

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
OCTOBER 3, 2012 - 5:15 P.M.

The regular meeting of the Board of Architectural Review was held on Wednesday, October 3, 2012, at 5:15 P.M. The meeting was held in the Municipal Building, Town Council Chambers.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Taylor called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman
Mr. Jason Berry
Mr. Peyton Boyd
Mrs. Betsy White

Comprising a quorum of the Board

Members Absent: Mr. Byrum Geisler

Administrative Staff: Mr. W. Garrett Jackson, Assistant Town Manager
Director of Planning/Zoning
Mr. Sean Taylor, Assistant Director Planning/Zoning
Mrs. Deborah Icenhour, Town Attorney (Absent)
Ms. Rebecca Moody, Environmental Planner/
Sustainability Coordinator (Absent)
Mr. David Smallwood, Intern/Town Attorney's Office

Visitors: Mrs. Jan Hurt
Ms. Michelle Thomas
Mr. Matt Humphrey

(2) Approval of Minutes: Regular Meeting, September 5, 2012

Mr. Berry made a motion that the minutes of the regular meeting, September 5, 2012, be approved as presented. Mrs. White seconded the motion, with unanimous approval.

(3) CERTIFICATE OF APPROPRIATENESS - **Doug Fleenor, dba Novus Laboratories, Jerry's Signs & Awnings, Inc., Representative**, 185 East Valley Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval of one (1) sign to be **located at 185 East Valley Street. Tax Map No. 13 (1) 4.**

This is a request for approval of one (1) sign to be located at 185 East Valley Street. The size of the proposed sign will be 24 in. x 24 in., will be constructed of high density urethane with carved raised lettering which will be hand painted. The background of the proposed sign will be painted White, with Black lettering and border; will be mounted from hooks on existing metal bracket, to be located in front of structure and will read "Novus Laboratories Est. 2012"

After discussion, Mrs. White made a motion to approve the sign as presented. Mr. Berry seconded the motion, with unanimous approval.

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- (4) **CERTIFICATE OF APPROPRIATENESS - Tom Olmsted, dba Appalachian Psychiatry, Jerry’s Signs & Awnings, Inc. Representative,** 120 South Court Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval of one (1) sign **to be located at 120 South Court Street. Tax Map No. 13 (1) 102.**

This is a request for approval of one (1) sign having two small panels to be located at 120 South Court Street. The size of the proposed sign will be 2 ft. x 3 ft., will be constructed of high density urethane with carved raised lettering which will be hand painted. The background of the proposed sign will be painted Beige/Tan, with Green lettering and border; will be mounted from existing sign bracket, using a small chain for the two small panels. The proposed sign will be located in front of structure and will read “Appalachian Psychiatry, Thomas R. Olmsted, J. Brooke Cuddy, FNP, PMHNP”.

After discussion, Mr. Berry made a motion to approve the sign as presented. Mr. Boyd seconded the motion, with unanimous approval.

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- (5) **CERTIFICATE OF APPROPRIATENESS - Eastman Credit Union, Bristol Sign Company, Representative,** 2021 Meadowview Lane, Kingsport, TN 37660; application for Certificate of Appropriateness for approval of one (1) sign **to be located at 159 Valley Street. Tax Map No. 13 (1) 3.**

This is a request for approval of one (1) double faced sign, non-lighted, constructed of high density urethane with background to be painted Off White/Ivory, border to be painted Blue and lettering to be painted Black and Blue. The size of the proposed sign will be 16 in. x 34 in. and will be mounted with scroll bracket and chain on 4 in. x 4 in. wooden posts which will be painted White. The sign will have company logo and will read “Eastman Credit Union”.

After discussion, Mr. Boyd made a motion to approve the sign as presented. Mr. Berry seconded the motion, with unanimous approval.

