

**TOWN OF ABINGDON  
REGULAR MEETING  
MONDAY, MARCH 2, 2020 – 6:30 PM  
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Monday, March 2, 2020 at 6:30 pm in the Council Chambers, Municipal Building.

**A. WELCOME-** *Mayor Craig*

**B. ROLL CALL –** *Kimberly Kingsley, Clerk*

Members of Council Present:                      Mr. Bradley  
   Mrs. Quetsch  
   Mr. Webb  
   Ms. Patterson  
   Mayor Craig

**C. PLEDGE OF ALLEGIANCE –** *Mayor Wayne Craig*

**D. PUBLIC COMMENTS –** Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. **(VIDEO 10:02 – 15:12)**

- Jim Fogleman, President of Washington County Life Saving Crew

**E. APPROVAL OF MINUTES (VIDEO 15:19 – 16:58)**

- January 6, 2020 Regular Meeting
- January 22, 2020 Work Session
- February 3, 2020 Regular Meeting

Ms. Patterson advised of one change to the January 6, 2020 minutes, page 2, changing “Webby” to “Webb”.

**On motion by Ms. Patterson, seconded by Mr. Bradley, Council approved the January 6, 2020 regular meeting minutes with noted correction.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Mr. Webb, seconded by Mrs. Quetsch, Council approved the January 22, 2020 work session and the February 3, 2020 regular meeting minutes.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**F. PROCLAMATION (VIDEO 16:59 – 20:30)**

1. Proclamation recognizing March 2020 as Meals on Wheels month – *Cindy Patterson, Vice Mayor*

Vice Mayor Patterson read the Proclamation into the record and thereafter presented to Ernest Daniels, Executive Director of The Community Center.

**G. RESOLUTIONS**

**H. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES**

1. Public Hearing / First Reading of Ordinance – Zoning Text Amendment to the Code of the Town of Abingdon, Virginia, Appendix B – Zoning Ordinance, Article 21. – Signs, Section 21-8. – Prohibited Signs, 21-8-1 t. – *James Morani, Town Manager (VIDEO 20:48 – 23:25)*

Town Manager James Morani advised Council that the proposed amendment was recommended by the Planning Commission, after the required public hearing, and recommends the changes by the Council. Mr. Morani advised Council that the Planning Commission raised concerns regarding proliferation of vehicles being parked in front of businesses that are trailers and some being used to store inventory. Mr. Morani further stated that this would assist the code officials trying to address those matters.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing. Mayor Craig questioned whether the proposal should be rejected. Hearing no comments, Mayor Craig requested that the matter be placed on the April 6, 2020 agenda for second reading.

**I. SECOND READINGS**

1. Second Reading - proposed amendment to Town of Abingdon Code, Part II – Code, Chapter 2 – Administration, Division 4, Ordinances and Resolutions, Section 2-96 Generally. – **James Morani, Town Manager (VIDEO 23:26 – 25:21)**

Cameron Bell, Counsel briefed Council regarding the proposed amendments stating it was mostly clarifying when an ordinance could be passed by emergency measures and dispensing with the second reading of a proposed ordinance. Mr. Bell stated that this amendment includes the passing of an emergency measure by affirmative vote of on two-thirds of its members present may be passed without a second reading. Mr. Bell stated that otherwise, all ordinances shall be passed only after two readings of the ordinance, unless the requirements of such second reading is dispensed with by the affirmative vote of four of the members. Further, all ordinances and resolutions passed shall be in effect from the date of their passage, unless indicated otherwise in the ordinance or resolution.

**On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the amendment to Chapter 2 – Administration, Division 4, Ordinances and Resolutions, Section 2-96 Generally as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

2. Second Reading - proposed amendment to Section 2-129. – Fire Department – **James Morani, Town Manager (VIDEO 25:24 – 26:51)**

Town Manager James Morani advised that the amendment makes the provision in the Code correspond with the changes in the Town Charter. Cameron Bell, Counsel stated that the Charter will become effective July 1, 2020.

**On motion by Mr. Bradley, seconded by Ms. Patterson, Council approved the amendment to Section 2-129. – Fire Department as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

3. Second Reading - proposed amendment to Town of Abingdon Code, Part II – Chapter 2 – Administration, Article V. – Procurement; Sales – **James Morani, Town Manager (VIDEO 26:53 – 28:17)**

Town Manager James Morani stated that the proposed change would comply with the Virginia Public Procurement Act and that he would develop regulations for small purchase outside the Act.

**On motion by Ms. Patterson, seconded by Mr. Webb, Council approved the amendment to Article V. – Procurement; Sales as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

4. Second Reading - proposed amendment to the Town of Abingdon Code, Part II – Chapter 74 – Utilities, Article II. – Sewers and Sewage Disposal, Division 1. – Generally, Section 74-28. – Administration and Section 74-34. – Application for Service. – **James Morani, Town Manager (VIDEO 28:18 – 29:54)**

Town Manager James Morani stated that the amendment changes references of “Town” to “Town Manager or designee” and the town manager could delegate powers or duties to other town personnel. Cameron Bell, Counsel stated that Section 74-34 added language that any application may be refused should there be insufficient capacity in the sewage works to allow a new connection.

