

TOWN OF ABINGDON  
BOARD OF ARCHITECTURAL REVIEW  
REGULAR MEETING  
NOVEMBER 3, 2004 - 1:00 P.M.

The regular meeting of the Board of Architectural Review was held Wednesday, November 3, 2004 at 1:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Mrs. Betsy White, Chairman, called the meeting to order. Mrs. White welcomed visitors and explained the purpose of the Board of Architectural Review.

ROLL CALL

Members Present	Mrs. Betsy White, Chairman Mr. Thomas C. Phillips, Jr. Mr. Andrew Hargroves, Vice-Chairman  Comprising a quorum of the Board
Members Absent:	Mrs. Doris Shuman Mr. Harry McKinney
Administrative Staff:	Mr. Albert C. Bradley, Director of Planning Mr. Garrett Jackson, Town Planner
Visitors:	Mrs. Lois H. Humphreys, Mayor Mr. Walter C. Murray Mr. & Mrs. G. R. C. Stuart Mr. Robert Howard Dr. John Kern, Department of Historic Resources Mr. Sam Hurt Mr. Michael Wartella

\* \* \* \* \*

(2) Approval of Minutes:	Regular Meeting, September 1, 2004 Special Meeting, September 10, 2004 Regular Meeting, October 6, 2004
--------------------------	---

Motion was made by Mr. Phillips, seconded by Mr. Hargroves, and unanimously resolved to approve minutes of the regular meeting, September 1, 2004.

Motion was made by Mr. Phillips, seconded by Mr. Hargroves, and unanimously resolved to approve minutes of the special meeting, September 10, 2004.

Approval of the minutes for the regular meeting, October 6, 2004, was deferred until the next regular meeting due to Mr. Hargroves being the only board member at today's meeting that was present for the October 6 meeting; Mrs. White and Mr. Phillips were absent for that meeting.

\* \* \* \* \*

- (3) **Certificate of Appropriateness - G. R. C. Stuart, (Robert Bundy, Representative)**, 225 East Main Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval to install handrail on front steps of structure located at **225 East Main Street. Tax Map No. 13 (1) 65.**

This is a request for approval to install handrail on front steps of existing structure located at 225 East Main Street. The proposed handrail will be wrought iron, painted black, and located in center of front steps, from first step to sidewalk. The handrail will be similar to the handrail used at the St. Thomas Episcopal Church on East Main Street.

After discussion, Mr. Phillips made a motion that this application be approved as submitted. The motion was seconded by Mr. Hargroves, with unanimous approval.

\* \* \* \* \*

- (4) **Certificate of Appropriateness - Walter C. Murray**, 231 King Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval of construction of outside utility building to be located at **231 King Street. Tax Map No. 11 (6) 1.**

This is a request for approval of construction of an outside utility building to be located at 231 King Street.

The proposed structure, an A-frame, will be 10 ft. x 16 ft. in size, constructed of wood siding, white in color, with a 20 year shingle roof, black in color. The structure will be leveled on 8-inch block and will be located 75 ft. to 100 ft. to the rear of existing structure.

After discussion, Mr. Hargroves made a motion that this application be approved, with the stipulation that the structure's roof pitch to be between 8/12 to 10/12. Mr. Phillips seconded the motion, with unanimous approval.

\* \* \* \* \*

- (5) **Certificate of Appropriateness - Highlands Bankshares, Inc. (Robert Howard, Facilities Manager/Representative)**, 266 West Valley Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval to erect fence to enclose five (5) heat pump units located at **266 West Valley Street. Tax Map No. 11 (1) 93 AB. (Continued from Regular Meeting, October 6, 2004).**

This application was submitted for approval at the October 6, 2004 meeting, however, Mr. Howard was unable to attend the meeting.

A letter dated September 27, 2004 from Mr. Howard was attached to the application received for the October 6<sup>th</sup> meeting indicating that a new outside heating/cooling unit had been installed at the Operations Center, making a total of 5 units. The facility proposed to erect a fence around these units to hide them from view of Valley Street and to provide security to the units. The proposed fenced would have three sides and constructed of treated wood, painted a color to match the building or color suggested by the Board of Architectural Review. The proposed fence would be constructed of 4" planks in width, with spacing between the planks to allow air

circulation for the units and would be 5' in height to block the view of the tallest heating/cooling unit.

After discussion of the application at the October 6<sup>th</sup> meeting, it was the decision of the Board to send recommendations of approved fences to be used in the Old and Historic District to Mr. Howard and request that he attend today's meeting with his decision of selected fence for the Board's approval.

