

TOWN OF ABINGDON  
BOARD OF ARCHITECTURAL REVIEW  
REGULAR MEETING  
FEBRUARY 3, 2010 - 5:00 P.M.

The regular meeting of the Board of Architectural Review was held Wednesday, February 3, 2010 at 5:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Jackson called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman  
Mr. Jason Berry  
Mr. Peyton Boyd  
Mr. Byrum Geisler

Comprising a quorum of the Board

Members Absent: Mrs. Doris Shuman

Administrative Staff: Mr. W. Garrett Jackson, Director of Planning  
Mr. Sean Taylor, Assistant Director Planning/Zoning (Absent)  
Mrs. Deborah Icenhour, Town Attorney

Visitors: None

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(2) Approval of Minutes: Reconvened Meeting, November 16, 2009  
Regular Meeting, January 6, 2010

**Approval of November 16, 2009 Minutes**

Mr. Boyd stated that the following correction needs to be made before approval of the minutes of the reconvened meeting, November 16, 2009.

**PAGE 09-40  
(Paragraph 3)**

**FROM:** The discussion of the new drawings continued, with several suggestions being made. After discussion Mr. Boyd made a motion to include the following:

- Include exterior **mutons** on windows, window trim

**TO:** The discussion of the new drawings continued, with several suggestions being made. After discussion Mr. Boyd made a motion to include the following:

- Include exterior **muntins** on windows, window trim

With this recommended correction, Mr. Berry made a motion to approve the minutes for the reconvened meeting, November 16, 2009. Mr. Geisler seconded the motion, with unanimous approval.

**Approval of January 6, 2010 Minutes**

Mr. Boyd made a motion to approve the minutes of the regular meeting, January 6, 2010, with the following correction:

**PAGE 10-2  
(Paragraph 6)**

**FROM:** After taking measurements of the unapproved structure, Mr. Boyd suggested an awning be connected to the existing covered walkway between the main building and Litchfield Hall. This addition would be similar in size to the pull-thru area (measuring 11 feet, east and west of the centerline of the existing covered walkway, 22 feet overall). From the existing walkway, the new structure would protrude 17.5 feet into the drive, allowing vehicles to pass by the pull-thru. The new structure would have the same material and color as the existing awning, not vinyl.

**TO:** After taking measurements of the unapproved structure, Mr. Boyd suggested an awning be connected to the existing covered walkway between the main building and Litchfield Hall. This addition would be similar in size to the pull-thru area (measuring 11 feet, east and west of the centerline of the existing covered walkway, 22 feet overall). From the existing walkway, the new structure would protrude 17.5 feet into the drive, allowing vehicles to pass by the pull-thru. The new structure would have the same material and color as the existing awning, not vinyl. **The existing canopy should be turned 90° and the clearance height should be lowered, with barrel shape facing the street.**

Mr. Geisler amended Mr. Boyd’s motion to include the following:

**PAGE 10-2  
(Paragraph 3, last sentence)**

**FROM:** He further stated that the vinyl material is inappropriate, having the taste of being stiff and formal, whereas it should be a more free flowing material, possibly with valance, with wrinkle free appearance.

**TO:** He further stated that the vinyl material is inappropriate, having the taste of being stiff and formal, whereas it should be a more free flowing material, possibly with valance, **and avoid a wrinkle free appearance.**

With these two corrections, Mr. Geisler seconded the motion to approve the minutes for the regular meeting, January 6, 2010, with unanimous approval.

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- (3) **CERTIFICATE OF APPROPRIATENESS - Martha Washington Hotel & Spa, J. J. Jesse/Bristol Sign Company, Representative, 150 West Main Street, Abingdon, VA 24210; application for Certificate of Appropriateness for approval of replacement signage to be located at 150 West Main Street. Tax Map No. 12 (1) 121.**

This is a request for approval of replacement signage to be located at 150 West Main Street.

The size of the each sign will be 60 in. x 54 in., having Black background, Gold lettering and Black border. One (1) sign will be installed on existing flag pole mount; one (1) sign will be installed on two (2) Black steel post with decorative caps. The wording on the signage will be **“Martha Washington Hotel & Spa”**.

After discussion, Mr. Geisler made a motion to approve the signage as presented. Mr. Berry seconded the motion, with unanimous approval.

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(4) DISCUSSION - Revision of Guidelines

There was a brief discussion regarding the revision of the Guidelines. It was the consensus of the Board that the third Wednesday of each month, at 5:15 P.M. be designated as a meeting date for continued discussion of the revision of Guidelines, until completed.

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This meeting recessed until Wednesday, February 17, 2010 at 5:15 P.M., for further discussion of the Guidelines and at that time there will be a further review of the proposed canopy for the Martha Washington Inn.

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Dr. Charles M. Owens, Chairman

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W. Garrett Jackson, Secretary