, seconded by Mrs. Quetsch to reconvene in open session. The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

Mr. Webb moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

The certification was as follows:

| Mr. Bradley | I so certify |
| :--- | ---: |
| Mrs. Quetsch | I so certify |
| Mr. Webb | I so certify |
| Ms. Patterson | I so certify |

Mayor Craig I so certify

## 1. Recreation Advisory Commission

On motion by Mrs. Quetsch, seconded by Mr. Webb, Council appointed Steven Bednar to fill the unexpired term of Larry Bales.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

On motion by Mr. Webb, seconded by Mrs. Quetsch, Council appointed Robert "Bob" Howard to fill the unexpired term of Steve Puckett.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

## 2. Tourism Advisory Committee

On motion by Ms. Patterson, seconded by Mrs. Quetsch, Council appointed Morgan Eagen to fill the unexpired term of Dan McNeillie, who is no longer available to serve.

The roll call vote was as follows:

| Mr. Bradley | Aye |
| :--- | :---: |
| Mrs. Quetsch | Aye |
| Mr. Webb | Aye |
| Ms. Patterson | Aye |
| Mayor Craig | Aye |

Mayor Craig adjourned the meeting.

## J. Wayne Craig, Mayor

Kimberly Kingsley, Clerk

BINGDON, VIRGINIA PUBLIC NOTICE OF TOWN OF ABINGDON, VIRGINIA PUBLIC NOTICE OF
BUDGET HEARING PROPOSED BUDGET 2020-2021 BUDGET HEARING PROPOSED BUGGET 202O-202
 and ask questions concerning all aspects of the proposed budget(s). A copy of the propose
is on fie in the office of the Town Manager at 1333 West Main Street, bbingdon, Virginia.

| The following tax/rate changes are proposed for the 2020-2021 fiscal year: |  |
| :---: | :---: |
| Revenue Estimates General Fund |  |
| General Property Taxes | \$2,921,399 |
| Other Local Taxes | \$5,198,000 |
| Permits | \$39,200 |
| Fines \& Forfeitures | \$34,400 |
| Revenue-Use of Money \& Property | \$62,175 |
| Charges for Services | \$445,750 |
| Miscellaneous Revenue | \$793,000 |
| Recovered Costs | \$5,000 |
| Revenu-OOther Agencies | \$1,37,658 |
| TOTAL REvenue General fund 2020-21 | \$10,874,582 |
| Expenditure Estimates General Fund |  |
|  |  |
| Legilstative | \$70,652 |
| General \& Financial Administration | \$1,551,538 |
| TOTAL GENERAL GOVERNMENT | \$1,622,190 |
| Public Satety |  |
| Police Department | \$2,04,998 |
| Fire Department | \$478,084 |
| Building Inspection | \$124,685 |
| TOTAL PUBLIC SAFETY | \$2,647,767 |
| Maintenance of Highways, Streets, Buildings \& Grounds, Recreation, CoDevelopment |  |
|  |  |
| Public Works | \$369,000 |
| Street Maintenance \& Operations | \$1,465,792 |
| Facility Management | \$523,376 |
| Central Garage | \$379,741 |
| Solid Waste Collection \& Recycling | \$282,012 |
| Parks \& Recreation | \$1,019,610 |
| Cemetereies | \$1,260 |
| Community Development | \$785,379 |
| Non-Departmental | \$164,691 |
| Municicipal Insurance | \$105,732 |
| Debt Serice \& Restricted Funds | \$1,002,322 |
|  |  |
| TOTAL MAINTENANCE OF HIGHWAYS, STREETS, BUILDINGS \& GROUNDS, RECREATION, COMMUNITY DEVELOPMENT | \$6,604,625 |
| Total general fund operations | \$10,874,582 |
| Revenue Estimates-Capital Projects Fund |  |
| Loan Proceeds | \$7,500,000 |
| Short Term Financing | \$530,680 |
| Transefer from General Fund | \$455,200 |
| TOTAL REVENUE ESTIMATES-CAPITAL PROJECT FUNDS | \$8,485,880 |
| Expenditure Estimates-Capital Projects Fund |  |
| Information Technology Capital Projects | \$598,180 |
| Police Department Capital Projects | \$184,550 |
| Facility Management Capital Projects | \$129,000 |
| Parks \& Playgrounds Capital Projects | \$18,650 |
| Coomes Recreation Center Capital Projects | \$55,500 |
| Meadows Sports Complex Capital Projects | \$7,50,000 |
| TOTAL EXPENDITURE ESTIMATES-CAPITAL PROJECT FUNDS | \$8,485,880 |
| Revenue Estimates-Street Maintenance Fund |  |
| Virginia Department of Transpottion | \$2,416,500 |
| Transter from General Fund | \$55,000 |
| TOTAL REVENUE ESTIMATES-STREET MAINTENANCE FUND | \$2,466,500 |
| Expenditure Estimates-Street Maintenance Fund |  |
| Street Operations | \$55,000 |
| VDOT Urban Maintenance | \$866,500 |
| Park Street Project | \$1,550,000 |
| TOTAL EXPENDITURE ESTIMATES-STREET MAINTENANCE FUND | \$2,466,500 |
| Revenue Estimates-Sewer Fund |  |
| Sewer Service | \$3,127,098 |
| Sewer Service Penalties | \$55,000 |
| WCSA Exit 13 | \$82,500 |
| Sewer Connections | \$80,000 |
| Recovered Costs | \$1,000 |
| Pretreatment Control Authority | \$79,800 |
| Non-operating Revenues TOTAL REVENUE ESTIMATES-SEWER FUND | \$1,440,324 $\$ 4,863$ |
| TOTAL REVENUE ESTIMATES-SEWER FUND | \$4,860,722 |
| Expenditure Estimates-Sewer Fund |  |
| Administration | \$259,035 |
| Collection | \$2,314,439 |
| Disposal | \$1,139,686 |
| Debt Service Pretreatment Control Authority | \$815,918 |
| Pretreatment Control Authority Non-Departmental | \$93,092 $\$ 20,000$ |
| Insurance | \$31,552 |
| Capital Projects | \$187,000 |
| TOTAL EXPENDITURE ESTIMATES | \$4,860,722 |

