

TOWN OF ABINGDON  
BOARD OF ARCHITECTURAL REVIEW  
SPECIAL MEETING  
JANUARY 21, 2009 - 5:00 P.M.

A special meeting of the Board of Architectural Review was held Wednesday, January 21, 2009 at 5:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

Dr. Charles M. Owens, Chairman, called the meeting to order. Mr. Jackson called the roll.

ROLL CALL

Members Present: Dr. Charles M. Owens, Chairman  
Mr. Byrum Geisler  
Mr. Peyton Boyd  
Mrs. Doris Shuman

Comprising a quorum of the Board

Members Absent: Mr. Jason Berry

Administrative Staff: Mr. W. Garrett Jackson, Director of Planning (Absent)  
Mr. Sean Taylor, Assistant Director Planning/Zoning

Visitors: Mr. James Bundy

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(2) Approval of Minutes Regular Meeting, December 3, 2008

Mr. Boyd made a motion that the minutes of the regular meeting, December 3, 2008, be approved. Mr. Geisler seconded the motion, with unanimous approval.

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(3) **CERTIFICATE OF APPROPRIATENESS - Highlands Union Bank, Owner, 340 West Main Street, Jim Bundy, Representative (Bundy Architecture & Engineering, Inc., application for Certificate of Appropriateness requesting approval of new parking lot at rear of existing structure and landscaping (continued renovation) to property located at 274 West Valley Street (Muriel Scott Bundy House Renovation Project). Tax Map No. 11 (1) 94.**

This application is requesting approval of a parking area to be located on Plumb Alley, at the rear of structure located at 274 West Valley Street and previously owned by Muriel Scott Bundy. The parking area will provide sixteen (16) spaces, one (1) handicap, and is proposed for a paved asphalt surface. There will also be a berm placed around the parking lot area with appropriate landscape screening.

Mr. Bundy explained that the proposed parking area will accommodate the property located at 274 West Valley Street as well as the Highlands Union Bank Operations Center located on Valley Street.

The Guidelines for Driveways, Parking Lots and Paving in Article 8 state the following:

- a. Driveways should not be replaced but repaired as needed, adhering to original design, materials and placement.
- b. Driveways situated in front or side yards should be constructed of brick, concrete, narrow strip tracks of concrete, brown pea gravel or brown pea gravel embedded in asphalt. Textured asphalt or concrete may be considered alternative appropriate materials.
- c. Parking areas for private use should be located in the rear yard of the premises at a location nearer any existing alley than the principal building. If in the public view, such parking area should be edged with landscape screening along both primary and secondary streets.
- d. Parking lots for commercially used houses, churches, apartment buildings, bed and breakfast establishments and schools should be located in rear yards if possible.

Provided:

- 1) *Placement in a Side Yard.* If placement in a side yard is required, parking lot should not be located any closer to the front of the lot than the front wall of the principal building.
- 2) *Screening from Public View.* Commercially used parking lots should be screened from public view with hedges, shrubs, trees or fences at their edges and employ appropriately planted medians and dividers within their boundaries.
- 3) *Screening on Vacant Lots.* Commercially used parking lots on vacant lots situated between buildings should align their edge landscape screening with the front facades of adjacent buildings.
- 4) *Screening on Corner Lots.* Commercially used parking lots on corner lots should have edge landscape screening on both the primary and the secondary streets.
- 5) Any landscaping under this guideline should be done in accordance with Article 18 of Abingdon Zoning Ordinance. Additionally, the Town’s Tree Commission should be consulted prior to the planting, alteration or removal of any tree or shrub subject to the Town’s Vegetation Ordinance.

After discussion, Mr. Geisler made a motion that the application be approved as presented, subject to the paving materials being pea gravel, pea gravel embedded in asphalt or concrete. Mrs. Shuman seconded the motion, with unanimous approval.

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DISCUSSION - United States Federal Courthouse

Mr. Jackson advised that the General Services Administration (GSA) submitted its recent plans for the bollard/fence security project at the Federal Courthouse. The plans include placement of removable bollards at the entrance to the courthouse, instead of brick monument pillars.

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There being no further business, the meeting was adjourned.

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Dr. Charles M. Owens, Chairman

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W. Garrett Jackson, Secretary