At today's meeting, Mr. Howard stated that after reviewing the fences recommended the type selected, a picket fence, would be constructed of 1 in. x 6 in. treated wood, to be painted the same color as of the Operations Center building and will be 6 ft. in height to accommodate the largest unit.

After discussion, Mr. Phillips made a motion that this application be approved as submitted. Mr. Hargroves seconded the motion, with unanimous approval.

\* \* \* \* \*

- (6) **Certificate of Appropriateness - Sam Snead (Office Building)**, 205 West Main Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval to replace shingles on store front with same type shingles. The existing structure is located at **205 East Main Street. Tax Map No. 12 (1) 72.**

Mr. Bradley stated that Mr. Snead had telephoned and, due to ill health, he would be unable to attend this meeting. He requested that Mr. Bradley represent him and his application.

Mr. Bradley stated that this is a request for approval to replace shingles on store front with same type shingles. The existing structure is located at 205 East Main Street.

Mr. Hargroves stated that as a point of information there is a ¾" sawn, treated shingle, with 50 year warranty and not a lot more expensive.

After discussion, Mr. Hargroves made a motion that this application be approved, as submitted, with additional suggestion of possibly using the treated ¾" sawn shingles if Mr. Snead desires to do so. Mr. Phillips seconded the motion, with unanimous approval.

\* \* \* \* \*

- (7) **Waiver for Certificate of Appropriateness**, Joyce and Jack Ferratt, 284 Whites Mill Road, Abingdon, Virginia 24210. **Tax Map No. 5 (1) 30.**

Mr. Jackson advised that Joyce and Jack Ferratt had submitted a waiver for Certificate of Appropriateness for approval to repaint garage roof (original roof paint color was black, repainting color will be black with green tint, or deep dark green, near black). Garage and roof are not visible from street.

According to the current guidelines, this request only requires approval by the Zoning Administrator and not by the board.

\* \* \* \* \*

(8) **Discussion** – Article 8.1 Bradley Street Conservation Overlay District BSC,  
Draft No. 4

This subject has been forwarded to the Board of Architectural Review from the Planning Commission, with recommendation that the Board of Architectural Review be responsible for requests made in this district.

Mr. Phillips stated that he had attended a Planning Commission meeting, at which time this subject was discussed. He further stated that he felt that this was considered to be copying the Board of Architectural Review but as a separate board, for the purpose of the Conservation Overlay District, and he felt this would be duplication and appropriate for the Board of Architectural Review. He further stated that of the various boards for the Town, there are approximately 58 persons already serving on boards.

After discussion, Mr. Kerr stated that he would contact review boards from other areas to see what terms of conservation and guidelines they have used. Mr. Phillips asked that he get copies of their ordinances also.

A work session will be scheduled for a later date for further discussion of this subject.

\* \* \* \* \*

(9) **Design Guidelines** - The Board of Architectural Review will officially vote on the format for publication of the Design Guidelines. Also, a date needs to be scheduled for a work session to design the abridged Design Guidelines brochure

Mr. Jackson stated he had contacted Julie Finney of Jack Rabbit Printing, B & B Printing, and Triple A Printing regarding printing and binding the guidelines. Mrs. Finney indicated that Jack Rabbit Printing will be unable to do the perfect binding, which has been selected the most desirable by the board. B & B Printing came by and discussed the matter with Mr. Jackson and will get back in touch with him at a later date. Mr. Jackson stated that Triple A Printing will be able to do perfect binding.

Mr. Jackson stated that a work session will be needed before the end of the month, to discuss what is desired in brochure if board wants to have them printed by mid to late January. Mrs. Finney will do brochure and will come to work session for guidance.

There was further discussion as to the type of binding to be used. Mr. Jackson stated that spiral binding could be done in house however, he will check with Mrs. Finney to see what type binding would be available at Jack Rabbit Printing.

Mr. Charlie Day has offered his services and will get copies of information from definition books for architecture and styles, and will make copies of what he recommends should be included according to design guidelines for illustrations to accompany the text. Mr. Jackson stated that he was getting quotes for the printing of 1,000, 1,250 and 1,500 copies of the guidelines

It was the decision of the board to have a work session on Wednesday, November 10<sup>th</sup> at 12:00 P.M.

\* \* \* \* \*

- (10) **Preserve America Resolution** - Review of the proposed "Preserve America Resolution" to be presented to the Abingdon Town Council for adoption.