- Sever rates shall remain as shown on the attachment entitled:
"SEWER RATES - Monthly Service \& Connection Charges Effective July 1,2018 "
- Personal Property tax rate shall remain at $\$ 0.76$ per $\$ 100$ of Loan value.
- Cigarette tax rate shall remain at 50.35 per package containing twenty-five (25) or fewer cigarettes.
- Solid waste collection rate shall remain at $\$ 12.00$ per can and will be $\$ 3.85$ or any additional cans. - Personal Property Tax Relief tax rate shall remain at $56 \%$ for qualifying personal use vehicles. - The anuul license fees for motor venicles. trailers, semi.traiers, including without limitation house
traiers, passengoer cars, buses, truccks and tractor trucks shall remain the same au $\$ 25.00$ - The annual license fee for motorecycles and motor bicycles shall remain the same $\$ 10.00$ - The annual license fee for boats, utility and camping trailers, with gross weight of 7,500 lbs. and
under and side cars shall remain the same at $\$ 7.50$. All other current taxes and rates shall remain unchanged.


|  | DESCRPPTION | $\underset{\substack{\text { NTouns } \\ \text { RATES }}}{ }$ |  |
| :---: | :---: | :---: | :---: |
| Montlys |  | ${ }^{1428}$ |  |
|  |  |  | ${ }_{2542}^{25192}$ |
|  | Faraile | ${ }_{3775}^{2085}$ | ${ }_{4927}^{4.929}$ |
|  |  |  |  |
| Charges <br> (In-Town Last Increase on 7-1-10) |  | 2422 | 4.15 |
|  | Foreach additioal 1,00 gallons of fration theeor | 426 | 17 |
|  |  |  |  |
|  | First 2000 gallos or fration heeoof | ${ }^{32} 24$ |  |
|  | Foreach additional 1.000 gallos of fration theaeof | 568 |  |
| Connection Charges (tap ${ }^{\text {fees })^{3}}$ (In-Town |  |  |  |
|  | Snote Family (inculues Tommous) | 1.50000 | 4.0000 |
|  | Ouplex | 2,10000 | 4.30000 |
|  | All Other Connections: Commercial, Business or Industrial Users including Commercial Strip Condominiums, etc. ${ }^{4}$ |  |  |
|  |  |  |  |
|  | Smal ueer (lest than 10.000 galurs monthe) | 1.70000 | 5) |
|  | Allaraeruses | 0000 |  |
|  |  |  |  |
|  | Firsturt | 1,70000 | (5) |

 Nole


 The Town Manager's recommended budget synopsis is prepared and published solely for the
 and requests subbmitted by the Town Manageger. Funds cannot be allocated or or distributed of entilim Town cil appropriates them.
James Morani
Town Manger

# AN ORDINANCE OF THE COUNCIL OF THE TOWN OF ABINGDON, VIRGINIA PROPOSING A BUDGET FOR THE TOWN OF ABINGDON, VIRGINIA AND TO MAKE APPROPRIATION FOR THE CURRENT EXPENSES OF THE TOWN AND TO FIX A TAX RATE UPON REAL AND PERSONAL PROPERTY, TO FIX ALL OTHER LOCAL TAX RATES AND FEES AND RATES ON UTILITY SERVICES <br> FOR THE FISCAL YEAR BEGINNING JULY 1, 2020, AND ENDING JUNE 30, 2021 

WHEREAS, a proposed balanced budget setting forth the revenues and expenditures for the Town of Abingdon, Virginia was prepared and submitted to the Abingdon Town Council on May 18, 2020; and

WHEREAS, the Town of Abingdon Finance Committee held budget work sessions on February 19, 2020, March 18, 2020, and March 31, 2020; Abingdon Town Council held a budget work sessions on March 26, 2020, and April 20, 2020 to review and make necessary modifications to the aforesaid proposed budget, that it was deemed to be in the Town's best financial interest; and

WHEREAS, a public hearing was held on May 18, 2020, in accordance with Section 15.22506 of the Code of Virginia, 1950, as amended, concerning the adoption of the proposed 2020/2021 Town of Abingdon, Virginia Fiscal Year budget and to fix all applicable local tax rates, user fees and utility rates, as are further set forth herein; and

WHEREAS, the first reading of this ordinance was held by the Council of the Town of Abingdon, Virginia on Monday, May 18, 2020, with the second reading of the Ordinance occurring on June 15, 2020; and

NOW THEREFORE, BE IT ORDAINED, by the Council of the Town of Abingdon, Virginia, pursuant to Section 15.2-2500, et seq. of the Code of Virginia, 1950, as amended, the following:

