

TOWN OF ABINGDON  
BOARD OF ARCHITECTURAL REVIEW  
REGULAR MEETING  
MARCH 3, 2010 - 5:00 P.M.

The regular meeting of the Board of Architectural Review was held Wednesday, March 3, 2010 at 5:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Taylor called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman  
Mrs. Doris Shuman  
Mr. Peyton Boyd  
Mr. Byrum Geisler

Comprising a quorum of the Board

Members Absent: Mr. Jason Berry

Administrative Staff: Mr. W. Garrett Jackson, Director of Planning (Absent)  
Mr. Sean Taylor, Assistant Director Planning/Zoning  
Mrs. Deborah Icenhour, Town Attorney

Visitors: None

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- (2) Approval of Minutes: Regular Meeting, February 3, 2010  
Reconvened Meeting, February 13, 2009

Mr. Boyd made a motion that the minutes of the regular meeting, February 3, 2010, and reconvened meeting, February 13, 2010, be approved as presented. Mr. Geisler seconded the motion, with unanimous approval.

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- (3) **CERTIFICATE OF APPROPRIATENESS - Henry Wayne and Pearl P. Hayter, 18207 Westwood Drive, Abingdon, VA 24211; application for Certificate of Appropriateness for approval of proposed deck to be constructed for existing structure located at 122 Church Street. Tax Map No. 12 (1) 103.**

This is a request for approval of proposed deck to be constructed for existing structure located at 122 Church Street. The size of the proposed deck will be 12 ft. x 20 ft. at rear of structure.

Mr. Hayter explained that the deck will have top and bottom railing, with pickets attached between the two railings. There will be a four-inch space between bottom railing and porch floor.

After discussion, Mr. Geisler made a motion to approve the deck, as presented, subject to deck being installed according to guidelines. Mrs. Shuman seconded the motion, with unanimous approval.

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(4) DISCUSSION - Board of Architectural Review Compliance Letters

At the August 5, 2009 Board of Architectural Review meeting, a motion was made and approved that property owners having properties deemed in need of attention, be notified by letter, requesting they produce a plan of action for repairing and preserving their properties. Letters were mailed to the following property owners:

- Robert McConnell, 107 Park Place
- Sammy Campbell, 268 East Main Street
- Jerry Hyman, 315 East Valley Street

At the September 2, 2009 Board of Architectural Review meeting, the Board discussed the responses from each property owner.

- Mr. McConnell stated that his property located at 107 Park Place was left to him by his aunt, Margaret McConnell, and the structure was built approximately 1830. He presented the Board a copy of a plan and time table which he purposed to use in preserving this property, which was made a part of the minutes for that meeting.
- Mr. Campbell was unable to attend the meeting, however, he met with Mr. Jackson and advised that he was trying to sell the property located at 268 East Main Street, having had two potential buyers interested; he is waiting for results of proposed sale.
- Mr. Hyman was in eastern Europe at the time of the meeting, however, he had contacted Mr. Jackson and stated that he continues to come from Boone, North Carolina, once each week, to do repair work on the structure. He invited members of the Board to visit the structure to observe the work he had completed.

There was further discussion of these properties with suggestions being offered to follow through for completion of the restoration for the properties referenced above.

Mr. Taylor explained that more compliance letters have been sent to the property owners having properties deemed in need of attention, requesting they produce a plan of action for repairing and preserving their properties. The property owners are as follows:

- Anne Hutton, 101 East Valley Street
- Harold Stanley, 284 West Valley Street
- Sammy Campbell, 268 East Main Street

An additional language was added to the most recent letter mailed stating, ***“Please be advised that, although planning department staff are willing to assist you with the preparation of a plan of action, compliance with Section 8-11 requires you or your representative to present this plan of action in person to the Board of Architectural Review.”***

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(5) DISCUSSION - Revisions of Guidelines

A discussion of the revisions of the Guidelines continued. The Board will meet again on Wednesday, March 17, 2010 at 5:00 P.M. when further discussion of the revisions of the Guidelines will continue.

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There being no further business, Mr. Geisler made a motion that the meeting be adjourned. Mrs. Shuman seconded the motion, with unanimous approval.

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Dr. Charles M. Owens, Chairman

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W. Garrett Jackson, Secretary