The following "Preserve America Resolution" was presented to the Abingdon Town Council for adoption and was approved on Monday, November 1, 2004.

**A Resolution to Accompany application for  
Preserve America Community Designation 2005**

**WHEREAS**, *Preserve America* is a White House initiative developed in cooperation with the Advisory Council on Historic Preservation, the U.S. Department of the Interior, and the U.S. Department of Commerce; and

**WHEREAS**, the goals of this initiative include a greater shared knowledge about our Nation's past, strengthened regional identities and local pride, increased local participation in preserving the county's irreplaceable cultural and natural heritage assets, and support for the economic vitality of communities; and

**WHEREAS**, this initiative is compatible with our community's interests and goals related to historic preservation; and

**WHEREAS**, designation as a *Preserve America* Community will improve our community's ability to protect and promote its historical resources; now therefore be it

**NOW THEREFOR BE IT RESOLVED**, that the Abingdon Town Council will apply for the designation of Town of Abingdon, VA as a *Preserve America* Community; and be it further

**BE IT FURTHER RESOLVED**, that Abingdon Town Council will protect and celebrate our heritage, use our historic assets for economic development and community revitalization, and encourage people to experience and appreciate local historic resources through education and heritage tourism programs.

APPROVED BY THE ABINDON VIRGINIA TOWN COUNCIL ON THE FIRST DAY OF NOVEMBER 2004

By: \_\_\_\_\_  
Lois H. Humphreys, Mayor

ATTEST:

\_\_\_\_\_  
Linda F. Wilson, Clerk

\* \* \* \* \*

(11) **Historic District Signs** - Discussion to revisit the Historic District entrance signs

Mr. Jackson showed samples of the proposed street signs that have been requested to be placed throughout the Historic District. Due to the appearance of the proposed signs and cost involved, Mr. Jackson recommended that only Historic District entrance signs be allowed at this time due to priority, and apply for a grant to change the street signs at a later date. Mr. Phillips stated that he prefers entrance signs also.

\* \* \* \* \*

(12) **Discussion** - General observations within the Historic District

1. **The Cave House** - The board inspected pictures of repairs that have been made to the shed around the "Cave" at the Cave House. The board recommended a letter be written to the owner offering to find a more "weathered-look" replacement board to be used in repairs rather than the current salt-treated 1" x 6" that is being used.
2. **Crabtree House Repairs** - The board wishes for the staff to follow up with the owners to discuss further construction improvements.
3. **McConnell House Repairs** - Discussion on the condition of the home located beside "A Tailor's Lodging - Bed and Breakfast" on Park Street. The board wishes to speak with the owner to discuss the upkeep and possible renovation. Mr. Jackson will contact Mr. Harry McKinney on the ownership.

\* \* \* \* \*

(13) **Discussion Items**

1. **William King Regional Arts Center**  
Mrs. White reported on the William King Regional Arts Center project and their plans for future development on the William King "Hill". Dr. Kern reported that the Academy Drive area is listed on the State's (DHR) listing of Historic properties in Abingdon, however, the property is zoned Office and Industrial District (O&H) by the Town. Mrs. White reported that an Architect, a Landscape Architect and Architectural Historian have been chosen and one work session has been completed. The long term plan will call for one and possible two new buildings. The schematic phase will be finished by mid January.
2. **Old & Historic District Land Use Map**  
Mr. Bradley and Mrs. Jackson have completed a map showing the land use throughout the Old & Historic District. The map and data were requested by Edward Morgan, Town Councilman, for the purpose of showing the percentage of commercial and residential use and, in some cases, the mixture of both.

\*\*\*\*\*

3. Historic Preservation Conference

Betsy White and Garrett Jackson will be attending the Historic Preservation Conference in Charlottesville, Sunday and Monday, November 7, 8, 2004. There will be sessions on tax credits and benefits for property owners which they will attend.

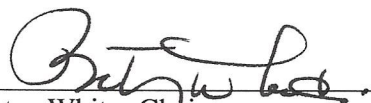
\*\*\*\*\*

(14) **Introduction** - Dr. John Kern, Virginia Department of Historic Resources

Mrs. White introduced Dr. John Kern, is head of the Department of Historic Resources in Roanoke, Virginia. Mr. Kern has worked with the Board of Architectural Review many times in the past and he was guest of the Board of Architectural Review today.

\*\*\*\*\*

There being no further business, a motion was made, duly seconded and unanimously approved that the meeting be adjourned.

  
Betsy White, Chairman

  
W. Garrett Jackson, Secretary