In accordance with budget estimates enclosed herewith, the following revenues and appropriations for the fiscal year beginning July 1, 2020, and ending June 30, 2021 are hereby authorized:
Revenue Estimates General Fund
General Property Taxes ..... \$2,921,399
Other Local Taxes ..... \$5,198,000
Permits ..... \$39,200
Fines \& Forfeitures ..... \$34,400
Revenue-Use of Money \& Property ..... \$62,175
Charges for Services ..... \$445,750
Miscellaneous Revenue ..... \$793,000
Recovered Costs ..... \$5,000
Revenue-Other Agencies ..... \$1,375,658
TOTAL REVENUE GENERAL FUND 2020-21 ..... \$10,874,582
Expenditure Estimates General Fund
General Government
Legislative ..... \$70,652
General \& Financial Administration ..... \$1,551,538
TOTAL GENERAL GOVERNMENT ..... \$1,622,190
Public Safety
Police Department ..... \$2,044,998
Fire Department ..... \$478,084
Building Inspections ..... \$124,685
TOTAL PUBLIC SAFETY ..... \$2,647,767
Maintenance of Highways, Streets, Buildings \&Grounds, Recreation, Community Development
Public Works ..... \$369,000
Street Maintenance \& Operations ..... \$1,465,792
Facility Management ..... \$523,376
Central Garage ..... \$379,741
Solid Waste Collection \& Recycling ..... \$282,012
Parks \& Recreation ..... \$1,019,610
Cemeteries ..... \$1,260
Community Development ..... \$785,379
Non-Departmental ..... \$164,691
Municipal Insurance ..... \$105,732
Debt Service \& Restricted Funds ..... \$1,002,832
Transfers to Other Funds ..... $\$ 505,200$
TOTAL MAINTENANCE OF HIGHWAYS, STREETS, BUILDINGS \& GROUNDS, RECREATION, COMMUNITY DEVELOPMENT ..... \$6,604,625
TOTAL GENERAL FUND OPERATIONS ..... \$10,874,582
Revenue Estimates - Capital Projects Fund
Loan Proceeds ..... \$7,500,000
Short Term Financing ..... \$530,680
Transfer from General Fund ..... \$455,200
TOTAL REVENUE ESTIMATES - CAPITALPROJECT
Expenditure Estimates - Capital Projects Fund

| Information Technology Capital Projects | \$598,180 |
| :---: | :---: |
| Police Department Capital Projects | \$184,550 |
| Facility Management Capital Projects | \$129,000 |
| Parks \& Playgrounds Capital Projects | \$18,650 |
| Coomes Recreation Center Capital Projects | \$55,500 |
| Meadows Sports Complex Capital Project TOTAL EXPENDITURE ESTIMATES - CAPITAL | \$7,500,000 |
| PROJECTS FUND | \$8,485,880 |
| Revenue Estimates - Street Maintenance Fund |  |
| Virginia Department of Transportation | \$2,416,500 |
| Transfer from General Fund | \$50,000 |
| TOTAL REVENUE ESTIMATES - STREET |  |
| MAINTENANCE FUND | \$2,466,500 |
| Expenditure Estimates - Street Maintenance Fund |  |
| Street Operations | \$50,000 |
| VDOT Urban Maintenance | \$866,500 |
| Park Street Project | \$1,550,000 |
| TOTAL EXPENDITURE ESTIMATES - STREET |  |
| MAINTENANCE FUND | \$2,466,500 |
| Revenue Estimates - Sewer Fund |  |
| Sewer Service | \$3,127,098 |
| Sewer Service Penalties | \$50,000 |
| WCSA Exit 13 | \$82,500 |
| Sewer Connections | \$80,000 |
| Recovered Costs | \$1,000 |
| Pretreatment Control Authority | \$79,800 |
| Non-operating Revenues | \$1,440,324 |
| TOTAL REVENUE ESTIMATES - SEWER FUND | \$4,860,722 |
| Expenditure Estimates - Sewer Fund |  |
| Administration | \$259,035 |
| Collection | \$2,314,439 |
| Disposal | \$1,139,686 |
| Debt Service | \$815,918 |
| Pretreatment Control Authority | \$93,092 |
| Non-Departmental | \$20,000 |
| Insurance | \$31,552 |
| Capital Projects | \$187,000 |
| TOTAL EXPENDITURE ESTIMATES | \$4,860,722 |

BE IT FURTHER ORDAINED by the Council of the Town of Abingdon, Virginia that the following local tax rates and utility rates for fiscal year 2020/2021 shall be set as follows:

- The Town tax rate upon all real property will remain unchanged at $\$ 0.28$ per $\$ 100$ of assessed value.
- $10 \%$ tax on the purchase of utility services will remain unchanged.
- Allowance for elderly \& handicapped real property tax exemption shall remain the same and as per Ordinance passed by the Council of the Town of Abingdon, Virginia.
- Assessed value of real and personal property shall be determined by the Washington County Commissioner of Revenue and by the State Corporation Commission for public service corporation property.
- Sewer rates will remain unchanged as shown on the attachment entitled:
"SEWER RATES - Monthly Service \& Connection Charges Effective July 1, 2018"
- Residential/Commercial sewer rates and sewer tap fees will remain unchanged.
- Meals and Lodging tax rate of $7 \%$ will remain unchanged.
- Personal Property tax rate of $\$ 0.76$ per $\$ 100$ of Loan value will remain unchanged.
- Cigarette tax rate of $\$ 0.35$ per package containing twenty-five (25) or fewer cigarettes will remain unchanged.
- Solid waste collection rate of $\$ 12.00$ per can and will be $\$ 3.85$ for any additional cans will remain unchanged.

BE IT FURTHER ORDAINED that this Ordinance of adoption of budget and fixation of local tax rates and utility rates shall take effect on July 1, 2020.

## CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, I hereby certify that I have reviewed the foregoing ordinance Proposing a Budget for the Town of Abingdon, Virginia and to Make Appropriation for the Current Expenses of the Town and to Fix a Tax Rate Upon Real and Personal Property and a Rate on Utility Services for the Fiscal Year Beginning July 1, 2020, and ending June 30, 2021 of the Town of Abingdon to reflect the foregoing amendments, modifications and additions and find it to be in correct form this $\qquad$ day of April, 2019.

Cameron Bell
Town Counsel for the Town of Abingdon, Virginia

This ordinance was adopted on second reading on June 15, 2020 to take effect on July 1, 2020.
Mayor
Town of Abingdon

The undersigned clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of an ordinance duly adopted at a meeting of the Council held on June 15, 2020. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing ordinance was as follows:

| MEMBERS | ATENDANCE | VOTE |
| :--- | :---: | :---: |
| Wayne Craig, Mayor |  |  |
| Cindy Patterson, Vice Mayor |  |  |
| Al Bradley |  |  |
| Donna Quetsch |  |  |
| Derek Webb |  |  |

WITNESS MY HAND and the seal of the Town of Abingdon as of June $\qquad$ , 2020
(SEAL)
Town Clerk
Town of Abingdon, Virginia

# TOWN OF ABINGDON 

## TOWN COUNCIL MEMO

Council Meeting Date: May 18, 2020
Item Description: Consideration of Bids: Russell Road - Signalized Crosswalk (UPC: 114652)
Objective: Seeking Council approval for the Town Manager to enter into an agreement, once approval from VDOT is received, with Ken's Construction Inc. for the construction of the above referenced project.

