

**TOWN OF ABINGDON
REGULAR MEETING
MONDAY, FEBRUARY 3, 2020 – 6:30 PM
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Monday, February 3, 2020 at 6:30 pm in the Council Chambers, Municipal Building.

A. WELCOME- *Mayor Craig*

B. ROLL CALL – *Kimberly Kingsley, Clerk*

Members of Council Present:

- Mr. Bradley
- Mrs. Quetsch
- Mr. Webb
- Ms. Patterson
- Mayor Craig

C. PLEDGE OF ALLEGIANCE – *Derek Webb, Councilmember*

D. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. **(VIDEO 2:37 – 8:47)**

- Don McDonald
- Anita Manuel

E. APPROVAL OF MINUTES (VIDEO 8:50 – 8:55)

- January 6, 2020 regular meeting
- January 22, 2020 work session

Mayor Craig advised Council would dispense with approval of the minutes until the next meeting.

F. PROCLAMATION – None

G. RESOLUTIONS - None

H. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES -

1. First Reading - proposed amendment to Town of Abingdon Code, Part II – Code, Chapter 2 – Administration, Division 4, Ordinances and Resolutions, Section 2-96 Generally. – *James Morani, Town Manager (VIDEO 9:03 – 11:14)*

Town Manager Morani advised Council that this was a change to the enacting clause of all ordinances and the effective date. Discussion ensued.

Mayor Craig questioned whether this proposal should be rejected. Hearing no comments, the matter will be considered for a second reading.

2. First Reading - proposed amendment to Section 2-129. – Fire Department – ***James Morani, Town Manager (VIDEO 11:14 – 12:01)***

Town Manager Morani stated that this change was consistent with the proposed Charter amendment of the Town Manager or designee shall appoint fire department officers as provided by Code of Virginia, Section 27-13.

Mayor Craig questioned whether this proposal should be rejected. Hearing no comments, the matter will be considered for a second reading.

3. First Reading - proposed amendment to Town of Abingdon Code, Part II – Chapter 2 – Administration, Article V. – Procurement; Sales – ***James Morani, Town Manager (VIDEO 12:02 – 12:40)***

Town Manager Morani stated that this ordinance will adopt the Virginia Public Procurement Act and that the Town Manager or designee could establish purchasing procedures in writing not requiring competitive sealed bids or competitive negotiations for certain contracts consistent with the Virginia Public Procurement Act.

Mayor Craig questioned whether this proposal should be rejected. Hearing no comments, the matter will be considered for a second reading.

4. First Reading - proposed amendment to the Town of Abingdon Code, Part II – Code, Chapter 74 – Utilities, Article II. – Sewers and Sewage Disposal – ***James Morani, Town Manager (VIDEO 12:41 – 14:17)***

Town Manager Morani explained that the changes included clarifying the term “Facility Manager” to the Town Manager or designee and enacting the Town Manager or designee to refuse an application should there be insufficient capacity in the sewage works to allow for a new connection. Mr. Morani reminded Council that each section was reviewed at the last work session and the red-lined draft form that was provided, were inadvertently admitted from this packet.

Mayor Craig questioned whether this proposal should be rejected. Hearing no comments, the matter will be considered for a second reading.

I. SECOND READINGS - None

J. CONSIDERATION OF BIDS – None

K. REPORTS FROM THE TOWN MANAGER / STAFF

1. Presentation of quarterly financial report and revenue projection – **Chuck Banner, Director of Finance –Treasurer (VIDEO 14:23 – 22:44)**

Chuck Banner, Director of Finance – Treasurer presented the General and Sewer Fund summary as of December 31, 2019 to Council. Mrs. Quetsch, Chairperson of Finance Committee, stated that would like this presentation to become a standard practice. Mayor Craig that it was very beneficial and Mr. Bradley requested that any future reports be included with the agenda.

2. Possible appointment of Town representative to the board of Community Center of Abingdon – **James Morani, Town Manager (VIDEO 22:45 – 26:04)**

Town Manager Morani stated that this matter is for discussion purposes, however feels that the non-departmental process should be completed prior to making a decision. Mayor Craig stated that he felt if Washington County appointed a representative that the Town should also. Mrs. Quetsch volunteered to serve as the Town’s representative.

On motion by Mr. Webb, seconded by Mr. Bradley, Council appointed Donna Quetsch to be the Town’s representative to the board of The Community Center of Abingdon.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

Town Manager Morani provided Council with a brief update regarding the non-departmental funding requests received. Mr. Morani stated it was decided during last month’s Finance Committee meeting that he would appoint a staff committee that would review the requests and provide a rating based on established criteria. Mr. Morani stated that this was proposed to streamline the process prior to the March 26, 2020 meeting. Mr. Morani advised that during the next two weeks, he would be meeting with department heads to discuss inter-departmental budgets. Ms. Patterson requested that Council receive a copy of the non-departmental requests. **(VIDEO 26:06 – 29:07)**

L. OLD BUSINESS - MATTERS NOT ON THE AGENDA (VIDEO 29:11 – 30:10)

Ms. Patterson provided an update with regard to recycling and that a late February meeting will be held with Carol Doss, Executive Director of Upper Tennessee River Roundtable.

M. COUNCIL MEMBER REPORTS (VIDEO 30:14 – 37:13)

Mr. Bradley briefed Council regarding discussions involving vehicles parked as advertisements parked on lots was discussed at the Planning Commission and the Comprehensive Plan was on next month's agenda. Mayor Craig thanked the Planning Commission for addressing that issue.

Mrs. Quetsch stated that she had been busy and enjoyed serving.

Ms. Patterson expressed that she attended all meetings, participated in the Martin Luther King Parade and Business Challenge kickoff. She provide an update from the Tree Commission that several evasive Bradford pear trees would be removed in the Main Street area and was devastated that the large oak tree was lost at the Tourism Department recently. Ms. Patterson announced that the sixth-largest red mulberry tree in the Commonwealth is located on her property. She also requested support as she would be a candidate for re-election in May.


Mr. Webb stated that it was a busy month with the Finance Committee and regular monthly meetings with the Recreation Advisory Committee and would be travelling to Richmond to participate in the Virginia Legislative Day.

Mayor Craig stated that he serves on the District III board and was saddened to learn that Executive Director David Richardson had resigned for health reasons.

Counsel Cameron Bell provided Council with an update regarding the Icenhour and Kelly EEOC matters.

N. APPOINTMENTS TO BOARDS AND COMMITTEES - None

Mayor Craig adjourned the meeting.



Kimberly Kingsley, Clerk



J. Wayne Craig, Mayor