**TOWN OF ABINGDON, VIRGINIA**
**HISTORIC PRESERVATION REVIEW BOARD**
**REGULAR MEETING**
**WEDNESDAY, FEBRUARY 5, 2020 – 5:15 p.m.**
**ARTHUR CAMPBELL MEETING ROOM**
**MUNICIPAL BUILDING**

**Welcome to the Historic Preservation Review Board Regular Meeting. This is a citizen Board, appointed by the Town Council, to interpret and uphold the Historic Preservation Ordinance, which is Article 8 of the Abingdon Zoning Ordinance that protects the Historic District of Abingdon, which has been designated the Old and Historic District. Our aim on this Board is to provide a positive bridge between the property owners of the district and the design review process, so we welcome you to today's meeting. We appreciate your interest and we encourage public participation in our meeting. Your comments are important to our decision making process. Anyone addressing the Board will approach the podium, identify your first and last name and give your complete mailing address.**

**A. WELCOME – Jeff Johnson, Chair**

**B. ROLL CALL – Jason Boswell, Director of Planning**

**C. APPROVAL OF MINUTES**

- January 8, 2020

**D. CERTIFICATE OF APPROPRIATENESS**

**1. Certificate of Appropriateness –Bruce A. Hartshorn; 356 Augusta Dr., Abingdon, VA, 24211; owner.** Application for Certificate of Appropriateness to replace old shingle roof with new metal standing seam roof, gutters, and downspouts. Add dormers facing Plumb Alley. Rehabilitate existing shed. This project was previously approved on May 7, 2017. **Located at 227 East Main Street, Abingdon, VA 24210. Tax Map No. (013-1-66)**

**2. Certificate of Appropriateness – Joe & Donna Levine; 350 Green Spring Rd.; owner.** Application for Certificate of Appropriateness to remove and replace rear addition of existing house. This project was previously approved on May 8, 2019. **Located at 350 Green Spring Rd. Tax Map No (021-1-1A)**

**E. DISCUSSION**

**F. BUSINESS/MATTERS NOT ON THE AGENDA**

**G. ANNOUNCEMENTS**

**H. ADJOURNMENT**

**TOWN OF ABINGDON**
**HISTORIC PRESERVATION REVIEW BOARD**
**WEDNESDAY, JANUARY 8, 2020 – 5:15 P.M.**
**ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A Regular meeting of the Historic Preservation Review Board was held on Wednesday, January 8, 2020, at 5:15 pm in the Arthur Campbell Meeting Room in the Municipal Building.

## A. WELCOME by Jeff Johnson - Chairman

## B. ROLL CALL – Jason Boswell, Director of Planning

Members of the Board Present: Mr. Michael Weaver
Mr. Byrum Geisler
Mr. Andrew Neese
Mr. Jeff Johnson
Mr. Derek Webb

Members of the Board Absent: None

**Comprising a quorum of the Board**

Administrative/Town Staff: Mr. Jason Boswell, Director of Planning
Mr. Mason Gragg, Town Planner
Mrs. Janice Dornon, Administrative Assistant

## C. APPROVAL OF MINUTES

- **December 4, 2019, Regular Meeting**

**On a motion by Mr. Geisler, seconded by Mr. Neese, the Board approved the minutes for December 4, 2019, Regular Meeting as presented.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |
| **Mr. Webb** | **Abstained** |

The board approved December 4, 2019, Regular Meeting minutes as presented.

## D. CERTIFICATE OF APPROPRIATENESS

**1. Certificate of Appropriateness –Chris and Leslie Brewer; 1208 Old Stage Rd, Chilhowie, VA 24319; owner.** Chris Price: representative, 217 E. Devon Dr., Mount Airy, NC 27030. Application for Certificate of Appropriateness to demo existing kitchen and porches, build an addition with a kitchen, mudroom, laundry, and porch with fireplace. **Located at 212 Whites Mill Road, Abingdon, VA 24210. Tax Map No. (013-1-26)**

Ms. Leslie Brewer presented the property located at 212 Whites Mill Road, Abingdon, VA.

Ms. Brewer proposed to demolish the existing kitchen and porch areas to create a new addition to include a new kitchen, mudroom and a larger porch area with an outdoor fireplace.

The HPRB board members made the following suggestions for the new addition, with Mr. Johnson summarizing the list below:

1. Roof – light gray standing seam metal roof with no striations to match the existing structure
2. Fascia board, eaves and soffits to match the existing structure
3. Balusters to be metal or wood, the upper lever to be white, lower level on porch to be black.
4. Homeowner wishes to use white brick on the outdoor fireplace because of the need to match the brickwork and mortar color to the existing structure for the third time. Board told Ms. Brewer that Lime works will match the mortar color to the existing. Brick color should match the existing structure, or use wood lap painted white.
5. Anderson windows and doors to be wood and should match the existing style on the structure
6. Columns to be wood.
7. Bluestone to be used for porch flooring
8. Guttering to be white half-round gutters with downspouts to match existing
9. Foundation to match existing foundation
10. Light fixtures – should be period style lantern type

11. Ms. Brewer is to submit a sample of the brick, siding and lighting style to Town staff for approval, along with the revised plan.

Ms. Brewer added that they would like to replace some of the attic windows that have water damage. The board suggested that the attic windows be repaired and not replaced.

**Mr. Geisler made a motion to approve the COA request as submitted within the guidelines and summarization made by Mr. Johnson, second by Mr. Neese.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |
| **Mr. Webb** | **Aye** |

The board unanimously approved the COA as presented within the guidelines and as summarized for 212 Whites Mill Road.

## E. APPLICATION FOR TAX ABATEMENT

**1. Tax Abatement**: **R. L. Legard, owner, Located at 203 Valley Street NW, Abingdon, and VA. Parcel Number, (012-6-1).**

Mr. Jason Boswell represented the property located at 203 Valley Street NW, Abingdon, VA.

Mr. Johnson told the board that Town staff has received the receipts for the work completed at 203 Valley Street NW for $9,219.43.

**Mr. Weaver made a motion to approve the Tax Abatement Application as submitted, second by Mr. Webb.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

**Mr. Webb Aye**

The board approved that the tax credits should be submitted to the Town Manager for review and approval. If approved it will then go to the Tax Clerk to be processed and applied to the parcel.

## F. PUBLIC COMMENTS - None

## G. OLD BUSINESS/MATTERS NOT ON THE AGENDA - None

## H. ANNOUNCEMENTS

Mr. Boswell informed the HPRB board that a Historic District Survey will be performed by Dovetail Cultural Resource Group of Fredericksburg, VA. A letter will be sent to all the historic district members. This survey will help with the revisions to the ordinances updates. This survey will catalog all 250 properties located within the Historic District.

Mr. Boswell stated the with the 50/50 grant, this is a great opportunity for the Town.

## I. ADJOURNMENT

**On Motion by Mr. Neese, seconded by Mr. Geisler, for the Board to adjourn the meeting.**

**The roll call vote was as follows:**

**Mr. Weaver Aye**
**Mr. Geisler Aye**
**Mr. Neese Aye**
**Mr. Johnson Aye**
**Mr. Webb Aye**

**Mr. Johnson declared the meeting adjourned.**

**Meeting adjourned at 6:01 P. M.**

**Jeff Johnson, Chairman**

**Jason Boswell, Director of Planning**

Abingdon, Virginia

**IMPORTANT NOTE:**
**The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than 2 weeks prior to the next scheduled meeting in order to be heard at that scheduled meeting of the Historic Preservation Review Board.** Applications received after the deadline will be heard at the following month's meeting. If an application is not complete, it will not be included on the next meeting's agenda. To avoid delays, it is recommended that applicants review the Old Historic District's Design Guidelines found at: www.abingdon-va.gov/announcements.htm#BAR and meet with the Planning Department staff before the deadline to review their application.

# APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

## Town of Abingdon, Virginia

Historic Preservation Review Board
133 West Main Street · P. O. Box 789 · Abingdon, VA 24212
Phone (276) 628-3167 · Fax (276) 698-3412

| | |
|---|---|
| Location of Property: 227 EAST MAIN | Historic District?: Yes ☒ No ☐ |
| Business Name (if applicable): | Tax Map No: 013-1-66 |
| Applicant/Property Owner Name (PRINTED): BRUCE A. HARTSHORN | Representative Agent(s) Name: |
| Signature: [signature] | Firm: |
| Mailing Address: 356 AUGUSTA DR | Mailing Address: |
| City: ABINGDON | City: |
| State/Zip: VA 24211 | State/Zip: |
| Phone/Fax Number: 276-232-0337 | Phone/Fax Number: |
| Email: brucehartshorn@gmail.com | Email: |

(Check The Appropriate Boxes – Check all that Apply)

| | | | | | |
|---|---|---|---|---|---|
| ☒ | Exterior Change | ☒ | Addition | ☐ | Relocation |
| ☐ | Wall/Fence | ☐ | Deck/Porch | ☐ | Demolition |
| ☐ | Driveway/Parking Area | ☐ | New Structure/Building | ☐ | Grounds/Landscaping |
| ☐ | Dumpster/HVAC, screen, etc. | ☐ | Other _____ | ☐ | Other_____ |

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credit/abatements for this project? Yes ☒ No ☐

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historical Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in denial of my proposal by the Review Board due to insufficient information. No material change in the apprearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modification to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed: [signature] Date: 1-8-2020

Abingdon, Virginia

**IMPORTANT NOTE:**
The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at www.abingdon-va.gov/announcements.htm#BAR and meet with Planning Department staff before the deadline to review their application.

# APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
## Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

| | |
|---|---|
| Location of Property: 227 East Main Street | Historic District?: ☒ Yes ☐ No |
| Business Name (if applicable): | Tax Map No: 013-1-66 |
| Applicant/Property Owner Name (PRINT): BRUCE A. HARTSHORN | Representative Agent(s) Name: |
| Signature: [signature] | Firm: |
| Mailing Address: 356 AUGUSTA DR | Mailing Address: |
| City: ABINGDON | City: |
| State/Zip: VA 24211 | State/Zip: |
| Phone/Fax Number: 276-232-0337 | Phone/Fax Number: |
| Email: brucehartshorn@gmail.com | Email: |

(Check the Appropriate Boxes - Check all that Apply)

| | | | | | |
|---|---|---|---|---|---|
| ☒ | Exterior Change | ☒ | Addition | ☐ | Relocation |
| ☐ | Wall/Fence | ☐ | Deck/Porch | ☐ | Demolition |
| ☐ | Driveway/Parking Area | ☐ | New Structure/Building | ☐ | Grounds/Landscaping |
| ☐ | Dumpster/HVAC, etc. screen | ☐ | Other _____ | ☐ | Other _____ |

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? ☐ Yes ☒ No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed [signature] Date 5-22-17

PLEASE READ:
Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

Old Shingle Roof is in poor condition.
Replace with new Metal Roof and Gutters.
Add Dormer in back facing Plum Alley.
Create new bedroom in Attic space.

**REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:**

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

- [x] Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- [ ] Site plan or plat of property - Only Roof Change
- [x] A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project
  - Metal Roofing - Green (existing color)
  - Gutters - White - Half Round
  - Paint - No Changes - Grey
- [ ] $50.00 application fee if requesting tax credits
- [ ] Are you requesting tax credits for this project?
- [ ] Other (please attach more sheets if necessary)

**To be Completed/Initialed by Planning Department Staff**

___ COA application has been reviewed and deemed to be complete.
___ List of adjoining property owners notified of this COA application has been attached to this application.