Funding: On January 29, 2019, VDOT and the Town of Abingdon executed an agreement granting the Town up to $\$ 113,452.00$ to design and construct this project. The agreement provides for $100 \%$ reimbursement to the Town for eligible project expenditures. Any expenditures exceeding $\$ 113,452.00$ would not be reimbursable.

Timeline: Pending VDOT's approval, Town staff desires to start work in June.
Attachments: Bid Tabulation from the May $8^{\text {th }}$ Bid Opening
If you have any questions or need additional information, please contact me.

Sincerely,

John B. Dew, P. E.
Director of Public Works

Bid Tab: Russell Road - Install Signalization Crosswalk (UPC\# 114652)
Bids Opened: May 8, 2020 2:00pm

|  |  |  |  |  | Engineer's | Estimate | Inla |  | Ken Con | struction |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Line Item | Description | Specification <br> Section <br> Reference | Unit | Estimated Quantity | Unit Cost | Total Cost | Unit Cost | Total Cost | Unit Cost | Total Cost |
| 1 | Mobilization/Bond/Insuranc <br> e | 01020 | LS | 1 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$10,000.00 | \$4,385.00 | \$4,385.00 |
| 2 | Install TAPCO Rapid Flashing Beason Crosswalk System | 01020 | EA | 2 | \$14,000.00 | \$28,000.00 | \$9,500.00 | \$19,000.00 | \$6,696.10 | \$13,392.20 |
| 3 | Unclassified Excavation/General Construction | 01020 | LS | 1 | \$12,000.00 | \$12,000.00 | \$15,000.00 | \$15,000.00 | \$8,500.00 | \$8,500.00 |
| 4 | Install Reinforced Concrete Sidewalk, 6'-6" Width, in place, complete. | 01020 | LF | 156 | \$100.00 | \$15,600.00 | \$95.00 | \$14,820.00 | \$63.50 | \$9,906.00 |
| 5 | Install Detectable Warning Surgace, set in Cocrete Sidewalk, VDOT CG-12, in place, complete | 01020 | EA | 2 | \$3,000.00 | \$6,000.00 | \$2,000.00 | \$4,000.00 | \$1,200.00 | \$2,400.00 |
| 6 | Install Wooden Fence, in place, complete | 01020 | LF | 168 | \$20.00 | \$3,360.00 | \$40.00 | \$6,720.00 | \$56.50 | \$9,492.00 |
| Total Contract Price: |  |  |  |  | \$74,960.00 |  | \$69,540.00 |  | \$48,075.20 |  |

## Account Number

## Tri-Cities/Southwest Virginia

Regional Group

|  | P.O Box 609 |
| :--- | :---: | :---: |
| Bristol, VA 24203 |  |
| $(276) 669-2181$ | Date |

TOWN OF ABINGDON<br>133 W MAIN ST.<br>PO BOX 789<br>ABINGDON, VA 24212-0789

| Date | Category | Description | Ad Size | Total Cost |
| :--- | :--- | :--- | :--- | :--- |
| $05 / 05 / 2020$ | Legal Notices | ADVERTISEMENT FOR BIDS TOWN OF ABINGDON RUSE | $2 \times 116 \mathrm{~L}$ | $3,179.60$ |

## Publisher of the

## Bristol Herald Courier

This is to certify that the attached ADVERTISEMENT FOR BIDS TO was published in the Bristol Herald Courier in the Commonwealth

04/19, 04/22, 04/26/2020

## The First insertion being given ... 04/19/2020

Newspaper reference: 0001084862

Sworn to and subscribed before me this


Kimbsriy E. Harris

## ADVERTISEMENT FOR BIDS TOWN OF ABINGDON RUSSEL ROAD CROSSWALK PROJECT

Separate sealed Bids for the construction of the Town of Abingdon Russell Road Signalized Crosswalk project will be received by the Town of Abingdon, in its offices at 133 West Main Street, Abingdon, Virginia 24210 until 2:00 p.m. local time on May 8, 2020 at which time the Bids received will be publicly opened and read aloud.

The project involves improvements related to the Russell Road crosswalk near the Little League Baseball fields in Abingdon, Virginia. Improvements in clude addition of 2 flashing beacon crosswalk indicators, construction of approximately 156 linear feet of reinforced concrete sidewalk, construction of wooden fence, and associated improvements.

Total Bid Price shall be the sum total of all individual unit price bid items and lump sum items. The Project is funded through the Virginia Department of Transportation (VDOT), UPC \#114652, Project U000-140-S81.

All Bidders shall be VDOT Pre-Qualified Contractors. MBE/WBE firms are encouraged to submit bids. Bidders must comply with the following: the President's Executive Order \# 11246 prohibiting discrimination in employment regarding race, color, creed, sex, or national origin; the President's Executive Or ders \# 12138 and 11625 regarding utilization of MBE/WBE firms; the President's Executive Order 13658 regarding minimum wages on federal funded construction contracts; the Civil Rights Act of 1964; the Davis-Bacon Act; and 23CFR Section 635.410(b) "Buy America" for all iron and steel products permanently incorporated into the work. Bidders must certify that they do not or will not maintain or provide for their employees any facilities that are segregated on the basis of race, color, creed, or national origin.

