

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
REGULAR MEETING
APRIL 7, 2004 - 1:00 P.M.

The Regular Meeting of the Board of Architectural Review was held Wednesday, April 7, 2004 at 1:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Mrs. Betsy White, Vice-Chairman called the meeting to order.

ROLL CALL

Members Present: Mrs. Betsy White, Vice-Chairman
Mr. Thomas C. Phillips, Jr.
Mr. Andrew Hargroves
Mr. Harry L. McKinney, Jr.

Comprising a quorum of the Board

Members Absent: Mrs. Doris Shuman

Administrative Staff: Mr. Albert C. Bradley, Director of Planning Zoning

Visitors: Mr. Sam Hurt
Mr. Rick Humphreys
Mr. Peyton Boyd
Mr. Robin Reid

* * * * *

Mrs. White introduced and, along with other Board members, welcomed Mr. Harry L. McKinney, Jr., as a new member to the Board of architectural Review.

(2) Approval of Minutes:

Regular Meeting, March 3, 2004

Motion was made by Mr. Phillips, seconded by Mr. Hargroves, and unanimously resolved to approve minutes of the Regular Meeting, March 3, 2004.

* * * * *

(3) Select Chairman – Board of Architectural Review

Due to a change in recent membership, there was a reorganization of the Board of Architectural Review for the selection of a new Chairman and Vice-Chairman.

Mr. Phillips made a motion that Mrs. White be nominated as Chairman. Mr. Hargroves seconded the motion, with unanimous approval, thereby electing Mrs. White as Chairman.

Mr. Phillips made a motion that Mr. Hargroves be nominated Vice-Chairman. Mrs. White seconded the motion, with unanimous approval, thereby electing Mr. Hargroves as Vice-Chairman.

* * * * *

- (4) **Certificate of Appropriateness - Suzanne and Robin Reid**, 106 West Valley Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval of ADDENDUM to application approved at Regular Meeting, March 3, 2004, for structure located at **106 West Valley Street. Tax Map No. 12 (1) 52.**

This is a request for approval of an ADDENDUM to the *application approved at Regular Meeting, March 3, 2004 for enclosed deck at rear of house as a sunroom (14 ft. x 14 ft). Part of the deck (4 ft. x 14 ft). will be left as is, with same white metal railing around it, to serve as an entry way. A ramp (handicap accessible) will extend backward along the house for 25 ft., then will turn and come back another 12 ft. to meet the ground (using the 1 in. to 1 ft.. code). Additional white railing will be placed along the edge of ramp. In color and building materials, all would be made to conform with the rest of the house (the Anderson windows would match those on the newer, rear portion of the house, rather than the large antique windows on the front portion of the house.* The ADDENDUM to the above proposal is requesting that in order to have enough footage for the handicap-accessible ramp, it is necessary to use ten feet of the 4' x 14' deck area on the left side of the new room. The entry door must be moved to the far end of the wall (reversing it with the window), and shift the deck area (4 ft. x 18 ft. to the side facing Plumb Alley. This would more closely maintain the current appearance of the back of the house, with the advantage of re-using most of the existing iron railing on the current deck.

The following materials and colors will be used in the proposed changes:

1. Five (5) Anderson windows (each 4 ft. x 4 ft. – resembling the windows on rear portion of house) will be used on three sides of the sunroom.
2. Black roofing shingles will match those on rest of house.
3. White clapboard siding will match the rest of the house.
4. Cedar or ironwood will cover the ramp (with yellow pine joists underneath).
5. White handrail will match the existing handrail.
6. White door (similar to the existing one opening onto the deck).
7. Lattice will enclose the area underneath the deck, as it does now.

None of the construction will be visible from Valley Street. From Plumb Alley, the sunroom will be visible; but the majority of the handicap ramp will not be visible.

After discussion, Mr. Hargroves made a motion that the ADDENDUM to previous application be approved, as submitted. Mr. McKinney seconded the motion, with unanimous approval.

* * * * *

- (5) **Certificate of Appropriateness - Susan and Rick Humphreys/Water Street Properties, LLC**, 119 Park Street, Abingdon, Virginia 24210; application for Certificate of appropriateness for approval of sign to be placed at **119 Park Street (A Tailor’s Lodging – Bed and Breakfast). Tax Map No. 12 (1) 107.**

This is a request for approval of one (1) sign to be placed at 119 Park Street, (A Tailor’s Lodging – Bed and Breakfast). The overall size of sign will be no more than 4 square feet. The sign will have either a white or off-white background, with rust/brown lettering and will read “**A Tailor’s**

Lodging” (at the top of sign) and **119 Park Street** (at the bottom of sign). Other details will include a picture of a pair of trousers. The sign will be mounted with a wrought iron bracket attached to house.

After discussion, Mr. Phillips made a motion that the application be approved. Mr. Hargroves seconded the motion, with unanimous approval.

* * * * *

- (6) **Certificate of Appropriateness - Jeffrey Keenan**, 1005 Glenway Avenue, Bristol, Virginia 24203; application for Certificate of Appropriateness for approval to add covered porch at south entrance door of structure located at **127/133 College Street. Tax Map No. 12 (1) 58A.**

This is a request for approval to add covered porch at south entrance door of structure located at 127/133 College Street. The proposed covered porch will have wood columns and trim (color previously approved), standing seam metal roof, with brick and Pennsylvania Blue stone steps.

After discussion, Mr. Hargroves made a motion that the application be approved. Mr. McKinney seconded the motion, with unanimous approval.

* * * * *

- (7) **Discussion**
Proposed Improvements For Deteriorated Structures For Following Properties

1. 108 East Main Street – Fred Parks Estate
The deteriorated situation of this property was discussed at the regular meeting, March 3, 2004. There has been no updated information regarding the improvements to this structure. Mr. Bradley stated that there are legal matters to be overcome in this situation and he would contact attorneys handling the matter and request that this be an agenda item for the next regular meeting.
2. 309 West Valley Street – Mrs. Homer Crabtree
The deteriorated situation of this property was discussed at the regular meeting, March 3, 2004. There has been no updated information regarding the improvements to this structure.

Mr. Bradley stated he would contact Mr. Hugh Crabtree and request a plan for improvements to the house and request that this be an agenda item for the next regular meeting.
3. Further discussion included the concerns of deterioration of the “Clark House” located on East Valley Street. Mr. Phillips made a motion that the Town make an exterior inspection of the structure, without contacting the property owner, and bring a report back to the Board, making this an agenda item for the next regular meeting. Mr. Hargroves seconded the motion, with unanimous approval.

Other properties discussed included the “Bell-Hutton House” on East Valley Street, the “Cave House” with adjoining house structure on East Main Street and the “Campbell House” on East Main Street.

(8) **Discussion - CLG Grant Programs**

The discussion of the proposed CLG Grant application resulted in decisions that grant funds would be used, if obtained, to print the new Guidelines in final format, and to sponsor speakers to educate the Board of Architectural Review on matters pertaining to Historic Preservation in general and archaeology. The Virginia Department of Historic Resources will be consulted in regards to topics and potential speakers.

(9) **CONSIDERATION - PROPOSED DESIGN REVIEW GUIDELINES**

There was further discussion of the guidelines, and it was the decision of the Board members that a work session would be held Wednesday, April 14, 2004 a 12:30 P.M. for further review and finalization of few minor changes to the guidelines.

There being no further business, the meeting was adjourned.

Betsy White, Chairman

Albert C. Bradley, Secretary