

**INFRASTRUCTRE ADVISORY COMMITTEE
WEDNESDAY, NOVEMBER 13, 2019 – 3:00 PM
ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A meeting of the Infrastructure Advisory Committee was held on Wednesday, November 13, 2019 at 3:00 pm in the Arthur Campbell room in the Municipal Building.

MEMBERS PRESENT: Mayor Wayne Craig
Janet Woolwine
Charlene Truhlik
Monty Vernon
Charlie Fugate
James Morani, Town Manager
John Dew, Public Works Director

VISITOR: Councilmember Al Bradley

STAFF: Tyler Vencill, Town Engineer
Michael Surrett, Engineering Tech/Inspector
Sarita Moore, Director of Wastewater Operations
Michael Roark, Wolf Creek Wastewater Facility
Kim Kingsley, Clerk/Acting Secretary

A. WELCOME- *Tyler Vencill, Town Engineer*

B. Consent Agenda

1. Discussion regarding adoption of bylaws
2. Selection of Chair
3. Presentation from CHA regarding Inflow and Infiltration System
4. Discussion regarding paving schedule
5. Discussion regarding improvements to Creeper Trail (trailhead) parking lot
6. Discussion regarding traffic signal at Wall and Main Streets

B – 3

Mr. Vencill requested that Doug Hudgins with CHA be permitted to present his findings first with regard to the Inflow and Infiltration System and Exit 19 Sanitary Sewer Capacity Study. (See attached PowerPoint presentation incorporated into and made a part of these minutes). CHA I&I Study Update

After Mr. Hudgins presentation, discussion ensued with regard to information provided on the Watauga PS being at capacity for a 2-year event and the proposed \$320,000 estimate for

rehabilitation to include investigation, construction drawings, manhole/sewer rehabilitation, and review impact. Mr. Hudgins also suggested 8-inch sewer upsizing approximately 3340-feet of 8” to 10” to meet the projected need of 21.1 gallons per minute for future growth at an estimate of \$830,000 for pipe bursting. Mayor Craig asked if the Exit 19 sewer system was at its capacity, in which Mr. Hudgins replied in the affirmative. Further, Mr. Hudgins agreed in the affirmative and further stated that he would suggest packaging Watauga with Lowry to reduce flow to plant at Watauga. Mr. Hudgins stated that the next step would be an implementation plan.

B – 1

The Committee was presented proposed bylaws for consideration. Discussion ensued and the majority of the committee elected to conduct bi-monthly meetings.

On motion by Janet Woolwine, seconded by Charlene Truhlik, to adopt the bylaws as presented with the correction to conduct bi-monthly meetings.

The roll call vote was as follows:

Mayor Craig	Aye
Ms. Woolwine	Aye
Ms. Truhlik	Aye
Mr. Vernon	Aye
Mr. Fugate	Aye
Mr. Dew	Aye

Let the record reflect that Town Manager Morani left the meeting prior to the vote.

B – 2

On motion by Monty Vernon, seconded by Charlene Truhlik, nominated John Dew as the Chairman of the committee as set forth in the adopted bylaws.

The roll call vote was as follows:

Mayor Craig	Aye
Ms. Woolwine	Aye
Ms. Truhlik	Aye
Mr. Vernon	Aye
Mr. Fugate	Aye
Mr. Dew	Aye

Let the record reflect that Town Manager Morani left the meeting prior to the vote.

On motion by Mayor Craig, seconded by John Dew, nominated Kim Kingsley as the Secretary of the committee as set forth in the adopted bylaws.

The roll call vote was as follows:

Mayor Craig	Aye
Ms. Woolwine	Aye
Ms. Truhlik	Aye
Mr. Vernon	Aye
Mr. Fugate	Aye
Mr. Dew	Aye

Let the record reflect that Town Manager Morani left the meeting prior to the vote.

B - 4

Michael Surrett and Tyler Vencill presented detail information on ever source of funding towards paving the four categories of roads in the Town limits, namely primary arterial; minor arterial; collector and local. The presentation also included information regarding the selection of roads that will be included in the Fall/Spring paving schedule that includes the following:

- VDOT – collector and local streets
- AADT – daily traffic count/volume
- Damage – potholes, poor pavement and cut pavement
- Age – based on previous pavement
- Costs – within proposed budget

Mr. Surrett and Mr. Vencill proposed the following streets to be considered during the 2020 spring paving schedule with an estimated costs of \$265,650.59. The committee was asked to take this list and do a visual inspection and be prepared to make comments and suggestions at the next committee meeting. See [Town of Abingdon Pavement Map](#) to view street paving history.

- Highland Street
- Bradley Street
- Fuller Street
- Fairway Drive
- Birdie Drive
- Bogey Drive
- Longview Drive
- Holston Street
- Par Place

B – 5

Mr. Vencill updated the Committee regarding plans to add curb, gutter and sidewalk to the trailhead and possibly create one entrance and interior rehab to maximize the parking. Mr. Vencill stated that a meeting is scheduled next week to develop a 30% design plan and will bring back to the committee at the next meeting.

Mayor Craig asked the Committee and staff to consider changing the stripping at Pecan and Main to include a left turn lane. It was decided that the staff would present the information at the next meeting.

B – 6

Mr. Vencill advised the Committee regarding complaints regarding crosswalk issues at Wall and Main Streets. Discussion ensued and it was decided that staff would contact VDOT to discuss signal timing and improvements and present at the next meeting.

Mr. Vernon suggested that staff look at the traffic signals in the Exit 14 area as traffic congestion needs improvement.

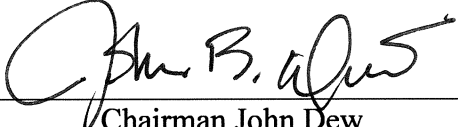
Mr. Vencill provided a brief update on the Park Street project and estimates 60-90 days before the Town can enter into any agreements with the landowners.

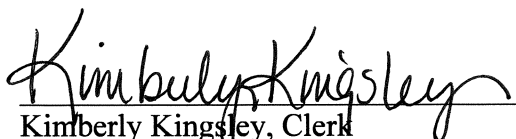
Mayor Craig stated that the replacement of the sewer needs to be considered prior to completing the Park Street project.

Ms. Woolwine questioned the information provided regarding the Blacks Fort I&I and Michael Roark stated that the staff would camera the area.

It was agreed that the next meeting will be held on January 8, 2020 at 3:30 pm in the Arthur Campbell room.

Chairman Dew adjourned the meeting.


Chairman John Dew


Kimberly Kingsley, Clerk