**On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the amendments to Section 74-28 and Section 74-34 as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

5. Second Reading – proposed amendment to Town of Abingdon Code, Part II – Chapter 74 – Utilities, Article II. – Sewer and Sewage Disposal, Division 4. – Wastewater Discharge, Subdivision I. – In General, Section 74-82. – Administration.; Subdivision III. – Administration, Section 74-123. – Wastewater Analysis and Section 74-124. – Permit – Requirement. – *James Morani, Town Manager (VIDEO 29:56 – 32:38)*

Town Manager James Morani stated that amendments included “Facility Manager” to “Town Manager or designee”. Cameron Bell, Counsel advised Council that “POTW” – publicly owned treatment works, changed to his/her for clarification purposes.

**On motion by Mr. Webb, seconded by Mr. Bradley, Council approved the amendments to Section 74-82; Section 74-123 and Section 74-124 as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**J. CONSIDERATION OF BIDS**

**K. REPORTS FROM THE TOWN MANAGER / STAFF**

1. Update regarding the Abingdon Sessions – *Jayne Duehring, Director of Tourism (VIDEO 32:41 - 41:14)*

Jayne Duehring, Director of Tourism provided Council with an update regarding the Abingdon Sessions, including costs, ticket sales, and geographic locations of ticket buyers, including 52% of all ticket buyers were first time visitors to any event at Barter. Mrs. Duehring also announced that the Town won several American Federation of Advertising ADDY Awards.

**L. OLD BUSINESS - MATTERS NOT ON THE AGENDA**

**M. COUNCIL MEMBER REPORTS (VIDEO 41:22 – 45:33)**

Ms. Patterson stated that she had attended the Veterans Memorial Park, Tourism Advisory Commission and Tree Commission meetings. She stated that she also travelled to Richmond and meet with Delegates O’Quinn and Wampler and Senator Pillion. She also attended the State Association of Consulting Engineers event and was pleased to announce that the Urban Path

project won, together with attending the Virginia Municipal League and VaCorp meetings. Ms. Patterson further stated that she has been research recycling options and attended a regional meeting in St. Paul, Virginia.

**N. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 45:33 – 1:05:19)  
(VIDEO 1:15:53 – 1:19:56)**

**On motion by Ms. Patterson, seconded by Mr. Bradley, to go into closed session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment for position on the Historic Preservation Review Board; Board of Building Code Appeals; Sustain Abingdon; Economic Development Authority; and the Recreation Advisory Commission.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Ms. Patterson, seconded by Mr. Webb, to reconvene in open session.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**Ms. Patterson moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.**

**The certification was as follows:**

<b>Mr. Bradley</b>	<b>I so certify</b>
<b>Mrs. Quetsch</b>	<b>I so certify</b>
<b>Mr. Webb</b>	<b>I so certify</b>
<b>Ms. Patterson</b>	<b>I so certify</b>
<b>Mayor Craig</b>	<b>I so certify</b>

**(VIDEO 1:05:19 – 1:15:53)**

Ms. Patterson asked for an update on the sports complex. Discussion ensued regarding the progress, plans and completion.

**(VIDEO 1:15:53 – 1:19:56)**

**1. Historic Preservation Review Board**

- Appointment to fill the expired term of Andrew Neese
- Reappointment of Byrum Geisler, who is eligible to serve an additional term.

**On motion by Mrs. Quetsch, seconded by Ms. Patterson, Council appointed Kristi Hartshorn to fill the expired term of Andrew Neese.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Ms. Patterson, seconded by Mr. Bradley, Council reappointed Byrum Geisler to serve an additional term.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**2. Board of Building Code Appeals**

- Appointment to fill the expired term of Charlie Day
- Appointment to fill the expired term of Bob Baker

**On motion by Mr. Webb, seconded by Mrs. Quetsch, Council appointed Michael Weaver to fill the expired term of Charlie Day.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**Sustain Abingdon**

- Appointment to fill a vacancy
- Reappointment of Melissa Kalb, who is eligible to serve an additional two year term

**On motion by Mr. Bradley, seconded by Mr. Webb, Council appointed Erin Bond to fill a vacancy.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Mr. Webb, seconded by Mr. Bradley, Council reappointed Melissa Kalb to serve an additional two year term.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**3. Economic Development Authority**

- Appointment to an unexpired term of Alex Brown, who is unable to complete his term

**On motion by Ms. Patterson, seconded by Mrs. Quetsch, Council appointed Richard Morgan, to fill the unexpired term of Alex Brown.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

4. **Recreation Advisory Commission**

- Appointment to fill the appointment of Larry Bales, who does not wish to serve an additional term
- Appointment to fill the appointment of Steve Puckett, who does not wish to serve an additional term

Council requested that the vacant positions be re-advertised and placed on next month's agenda.

Mayor Craig adjourned the meeting.

  
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J. Wayne Craig, Mayor

  
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Kimberly Kingsley, Clerk