**Code: 011/Budget line item: 100-3-13-030-0400**

# FRONT ELEVATION

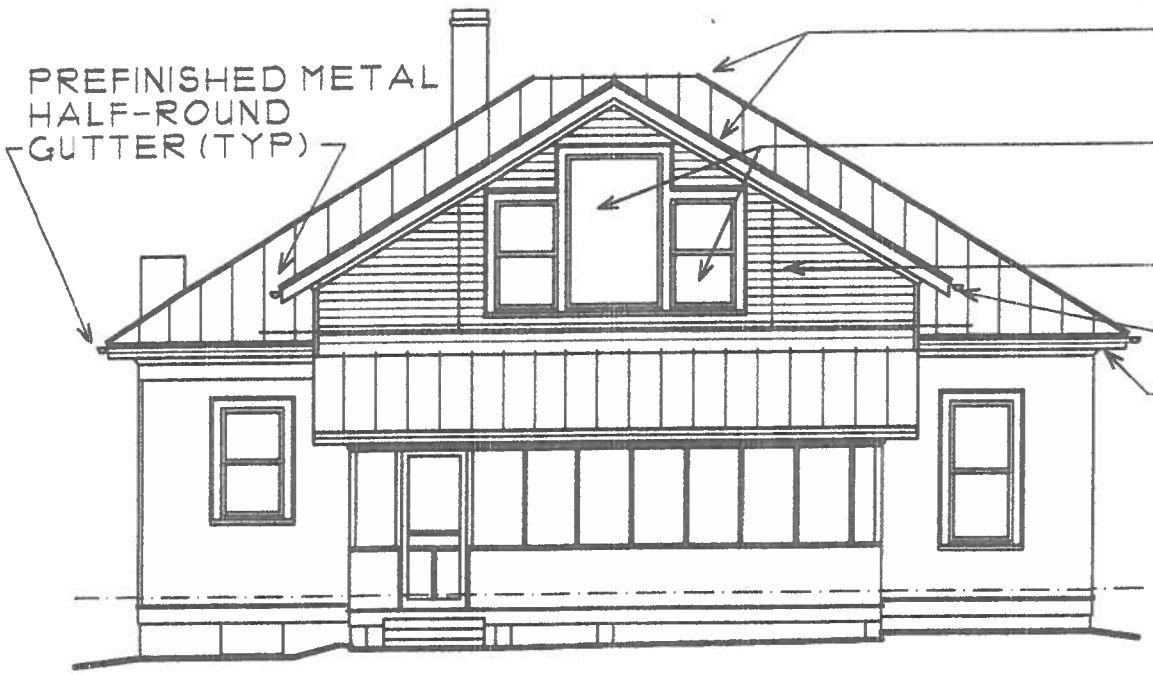
**PROPOSED EXTERIOR ELEVATIONS**

SCALE: 1/8" = 1'-0"

Addition and Renovations to:

**227 E. MAIN ST.**
ABINGDON, VIRGINIA

PEYTON BOYD
ARCHITECT PC




NOTE:
WOOD SIDING AND TRIM ON NEW DORMER TO MATCH EXISTING

# REAR ELEVATION

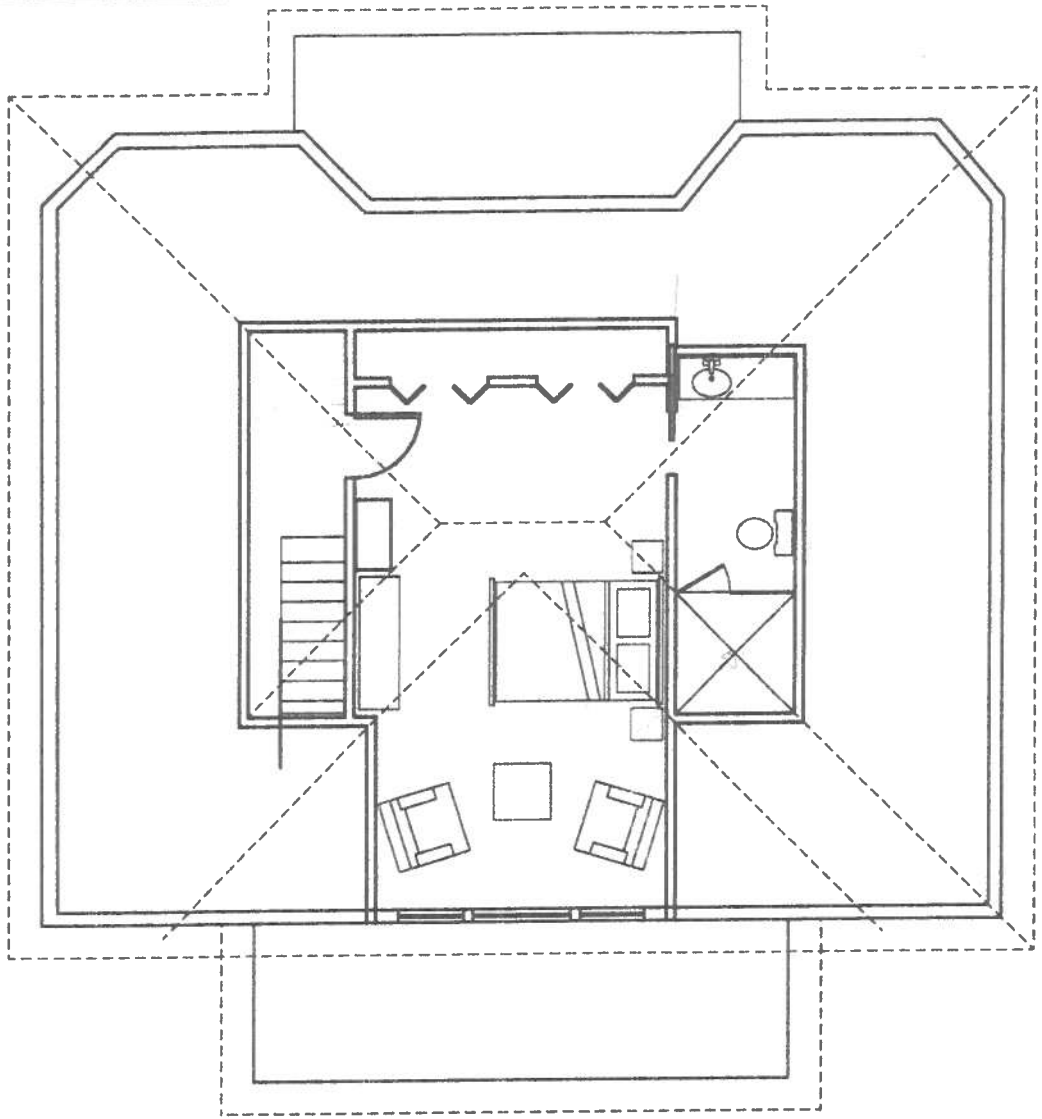
**PROPOSED EXTERIOR ELEVATIONS**

SCALE: 1/8" = 1'-0"

Addition and Renovations to:

**227 E. MAIN ST.**
ABINGDON, VIRGINIA

PEYTON BOYD ARCHITECT PC
P.O. BOX [illegible]
ABINGDON VA [illegible]
OFFICE AT
[illegible] PLACE
ABINGDON VA [illegible]
VOICE [illegible]
MOBILE [illegible]
pbarch@peytonboyd.com



MAIN STREET

PLUMB ALLEY

# ATTIC FLOOR PLAN

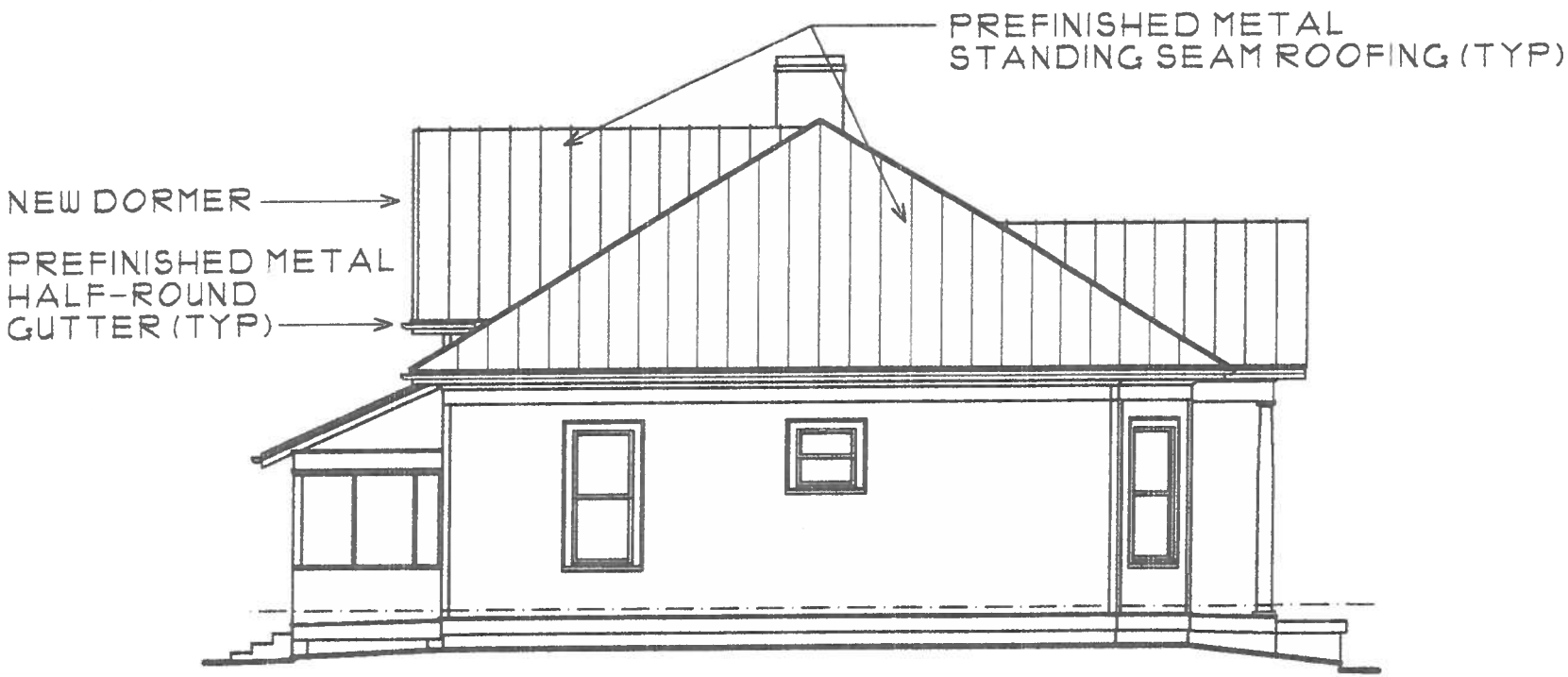
PROPOSED ATTIC
FLOOR PLAN

SCALE: 1/8" = 1'-0"

Addition and Renovations to:

227 E. MAIN ST.
ABINGDON, VIRGINIA

PEYTON BOYD
ARCHITECT PC




# LEFT ELEVATION

**PROPOSED EXTERIOR ELEVATIONS**

SCALE: 1/8" = 1'-0"

Addition and Renovations to:

**227 E. MAIN ST.**
ABINGDON, VIRGINIA

PEYTON BOYD
ARCHITECT PC
P.O. BOX 5004
ABINGDON VA 24212-5004
OFFICES AT
251 MASON PLACE
ABINGDON VA 24210
VOICE 276-628-1715
MOBILE 276-628-2095
pbarchitect@peytonboyd.com

# RIGHT ELEVATION

**PROPOSED EXTERIOR ELEVATIONS**

SCALE: 1/8" = 1'-0"

Addition and Renovations to:

**227 E. MAIN ST.**

ABINGDON, VIRGINIA

PEYTON BOYD
ARCHITECT PC

P.O. BOX [illegible]
ABINGDON VA [illegible]

OFFICES AT
[illegible] PLACE
ABINGDON VA [illegible]

VOICE [illegible]
MOBILE [illegible]
pbarchitect@peytonboyd.com

TOWN OF ABINGDON
HISTORIC PRESERVATION REVIEW BOARD
REGULAR MEETING
Wednesday June 7, 2017 – 5:15 P.M.

