

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
AUGUST 4, 2004 - 1:00 P.M.

The regular meeting of the Board of Architectural Review was held Wednesday, August 4, 2004 at 1:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Mrs. Betsy White, Chairman, called the meeting to order.

ROLL CALL

Members Present Mrs. Betsy White, Chairman
 Mr. Andrew Hargroves, Vice-Chairman
 Mr. Thomas C. Phillips, Jr.
 Mr. Harry L. McKinney, Jr.

 Comprising a quorum of the Board

Members Absent: Mrs. Doris Shuman

Administrative Staff: Mr. Albert C. Bradley, Director of Planning Zoning
 Mr. Garrett Jackson, Town Planner
 Mr. Jim C. Smith, Town Engineer

Visitors: Mr. Michael Wartella

Mrs. White, welcomed visitors and explained the purpose of the Board of Architectural Review.

- (2) Approval of Minutes: Regular Meeting, May 5, 2004
 Regular Meeting, July 7, 2004

Motion was made by Mr. McKinney, seconded by Mr. Phillips, and unanimously resolved to approve minutes of the regular meeting, May 5, 2004.

Motion was made by Mr. Phillips, seconded by Mr. McKinney, and unanimously resolved to approve minutes of the regular meeting, July 7, 2004.

(3) **Historic District Signs**

The Board of Architectural Review has received information from Mr. C. M. Vernon, Jr., Director of Public Works, submitted by Mr. Michael Wartella, requesting approval of signs that would denote the Town's Historic District, to be placed at the highly traveled Town

intersections. Mr. Wartella has offered to pay for the signs and inquired as to what the cost would be.

Mr. Wartella spoke on the proposal of the Historic District signage. The proposed signage would include twelve (12) signs for entering/exiting the district, also signage upon street signs with "Historic District" sign attached.

The Board of Architectural Review discussed the recommendation of signage and style. Mr. Jackson recommended I-81 signs and attaching "Historic District" signs to current street signs. Mr. Jackson will get information from various towns and their Historic District, including Stanton, Lexington, Warrenton, Annapolis, Charleston, Jonesborough and Wilmington.

The Board of Architectural Review prefers to have signs attached to street signs.

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- (4) **Certificate of Appropriateness - Fields-Penn House Museum (Town of Abingdon) G. M. Newman, Representative, 208 West Main Street, Abingdon, Virginia 24210; application for Certificate of appropriateness for approval of two (2) signs to be located at 208 West Main Street. Tax Map No. 12 (1) 125.**

This is a request for approval of two (2) signs to replace existing signs located at 208 West Main Street.

Each sign will have white background with green lettering. The size of the sign to be placed at the front is 34 in. x 21 in. (4.9 sq. ft) and the size of the sign to be placed at the rear is 42 in. x 25 in. (7.29 sq. ft.). Each sign will be elliptical in shape but measurement is rectangular. The wording on each sign will read "Fields-Penn 1860 House Museum/Owned by The Town of Abingdon/Operated by William King Regional Arts Center".

After discussion Mr. McKinney made a motion that this application be approved. Mr. Phillips seconded the motion, with unanimous approval.

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- (5) **Certificate of Appropriateness - Barbara and Andrew Hargroves, 229 East Valley Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval to replace roof on structure located at 229 East Valley Street, Tax Map No. 13 (1) 15.**

This is a request to replace hand sawn cedar shake roof with new hand sawn cedar shake roof on structure located at 229 East Valley Street.

After discussion, Mr. Phillips made a motion that this application be approved. Mr. McKinney seconded the motion, with unanimous approval, with Mr. Hargroves abstaining.

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(6) Reconsideration Of Two Applications

- 1. United Home Medical Services – replacement of roof on existing structure located at 301 West Valley Street.
- 2. Scyphers & Austin, P.C. – replacement of roof on existing structure located at 185 East Valley Street.

Mr. McKinney recapped last month’s meeting with Mr. Eddy Guinn (United Home Medical Services) in the request for approval of roofing replacement at 301 West Valley Street.

Mr. McKinney researched the standing seam, as well as other alternatives for roofing. It was learned that the price may be cheaper than originally thought by the applicants.

Since the regular meeting on July 7, 2004 and the denial of Mr. Quinn’s request, Mr. Bradley received a letter dated July 30, 2004 from R. Wayne Austin, Scyphers & Austin, P.C., regarding the request for renewal and additional consideration, for a replacement roof on the existing structure located at 185 East Valley Street, for which was denied by the Board of Architectural Review. Mr. Austin’s original request was for a similar type replacement roof as proposed by Mr. Quinn.

After discussion, it was decided that no action would be taken at this time on these two applications until further research has been completed.

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(7) Waiver For Certificate of Appropriateness - Washington County Board of Supervisors (Washington County Courthouse). Tax Map No. 13 (1) 61.

Mr. Bradley advised that the Washington County Board of Supervisors had submitted a waiver for Certificate of Appropriateness for approval to repaint trim and replace gutters on courthouse structure and other maintenance items on bell tower.

According to the current guidelines, this request only requires approval by the Zoning Administrator and not by the board.

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(8) Base Station Antenna

Mr. Jim Smith advised that there is a plan to make the Town’s GIS System more accurate but it needs a base station. The base station is a permanent station that allows mobile stations to be more accurate. The base station communicates with satellites and helps to locate points in the field. The base station should be positioned at a very high point, requiring it to be located within 100 ft. of computer. There is a possibility of locating the base station at the Municipal Building, Coomes Center or Abingdon Police Department. Mr. Matt Matt, Information Services Director, is in the process of determining the ability of the base station at the Coomes Center or Abingdon Police Department. The first choice of location is the Municipal Building, next to the Barter Theatre, locating the antenna on the peak of the Municipal Building but this would require approval of the Board of Architectural Review.

After discussion, it was the consensus of the Board that, if necessary, approval would be granted for placement of the antenna on the Municipal Building, subject to making it as invisible as possible.

There being no further business, a motion was made, duly seconded and unanimously approved that the meeting be adjourned.



Betsy White, Chairman

Albert C. Bradley, Secretary