

**TOWN OF ABINGDON  
REGULAR MEETING  
MONDAY, JANUARY 6, 2020 – 6:30 PM  
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Monday, January 6, 2020 at 6:30 pm in the Council Chambers, Municipal Building.

**A. WELCOME-** *Mayor Craig*

**B. ROLL CALL** – *Kimberly Kingsley, Clerk*

Members of Council Present:                      Mr. Bradley  
   Mrs. Quetsch  
   Mr. Webb  
   Ms. Patterson  
   Mayor Craig

**C. PLEDGE OF ALLEGIANCE** – *Al Bradley, Councilmember*

**D. PUBLIC COMMENTS** – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. **(VIDEO 6:51 – 16:18)**

- Link Elmore
- Anita Manuel
- Billy E. Fullen

**E. APPROVAL OF MINUTES (VIDEO 16:30 – 19:02)**

- December 2, 2019 regular meeting
- December 19, 2019 work session

Ms. Patterson advised of one change to the December 2, 2019 minutes pertaining to Section M - Council Members Reports to stated “honored to serve” not “honored to service; and one change to the December 19, 2019 work session pertaining to H. – Reports from Council / Staff to state “regarding getting a recycle program back to Abingdon” from “regarding a recycling program.”

**On motion by Ms. Patterson, seconded by Mr. Bradley, Council approved the December 2, 2019 regular meeting minutes with noted correction.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>

<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**On motion by Ms. Patterson, seconded by Mr. Webb, Council approved the December 19, 2019 work session minutes with noted correction.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**F. PROCLAMATION – None**

**G. RESOLUTIONS - None**

**H. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES -**

1. Resolution for submission of proposed changes to Town of Abingdon Charter –  
***James Morani, Town Manager (VIDEO 19:22 – 21:55)***

Town Manager Morani stated the presented modification to the proposed Charter resulting from discussion in the December work session.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing.

**On motion by Ms. Patterson, seconded by Mr. Bradley, Council adopted the Resolution in support of an act to amend and reenact Part I – Charter, Chapters 1 -7 as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**I. SECOND READINGS**

1. Second Reading of Ordinance regarding adoption of Town of Abingdon Code, Chapter 2 – Administration, Article VII. Boards, Commissions and Committees – **James Morani, Town Manager (VIDEO 21:58 – 23:48)(25:36 – 26:50)**

Town Manager Morani stated that this is the second reading of the Ordinance. Mr. Morani also updated Council that this ordinance was regarding serving and how uniformity is addressed.

**On motion by Mr. Bradley, seconded by Mr. Webb, Council adopted the proposed Ordinance relating to Chapter 2 – Administration, Article VII. Boards, Commissions and Committees as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

2. Second Reading of Ordinance to repeal, amend and reenact Part II – Code, Chapter 54, Parks and Recreation, Article II. – Advisory Commission – **James Morani, Town Manager (VIDEO 23:51 – 25:26)**

Town Manager Morani stated that this matter has been through the first reading and Mr. Bell stated that the appointment term was changed from three to four-years and language referring to expiring annually that is being removed regarding the Recreation Advisory Committee.

**On motion by Mr. Webb, seconded by Ms. Patterson adopted the proposed repeal, amendment and reenactment Part II – Code, Chapter 54, Parks and Recreation, Article II. – Advisory Commission as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

3. Second Reading of Ordinance to repeal, amend and reenact Part II – Code, Chapter 2 – Administration, Article III. – Officers and Employees, Section 2-126. – Town Manager; Treasurer – **James Morani, Town Manager (VIDEO 25:26 – 34:27)**

Mr. Bell stated that the Council is only addressing Section 2-126 and at the present time Section 2-129 Fire Department is still in effect since the Charter has not been changed. Discussion ensued.