The Regular meeting for the Historic Preservation Review Board was held on Wednesday, June 7, 2017, at 5:15 p.m. The meeting was held in the Municipal Building, Colonel Arthur Campbell room.

Mr. Jeff Johnson, Chairperson, called the meeting to order. Mr. Boswell called the roll.

1. ROLL CALL: Jason Boswell, Interim Town Planner

Members Present:
Cindy Patterson, Councilperson
Michael Weaver
Jeff Johnson, Chairman
Andrew Neese, Co-Chairman
Byrum Geisler

Comprising a quorum of the Board

Members Absent: None

Administrative Staff: Jason Boswell, Interim Town Planner
Deborah Icenhour, Town Attorney
Tyler Vencill, Interim Town Planner

Visitors: Peyton Boyd
Lorie Ellis

* * * * * * * * * * * *

2. Approval of minutes: Regular meeting, April 5, 2017.

Mr. Neese moved to accept the minutes, as presented, seconded by Mr. Weaver
Roll call as follows;

Cindy Patterson: Abstain
Michael Weaver: Aye
Byrum Geisler: Aye
Jeff Johnson: Aye
Andrew Neese: Aye

* * * * * * * * * * * *

3. Certificate of Appropriateness: **Carol Jones, Owner; James McCaslin, representative** 215 East Valley Street, Abingdon, VA 24210, application for Certificate of Appropriateness for sign. Located at **215 East Valley Street. Tax Map No. 013-1-13.** Request to add new signage.

After brief discussion, about color change from white with green or blue letters. Size non-conforming needs to be max of 24x24.

Byrum Geisler made a motion to approve the request; seconded by Cindy Patterson.

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Byrum Geisler: Aye
Jeff Johnson: Aye
Andrew Neese: Aye
**Vote: Approved**

4. Certificate of Appropriateness: **Doug Ellis, (Ellis Building) Owner;** 211 W. Main St., Abingdon, VA 24210, Tax Map No. 012-1-71 **owner;** request to place permanent fence at location previously discussed.

After brief discussion, Andrew Neese made a motion to approve the request for the fence with proper setbacks, 48" as deviation of Section 12 that states 42" is the max height from the bottom, with finial's reaching the 48" mark.

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Jeff Johnson: Aye
Andrew Neese: Aye
Byrum Geisler: Abstain
**Vote: Approved**

Mr. Ellis asked if he could revisit the door for his property at 301 E. Valley St. As the door he was going to use originally is not salvageable.

After a brief discussion Michael Weaver made a motion to approve the new door; second by Cindy Patterson.

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Jeff Johnson: Aye
Andrew Neese: Aye
Byrum Geisler: Abstain
**Vote: Approved**

5. Certificate of Appropriateness - **Mamma Mia Restaurant, Saad Abdelbassett, representative;** 134 Wall Street, Tax Map No. 019-2-16. Nathalie and Nick Shortridge, **Owners;** request to install signage.

No representative was available to present the request. Michael Weaver made a motion to table the request until Mr. Saad Abdelbassett is able to attend the meeting; second by Andrew Neese.

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Jeff Johnson: Aye
Andrew Neese: Aye
Byrum Geisler: Aye
**Vote: Tabled**

6. Application for Tax Abatement: **Jeff Johnson Owner**, 102 W. Main Street, Abingdon, Va. 24210 Tax Map No. 012-1-102.

Jason Boswell presented the receipts for the Johnson's tax credits.
After a brief discussion; a motion was made by Michael Weaver: Second by Andrew Neese to approve and forward to the Town Manager, Mr. Greg Kelly.

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Jeff Johnson: Abstain
Andrew Neese: Aye
Byrum Geisler: Aye
**Vote: Approved**

7. Certificate of Appropriateness: **Bruce A. Hartshorn, Owner** 227 East Main Street, Abingdon, VA. Tax Map No. 013-1-66. Request to replace old shingle roof with new metal roof, gutters. Add Dormer in back facing Plum Alley, to create new bedroom in attic space.

Mr. Bruce Hartshorn presented his planned changes.

After a brief discussion Cindy Patterson made a motion to approve the requested changes; second by Byrum Geisler

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Jeff Johnson: Aye
Andrew Neese: Aye
Byrum Geisler: Aye
**Vote: Approved**

**Discussion Items:**

a. Name change of the Board, from BAR to HPRB.
    a. After a brief discussion, the current code does not reflect that the board was renamed from BAR to HPRB. They were asked if they wanted to revert back to BAR and maintain the code or if they wanted to keep the name HPRB, and amend the code. Deb Icenhour was directed to make appropriate changes to the code to reflect the name HPRB.

A motion was made by Andrew Neese; second by Cindy Patterson

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Jeff Johnson: Aye
Andrew Neese: Aye
Byrum Geisler: Aye
**Vote: Approved**

6. Adjourn:

Byrum Geisler made a motion to adjourn the Historic Preservation Review Board Meeting; seconded by Andrew Neese.

**Roll call as follows:**
Cindy Patterson: Aye
Michael Weaver: Aye
Byrum Geisler: Aye
Jeff Johnson: Aye
Andrew Neese: Aye

a. Time of adjournment: 6:12pm

Next regularly scheduled meeting will be July 5th, 2017 at 5:15pm in the Arthur Campbell Room-1st floor

* * * * * * * * * * * *

Jeff Johnson, Chairman

Jason Boswell/Tyler Vencill, Secretary

Abingdon, Virginia

IMPORTANT NOTE:
The complete application must be filed with the Town of Abingdon's Office of Planning and Zoning no later than the third Monday of the month to be heard at the next month's Historic Preservation Review Board meeting. Applications received after the third Monday of the month will be heard at the following month's meeting. If an application is not complete, it will not be included on the meeting agenda. To avoid delays, it is recommended that applicants review the Old and Historic District's Design Guidelines found at www.abingdon-va.gov/announcements.htm#BAR and meet with Planning Department staff before the deadline to review their application.

# APPLICATION FOR CERTIFICATE OF APPROPRIATENESS
## Town of Abingdon, Virginia

Historic Preservation Review Board
133 East Main Street • P.O. Box 789 • Abingdon, VA 24212
Phone: (276) 628-3167 • Fax: (276) 698-3412

| | |
|---|---|
| Location of Property: 350 Green Spring Rd | Historic District?: [✓] Yes [ ] No |
| Business Name (if applicable): | Tax Map No: |
| Applicant/Property Owner Name (PRINT): Joe & Donna LeVine | Representative Agent(s) Name: |
| Signature: | Firm: |
| Mailing Address: PO Box 1836 | Mailing Address: |
| City: Abingdon | City: |
| State/Zip: VA | State/Zip: |
| Phone/Fax Number: (757) 651-8445 | Phone/Fax Number: |
| Email: joe.vim68@gmail.com | Email: |

(Check the Appropriate Boxes - Check all that Apply)

| | | | | | |
|---|---|---|---|---|---|
| ✓ | Exterior Change | ✓ | Addition | | Relocation |
| | Wall/Fence | ✓ | Deck/Porch | | Demolition |
| | Driveway/Parking Area | | New Structure/Building | | Grounds/Landscaping |
| | Dumpster/HVAC, etc. screen | | Other _____ | | Other _____ |

Per Abingdon, Virginia Code of Ordinances, you may be eligible for local tax credits/abatements. Are you requesting tax credits/abatements for this project? [✓] Yes [ ] No

The above named person(s)/firm has permission to represent me regarding this request for architectural review. I understand that I or my representative agent(s) must be present at the Historic Preservation Review Board meeting, on the date assigned by staff, typically the first Wednesday of each month at 5:15 p.m., to present my proposal and that failure to attend may result in the denial of my proposal by the Review Board due to insufficient information. No material change in the appearance of my property, that is viewable from any public street, shall be performed before receiving a Certificate of Appropriateness. I further understand that approval by the Historic Preservation Review Board for any modifications to homes, buildings, landscaping, or grounds including fences, driveways, and parking areas shall expire 12 months from the date of approval. I hereby authorize town staff and/or members of the Historic Preservation Review Board the right to enter onto my property during normal business hours for the purposes of investigating my request for a Certificate of Appropriateness.

Signed J W LeVine Date 3/19/19

PLEASE READ:
Applicants are encouraged to submit complete applications with sufficient information to allow a clear understanding of the proposal by the Historic Preservation Review Board members and Planning Department staff. Applications that do not clearly communicate the proposed new construction, alterations or changes will result in delays. Planning Department staff will periodically inspect properties for compliance with the COA. Failure to comply may also result in delays in the issuance of a Certificate of Occupancy, fines, or other enforcement actions.

FULL DESCRIPTION OF PROPOSAL: (please attach more sheets if necessary)

Remove vinyl clad addition on back of house and replace it with a larger addition that has an exterior that better fits the original house. It will be a combination of wood with either brick or stone. (Unfortunately, the manufacturer of the original brick is out of business and we cannot match it.) We will review the final choice with the Committee before finalizing the work. The new roof will tie into the original roof with an A-frame roof (this will better complement the original house) compared to the shed roof currently on the addition. The existing metal roofing will be removed and replaced with shingles. (Note: the house originally had a shingle roof when built in the 1960's.)

Architect Payton Boyd is working on the plans which we expect to be ready for presentation at the May Committee meeting.

**REQUIRED INFORMATION TO BE SUBMITTED WITH APPLICATION:**

Each item submitted is to be INITIALED by the applicant. If you are not submitting any of the requested information, please indicate "not applicable" and explain in the space provided why it is not necessary for this project.