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- (6) **CERTIFICATE OF APPROPRIATENESS - Jan and Sam Hurt,** 247 Valley Street, N.E., Abingdon, VA 24210; application for Certificate of Appropriateness for approval of two (2) signs for labyrinth, **to be located next to 254 Valley Street, N.E. Tax Map No. 13 (1) 34.**

This is a request for approval of two (2) signs, constructed of high density urethane, routed having background painted Rich Brown, with border to be painted Grey Green and lettering to be Grey Green/Metallic Gold. The size of each of the proposed signs will be 48 in. x 12 in. and will be mounted on two (2) 4 in. x 4 in. wooden posts which will be painted Rich Brown. One sign will face Plumb Alley; the other sign will face Valley Street. The signage will be placed near the labyrinth located next to 254 Valley Street, N.E. and will read “All Shall Be Well - a labyrinth & meditation space for all to use”.

During discussion it was noted that the size of the signs was somewhat larger than the Guidelines allow. It was suggested that with a few adjustments the signs could be made to be no more than 4 square feet; by doing so the signs would fall within the Guidelines. Mrs. Hurt agreed.

After discussion, Mr. Berry made a motion to approve the signage as designed, subject to the signs being within the scaled size of the Guidelines of 4 square feet. Mr. Boyd seconded the motion, with unanimous approval.

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- (7) **CERTIFICATE OF APPROPRIATENESS - Polly Mallory, dba Mallory Fine Art, 112 E. Main Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval of one (1) sign to be located at 112 East Main Street. Tax Map No. 12 (1) 100.**

This is a request for approval of one (1) sign, to be constructed of plywood with three (3) panels to be hung with chains and hooks on existing White post. The total size of the proposed double faced sign will be 4 square feet, with background to be painted Warm Grey, with Burgundy and Black lettering. The sign will be located at the front of structure located at 112 East Main Street and will read “Mallory FINE ART, LOCAL ARTISTS, THURSDAY – SATURDAY, 10 A.M. – 5 P.M., Or By Private Appointment”.

After discussion, Mrs. White made a motion to approve the sign as presented. Mr. Boyd seconded the motion, with unanimous approval.

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- (8) **CERTIFICATE OF APPROPRIATENESS - Martha Combs, Ms. Michelle Thomas, Representative, 310 Bradley Street, Abingdon, VA 24210; amendment to original Certificate of Appropriateness for approval of reconstruction of property located at 266 East Main Street. Tax Map No. 13 (1) 93.**

Ms. Michelle Thomas, Representative for Ms. Combs, explained that this request is an amendment to the original drawings and supersede information presented and approved January 25, 2012. The requested work will consist of Phase I and Phase II (Phase II was not included in this amendment request).

Phase I will consist of renovations to the existing 2,781 square feet building, adding three (3) new accessible bathrooms, basement, commercial kitchen, dumbwaiter, laundry room, mechanical and storage room. An existing back porch will be demolished and rebuilt in a similar configuration with a new set of stairs.

After discussion it was the consensus of the Board members to recess this meeting until Wednesday, October 17, 2012 in order to allow the applicant to return at that time with more detailed information before further review.

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- (9) **DISCUSSION - Revisions of Guidelines**

The Board reviewed the **final draft copy** of the Guidelines. It was the consensus of the Board that the Guidelines were complete and ready for submittal to Town Council for approval.

Mrs. White made a motion to accept the revised Guidelines as completed and submit the revised **final draft copy** of the Guidelines to Town Council with recommendation for approval. Mr. Berry seconded the motion, with unanimous approval.

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(10) DISCUSSION - Office of Historic Preservation

Mr. Jackson explained that an "Office of Historic Preservation" will be created within the Planning Department. Mr. Taylor, as Preservation Planner, would take on the task of developing maintenance budgets and supervision of the structures on the properties, due to his experience in this field and be supervised by the Director of Planning.

There will be a Steering Committee for each property that will oversee the properties and see that the "vision" for each property and that the uses of each are within the mission of the respective property.

The Historic Preservation Review Board (formerly the Board of Architectural Review) will work with staff in the structural and architectural issues of each property.

The Staff of the Muster Grounds and Fields-Penn Properties will be coordinated under the supervision of the Planning Department, with some crossover with Tourism, when needed.

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There being no further business, motion was made to recess this meeting until Wednesday, October 17, 2012, 5:15 P.M. The motion was seconded, with unanimous approval.

Dr. Charles M. Owens, Chairman

W. Garrett Jackson, Secretary