The successful Bidder and its subcontractors shall comply with provisions of the Davis-Bacon Act and Related Acts. Federal minimum wage laws are applicable to all construction contracts in excess of $\$ 2,000$. The Davis-Bacon Act stipulates that all laborers and mechanics employed by the successful Bidder or its subcontractors on federally assisted projects shall be paid wages at rate not less than those prevailing on similar construction in the area as determined by the Secretary of Labor.

It is the policy of the Virginia Department of Transportation that Disadvantaged Business Enterprises (DBE) as defined in 49 CFR Part 26 must have the maximum opportunity to participate in the performance of federally funded contracts. A list of DBE firms certified by the SBSD and MWAA is maintained on SBSD's website (http://www.SBSD.virginia.gov ) under the DBE Directory of Certified Vendors. Contractors/consultants are encouraged to take all neces sary and reasonable steps to ensure that DBE firms have the maximum opportunity to compete for and perform services on contract, including participation in any subsequent supplement contracts. If the contractor/consultant intends to subcontract a portion of the services on the project, the contractor/consultant is encouraged to seek out and consider DBEs as potential Sub-contractors/sub-consultants. The contractor/Sub-contractor is encouraged to contact DBEs to solicit their interest, capability and qualifications. Any agreement between a contractor/consultant and a DBE whereby the DBE promises not to provide services to other contractors/consultants is prohibited.

## - The DBE contract goal for this procurement is 0\%

The use of iron and steel products that are produced in the United States is required in on this project. All iron and steel products to be permanently incorporated for use on federal aid projects shall meet the requirements of 23CFR Section 635.410(b) "Buy America" and shall be produced in the United States of America regardless of the percentage they exist in the manufactured product or final form they take.

The Issuing Office for the Bidding Documents is: The Lane Group, Inc., 310 Valley Street NE, Abingdon, Virginia 24210, Phone 276.206.8571, e-mail wrobinson @thelanegroupinc.com. Prospective Bidders may examine and obtain the Bidding Documents at the Issuing Office on Monday through Thursday between the hours of 7:30 am-5:30 pm and Friday between the hours of 8:00 am-12:00 pm. Prospective Bidders may also examine copies of the Bidding Documents provided by the Issuing Office at the locations identified below.

- The Town of Abingdon - 133 West Main Street, Abingdon, Virginia 24210
- Valley Construction News, 426 W. Campbell Ave., Roanoke, VA 24016

Online at:

- Dodge Data \& Analytics (subscription required)
- Valley Construction News, 426 W. Campbell Ave. Roanoke, VA 24016
(subscription required)
- Carolinas AGC/iSqft (subscription required)

Printed copies of the Bidding Documents may be obtained from the Issuing Office, during the hours indicated above. Contractors have the option to purchase an electronic set of bidding documents (Adobe PDF Format) for a $\$ 50.00$ non-refundable fee or sets of hard copy Bid Documents upon payment of $\$ 120.00$ (non-refundable) for each set. Checks for Bidding Documents shall be payable to The Lane Group, Inc. Upon request and receipt of the document deposit indicated above plus a non-refundable shipping charge, the Issuing Office will transmit the Bidding Documents via delivery service.

The shipping charge amount will depend on the shipping method selected by the prospective Bidder. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

A Pre-bid Conference will not be held. Questions, in written form by email, will be taken until 10:00 a.m. local time on April 27, 2020. Answers to questions will be sent out to all Bid Document holders by Addendum.

Bid security shall be furnished in accordance with the Instructions to Bidders.

| Owner: | Town of Abingdon |
| :--- | :--- |
| By: | James Morani |
| Title: | Town Manager |
| Date: | April 6, 2020 |

SF-38
Revised 9/16
UPC 16382

PREPARED BY VDOT UNDER SUPERVISION OF THE OFFICE OF THE ATTORNEY GENERAL

Exempted from recordation taxes and fees under Sections 58.1-811(A)(3), 58.1-811(C)(5), 58.1-3315, 25.1-418, 42.1-70, 17.1-266, and 17.1-279(E)

THIS DEED, made this $\qquad$ day of $\qquad$ 2020, by and between the TOWN OF ABINGDON, VIRGINIA and the TOWN OF DAMASCUS, VIRGINIA, Grantor, and the COMMONWEALTH OF VIRGINIA, acting by and through its Department of Transportation, Grantee, 870 Bonham Road, Bristol, Virginia 24201.

WITNESSETH: For and in consideration of the sum of $\$ 5,000$ paid by the Grantee to the Grantor, receipt of which is hereby acknowledged, the Grantor doth hereby grant and convey to the Grantee, the perpetual right and easement to construct, reconstruct, alter, operate and maintain a bridge which is part of a public street or highway, including any necessary appurtenances thereto, drainage and/or utilities, over, and across the lands and property of the Grantor, the area embracing the easement being situated in the County of Washington and described as follows:

## Parcel 099:

Being as shown on Sheets 6, 6RW, 7, and 7RW of the plans for Route 58, State Highway Project 0058-095-108, R201, and beginning on the right side and lying on both sides of the Route 58 Construction Baseline from the lands now or formerly belonging to Washington County Service Authority, opposite Station No. $66+29.70$ to the lands now or formerly belonging to the Town of Damascus, Virginia, opposite approximate Station No. $70+50$, and containing 1.09 acres more or less, of land.

Being a part of the same land acquired by the landowner from the Norfolk and Western Railway Company, by Deed dated January 4, 1982, and recorded in Deed Book 652, at Page 74, in the office of the Clerk of the Circuit Court of Washington County. This easement is subject to all matters of record affecting the easement area, and can be made expressly subject to the Agreement dated April 11, 1989, and recorded in the Office of the Clerk of the Circuit Court, Washington County, Virginia, in Book 777, at page 762. The easement includes the right to cross, and as necessary to provide for safe operation and maintenance of the bridge, periodically close the Virginia Creeper National Recreation Trail in a manner, which includes a good faith effort to minimize the amount of closure of the Virginia Creeper National Recreation Trail.