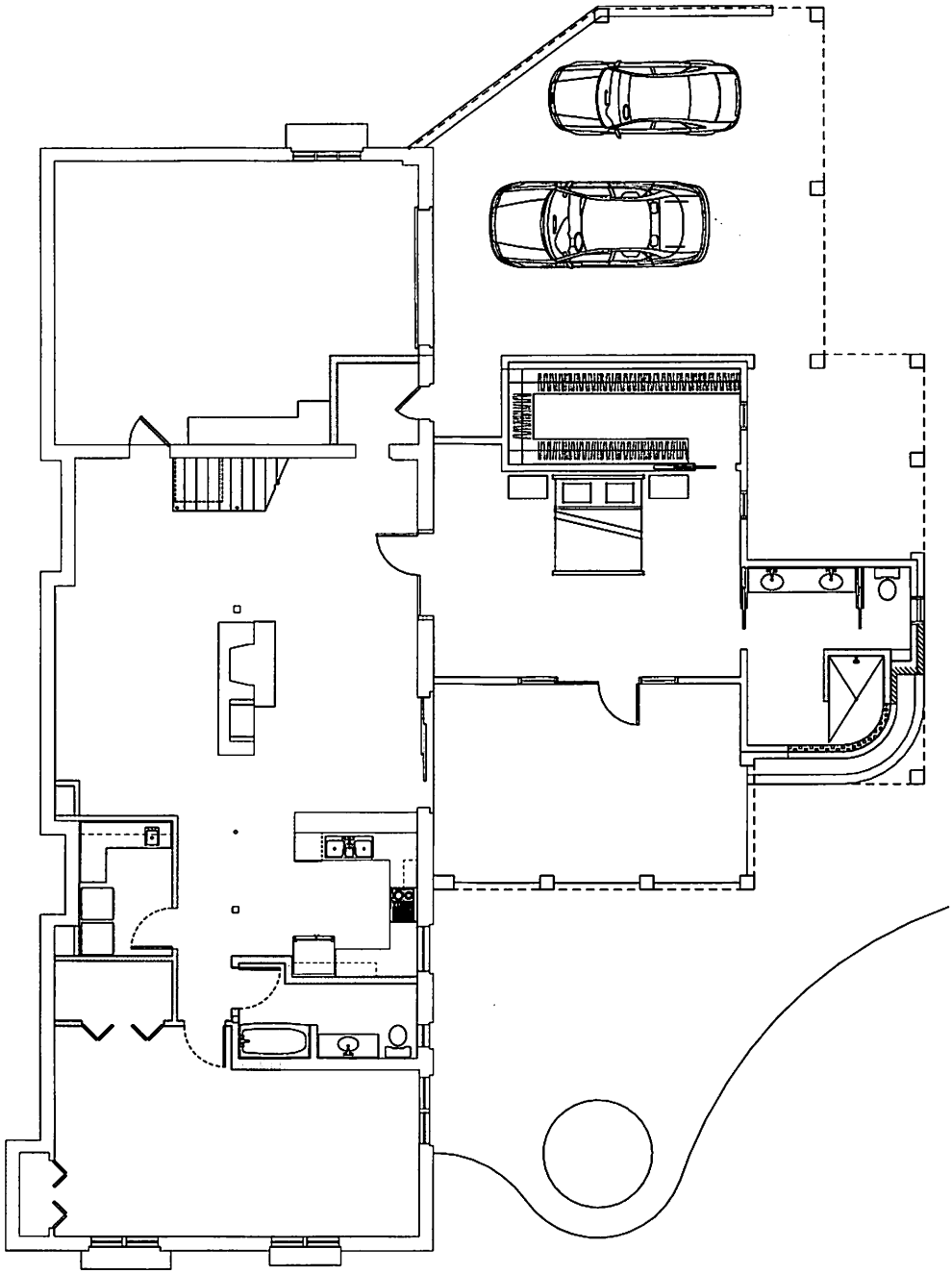
- [✓] Sketch, drawing and/or elevations showing the proposed changes or improvements, and an adequate number of photographs to show the area of the proposed alteration
- [✓] Site plan or plat of property
- [✓] A list of materials including color samples that identifies the type and quality of materials to be used in the Proposed Project
  The plans and elevations and list of actual materials will be presented at a later meeting.
- [✓] $50.00 application fee if requesting tax credits
- [✓] Are you requesting tax credits for this project?
- [✓] Other (please attach more sheets if necessary)
  Pictures to show the present addition which will be removed and replaced.

**To be Completed/Initialed by Planning Department Staff**

___ COA application has been reviewed and deemed to be complete.
___ List of adjoining property owners notified of this COA application has been attached to this application.

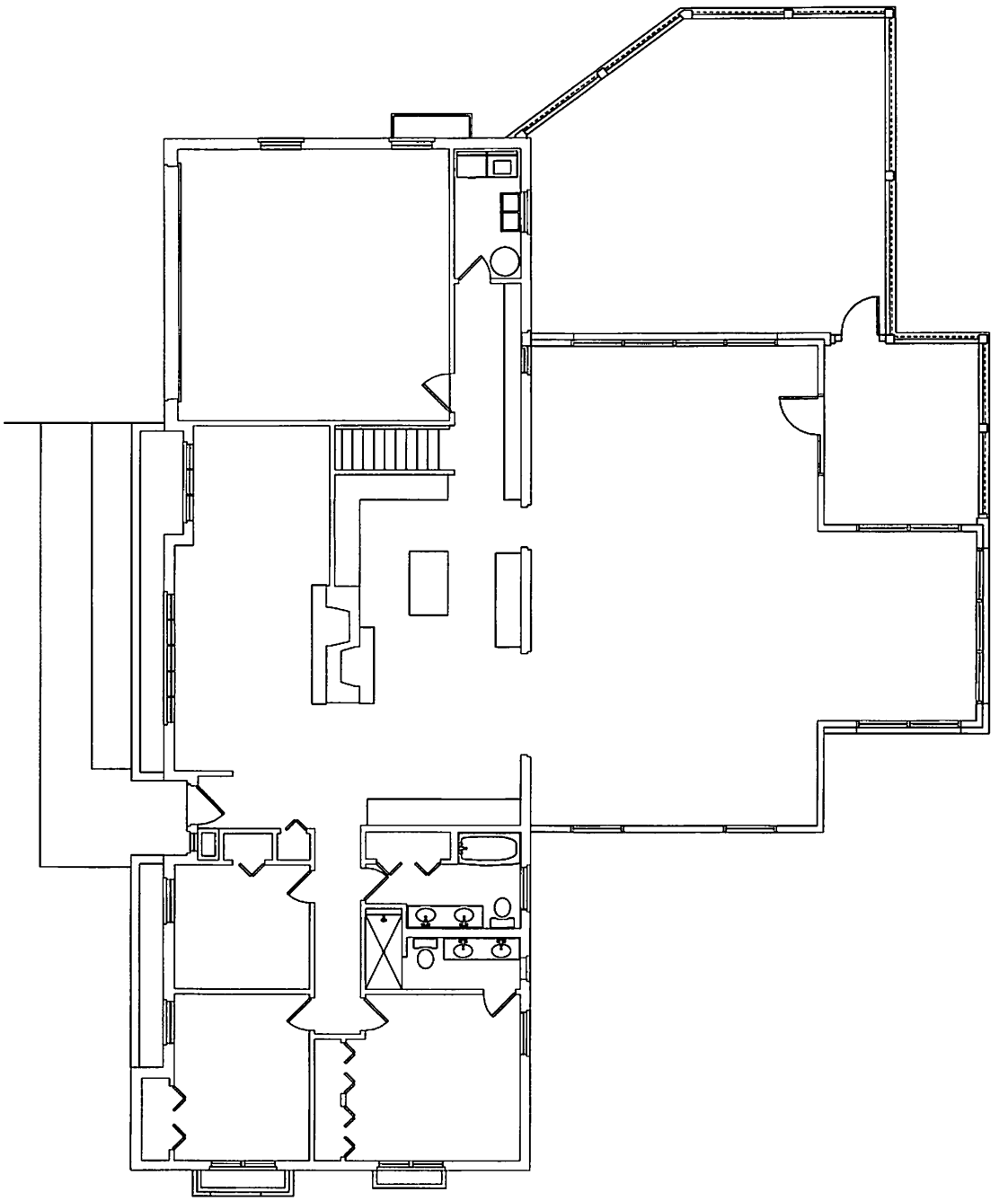
**Code: 011/Budget line item: 100-3-13-030-0400**

