

TOWN OF ABINGDON  
BOARD OF ARCHITECTURAL REVIEW  
REGULAR MEETING  
JUNE 5, 2013 - 5:15 P.M.

The regular meeting for the Board of Architectural Review was held on Wednesday, June 5, 2013, at 5:15 P.M. The meeting was held in the Municipal Building, downstairs meeting room.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Taylor called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman  
Mrs. Betsy White  
Mr. Peyton Boyd

Comprising a quorum of the Board

Members Absent: Mr. Jason Berry  
Mr. Byrum Geisler

Administrative Staff: Mr. W. Garrett Jackson, Assistant Town Manager  
Director of Planning/Zoning  
Mr. Sean Taylor, Assistant Director Planning/Zoning  
Mrs. Deborah Icenhour, Town Attorney  
Ms. Rebecca Moody, Environmental Planner/  
Sustainability Coordinator (Absent)  
Ms. Kalen Martin, Intern, Planning Department

Visitors: Mr. Robert Meeb  
Ms. Dee Hopkins  
Mr. Thomas Dene

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- (2) Approval of Minutes: Regular Meeting, April 3, 2013  
Reconvened Meeting, April 17, 2013 (From April 3, 2013)  
Reconvened Meeting, April 24, 2013 (From April 17, 2013)

**Regular Meeting, April 3, 2013**

**Recommendation made to approve minutes, with the following corrections:**

**Page 13-10, (Application 1 of 2), Paragraph 5**

**FROM:** Mrs. Jan **Howard**, a Town resident, stated that she has two concerns:

**TO:** Mrs. Jan **Hurt**, a Town resident, stated that she has two concerns:

**AND**

**Page 13-13, (Application 2 of 2), Paragraph 3**

- FROM:** was an **I-Frame** structure, with wrap-around porch, built in approximately 1929, with the addition being built around original structure in 1933.
- TO:** was an **I-Plan** structure, with wrap-around porch, built in approximately 1929, with addition being built around original structure in 1933.

**Reconvened Meeting, April 17 2013, from April 3, 2013****Recommendation made to approve minutes as presented.****Reconvened Meeting, April 24, 2013, from April 17, 2013****Recommendation made to approve minutes, with the following corrections:****Page 13-21, Paragraph 5**

- FROM:** Mr. Steve Smith thanked the Board and gave his apologies for any **convenience** that this matter had brought to the Board.
- TO:** Mr. Steve Smith thanked the Board and gave his apologies for any **inconvenience** that this matter had brought to the Board.

After review and discussion of the minutes, Mrs. White made a motion to approve the minutes for the regular meeting, April 3, 2013, with corrections as noted, the reconvened meeting, April 17, 2013, as presented, and the reconvened meeting, April 24, 2013, with corrections as noted. Mr. Boyd seconded the motion.

## VOTE:

Mrs. White     Aye  
Mr. Boyd       Aye  
Dr. Owens     Aye

The motion passed.

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- (3) **CERTIFICATE OF APPROPRIATENESS - Dee Hopkins, Owner, Peyton Boyd, Architect, Representative, 116 East Main Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval for a covered porch addition, alteration of existing garden shed, freestanding garage and landscaping for property located at 116 East Main Street. Tax Map No. 12 (1) 99.**

Mr. Boyd explained that this is a request for approval of construction for a covered porch addition, alteration of existing garden shed, construction of freestanding garage and landscaping for property located at 116 East Main Street.

Ms. Hopkins gave a further explanation for each of the requests as follows:

**Covered Porch Addition**

- wood and composite wood trim to match trim on existing one-story portion of house
- wood columns to match existing front porch columns
- extension of existing roof plane and roofing materials
- wood guardrail with turned top rail, 2 in. x 2 in. wood pickets, wood bottom rail
- wood newel posts with ball finials
- brick piers
- wood lattice between piers
- new construction painted to match existing

Alteration of Existing Garden Shed

- roof above concrete patio (i.e. construction of recent vintage with no historical significance) to be demolished
- historic shed to be retained

Freestanding Garage

- roof pitch, composite wood siding, wood trim to match existing
- windows and French doors, per Guidelines (simulated divided light with permanently attached exterior muntin grilles)
- 5-V metal roofing to match roofing on adjacent historic shed
- paneled wood overhead garage doors

After discussion Mrs. White made a motion to approve all requests as presented.

After further discussion, Mrs. White amended her to motion to approve all requests as present, with the Site Plan being exclusive of the fence as shown on the plan. Mr. Boyd seconded the motion, with unanimous approval.

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(4) DISCUSSION - Historic Preservation Plan

There was a discussion of the Historic Preservation Plan and it was agreed upon that application be submitted for the Town of Abingdon’s 2013 Certified Local Government Sub-grant Project. With this grant, the Board of Architectural Review and staff will pursue the procurement of Professional Services to assist in the revision of the 1998 Preservation Plan for the Town.

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There being no further business, motion was made to adjourn this meeting. The motion was seconded, with unanimous approval. The meeting was adjourned.

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Dr. Charles M. Owens, Chairman

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W. Garrett Jackson, Secretary