

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
DECEMBER 1, 2004 - 1:00 P.M.

The regular meeting of the Board of Architectural Review was held Wednesday, December 1, 2004 at 1:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Mrs. Betsy White, Chairman, called the meeting to order. Mrs. White welcomed visitors and explained the purpose of the Board of Architectural Review.

ROLL CALL

Members Present	Mrs. Betsy White, Chairman Mr. Andrew Hargroves, Vice-Chairman Mr. Thomas C. Phillips, Jr. Mr. Harry L. McKinney, Jr.
	Comprising a quorum of the Board
Members Absent:	Mrs. Doris Shuman
Administrative Staff:	Mr. Garrett Jackson, Town Planner Mr. A. C. Bradley, Director of Planning/Zoning
Visitors:	None
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(2) Approval of Minutes:	Regular Meeting, October 6, 2004 Regular Meeting, November 3, 2004 (Incomplete)

Approval of the minutes for the regular meeting, October 6, 2004, was deferred (for the second time) until the next regular meeting, January 5, 2005, due to Mr. McKinney and Mr. Hargroves being the only board members at today's meeting that was present for the October 6 meeting; Mrs. White and Mr. Phillips were absent for that meeting.

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- (3) **Certificate of Appropriateness - Sinking Springs Presbyterian Church, Ken Gunther, Representative, 136 East Main Street, Abingdon, Virginia 24210;** application for Certificate of Appropriateness for approval of three (3) roof mounted lights, to light steeple at the church located at **136 East Main Street. Tax Map No. 12 (1) 96.**

This is a request for approval of three (3) roof mounted lights, to light steeple at the church located at 136 East Main Street. The proposed lights will be 400 watt, metal halide lights, to be placed behind parapet of ridge.

After discussion, Mr. McKinney made a motion that this request be approved pending a response from applicant stating that the lights will be shaded with some form of guard to

prevent stray light from shining on streets, cars, etc. Mr. Phillips seconded the motion, with unanimous approval.

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(4) **For Information Only** - Memo from Paige Weiss concerning Certified Local Government (CLG) Evaluations

Mr. Jackson stated that this information was received from Ms. Paige Weiss, Consultant, on behalf of the Virginia Department of Historic Resources. This is a year end evaluation of CLG number of applications received, indicating applications reviewed, approved, denied, appealed, board members, board members expertise, attendance, term expiration and training received this past year.

Mr. Phillips stated that Mr. Jackson’s attendance at the Virginia Preservation Conference in November 2004 should be included. Mrs. White stated that her four-week attendance at the Museum of Early Southern Decorative Arts this past summer should also be included. Mr. McKinney indicated that he attended the American Institute of Architects Walking Tour Of Restoration Projects in Lynchburg including restoration and rehabilitation.

Mr. Phillips noted that properties owned by a municipality should include Fields Penn House.

Mr. Jackson stated that one of the requirements to be a member of CLG is the requirement that each member attend at least one training session each year.

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(5) **Discussion** - Board of Architectural Review Name Change

Mr. Jackson stated that the proposed change in name of the Board of Architectural Review is more of a modification of the current name of the board rather than a change of name. He further stated that a lot of the Certified Local Government’s throughout the state have modified their mission. They are no longer classified as an Architectural Review Board but a Historic Preservation Board as well.

Mr. Jackson explained that some people are confused as to whether they need to come to the Board of Architectural Review or the Planning Commission for request approval because they are unsure if they are located in the Historic Entrance Corridor Overlay or in the Old & Historic District. He further stated that there are Historic Preservation Boards as well as Architectural Review Boards.

After discussion there were several suggestions for the new name change however, it was the consensus of the board that the name “**Historic District Architectural Review Board**” be submitted for approval.

Such a change would need to be reviewed by the Town Attorney and be approved by the Town Council and Planning Commission. This would also need to be accomplished BEFORE publication of the new Design Guidelines.

(6) **Discussion** - Cost and Placement of Historic District Entrance Signs

Mr. Jackson submitted a map of the Historic District showing the projected locations of the ornate and 12" x 18" proposed "Historic District" signs. The color scheme for the signs will be gold-lettering on black background. Mr. C. M. Vernon, Jr., Director of Public Works, will submit a cost estimate for the proposed signs.

There being no further business, a motion was made, duly seconded and unanimously approved that the meeting be adjourned.

Betsy White, Chairman



W. Garrett Jackson, Secretary