CADFILE - 1408SD.AEC PLOT DATE 04/15/19

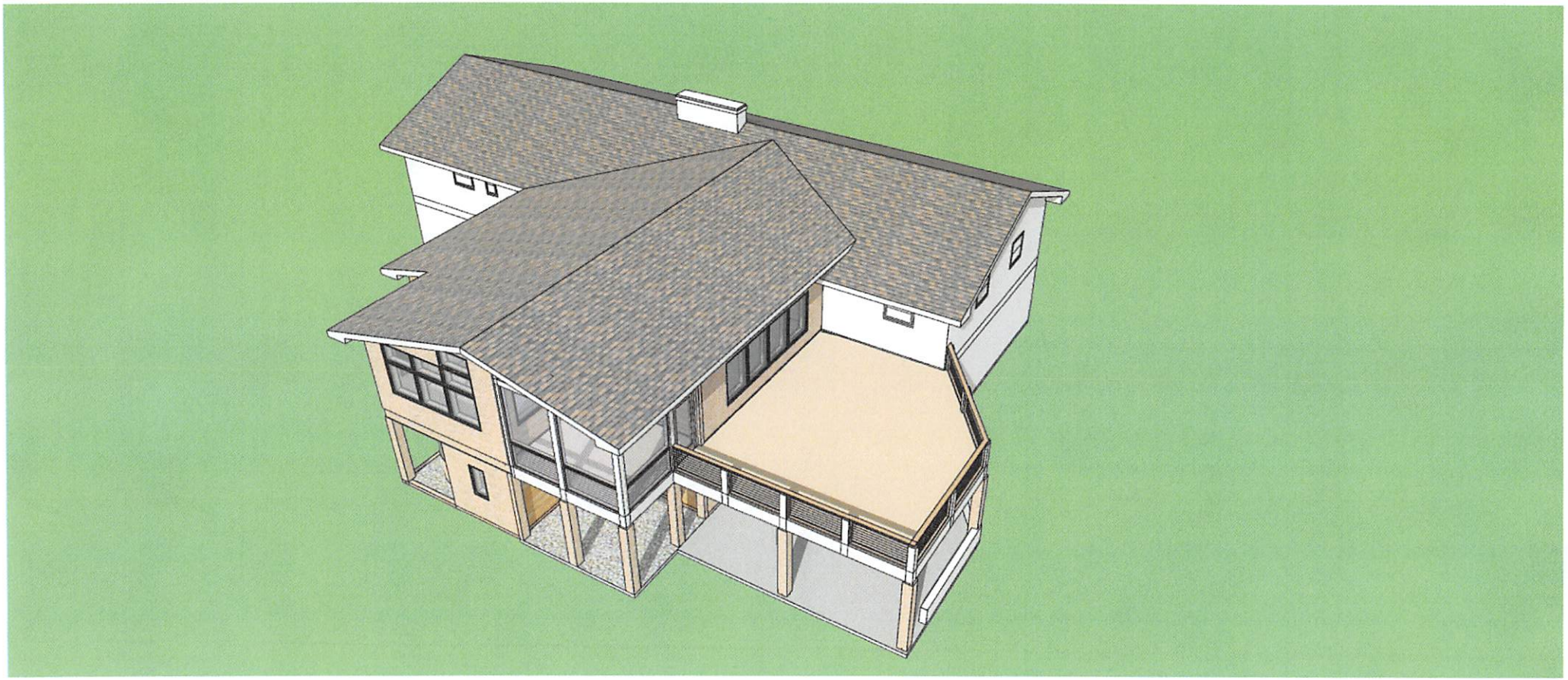


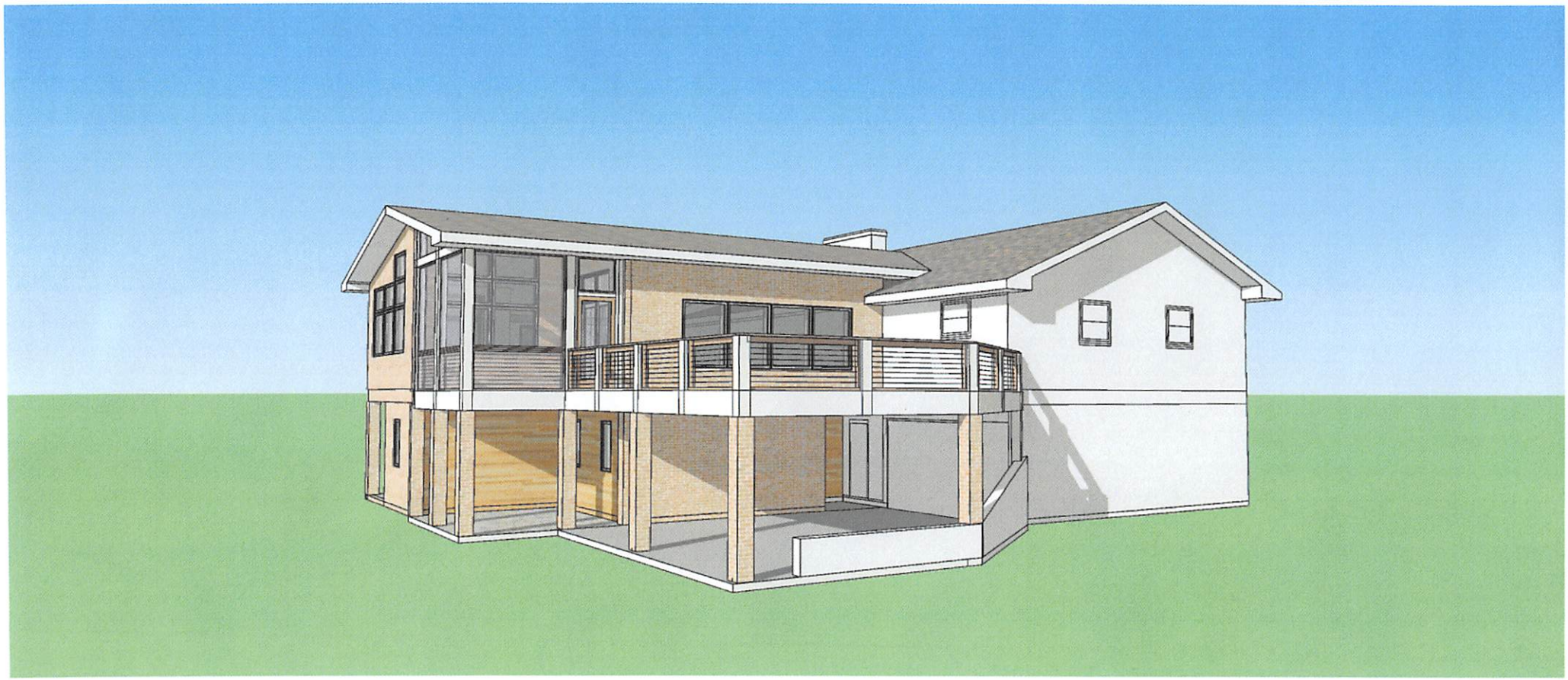
| DRAWING | DATE | LOWER LEVEL FLOOR PLAN<br>SCALE: 1/4" = 1'-0" | ADDITION AND RENOVATIONS TO:<br>THE LEVINE RESIDENCE<br>ABINGDON, VIRGINIA | PEYTON BOYD ARCHITECT PC | NOT FOR CONSTRUCTION |
|---|---|---|---|---|---|

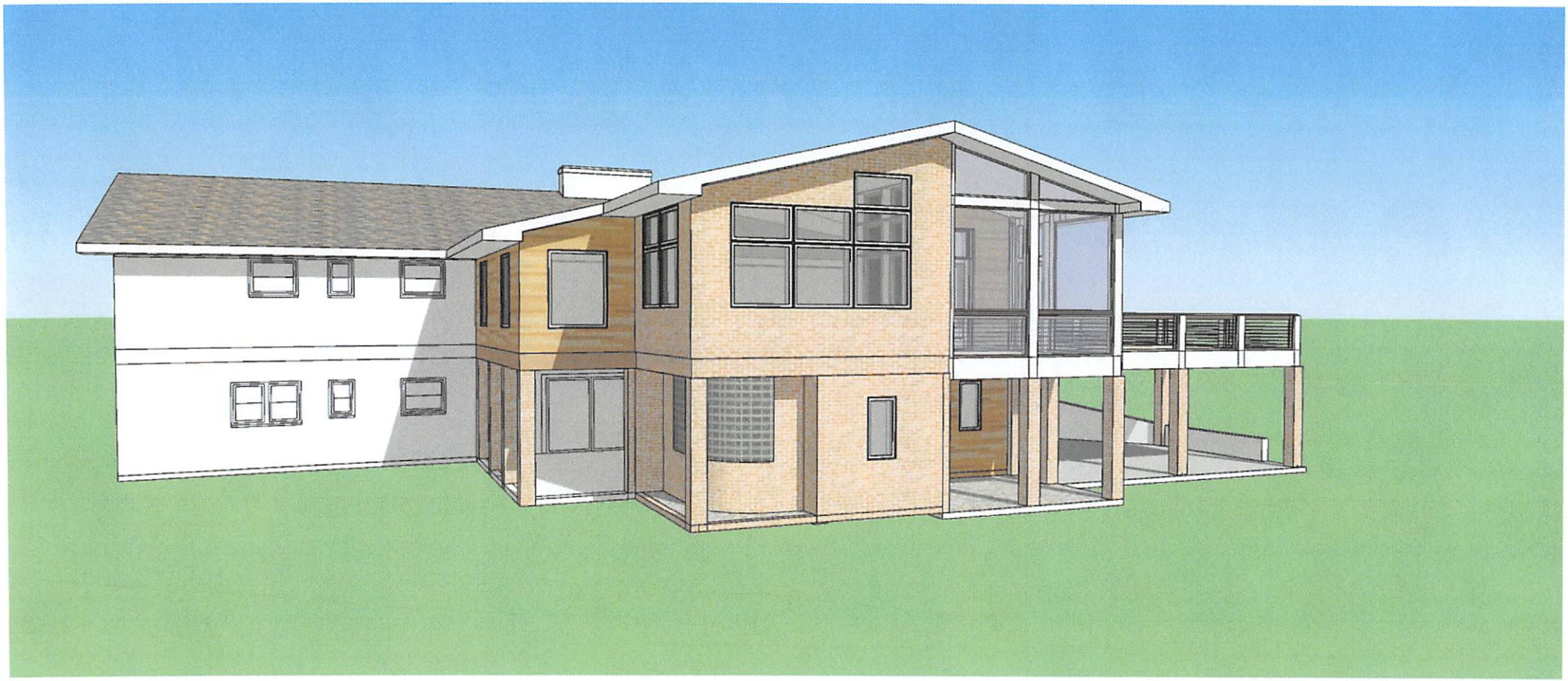
CADFILE - 1406SD.AEC PLOT DATE 04/15/19

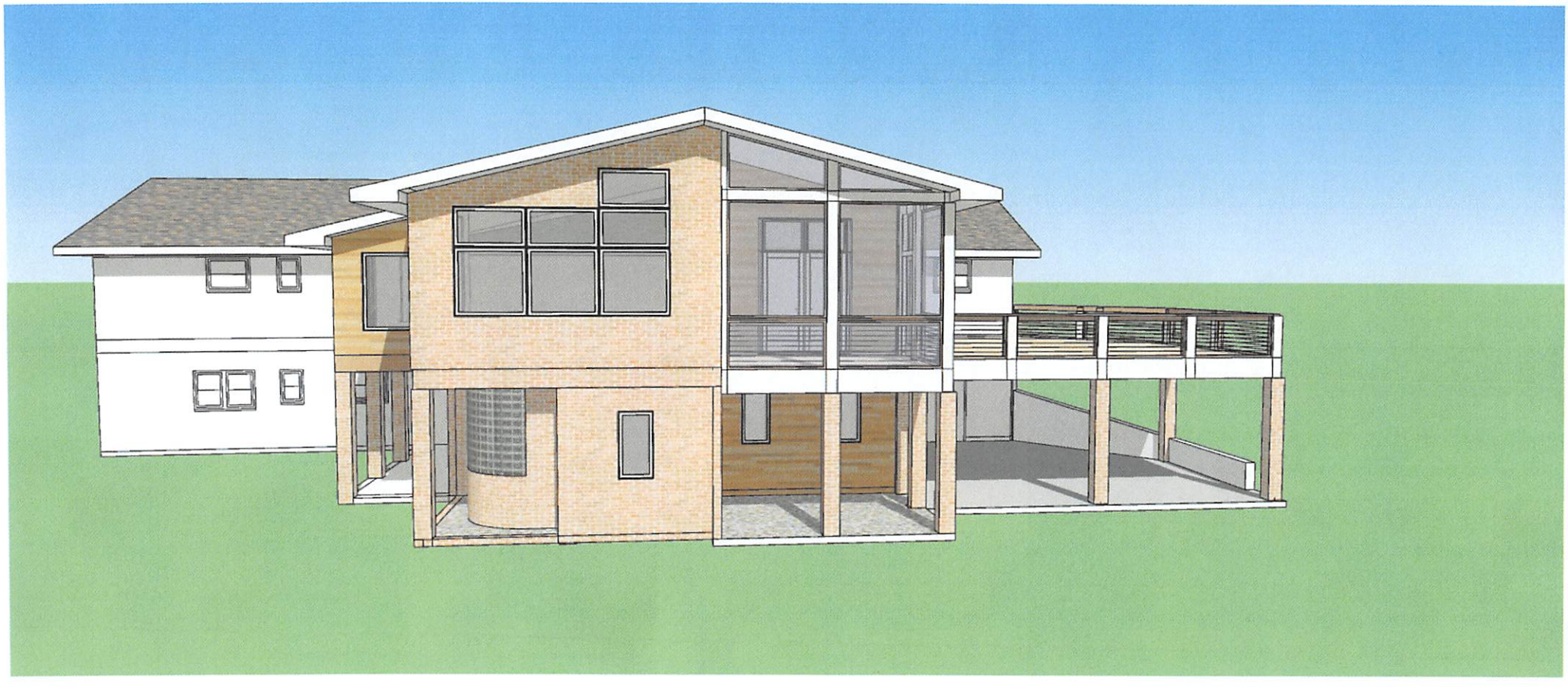


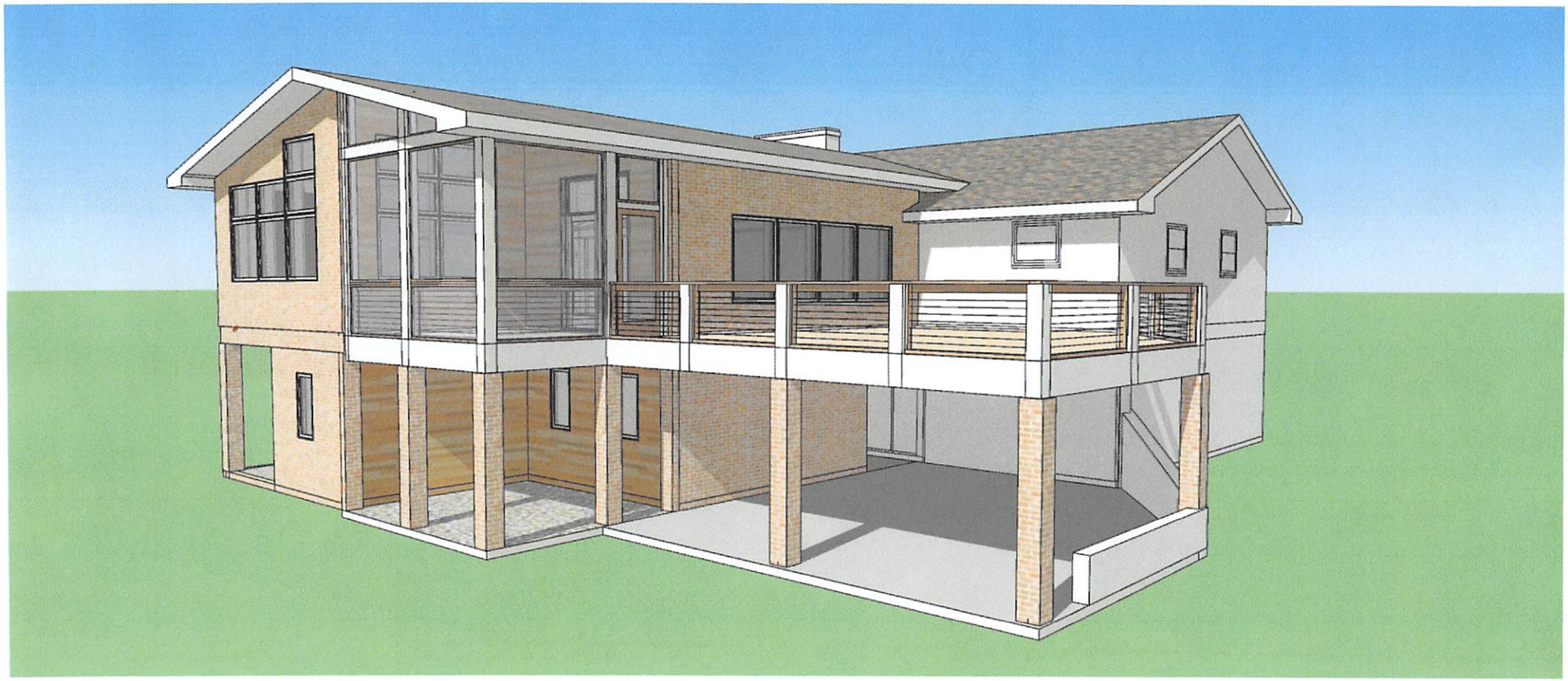
| DRAWING | DATE | UPPER LEVEL FLOOR PLAN<br>SCALE: 1/4" = 1'-0" | ADDITION AND RENOVATIONS TO:<br>THE LEVINE RESIDENCE<br>ABINGDON, VIRGINIA | PEYTON BOYD ARCHITECT PC | NOT FOR CONSTRUCTION |
|---|---|---|---|---|---|











SSECTION 8-3. AREA, SETBACK, FRONTAGE, YARD AND HEIGHT REGULATIONS.

