

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
OCTOBER 5, 2005 - 1:00 P.M.

The regular meeting of the Board of Architectural Review was held Wednesday, October 5, 2005 at 1:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Mrs. Betsy White, Chairman, called the meeting to order, welcoming visitors and explaining the purposes of the Board of Architectural Review.

ROLL CALL

Members Present Mrs. Betsy White, Chairman
 Mrs. Doris Shuman
 Mr. Harry McKinney

 Comprising a quorum of the Board

Members Absent: Mr. Thomas C. Phillips
 Mr. Andrew Hargroves

Administrative Staff: Mr. W. Garrett Jackson, Director of Planning/Zoning

Visitors: Mr. James Sack

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- (2) Approval of Minutes: Regular Meeting, June 1, 2005
 Regular Meeting, July 6, 2005
 Regular Meeting, August 3, 2005
 Regular Meeting, September 7, 2005

It was noted that the minutes for the regular meetings for the above referenced dates were incomplete at this time, due to malfunction of transcribing devices. The minutes will be furnished at a later date.

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- (3) **Certificate of Appropriateness - Kimberly C. Haugh and John Coleman, Attorneys at Law, 221 East Main Street/100 Court Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval of one (1) sign to be located at corner of 221 East Main Street. Tax Map No. 13 (1) 64.**

This is a request for approval of one (1) sign to be located at the former office of Gay Leonard at the corner of 221 East Main Street. The size of the metal sign will be 15 in. x 34 in., with white background, black lettering, and white border and will be attached to existing column bracket.

After discussion, Mrs. Shuman made a motion that the sign request be approved. Mr. McKinney seconded the motion, with unanimous approval.

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- (4) **Certificate of Appropriateness - “Abingdon Quilt Cottage”, (James and Diane Sack, Owners/Representatives)**, 267 East Valley Street, Abingdon, Virginia 24210’ application for Certificate of Appropriateness for approval of layout drawings for flower gardens, bench and shrubbery to be located at be located at **267 East Valley Street. Tax Map No. 13 (1) 18.**

Mr. Sack returned with landscaping plan for the “Abingdon Quilt Cottage”. Mr. and Mrs. Sack had previously spoken with a Virginia Tech representative about the appropriate species of evergreen to use to shield the handicap ramp from view.

Mrs. White commented on the good work that had been done at 267 East Valley Street, with other members of the Board concurring.

After discussion, Mrs. Shuman made a motion that the layout drawings for all requested items be approved. Mr. McKinney seconded the motion, with unanimous approval.

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- (5) **Certificate of Appropriateness - William “Bill” and Betty Cline**, 16048 Briarwood Lane, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval to repair concrete stoop of existing structure located at **108 East Valley Street. Tax Map No. 12 (1) 49.**

This is a request to repair concrete stoop of existing structure located at 108 East Valley Street.

Mr. Jackson explained the Certificate of Appropriateness and presented a photograph of the concrete stoop that the Clines have asked to replace. Seeing the lack of historic significance, Mr. McKinney stated, as long as it was being replaced as is, he saw no problem with it.

After discussion, Mrs. Shuman made a motion that the request to replace the concrete stoop be approved as submitted. Mr. McKinney seconded the motion, with unanimous approval.

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- (6) **Discussion - Proposed Relocation of the Abingdon Farmer’s Market**

Mr. Jackson showed the Board of Architectural Review sketches of the proposed Abingdon Farmer’s Market which was recently approved by the Town Council. Since it will be located within the Old & Historic District, he stated that the Board of Architectural Review would need to provide input on its design. Mr. McKinney stated he would be glad to work on the project and provide input to steer the Planning Department in the right direction.

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- (7) **Discussion - Board of Architectural Review Proposed Change For Meeting Time**

Mr. Jackson stated that with the difficulty to obtain a quorum and lack of attendance from some members of the Board of Architectural Review, an evening meeting time for the Board of Architectural be pursued. The Board was in favor of this and recommended that the meeting time be changed from 1:00 P. M. to 5:30 P. M. on the first Wednesday of each month, so that members would not have to go home after work and return to Town Hall later in the evening. Also, contractors would not have to attend a daytime meeting, keeping them from their projects.

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Mr. Jackson presented the Board of Architectural Review with the Virginia Preservation Conference itinerary which he and Betsy White will attend October 16 thru 18, 2005 for Certified Local Government training.

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There being no further business, a motion was made, duly seconded and unanimously approved that the meeting be adjourned.

Betsy White, Chairman

W. Garrett Jackson, Secretary