**On motion by Mr. Webb, seconded by Ms. Patterson adopted the proposed repeal, amendment and reenactment Part II – Code, Chapter 2 – Administration, Article III. – Officers and Employees, Section 2-126. – Town Manager, Treasurer as presented.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**J. CONSIDERATION OF BIDS –**

1. Authorization to award contract to Hydrostructures for on-call engineering services – *John Dew, Director of Public Works (VIDEO 34:29 – 36:59)*

Mr. Dew advised Council that a result of the Infrastructure and Infiltration study, several areas need to be addressed and additional work not anticipated, he would propose hiring an additional on-call engineering service, namely Hydrostructures.

**On motion by Mr. Bradley, seconded by Mr. Webb, to authorize the Town Manager to enter into competitive negotiation with Hydrostructures to be added to our list of wastewater treatment and collection on-call consultants.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Abstain</b>

2. Authorization to award contract to Dovetail Cultural Resource to perform professional services associated with Historic District. – *Jason Boswell, Director of Planning (VIDEO 37:45 – 40:34)*

Town Manager Morani stated this is a contract for performing surveys of the structures through the historic district, original and the expanded district, as it is estimated that one has not

been completed for 30-40 years. Mr. Morani stated that a portion of this is being funded through a grant for \$26,000 awarded by DHR and the staff has ranked the bidders recommending Dovetail Resource out of Fredericksburg. This will include all the structures and some outreach to residents. Discussion ensued. Mr. Morani advised Council that this does not include structures on Bradley Street as that would require a separate contract.

**On motion by Mr. Bradley, seconded by Ms. Patterson, to authorize the Town Manager to engage the services of Dovetail Cultural Resource to perform professional services associated with Historic District.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**K. REPORTS FROM THE TOWN MANAGER / STAFF**

1. Consideration of financing IT equipment/software – *Floyd Bailey, IT Director*  
(VIDEO 40:41 – 57:48)

Mr. Bailey presented information to Council with regard to the need to upgrade IT equipment/software to remedy storage issues. Lengthily discussion ensued.

**On motion by Mr. Bradley, seconded by Mr. Webb, to authorize the Town Manager, working with Finance Director, to secure leasing for IT equipment/software upgrades.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

**L. OLD BUSINESS - MATTERS NOT ON THE AGENDA (VIDEO 57:51 – 1:09:25)**

Town Manager James Morani provided an update with regard to the Barter Theatre crosswalk. John Dew, Director of Public Services also provided an update regarding additional enhancements to increase the visibility. Discussion ensued. Jackie Blevins, Director of Advancement at Barter Theatre, also addressed the Council.

**M. COUNCIL MEMBER REPORTS (VIDEO 1:09:26 – 1:15:06)**

Mr. Bradley wished everyone a Happy New Year. Mrs. Quetsch provided the Council with the Finance Committee update. Ms. Patterson stated that it had been a busy December attending Council meetings, Conflict of Interest Act training and several events. Ms. Patterson also stated that she was speaking with a Roanoke company regarding recycling. Mr. Webb stated that he attended several events, including the Finance Committee and Recreational Advisory Committee meetings. Mr. Webb also stated that he plans on attending an upcoming meeting regarding the sports complex later this month.

**N. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 1:15:09 – 1:16:13)**

**1. Tourism Advisory Committee**

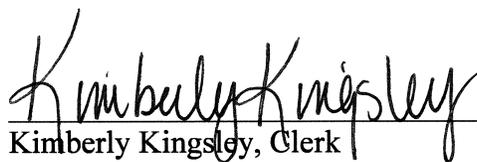
- Appointment to fill the (Attractions – Barter Theatre entity) unexpired term of Kalonn Roberts, who is unable to serve appointed term

**On motion by Ms. Patterson, seconded by Mr. Webb, Council appointed Daniel McNeillie, Director of Marketing, to fill the unexpired term of Kalonn Roberts.**

**The roll call vote was as follows:**

<b>Mr. Bradley</b>	<b>Aye</b>
<b>Mrs. Quetsch</b>	<b>Aye</b>
<b>Mr. Webb</b>	<b>Aye</b>
<b>Ms. Patterson</b>	<b>Aye</b>
<b>Mayor Craig</b>	<b>Aye</b>

Mayor Craig adjourned the meeting.

  
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Kimberly Kingsley, Clerk

  
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J. Wayne Craig, Mayor