THE OLD AND HISTORIC DISTRICT SHALL FOLLOW THE GENERAL ESTABLISHED PATTERN ALREADY IN EXISTENCE IN THE DISTRICT INSOFAR AS AREA, SETBACK, FRONTAGE, YARD AND HEIGHT REGULATIONS ARE CONCERNED.

*THIS PROPERTY LOCATED IN FEMA ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN, MAP NO.51191C0280C, EFFECTIVE DATE 09/29/2010*
*CURRENT OWNER: JOSEPH W. & DONNA H. LEVINE*
*ADDRESS: PO BOX 1836 ABINGDON, VA. 24210*

OWNER'S STATEMENT

THE PLATTING OR DEDICATION OF LAND AS IT APPEARS ON THIS PLAT (REPLAT) IS WITH THE FREE CONSENT AND IN ACCORDANCE WITH THE DESIRES OF THE UNDERSIGNED OWNER(S) PROPRIETOR(S) AND TRUSTEE(S), IF ANY.
GIVEN UNDER MY (OUR) HAND AND SEAL THIS THE _____ DAY OF 10-9 20 15

Joseph W. Levine _____ SEAL
Donna H. Levine _____ SEAL
_____ SEAL
_____ SEAL

NOTARY STATEMENT

STATE OF Virginia
COUNTY OF Washington TO WIT:
I, Samantha Sawyer A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO CERTIFY THAT Joseph W. Levine WHOSE NAME(S) IS (ARE) SIGNED TO THE THE FOREGOING STATEMENT, PERSONALLY APPEARED BEFORE ME IN MY STATE AND COUNTY AND ACKNOWLEDGED THE SAME.
GIVEN UNDER MY HAND THIS 9 DAY OF October 2015
MY COMMISSION EXPIRES: 12.31.17
REGISTRATION NO.: 7561786
Samantha Sawyer
SIGNATURE NOTARY PUBLIC

NOTARY SEAL:

SAMANTHA MARIE SALVER NOTARY PUBLIC REG. #7561786 MY COMMISSION EXPIRES 12 31 2017 COMMONWEALTH OF VIRGINIA

NOTARY STATEMENT

STATE OF Virginia
COUNTY OF Washington TO WIT:
I, Kimberly S. Kingsley A NOTARY PUBLIC IN AND FOR THE STATE AND COUNTY AFORESAID, DO CERTIFY THAT Donna H. Levine WHOSE NAME(S) IS (ARE) SIGNED TO THE THE FOREGOING STATEMENT, PERSONALLY APPEARED BEFORE ME IN MY STATE AND COUNTY AND ACKNOWLEDGED THE SAME.
GIVEN UNDER MY HAND THIS 29 DAY OF Oct 2015
MY COMMISSION EXPIRES: 8.31.16
REGISTRATION NO.: 186904
Kimberly S. Kingsley
SIGNATURE NOTARY PUBLIC

KIMBERLY S. KINGSLEY COMMONWEALTH OF VIRGINIA REGISTRATION NO. 186904 MY COMM. EXPIRES 8.31.16 NOTARY PUBLIC

SURVEYORS CERTIFICATE

I HEREBY CERTIFY THAT THIS BOUNDARY SURVEY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS CORRECT AND COMPLIES WITH THE MINIMUM PROCEDURES AND STANDARDS ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND CERTIFIED LANDSCAPE ARCHITECTS. I FURTHER CERTIFY THAT THE LAND PLATTED WAS CONVEYED TO THE SAID JOSEPH W. & DONNA H. LEVINE BY CINDY M. HOCKETT PATTERSON AND THE MARY R. COLLEY TRUST DEED(S) DATED (SEE STYLE) AND OF RECORD IN THE OFFICE OF THE CIRCUIT COURT OF WASHINGTON COUNTY, VIRGINIA IN INST. 1400002064 (0.546 AC±) AND IN INSTRUMENT 150001312 (0.325 AC±)

GIVEN UNDER MY HAND THIS 14TH DAY OF SEPT. 2015

THIS SURVEY IS SUBJECT TO ANY AND ALL COVENANTS, CONVEYANCES, RESTRICTIONS, AND VISIBLE OR RECORDED EASEMENTS THAT MAY BE DISCLOSED BY A FULL AND ACCURATE TITLE SEARCH.

LAND SURVEYOR

COMMONWEALTH OF VIRGINIA L.K. ADDISON LIC. NO. 100 09/14/15 LAND SURVEYOR

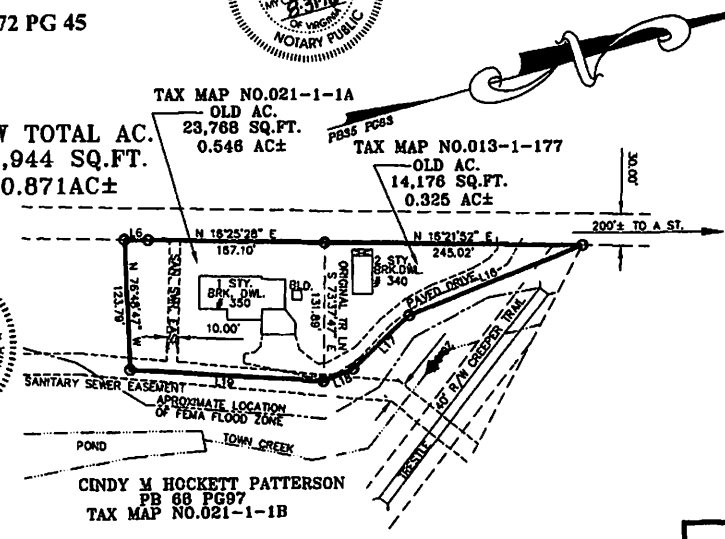
VIRGINIA: In the Circuit Court of Washington County, on this 2nd day of November 2015 this Instrument was admitted to record.
TESTE: _____, Deputy Clerk

TOWN MANAGER'S CERTIFICATE

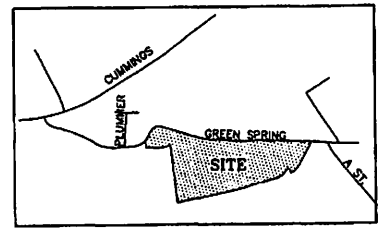
THIS IS TO CERTIFY THAT THIS PLAT HAS BEEN REVIEWED BY AND MEETS THE ADMINISTRATIVE APPROVAL REQUIREMENTS OF THE TOWN MANAGER AS PROVIDED IN THE TOWN OF ABINGDON SUBDIVISION ORDINANCE. GIVEN UNDER MY HAND AND SEAL THIS THE 27th DAY OF October 2015

TOWN MANAGER, ABINGDON, VIRGINIA

BK 72 PG 45




CINDY M HOCKETT PATTERSON
PB 68 PG97
TAX MAP NO.021-1-1B




| LINE TABLE | | |
|---|---|---|
| LINE | LENGTH | BEARING |
| L6 | 22.51 | N16°24'48"E |
| L16 | 177.56 | S06°21'18"E |
| L17 | 73.61 | S27°51'59"E |
| L18 | 30.92 | S06°24'52"E |
| L19 | 182.93 | S19°01'28"W |

PLAT SHOWING A BOUNDARY LINE ADJUSTMENT OF THE
PROPERTY OF JOSEPH W. & DONNA H. LEVINE
BEING ALL OF THOSE CERTAIN LOTS OR TRACTS OF LAND LYING IN THE TOWN OF ABINGDON IN THE MADISON MAGISTERIAL DISTRICT OF WASHINGTON COUNTY, VA. AND MORE PARTICULARLY DESIGNATED AS 0.546 AC± AND 0.325 AC± AS SHOWN ON A PLAT PREPARED BY L.K. ADDISON AND RECORDED IN PLAT BOOK 68 PAGE 97. DEED RECORDED IN INST. NO. 1400002064 (0.546 AC±) DATED 05/05/15 AND 150001312 (0.325 AC±). AND DATED 04/06/15.
PROPERTY ADDRESS: 350 AND 340 GREEN SPRING RD. ABINGDON, VA.

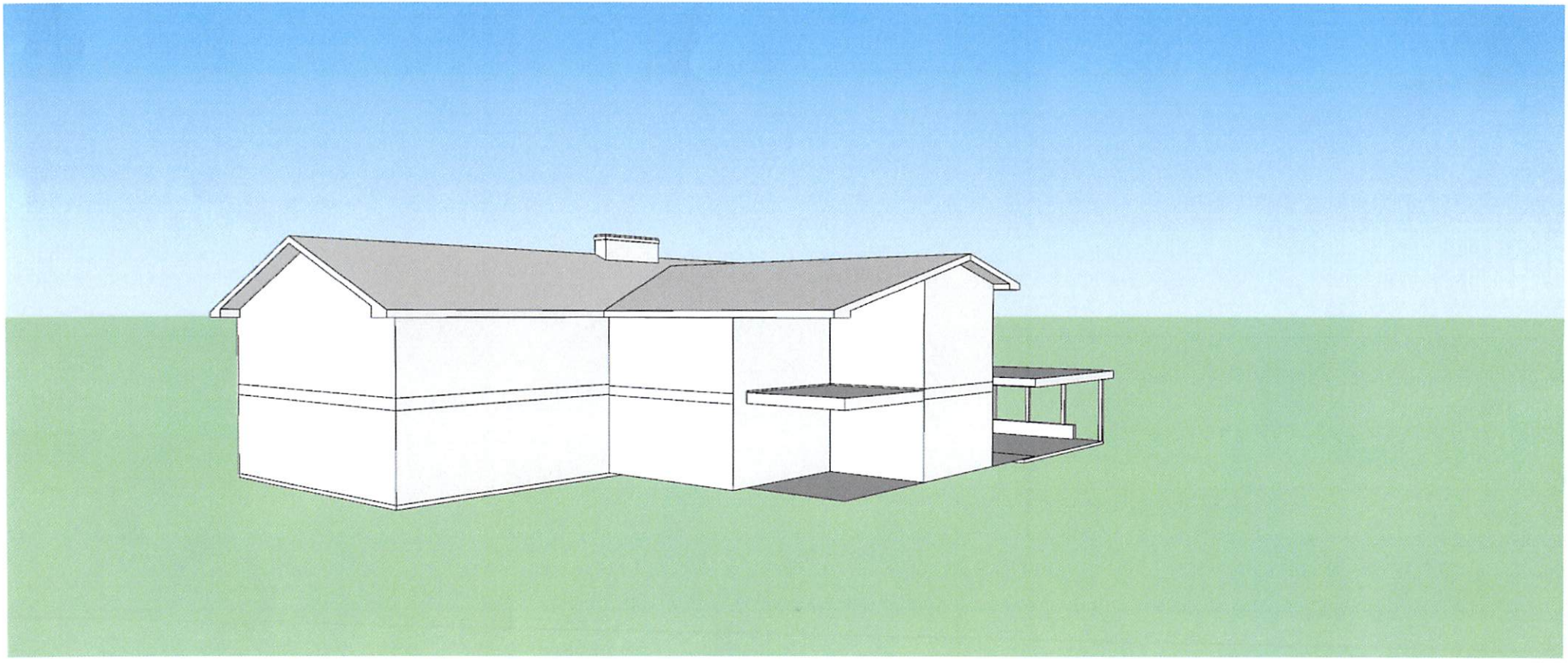
1/2" IRON RODS ON ALL CORNERS
ZONED: OH
TAX MAP NO.021-1-1A
TAX MAP NO.013-1-177
SCALE 1" = 100'