For a more particular description of the land herein conveyed, reference is made to a photocopy of Sheets No. 6, 6RW, 7, and 7RW showing outlined in GREEN the land conveyed in perpetual easement which photocopies are hereto attached as a part of this conveyance and recorded simultaneously herewith in the State Highway Plat Book $\qquad$ , Page(s) $\qquad$ .

The Grantor by the execution of this instrument acknowledges that the plans for the aforesaid project as they affect its property have been fully explained to its authorized representative.

The Grantor covenants and agrees for itself, its successors and assigns, that the consideration hereinabove mentioned and paid to it shall be in lieu of any and all claims to compensation for the easement, and for damages to the value of the lands of the Grantor not encumbered by such easement, if any, which may result by reason of the use to which the Grantee will put the same.

WITNESS the following signature and seal:

## TOWN OF ABINGDON, VIRGINIA

BY:
(SEAL)

TITLE: $\qquad$

STATE OF $\qquad$
COUNTY OF $\qquad$

The foregoing instrument was acknowledged before me this $\qquad$ day of , 2020, by $\qquad$ (Name of officer or agent) of the Town of Abingdon, Virginia, on behalf of the town. (Title of officer or agent)

My Commission expires $\qquad$
Notary Registration No. $\qquad$

WITNESS the following signature and seal:

## TOWN OF DAMASCUS, VIRGINIA

BY: $\qquad$ (SEAL)

TITLE: $\qquad$

STATE OF $\qquad$
COUNTY OF $\qquad$

The foregoing instrument was acknowledged before me this $\qquad$ day of
(Title of officer or agent), 2020, by $\ldots$ of officer or agent)
(Name Town of Damascus, Virginia, on behalf of the town.

My Commission expires $\qquad$
Notary Registration No. $\qquad$


# RESOLUTION OF THE COUNCIL FOR THE GRANT OF A VIRGINIA CREEPER NATIONAL RECREATIONAL TRAIL PERPETUAL EASEMENT 

WHEREAS, the Virginia Department of Transportation ("VDOT") has developed plans for Route 58, State Highway Project 0058-095-108, R201 ("Project"), which include building a bridge and related infrastructure; and

WHEREAS, the Project will require crossing property in and around the Virginia Creeper National Recreational Trail owned by the Towns of Abingdon and Damascus; and

WHEREAS, counsel and staff of VDOT and Abingdon have worked together to reach mutually agreeable legal documents ("Easement") attached hereto; and

WHEREAS, a duly advertised public hearing was conducted on April 20, 2020;
NOW THEREFORE BE IT RESOLVED that Town Council approves the grant of the Easement and authorizes the Town Manager to endorse the applicable legal documents.

AND BE IT FURTHER RESOLVED that a copy of this resolution be placed in the official minutes of the Town.

Adopted this $\qquad$ day of May, 2020.

> TOWN OF ABINGDON, VIRGINIA

[^0]The undersigned Clerk of the Town of Abingdon, Virginia (the "Town") hereby certifies that the foregoing constitutes a true and correct copy of a Resolution duly adopted at a meeting of the Council held on May 18, 2020. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing Resolution a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing Resolution was as follows:

| Member | Attendance | Vote |
| :--- | :---: | :---: |
| Wayne Craig, Mayor | Yes |  |
| Cindy Patterson, Vice Mayor | Yes |  |
| Al Bradley | Yes |  |
| Donna Quetsch | Yes |  |
| Derek Webb | Yes |  |

WITNESS my hand and seal of the Town of Abingdon as of $\qquad$ day of June, 2020.
(SEAL)
Kimberly S. Kingsley, Clerk


## SECOND AMENDED RESOLUTION OF THE COUNCIL FOR THE TOWN OF ABINGDON SUSPENDING SEWER DISCONNECTIONS

WHEREAS, the Council of the Town of Abingdon ("Council") acknowledges the declarations of an emergency related to the spread of the coronavirus or COVID-19 issued at the federal, state and county levels; and

WHEREAS, pursuant to Town of Abingdon Ordinances § 44-237(c) when any sewer bill is more than 20-days in default, water and/or sewer service to such premises shall be discontinued until such bill is paid;

WHEREAS, pursuant to Town of Abingdon Ordinances § 74-240 "all unpaid charges for sewer service, together with penalties and interest thereon, shall constitute a lien on the property served"; and

WHEREAS, the present emergency may cause hardships to the citizens and businesses of the Town;

NOW THEREFORE BE IT RESOLVED that the Town suspend disconnection of water and/or sewer service to any customer due to nonpayment for the duration of this resolution. This resolution is in effect from the date of its passage until May 31, 2020. This resolution shall expire on its own terms as of midnight on May 31, 2020, if not extended by the Council.

AND BE IT FURTHER RESOLVED that a copy of this resolution be placed in the official minutes of the Town.

Adopted on May 18, 2020.

> TOWN OF ABINGDON, VIRGINIA

[^1]The undersigned Clerk of the Town of Abingdon, Virginia (the "Town") hereby certifies that the foregoing constitutes a true and correct copy of a Resolution duly adopted at a meeting of the Council held on May 18,2020. I hereby further certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing Resolution a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing Resolution was as follows:

| Member | Attendance | Vote |
| :--- | :--- | :--- |
| Wayne Craig, Mayor |  |  |
| Cindy Patterson, Vice Mayor |  |  |
| Al Bradley |  |  |
| Donna Quetsch |  |  |
| Derek Webb |  |  |

WITNESS my hand and seal of the Town of Abingdon as May 18, 2020.
(SEAL)
Kimberly S. Kingsley, Clerk

## AN ORDINANCE OF THE COUNCIL

## FOR THE TOWN OF ABINGDON, VIRGINIA TO AMEND

Part II - Code, Chapter 2 -Administration, Article VI. - Planning Commission;

