

**TOWN OF ABINGDON
REGULAR MEETING
MONDAY, DECEMBER 2, 2019 – 6:30 PM
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Monday, December 2, 2019 at 6:30 pm in the Council Chambers, Municipal Building.

A. WELCOME- *Mayor Craig*

B. ROLL CALL – *Kimberly Kingsley, Clerk*

Members of Council Present: Mr. Bradley
 Mrs. Quetsch
 Mr. Webb
 Ms. Patterson
 Mayor Craig

C. PLEDGE OF ALLEGIANCE – *Cindy Patterson, Vice Mayor*

D. PUBLIC COMMENTS – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. **(VIDEO 8:35 – 16:46)**

- Katy Brown
- Jackie Blevins
- Ross Eagen

E. APPROVAL OF MINUTES (VIDEO 29:44 – 30:29)

- November 4, 2019 regular meeting
- November 7, 2019 Capital Improvement Plan Retreat
- November 12, 2019 work session

On motion by Mr. Bradley, seconded by Mr. Webb, Council approved the November 4, 2019 regular meeting, November 7, 2019 Capital Improvement Plan Retreat and the November 12, 2019 work session minutes as presented.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

E. PROCLAMATION – None

G. RESOLUTIONS

1. Resolution appointing Coordinator of Emergency Management – ***James Morani, Town Manager (VIDEO 30:36 – 33:03)***

Town Manager James Morani read the proposed Resolution into the minutes.

On motion by Mr. Bradley, seconded by Ms. Patterson, Council adopted a Resolution naming Chief of Police Tony Sullivan as the Coordinator of Emergency Management.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

H. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES -

1. First Reading of Ordinance regarding adoption of Town of Abingdon Code, Chapter 4 – Appointive Officers (Boards and Commissions) – ***James Morani, Town Manager (VIDEO 33:27 – 36:37)***

Town Manager James Morani briefed the Council stating this Ordinance would set standards regarding appointment and qualification of members, notices of meetings, excessive absences, and priority to Town residents and/or affiliation to organizations and/or business located in the Town. Mr. Morani also clarified that each board or committee may have bylaws that would govern.

Mayor Craig questioned shall the proposal be rejected? Hearing no objection, discussion was concluded.

2. First Reading of Ordinance to repeal, amend and reenact Part II – Code, Chapter 54, Parks and Recreation, Article II. – Advisory Commission – ***James Morani, Town Manager (VIDEO 36:51 – 38:18)***

Town Manager James Morani communicated that members of the Recreation Advisory Commission requested an amendment to consider a four-year term of office for each appointed member.

Mayor Craig questioned shall the proposal be rejected? Hearing no objection, discussion was concluded.

3. First Reading of Ordinance to repeal, amend and reenact Part II – Code, Chapter 2 – Administration, Article III. – Officers and Employees, Section 2-126. – Town Manager; Treasurer – **James Morani, Town Manager (VIDEO 38:19 – 39:11)**

Town Manager James Morani advised Council that this ordinance amendment that states the appointment of any officer having supervisory or administrative authority should be confirmed by Council, which conflicts with the recent Resolution that was passed giving authority to the Town Manager.

Mayor Craig questioned shall the proposal be rejected? Hearing no objection, discussion was concluded.

I. SECOND READINGS - None

J. CONSIDERATION OF BIDS

K. REPORTS FROM THE TOWN MANAGER / STAFF

1. Presentation of 2018/2019 Financial Audit for the Town of Abingdon – **Brown, Edwards & Company (VIDEO 16:51 – 29:31)**

Jordan Owens, Audit Manager for Brown, Edwards & Company, presented to Council an unmodified opinion on the financial statements for the year ending June 30, 2019 and discussed other three findings regarding the Conflicts of Interest Act; Budget Appropriations and Highway Maintenance Disbursement and Weldon Cooper Survey.

(VIDEO 43:34 – 52:23)

Discussion ensued regarding required Conflict of Interest training prior to December 31, 2019. Town Manager James Morani announced that two officers will graduate from the police academy on December 3, 2019 and invited the Council to attend. Mr. Morani stated that during the recent Capital Improvement Plan Retreat, the facilitator suggested that the Town consider employing a facilities manager and after discussion with the Directors of Public Works and Planning, the position was advertised recently.

L. OLD BUSINESS - MATTERS NOT ON THE AGENDA

M. COUNCIL MEMBER REPORTS (VIDEO 39:36 – 43:34)

Mr. Bradley hoped everyone had a good Thanksgiving. Mrs. Quetsch stated that she attended the grand opening for Hallmark. Mr. Webb stated that he enjoyed the Capital Improvement Plan Retreat and the Finance Committee meeting and was grateful to serve. Vice Mayor Patterson stated that had attended several meetings and talked to several citizens about

things in the Town. Ms. Patterson also stated that she was honored to serve as the Master of Ceremony for the recent Veteran's Memorial celebration. Mayor Craig reported that the Infrastructure Advisory Committee received its sewer report.

N. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 52:30 – 1:09:58)

Upon motion by Ms. Patterson, seconded by Mr. Bradley, to convene in Closed Session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(1) for the purpose of considering applications for appointment for position on the Abingdon Redevelopment and Housing Authority, Tourism Advisory Committee and/or Sustain Abingdon.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

On motion of Ms. Patterson, seconded by Mr. Webb, Council reconvened in open session.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

Mr. Webb moved that the Town Council certify that, in closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion.

The certification was as follows:

Mr. Bradley	I so certify
Mrs. Quetsch	I so certify
Mr. Webb	I so certify
Ms. Patterson	I so certify
Mayor Craig	I so certify

1. Abingdon Redevelopment and Housing Authority

- Reappointment of Mike Rush, who is eligible to serve an additional four-year term

On motion by Mr. Bradley, seconded by Mrs. Quetsch, Council reappointed Mike Rush for an additional term to the Abingdon Redevelopment and Housing Authority.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

2. Tourism Advisory Committee

- Appointment to fill the (Hotel/Motel entity) expired term of Chris Lowe, who is unable to serve an additional three-year term
- Reappointment or appointment to fill the (Arts and Culture – William King Museum of Art) expired term of Joe LeVine to serve a three-year term

On motion by Mr. Webb, seconded by Mrs. Quetsch, Council appointed Samir Patel for the hotel/motel entity to the Tourism Advisory Committee.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

On motion by Mrs. Quetsch, seconded by Mr. Webb, Council appointed Callie Hietala for the arts and culture – William King Museum of Art entity to the Tourism Advisory Committee.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

3. Sustain Abingdon

- Appointment to fill the expired term of Melissa Kalb, who is ineligible to serve an additional two-year term

On motion by Ms. Patterson, seconded by Mr. Bradley, Council appointed Tim Wade to the Sustain Abingdon committee.

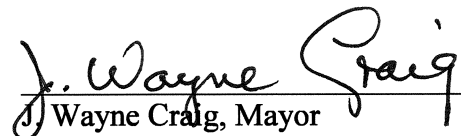
The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

Mayor Craig adjourned the meeting.



Kimberly Kingsley, Clerk



J. Wayne Craig, Mayor