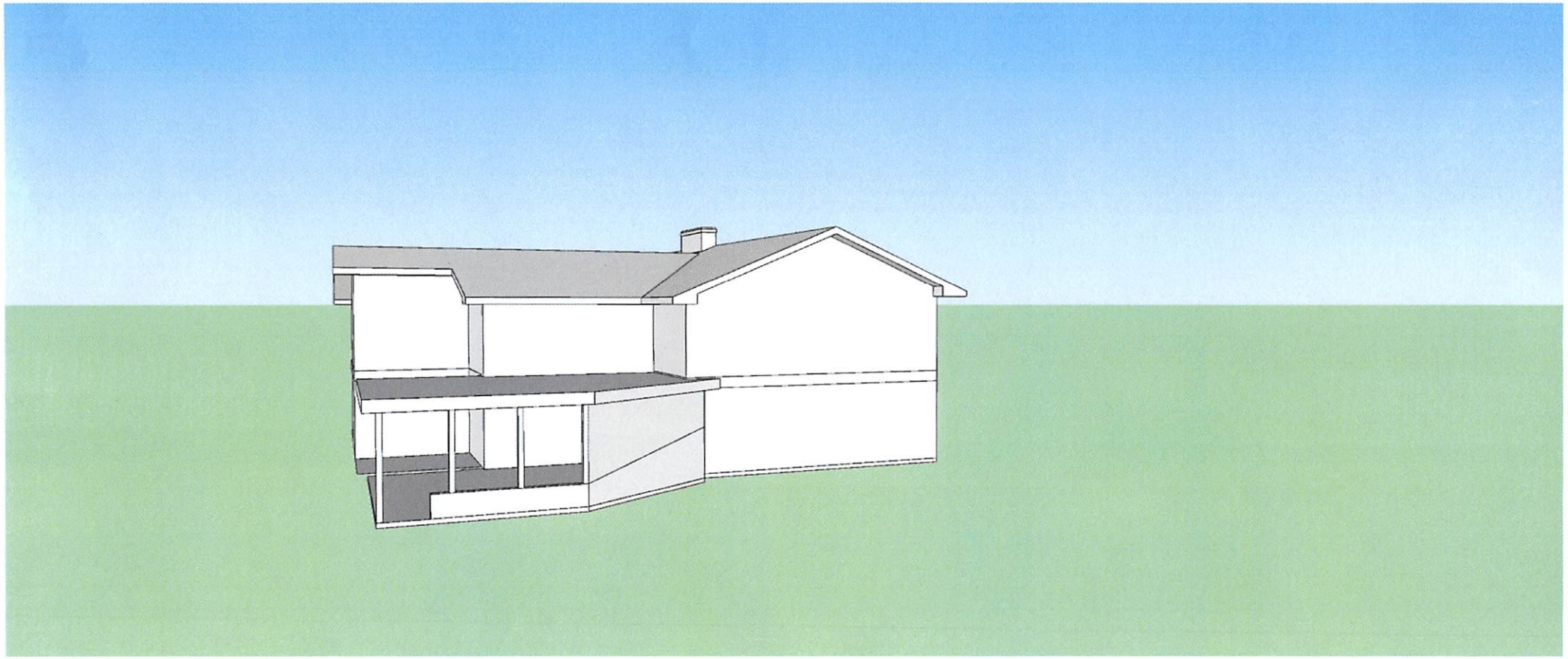
| REVISION |
|---|
| |
| |
| |


ADDISON SURVEYORS
LAND SURVEYING LAND PLANNING
CONSTRUCTION SURVEYING
432 EAST MAIN ST. ABINGDON, VA 24210
(276)676-3001 (276)676-3190 FAX
E-MAIL:robert@addisonsurveyors.com


(R13)

| | | |
|---|---|---|
| DRAWN BY: RSH | DATE: 09-14-15 | DRAWING NO.: X-492 |
| CHECKED BY: LKA | DATE: 09-14-15 | JOB NO.: CINPATT_BLA.DWG |
| SHEET: 1 OF 1 | BOOK NO.: NONE | FILE NO.: 14P001 |





**TOWN OF ABINGDON**
**HISTORIC PRESERVATION REVIEW BOARD**
**WEDNESDAY, MAY 8, 2019 – 5:15 P.M.**
**ARTHUR CAMPBELL ROOM – MUNICIPAL BUILDING**

A Regular meeting of the Historic Preservation Review Board was held on Wednesday, May 8, 2019 at 5:15 pm in the Arthur Campbell Meeting Room in the Municipal Building.

## A. WELCOME by Jeff Johnson - Chairman

## B. ROLL CALL – Jason Boswell, Director of Planning

Members of the Board Present: Mr. Michael Weaver
Mr. Byrum Geisler
Mr. Andrew Neese
Mr. Jeff Johnson

Members of the Board Absent: Mr. Derek Webb

**Comprising a quorum of the Board**

Administrative/Town Staff: Mr. Jason Boswell, Director of Planning
Mr. Kenneth Vittum, Consultant
Mrs. Janice Dornon, Administrative Assistant
Mr. Mason Gragg, Code Compliance Officer

## C. APPROVAL OF MINUTES

**April 3, 2019 regular meeting**

**On motion by Mr. Weaver, seconded by Mr. Geisler, the Board approved the minutes for April 3, 2019 as presented with corrections.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board approved the April 3, 2019 regular meeting minutes as presented with corrections.

## D. CERTIFICATE OF APPROPRIATENESS

**1. Certificate of Appropriateness – Jimmie Lou Bowden; P.O. Box 554 Abingdon, VA 24212; owner.** Application for Certificate of Appropriateness to replace roof. **Located at 179 W. Main Street. Tax Map No. (012-1-74)**

Mrs. Jimmie Lou Bowden represented the property located at 179 West Main Street.

The slate roof needs to be replace due to leaks into the interior of the home. Mr. & Mrs. Bowden brought in a sample of the shingles they are wishing to use as a replacement on the roof, Antique Slate Architectural Shingles. Under the code, a replacement roof using new shingles should match as closely as possible with the existing roofing material. The original slate roof is still on the structure.

**Mr. Weaver made a motion to approve the COA request second by Mr. Neese.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA as presented for 179 W. Main Street.

**2. Certificate of Appropriateness – H. Ramsey White 133 E. Main Street, Abingdon, VA 24210; owner.** Application for Certificate of Appropriateness to add portico to shed. **Located at 133 E. Main Street. Tax Map No. (012-1-93)**

Dr. Ramsey White represented the property located at 133 East Main Street.

Updating the existing potting shed. Putting in steps, portico to existing shed, shutters, columns and they will use the color white.

The door will be painted gray to match the front of the house and shutter will be wooden, which will match the shutters on second story, and painted nocturnal green. Columns will match the front of the house as previously approved, these will be painted white. Steps will be built from brick, which will be matched to the brick on the existing structure. All the wood trim will be black –green. The shed is situated in the rear yard.

The roof will be replaced with plain metal in black-gray color and it will be extended out four feet. Pitch of roof may change.

A sample of the white paint to be used is recorded on a previous COA application. Sherwin Williams's paint colors submitted on a previous COA are Sherwin William 255, 7623 and 9168. Sample of materials to be supplied to staff for approval.

**Mr. Geisler made a motion to approve the COA request second by Mr. Neese.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA as presented for 133 E. Main Street.

**3. Certificate of Appropriateness – Joe & Donna Levine; 350 Green Spring Rd.; owner.** Mr. Levine would like to discuss the removal of the clad addition on the back of the house and replace it with a larger addition that will better fit the original house. It will be a combination of wood with either brick or stone, (unfortunately, the manufacturer of the original brick is out of business and it cannot be matched). The final brick choice will be reviewed with the HPRB Committee before finalizing work. The new roof will tie into the original roof with an A-frame roof (this will better compliment the original house) compared to the shed roof currently on the addition. The existing metal roofing will be removed and replaced with shingles, (Note: the house originally had a shingle roof when built in 1960's). Architect Peyton Boyd is preparing the plans, which are expected to be ready for a presentation at the May HPRB meeting. **Located at 350 Green Spring Rd. Tax Map No (021-1-1A).**

Mr. Peyton Boyd represented Mr. Joe and Donna Levine for the property located at 350 Green Spring Road.

They are going to demo everything that is not brick from the existing desk on the back of the house and rebuild a new deck to match the Mid-Century design of the house. The concrete wall will remain in place.

Materials will be brick, in a horizontal design, wood siding, removing the metal roof and replacing the new roof with shingles. The addition will have a new bathroom; the side porch will have a cable railing. Columns on lower level will be brick.

Samples of the brick, wood siding and shingles will need to be brought back before the HPRB committee for approval before any work can commence.

Mr. Johnson reiterated for the record that all materials chosen for this project will have to be brought before the board for approval prior to the start of construction. For the record, the cable railing is included in this COA.

**Mr. Geisler made a motion to approve the COA request second by Mr. Weaver.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA as presented for 350 Green Spring Road.

**4. Certificate of Appropriateness – Betty Cline; 108 E. Valley St., Abingdon, VA 24210; owner.** Application for Certificate of Appropriateness to replace existing concrete walkway with brick walkway to match existing structure. **Located at 108 E. Valley St. Tax Map No. (012-1-49)**

Ms. Cline represented the property located at 108 East Valley Street.

COA is a request to replace the deteriorating concrete walkway and stoop with brick. New brick will match existing brick on the house and would be in the pattern as submitted in the COA.

She also wants to do repairs on the shutters on the house and repaint them. She would also like to paint the front door. Ms. Cline left a paint sample with staff; she will be using Valspar # 5010-4, Peacock House for repainting the shutters and the front door.

A brick sample will have to be submitted to staff for approval.

**Mr. Weaver made a motion to approve the COA request as presented, second by Mr. Geisler**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |

**Mr. Johnson** **Aye**

The board unanimously approved the COA as presented for 108 E. Valley St.

**5. Certificate of Appropriateness – Greg Lilly / Brad Dorris; 244 Valley Street, NE, Abingdon, VA 24210; owner.** Application for Certificate of Appropriateness to bring front porch up to code by adding handrails to the existing front porch and front steps according to the International Residential Code (IRC). Resurface the current round columns to square, tapered columns in the Arts & Craft/Bungalow style. **Located at 244 Valley St. NE. Tax Map No. (013-1-36)**

Mr. Lilly represented the property located at 244 Valley St. NE.

They would like to add a wooden handrail and balusters to the front porch to bring it up to code and to make if safe. They will resurface the existing Colonial Round columns to make them square to create a more traditional Craftsman design. The bottom and top rail will be all wood. Brick pillars are located underneath the existing columns, so they will be using these as a starting point in order to create the new square columns. The board decided to leave the design of the columns to the discretion of the homeowners. It will be their decision as to the size on the new columns in order for them to match the design of the house and the proportions to the size of the front porch. The columns will taper in size as they go up toward the roofline. The new square style will be going back to a more original design.

