

TOWN OF ABINGDON  
BOARD OF ARCHITECTURAL REVIEW  
REGULAR MEETING  
MARCH 3, 2004 - 1:00 P.M.

The Regular Meeting of the Board of Architectural Review was held Wednesday, March 4, 2004 at 1:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

The meeting was called to order by Mr. Charles R. Day, Chairman.

ROLL CALL

Members Present: Mr. Charles R. Day, Chairman  
Mr. Thomas C. Phillips, Jr.  
Mrs. Doris Shuman  
Mrs. Betsy White

Comprising a quorum of the Board

Members Absent: Mr. Andrew Hargroves

Administrative Staff: Mr. Albert C. Bradley, Director of Planning Zoning  
Mr. Garrett Jackson, Town Planner

Visitors: Mr. Sam Hurt  
Ms. Lisa Alderman  
Ms. Ginny Elliott  
Mr. Frank Canter  
Mr. Peyton Boyd  
Mr. George Crabtree  
Mr. Robin Reid

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(2) Approval of Minutes:

Regular Meeting, February 4, 2004

Motion was made by Mr. Phillips, seconded by Mrs. Shuman, and unanimously resolved to approve minutes of the Regular Meeting, February 4, 2004.

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(3) **Certificate of Appropriateness - Four Leaf Financial Corporation (Richard W. Buchanan, Owner), 191 Bristol East Road, Bristol, Virginia 24202; application for Certificate of Appropriateness for approval of sign to be located at 184 East Valley Street. Tax Map No. 13 (1) 4, 4A.**

This is a request for approval of sign to be located at 184 East Valley Street. The sign will be 12 in. x 36 in. in size, with white background and border, and gold/green lettering. The sign will be added to the existing sign in place for Jack White, Attorney and will be mounted from existing post. The sign will read "FOUR LEAF FINANCIAL CORPORATION".

After discussion, it was determined that the size of this sign, in addition to Mr. White’s sign, would be more than the 4 square footage allowed; the total of the two signs can be no more than 4 square feet.

Mrs. White made a motion that the application for sign, as submitted, be tabled until the next meeting, and request that someone represent the Four Leaf Financial Corporation for further detailed information on the requested sign. Mrs. Shuman seconded the motion, with unanimous approval.

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- (4) **Certificate of Appropriateness - Washington County Board of Supervisors (Frank Canter, Representative)**, 174 East Main Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval to place awning over handicapped ramp located at **174 East Main Street. Tax Map No. 13 (1) 109.**

This is a request for approval to place awning over handicapped ramp located at 174 East Main Street. The handicapped ramp is 5 ft. x 16 ft., with a 7 ft. platform, located on northeast side and rear of building. Due to weather conditions, there have been problems with ice, getting in and out of the building, therefore the offices of the Commission of Revenue and the Treasurer have requested that a cover be installed over the ramp. The color of the proposed awning will be brown in color.

After discussion, Mrs. Shuman made a motion that the application be approved. Mrs. White seconded the motion, with unanimous approval.

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- (5) **Discussion**  
**Proposed Improvements For Deteriorated Structures For following Properties**

108 East Main Street – Fred Parks Estate

Mr. Bradley furnished a letter dated March 1, 2004 from David W. Anderson (Curator for the Estate of Fred C. Parks) stating that there are legal matters to be overcome in this situation and requested that he be excused from the March 3, 2004 meeting due to a long standing medical appointment.

Mr. Phillips made a motion that this matter be tabled until the next meeting and to advise Mr. Anderson of decision. Mrs. Shuman seconded the motion, with unanimous approval.

309 West Valley Street – Mrs. Homer Crabtree

Mr. Bradley advised that he had contact with Mrs. Crabtree’s son Hugh Crabtree on February 17, 2004 (telephone) and February 18, 2004 (e-mail) and that Mr. Crabtree advised he would be unable to attend the March 3, 2004 meeting, due to being in Louisiana, but that George Crabtree would attend the meeting in his absence. He further advised that they looked forward to working with the Board to rectify the house condition.

Mr. George Crabtree, son of Mrs. Homer (Lou) Crabtree, spoke on behalf of Mrs. Crabtree and stated that she is 91 years of age and bedridden. He further stated that Mrs. Crabtree had issued Power of Attorney to her two sons Hugh Crabtree, 1226 Lagrange Road, Freeport, Florida 32439 (840-835-3193) and Jerry Crabtree, Abingdon, Virginia. He assured the Board of Architectural Review that improvements would be made to the existing structure but was unsure as to the extent of improvements. The Board thanked Mr. George Crabtree for attending the meeting and asked that he give his mother their regards.

Mr. Bradley stated he would contact Mr. Hugh Crabtree and request a plan for improvements to the house.

Mrs. Shuman suggested that Mr. Jerry Crabtree be contacted also.

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(6) **Certificate of Appropriateness - The Barter Foundation, Incorporated (Richard Rose, Representative, P. O. Box 867, Abingdon, Virginia 24212; application for Certificate of Appropriateness for approval of proposed sculpture to be located near Barter Stage II. Tax Map No. 12 (1) 122.**

Ms. Lisa Alderman, along with Ms. Ginny Elliott presented a request to locate a proposed sculpture, a courtesy of Jim and Jennifer Ferreira, who have presented their desire and plan to place a life and one-quarter size sculpture on the space known as the Barter Green, directly outside the Barter Stage II, as a gift to Barter Theatre and in memory of their daughter, Genevieve.