## Division 2 - Powers and Duties, Sub-section 2-326. - Town Provisions.

WHEREAS, §15.2-2212 of the Code of Virginia 1950, as amended, grants the local governing body the authority to appoint members of a local planning commission; and

WHEREAS, the Town of Abingdon's current Code, Chapter 2 - Administration, Article VI. - Planning Commission; Division 2 - Powers and Duties, Sub-section 2-326 - Town provisions, the Council for the Town of Abingdon has found it in the best interest to amend the body of its ordinance; and

NOW, THEREFORE BE IT ORDAINED by the council of the Town of Abingdon that:

1. Should any section or provision of this ordinance be decided to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity or constitutionality of any other section or provision of this ordinance or the Code of the Town of Abingdon, Virginia; and
2. The Town of Abingdon's Code - Part II, Chapter 2 - Administration, Article VI. Planning Commission; Division 2 - Powers and Duties, Sub-section 2-326 - Town provisions that is proposed for amendment currently appears as follows:
Sec. 2-326. - Town provisions.
(a) Name. There is hereby created a town planning commission, which commission shall be known as the "Abingdon Town Planning Commission" which may be referred to in this Code as the planning commission.
(b) Composition, qualifications and appointment of members. The planning commission shall consist of not less than seven or more than 15 members, one of whom shall be a member of the town council and one of whom shall be the town manager. The remaining members, to be known as appointed members, shall all be residents of the town and at least half of them shall be owners of real property, within the town. All members shall be appointed by the town council and must have knowledge and experience to make decisions on questions of community growth and development.
(c) Terms of members; filling vacancies.
(1) With the exception of council members, the appointed members shall be appointed for terms of four years, beginning on July 1 and ending on June 30 of the relevant years. Any vacancy in membership may be filled by appointment by the town council. Such
appointment in case of an appointed member shall be for the unexpired term. The term of any council member appointed to the planning commission shall be a two-year term. The council member may serve two consecutive terms.
(2) The council may appoint any member for two consecutive terms.
(3) To fill a vacancy of an appointed member, the council may follow this procedure or any part thereof. The director of planning shall notify the council 60 days prior to the end of the term or terms to expire. The council shall not appoint any member to the commission without having received a letter of interest and qualification for membership from the candidate. The council shall fill any vacancy it may choose to fill, provided the commission shall never have less than seven members.
(4) In reviewing the qualifications of current appointed members to the planning commission, the council shall consider the following:
a. Attendance and participation at meetings of the commission or its committees;
b. Attendance at such annual training programs as the town council deems appropriate and approves.
c. A witnessed knowledge of and experience in dealing with questions of community growth and development.
(d) Compensation of members. All members of the planning commission shall serve as such without compensation.
(e) Removal of members. Any appointed member of the planning commission may be removed by the town council for malfeasance in office. Such removal may be made only after a public hearing at which such member is given an opportunity to appear and be heard on the charges against him/her. In addition, any member who is absent for more than three consecutive regularly scheduled meetings and whose absences are deemed unexcused, shall be requested by the council to voluntarily relinquish their position.
(f) [Powers and duties.] The planning commission shall have all the powers and duties which are now or may hereafter be granted to or imposed upon such commissions by the Code of Virginia, town ordinances and in these bylaws.

BE IT FURTHER ORDAINED, that upon the recommendation of the Council for the Town of Abingdon, Part II - Code, Chapter 2 - Administration, Article VI. - Planning Commission, Division 2 - Powers and Duties, Sub-section 2-326 - Town provisions be amended as follows:
Sec. 2-326. - Town provisions.
(a) Name. There is hereby created a town planning commission, which commission shall be known as the "Abingdon Town Planning Commission" which may be referred to in this Code as the planning commission.
(b) Composition, qualifications and appointment of members. The planning commission shall consist of not less than seven or more than 15 members, one of whom shall may be a member of the town council. and one of whom shall be the town manager. The remaining
members, to be known as appointed members, shall all be residents of the town and at least half of them shall be owners of real property, within the town. All members shall be appointed by the town council and must have knowledge and experience to make decisions on questions of community growth and development.
(c) Terms of members; filling vacancies.
(1) With the exception of council members, the appointed members shall be appointed for terms of four years, beginning on July 1 and ending on June 30 of the relevant years. Any vacancy in membership may be filled by appointment by the town council. Such appointment in case of an appointed member shall be for the unexpired term. The term of any council member appointed to the planning commission shall be a two-year term. The council member may serve two consecutive terms.
(2) The council may appoint any member for two consecutive terms.
(3) To fill a vacancy of an appointed member, the council may follow this procedure or any part thereof. The director of planning shall notify the council 60 days prior to the end of the term or terms to expire. The council shall not appoint any member to the commission without having received a letter of interest and qualification for membership from the candidate. The council shall fill any vacancy it may choose to fill, provided the commission shall never have less than seven members.
(4) In reviewing the qualifications of current appointed members to the planning commission, the council shall consider the following:
a. Attendance and participation at meetings of the commission or its committees;
b. Attendance at such annual training programs as the town council deems appropriate and approves.
c. A witnessed knowledge of and experience in dealing with questions of community growth and development.
(d) Compensation of members. All members of the planning commission shall serve as such without compensation.
(e) Removal of members. Any appointed member of the planning commission may be removed by the town council for malfeasance in office. Such removal may be made only after a public hearing at which such member is given an opportunity to appear and be heard on the charges against him/her. In addition, any member who is absent for more than three consecutive regularly scheduled meetings and whose absences are deemed unexcused, shall be requested by the council to voluntarily relinquish their position.
(f) [Powers and duties.] The planning commission shall have all the powers and duties which are now or may hereafter be granted to or imposed upon such commissions by the Code of Virginia and town ordinances. and in these bylaws.

## CERTIFICATE

Pursuant to Section 2-100 of the Code of the Town of Abingdon, Virginia, I hereby certify that I have reviewed the foregoing proposed ordinance to amend Part II - Code, Chapter 2 - Administration, Article VI. - Planning Commission, Division 2 - Powers and Duties, Subsection 2-326 - Town provisions, and find it to be in correct form, as set forth above, this
$\qquad$ day of $\qquad$ , 2020.