**Mr. Neese made a motion to approve the COA request as presented, second by Mr. Geisler**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA approved as presented for 244 Valley St. NE. It will be at the homeowner's discretion to match the dimension of the columns to the traditional style of the home.

**6. Certificate of Appropriateness – Steven Hopp; 160 E. Main Street, Abingdon, VA 24210; owner.** Bundy A & E; Jim Bundy: representative. Application for Certificate of Appropriateness to revise storefront. **Located at 160 E. Main Street, Abingdon, VA 24210. Tax Map No. (013-1-111)**

Mr. Jim Bundy represented Mr. Hopp for the property located at 160 East Main Street.

They will be removing the grid on the doors and will be raising the existing windows up. New Marvin Windows with thin mullion inserts will be installed inside and out and painted gray.

The two doors on the left side will remain and two new doors will be added to the right side. These doors will be ADA accessible. Colors will be as presented. Doors and windows will be taken back to the 1948 style. They will cut trim to match around the new windows. Doors will be wood with glass panes. Window frames will be made of white oak.

Windows on the side of the building will remain the same.

Sample of paint swatch will need to be brought back before the board for approval.

**Mr. Neese made a motion to approve the COA request as presented, second by Mr. Weaver**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA approved as presented 160 E. Main Street.

**7. Certificate of Appropriateness – Robert and Donna Carneal, owner, 284 Valley Street NW, Abingdon VA 24210**. Application for Certificate of Appropriateness to add a new front porch the width of the structure. Floor of the new porch will be concrete with a standing seam roof. Repair drainage to east side of structure, remove old concrete, and re-pour with new concrete. Demolish small retaining wall on west side to allow more parking. Will be reworking small porch and redirecting stair to be parallel with Wall Street instead of perpendicular. **Located at 284 Valley Street NW, Abingdon, VA 24210. Tax Map No. (011-1-95)**

Robert Carneal represent the property located at 284 Valley Street NW.

They will be adding a new front porch that will be six feet from the face of the structure and will span the length of the structure. Half-inch guttering will be put onto the new porch; this will alleviate the drainage problem. The new roof will have a two-foot drop in the pitch. Columns for porch supports will be 4 X 6 post, painted white. The roof will be black standing seam.

The new porch will have a concrete floor and the columns/post will be centered with door and the windows. The porch will have no fascia and will end flush with the end of the house.

They will be tearing out the old concrete and pouring new concrete between the home and Highlands Union property to help with drainage problems.

To create more parking at the side of the house they will be removing a small block wall and replacing the crushed run gravel with pea gravel.

They will also be reworking the back porch and relocating the existing steps to be parallel to Wall Street. They will demo the porch and reframe with 4 x 4 steel posts for support, the existing post are brick and wood. The existing steps are not original to the home. Wrought iron pickets will be used on the new porch. Wooden steps will replace the existing steps. The trim will be painted white and the front door painted black.

When they have the design drawn up for the porch, they will need to come back before the board for design approval. Paint swathes will need to be presented for approval.

**Mr. Geisler made a motion to approve the COA request as presented, second by Mr. Neese**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA approved as presented for 284 Valley Street NW with the design for the new porch to be brought back in for approval.

**8. Certificate of Appropriateness – Sean Bossie, 29116 Winding Way, Meadowview, VA 24361: owner.** Robyn Raines, Whitetop Yoga, P.O. Box 1721, Abingdon, VA 24212; representative. Application for Certificate of Appropriateness to landscape back area of Whitetop Yoga. Ben Casteel of Va. Highlands Community College will be creating the landscape design, using turf stone pavers, crushed run gravel and top soil, potted plants and ground cover. It will not impact rain or storm water. **Located at 124 Wall St. NW, Abingdon, VA 24210. Tax Map No. (011-1-97)**

Ms. Robyn Raines represented the White Top Yoga, which is located at 124 Wall St. NW.

Ms. Raines brought in a sample of the pavers they will be using. The pavers will be placed 2 ½ feet from the existing fence. Guidelines state that the right-of-way to Plumb Alley needs to be 8 to 10 feet and that the proposed plants and ground cover will not pose a factor to the guideline.

**Mr. Weaver made a motion to approve the COA request as presented, second by Mr. Geisler**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA approved as presented for 124 Wall St. NW.

**9. Certificate of Appropriateness – Brenda M. Elliott: 91 10th St., Apalachicola, FL, 32320: owner.** Application for Certificate of Appropriateness to repaint exterior of house per paint swatch and retain white trim. **Located at 255 W. Valley St., Abingdon, VA 24210. Tax Map No. (011-5-105)**

Ms. Jan Reeves represented Brenda M. Elliott property, which is located at 255 W. Valley St.

Ms. Elliott is wishing to change the color of the house from pink to Sculpting Clay, Valspar # VR095C. The trim will remain white. The brick at yard level will be painted white.

Ms. Reeves is to let Ms. Elliott know that she is eligible to apply for a Tax Credit with the Town of Abingdon. She will be allowed to pay the fee of $50.00 to become eligible.

**Mr. Neese made a motion to approve the COA request as presented, second by Mr. Geisler**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA approved as presented for 255 W. Valley St.

**10. Certificate of Appropriateness – Town of Abingdon, owner, 133 East Main Street, Abingdon VA 24210**. Jason Boswell, 133 West Main Street: representative. Application for Certificate of Appropriateness foundation repairs to Fields-Penn Museum. **Located at 208 West Main Street, Abingdon, VA 24210. Tax Map No. (012-1-125)**

Mr. Jason Boswell represented the Town of Abingdon and the Fields-Penn House, which is located at 208 West Main Street.

The COA is for the proposed stabilization of the foundation of the Fields-Penn House. The RFP has been sent out and staff is awaiting bids for the project. They are proposing the micro-piles will be placed every 5 feet around the perimeter of the entire house with tie-rods inserting to steady the foundation. DHR has approved this solution to the foundation problems. The drainage issues will also be addressed at the same time as the stabilization work. The newly inserted tie-rods will be seen on the exterior of the structure. No foundation or brickwork will be performed.

Mr. Johnson told Mr. Boswell that he did not see that any action from the board needed to be taken and that the board appreciated being apprised of the repair work.

**Mr. Johnson stated that the board did not need to take any action of this COA. However, that the board was appreciative of being advised.**

*****Mr. Johnson recused himself in order to represent his private property located at 102 E, Main Street, Abingdon, VA. Mr. Neese, Co-Chair conducted this portion of the meeting.**

**11. Certificate of Appropriateness – Jeffrey E. Johnson, 102 E. Main Street, Abingdon, VA 24210: owner.** Application for Certificate of Appropriateness to:

1) Repoint brick with lime-based mortar, along with replacing damaged brick with brick left over from a prior improvement.
2) Replacement of exterior Lexan protective sheets on basement windows adjacent to Church Street with wood framed full-view safety glass coupled with repairs to existing framing.
3) Repair bay window rotten wood with either pine or red grandis.
4) Pour small footer at base of bay window and lay approximately two courses of brick to grade level then proceed with wood above in order to keep wood off the ground.
5) Possible removal of center railing on front steps.
6) Repair/repaint railings and spindles on front and side porches with SW Extra White exterior paint # 7006.
7) Repaint existing decking with SW Rockwood Terra Cotta # 2803
8) Repaint soffit/fascia/trim with SW Extra White # 7006 after scraping/sanding.

Mr. Jeffrey Johnson represented the property located at 102 E. Main Street.

The COA request is to remove the center rail and replace the decking. The center rail was added after the home was built, therefore removing it will not impose on the guidelines.

The following items requested are all maintenance issues with the structure:

1.) Repointing and replacement of brick, using lime based mortar. The brick will match as closely as possible the existing brick. They will be repairing prior repair work where cement based mortar was used. Brick left over from a previous project will be used.

2.) The front right corner guttering had a hole in it and was allowing water to spray all over that corner of the house causing deterioration of the brick. These bricks will need to be replaced.

3.) Some of the window frame are rotten will need to be repaired. Replacement of exterior Lexan protective sheets on basement windows adjacent to Church Street with wood framed full view safety glass coupled with repair to the existing frame. They will be using wood putty for some of the repairs to the windows.

4.) The bay window wood will be repaired using hard wood or red grandis. The base of the bay windows is setting at ground level and needs to be moved off the ground. They are asking to install a small footer and to install two courses of brick to prevent further damage.

5.) Railing will be painted. Bottom railing is rotten and needs to be replaced. The same style will be used for the replacement. These will be painted with SW Extra White #7006.

6.) The spindles have 3 or 4 coats of paint on them, these will need to be sanded down and repainted.

7.) Repaint existing decking with SW Rockwood Terra Cotta # 2803.

8.) The fascia, trim and soffits will need to be scraped, sanded and repainted. Paint will be SW Extra White # 7006.

Mr. Neese summarized the COA requests as follows:

1. Repoint brick with lime stone based mortar.

2.Replace damaged brick with brick from a prior improvement project.

3. Replace Lexan protective sheets with a storm window type setup with safety glass.

4. Repair bay window with pine and red grandis. Material should be submitted for approval.

5. Pour a small footer at the base of the bay window, lay two course of brick to prevent wood laying on the ground.

6. Remove center rail. Photo produced does not show the center railing in 1895.

7. Repair and paint railing on front and side porch with SW # 7006 Extra White.

8. Repair existing deck and paint with SW # 2803 Rockwood Terra Cotta.

9. Repair fascia, soffit and trim in SW # 7006 Extra White

10. Repair post with the exact same type as existing post.

Mr. Boswell told Mr. Johnson that an extension to the COA could be issued if the work could not be completed in a timely fashion.

**Located at 102 E. Main Street, Abingdon, VA 24210. Tax Map No. (012-1-102)**

**Mr. Geisler made a motion to approve the COA request as presented, second by Mr. Weaver**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the COA approved as presented for 102 E. Main Street.

*****Mr. Johnson recaptured the meeting as Chairman and conducted the continuance of the meeting.**

**E. APPLICATION FOR TAX ABATEMENT**

**1. Tax Abatement: Ken and Tammy Buer: owner, Located at 152 Valley St. NE, Abingdon, VA 24210, (Tax Map No (013-1-51)**

Mr. Buer represented the property located at 152 Valley St. NE.

Mr. Buer's original COA was presented on February 6, 2019 to the board for the property located at 152 Valle St. NE.

The amount of the Tax Credit submitted is $32,264.11. The maximum credit allowed is $25,000.00. Staff has verified that work has been completed and that the itemized receipts are valid.

The board approved that the tax credits be submitted to the Town Manager for review and approval. If approved it will then go to the Town Treasure to have credit issued.

**Mr. Geisler made a motion to approve the COA request as presented, second by Mr. Neese**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

The board unanimously approved the Tax Abatement for 152 Valley St. NE to have it submitted to the Town Manager for approval.

## E. PUBLIC COMMENTS – None

## F. OLD BUSINESS/MATTERS NOT ON THE AGENDA

## G. ANNOUNCEMENTS

## H. ADJOURNMENT

**On Motion by Mr. Neese, seconded by Mr. Geisler, for the Board to adjourn the meeting.**

**The roll call vote was as follows:**

| | |
|---|---|
| **Mr. Weaver** | **Aye** |
| **Mr. Geisler** | **Aye** |
| **Mr. Neese** | **Aye** |
| **Mr. Johnson** | **Aye** |

**Mr. Johnson declared the meeting adjourned.**

**Meeting adjourned at 7:24 P. M.**

**Jeff Johnson, Chairman**

**Jason Boswell, Director of Planning**