The artist (David Spence) will create and produce a sculpture in bronze for clients Jim and Jennifer Ferreira to be installed at the Barter Theatre site.

The theme of the sculpture will be two young girls riding on a bicycle and playing as actors in a performance interpreted from a story in a book. Woodland creatures playing with them, dressed in wings, etc. signifying the use of the girls' imagination. Animals included in the design will be one rabbit, one cat, one turtle, one mouse and one snail.

Approximate dimensions will be:  
Up to twelve feet (12 ft.) long  
Up to five feet (5 ft.) side  
Up to eight feet (8 ½ ft.) high

The base will be approximately 16 in. tall. One and one-quarter life size and will be based on a six-year old girl in height of approximately 42 in. At one and one-quarter size, this will be approximately 52.5 in. for each girl's height.

The materials will consist of the following:  
Base: granite or simulated granite veneered concrete platform or plinth  
Sculpture: The metal to be used for pouring of the sculpture will be silicone bronze with a medium brown patina.

After discussion, Mrs. Shuman made a motion that the application for proposed sculpture be approve as submitted. Mrs. White seconded the motion, with unanimous approval.

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(7) **Certificate of Appropriateness - Susanne & Robin Reid, 106 West Valley Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness for approval of proposed deck at rear of house for use as a sunroom, located at 106 West Valley Street. Tax Map No. 12 (1) 52.**

This is a request to enclose deck at rear of house as a sunroom, 14 ft. x 14 ft. in size. Part of the deck (4 ft. x 14 ft.) will be left as is, with same white metal railing around it, to serve as an entry way. A ramp (handicap accessible) will extend backward along the house for 25 ft., then will turn and come back another 12 ft. to meet the ground (using the 1 in. to 1 ft. code). Additional

white railing will be placed along the edge of the ramp. In color and building materials, all would be made to conform to the rest of the house (except that the Anderson windows would match those on the newer, rear portion of the house, rather than the large antique windows on the front portion of the house.

None of the construction will be visible from Valley Street. From Plumb Alley, the sunroom will be visible but the majority of the handicap ramp will not be visible.

The following will be materials used for the proposed sunroom:

1. Five (5) Anderson windows (each 4 ft. x 4 ft., resembling the windows on rear portion of house) will be used on three sides of the sunroom.
2. Black roofing shingles will match those on rest of house.
3. White clapboard siding will match the rest of the house.
4. Cedar or ironwood will cover the ramp, with yellow pine joists underneath; white handrail will match the one currently in place.
5. White door, similar to the one now opening on the deck.
6. Lattice will enclose the area underneath the sunroom, as it does now.

After discussion, Mrs. Shuman made a motion that the application for proposed deck be approved, as submitted. Mr. Phillips seconded the motion, with unanimous approval.

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- (8) **Certificate of Appropriateness - Jeffrey Keenan**, 1005 Glenway Avenue, Bristol, Virginia 24201; application for Certificate of Appropriateness for approval of (1) extension of brick wall previously approved by Board of Architectural Review and (2) exterior paint colors for existing structure located at **127/133 College Street. Tax Map No. 12 (1) 58A.**

This is a request for approval of paint colors and an extension of brick wall previously approved by the Board of Architectural Review for property located at 127/133 College Street.

The previously approved wall, (portion extends to corner of Plumb Alley and College Street and returns up College Street to edge of garage will remain 6 ft.), with the remainder of wall being 3 ft., with step-ups and step-downs to accommodate wall.

After discussion of the proposed extended wall, the meeting was moved to the site for discussion of paint colors and landscaping. Once the review was complete, members of the Board returned to the Municipal Building for continuation of the meeting.

Mrs. White made a motion that the proposed extension of brick wall be approved and requests that the applicant submit a plan for proposed landscaping, to be reviewed by the Board at a later date. Mr. Phillips seconded the motion, with unanimous approval.

Mr. Phillips made a motion that the proposed paint samples, as shown to the Board of Architectural Review, Putin Ivory, Black Forest Green (shutters) and White (trim) be approved. Mrs. White seconded the motion, with unanimous approval.

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- (9) **CONSIDERATION - PROPOSED DESIGN REVIEW GUIDELINES**

After hearing suggestions from the Board members, it was decided that a few minor changes, as well as print style, would be made to the guidelines.

A decision was made to adjourn this work session and reconvene on March 11, 2004 at 12:00 noon for further review and finalization of the guidelines.

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Further discussion included information received regarding grant programs for certified local governments from the Division of Historic Resources.

The Board of Architectural Review also discussed the next steps in bidding for the opportunity to host the 2005 Preservation Alliance of Virginia Conference for Historic Preservation. Mrs. Betsy White, Mr. Tom Phillips and Mr. Garrett Jackson will be talking with Mr. Steve Galyean of the Abingdon Convention and Visitors Bureau about putting together an invitation to the Preservation Alliance of Virginia Board of Trustees.

There being no further business, the meeting was adjourned at 2:37 P.M.

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Charles R. Day, Chairman

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Albert C. Bradley, Secretary