

TOWN OF ABINGDON
HISTORIC PRESERVATION REVIEW BOARD
REGULAR MEETING
JANUARY 14, 2015 – 5:15 P.M.

The Regular meeting for the Historic Preservation Review Board was held on Wednesday, January 14, 2015, at 5:15 p.m. The meeting was held in the Municipal Building, Colonel Arthur Campbell room.

Mrs. White, Chairperson, called the meeting to order. Mr. Taylor called the roll.

ROLL CALL

Members Present: Mrs. Betsy White, Chairperson
Mrs. Jayne Duehring
Mr. Jeff Johnson
Mr. S. Andrew Neese

Comprising a quorum of the Board

Members Absent: Mr. Peyton Boyd

Administrative Staff: Mr. Matthew Johnson, Director of Planning
Mr. Sean Taylor, Assistant Town Planner
Mrs. Deborah Icenhour, Town Attorney
Mr. John Dew, Director of Public Services and Construction (Absent)
Mr. C. J. McGlothlin, Code Enforcement Officer (Absent)
Ms. Amy Looney, Historic Properties Coordinator
Mrs. Jenny Carlisle, Administrative Assistant, Planning Department

Visitors: None

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(2) Approval of Minutes: **Regular meeting, December 3, 2014.**

Mr. Johnson made a motion to approve the minutes from the Regular meeting, December 3, 2014, as presented. Second by Mrs. Duehring. All in favor with Mr. Neese abstaining due to absence.

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(3) Discussion: Certificate of Appropriateness application form, continuation.

Discussion of the Certificate of Appropriateness application form continued from the December meeting and Mr. Taylor pointed out a new checklist of required items and a “right of trespass” statement. Mrs. Duehring again suggested a “notification of neighbors” section. Another suggestion was the inclusion of a staff review box. Mr. Taylor stated that he will bring the form with new modifications to the next meeting.

Conversation moved on to COA Waivers and a general consensus was made to refrain from Waivers at the staff level, and to more clearly define "maintenance" in the ordinance.

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There being no further business, the meeting adjourned at 6:37 p.m.

Mrs. White, Chairperson

Sean Taylor, Secretary