Cameron Bell, Counsel
This ordinance was adopted on the $\qquad$ day of $\qquad$ to take effect on $\qquad$ .

## J. Wayne Craig, Mayor

The undersigned Clerk of the Town of Abingdon, Virginia (the "Town"), hereby certifies that the foregoing constitutes a true and correct copy of an ordinance duly adopted at a meeting of the Council held on April 20, 2020. I hereby certify that such meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of meeting was a regularly scheduled meeting and that, during the consideration of the foregoing ordinance, a quorum was present. I further certify that the minutes of such meeting reflect the attendance of the members and the voting on the foregoing ordinance was as follows:

| MEMBERS | ATTENDANCE | VOTE |
| :--- | :--- | :--- |
| J. Wayne Craig, Mayor |  |  |
| Cindy Patterson, Vice Mayor |  |  |
| Al Bradley |  |  |
| Donna Quetsch |  |  |
| Derek Webb |  |  |

WITNESS MY HAND and the seal of the Town of Abingdon as of $\qquad$ , 2020.

TOWN OF ABINGDON

## PLANNING COMMISSION

## CURRENT MEMBERS - APPOINTMENT \& EXPIRATION DATES <br> 4-YEAR TERMS

$4^{\text {th }}$ Monday each month, $5: 30 \mathrm{pm}$, Arthur Campbell Room
Staff Contact: Jason Boswell, Director of Planning
Update: July 2, 2019

| Committee <br> Member | Address | Phone \#/ Email | Appointment Date | Term Expiration Date | Eligible for Another Term |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Al Bradley <br> Town <br> Representative | 143 Stonewall Heights Abingdon, VA 24210 | $\begin{gathered} \hline \text { 276-628-4763 } \\ \text { abradley@abingdon-va.gov } \end{gathered}$ | July 2018 | July 2022 | Yes |
| James Anderson (fill unexpired term of Janice Reeves, March 2019) | 254 "B" Street, Abingdon, VA 24210 | 276-492-3214 (h) <br> scabbo1952@gmail.com | $\begin{gathered} \text { March } 2019 \\ 1^{\text {st }} \text { term } \end{gathered}$ | March 2023 | Yes |
| Scott N. Wilson <br> (fill unexpired term of Maggie Costello, March 2018) | 430 Baugh Lane Abingdon, VA 24210 | $\begin{gathered} \text { 276-676-3023 } \\ \text { swilson@T-L.com } \end{gathered}$ | March 2018 <br> 1st term | March 2022 | Yes |
| Kenny Shuman <br> (fill the unexpired term of Langley Shazor, March 2018) | 164 W. Valley St. <br> Abingdon, VA 24210 | 276-698-5368 (c) <br> KennyShuman09410 <br> $@$ gmail.com | $\begin{gathered} \text { March } 2018 \\ 1^{\text {st }} \text { term } \end{gathered}$ | March 2022 | Yes |
| R. Wayne Austin | 806 Birdie Dr.Abingdon, VA 24210 | 276-628-4388 <br> rwasa@bvu.net | $\begin{aligned} & \text { November } \\ & 2017 \\ & 2^{\text {nd }} \text { term } \end{aligned}$ | Expires: <br> November, <br> 2021 <br> Term <br> Expires | No |
| Kirk Sproles | $\begin{gathered} \hline \text { P O Box } 456 \\ 211 \text { Glenrochie } \\ \text { Drive } \\ \text { Abingdon, VA } \\ 24212-0456 \end{gathered}$ | 276-608-1161 <br> Tbs-wks@comcast.net | $\begin{gathered} \hline \text { July, } 2019 \\ 1^{\text {st }} \text { term } \end{gathered}$ | July 2023 | Yes |
| James Morani, Town Manager/Secretary | $\begin{gathered} \hline \text { P.O. Box } 789 \\ \text { Abingdon, VA } \\ 24212 \end{gathered}$ | 276-628-3167 |  |  | Continual |

TOWN OF ABINGDON
BOARD OF BUILDINGS CODE APPEALS
CURRENT MEMBERS
ADDRESSES \& PHONE NUMBERS
APPOINTMENT DATES \& EXPIRATION
5 YEAR TERMS
Staff Contact: Rick Statzer, Building Official
Phone Number: 276-628-3167
Updated: March 2020

| Name | Address | Phone \# | Appointment Date | Term Expiration Date | Eligible <br> for <br> Another <br> Term |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Vacant (to fill expired term of Charlie Day) |  |  |  | March 1, 2020 |  |
| Mike Weaver (to fill the expired term of Bob Baker) | 610 Colonial <br> Road SW <br> Abingdon VA 24210 | 276-698-9522 | March 2020 | March 2025 | Yes |
| Mike Mason | 173 Hillside Drive Abingdon VA 24210 | 540-230-9409 | November 2019 | November 2024 | Yes |
| Nathan Berg | 254 Valley Street NE <br> Abingdon VA 24210 | 276-206-9989 | November 2019 | November 2024 | Yes |
| Ed Fuqua | 839 Wolf Creek Trail Abingdon, VA 24210 | 276-492-3705 | May 6, 2019 | April 2024 | Yes |
| Tandy Rasnake | 20157 Woodland Hills Road, Abingdon, VA 24210 | 276-628-3237 | March 6, 2012 <br> (Reappt 4/2017) | March 2022 | No |
| Michael Scott | 18071 Jeb Stuart Highway Abingdon, VA 24211 | 276-623-0047 | $\begin{aligned} & \text { March 6, 2012 } \\ & \text { (Reappt 4/2017) } \end{aligned}$ | March 2022 | No |


[^0]:    J. Wayne Craig, Mayor

[^1]:    J. Wayne Craig, Mayor

