

TOWN OF ABINGDON
 PLANNING COMMISSION
 REGULAR MEETING
 DECEMBER 19, 2011 - 5:30 P.M.
 (RESCHEDULED FROM DECEMBER 26, 2011)

The regular meeting of the Abingdon Planning Commission was held Monday, December 19, 2011, at 5:30 P.M., (rescheduled from December 26, 2011). The meeting was held in the Municipal Building, downstairs meeting room.

Mr. Gary Kimbrell, Chairperson **pro tem.**, called the meeting to order. Mr. Garrett Jackson called the roll.

ROLL CALL

Members Present: Mr. Robert M. Howard
 Mr. Kenneth Shuman
 Mr. Mathew T. Bundy
 Mr. Gary Kimbrell

Comprising a quorum of the Commission

Members Absent: Dr. H. Ramsey White, Chairman
 Ms. Francine Ivery, Vice-Chairman
 Mr. Gregory W. Kelly

Administrative Staff: Mr. W. Garrett Jackson, Director of Planning/Zoning
 Mr. Sean Taylor, Assistant Director of Planning/Zoning (Absent)
 Mrs. Deborah Icenhour, Town Attorney (Absent)
 Mr. John Dew, Director of Public Services and Construction
 Mr. Jim C. Smith, Director of Wastewater Operations/Town Engineer

Visitors: Ms. Kathy Laster
 Mr. Bill Rush
 Mr. Kevin Woods
 Ms. April Woods
 Ms. Olivia Walker

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(2) Approval of Minutes: Regular Meeting, September 26, 2011
 Regular Meeting, October 24, 2011
 Regular Meeting, November 28, 2011

September 26, 2011

Mr. Howard made a motion that the minutes of the regular meeting, September 26, 2011 be approved with the following corrections:

Page 11-25, Item 8 (Second paragraph, Line 3)

FROM: There being further nominations, the floor was closed.

TO: There being **no** further nominations, the floor was closed.

AND

Page 11-26 (First paragraph, Line 3)

FROM: There being further nominations, the floor was closed.

TO: There being **no** further nominations, the floor was closed.

Mr. Bundy seconded the motion.

VOTE:

- Mr. Howard Aye
- Mr. Bundy Aye
- Mr. Shuman Aye
- Mr. Kimbrell Aye

The motion passed.

October 24, 2011

Mr. Howard made a motion that the minutes of the regular meeting, October 24, 2011 be approved as presented.

Mr. Shuman seconded the motion.

VOTE:

- Mr. Howard Aye
- Mr. Shuman Aye
- Mr. Bundy Aye
- Mr. Kimbrell Aye

The motion passed.

November 28, 2011

Mr. Shuman made a motion that the minutes of the regular meeting, November 28, 2011 be approved.

Mr. Howard seconded the motion.

VOTE:

- Mr. Shuman Aye
- Mr. Howard Aye
- Mr. Bundy Aye
- Mr. Kimbrell Aye

The motion passed.

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- (3) **CERTIFICATE OF APPROPRIATENESS - Olivia Walker, LLC, Kevin Woods, Owner, dba Falcon Pharmacy, Bill Rush, representative;** application for Certificate of Appropriateness for approval of proposed structure to be **located on Cummings Street (street number unassigned). Tax Map No. 105 (8) 4.**

Mr. Jackson explained that this request is for approval of a proposed structure to be located on Cummings Street (street number unassigned), for the purposed of being used as a pharmacy, to be operated as a S-Corporation, with Mr. Kevin Wood serving as the Pharmacist-in-charge and President of the corporation.

The proposed structure will be a framed building, constructed of 2 in. x 6 ft. wood, Red brick veneer, having standing seam, metal roof, Dark Green in color, full view doors, windows (picture/store front), and aluminum guttering. The exterior lighting, sidewalks and fencing are to be determined at a later date.

Mr. John Dew stated that as a result of previous review and discussion of the submitted site plan for this application, it was determined that more information would be required regarding approximate traffic flow, the number of drive-thru customers expected, as well as other opportunities available.. This information is necessary due to the one way entrance and one way exit shown for the proposed construction. Therefore, additional information has been requested from developer regarding other opportunities from the south that might be available regarding ingress and egress lanes to the property.

After discussion, Mr. Shuman made a motion that the Planning Commission grant the Certificate of Appropriateness as presented, contingent upon approval of the design of the ingress and egress lanes being approved by the Town Staff. Mr. Kimbrell seconded the motion.

VOTE:
Mr. Shuman Aye
Mr. Kimbrell Aye
Mr. Howard Aye
Mr. Bundy Aye

The motion passed.

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- (4) **CERTIFICATE OF APPROPRIATENESS - Washington County Public Schools, (E. B. Stanley Middle School), Kathy Laster, representative;** application for Certificate of Appropriateness for approval to replace existing sign in front of school with LED display sign, **located at 297 Stanley Drive, Abingdon, VA 24210. Tax Map No. 105 (A) 2.**

This is a request for approval to replace the existing sign located at 297 Stanley Drive in front of E. B. Stanley Middle School, with a new LED display sign. The proposed LED display sign will be a 30 ft. x 4 ft. 8 inch, double faced internally illuminated cabinet with White acrylic faces and vinyl graphics. There will be decorative caps on brick and top of sign, Blue in color.

After discussion, Mr. Bundy made a motion that the LED display sign be approved, subject to being in compliance with sign regulations of the Zoning Ordinance. Mr. Howard seconded the motion.

VOTE:
Mr. Bundy Aye
Mr. Howard Aye
Mr. Kimbrell Aye
Mr. Shuman Aye

The motion passed.

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- (5) **Strength, Weaknesses, Opportunities and Threats (SWOT) Session**

As a possible opportunity, there was discussion of how to improve and limit the number of ingress and egress lanes for new construction and in the modernizing of existing buildings.

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(6) Discussion

Mr. Jackson stated that there will be a continued discussion of the Comprehensive Plan Review at the next regular meeting to be held Monday, January 23, 2012 and, at a later date the Planning Commission will discuss the Historic Preservation Plan Review for input that the Planning Commission might include.

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There being no further business, a motion was made and duly seconded that the meeting be adjourned, with unanimous approval.

Gary Kimbrell, Chairperson

Gregory W. Kelly, Secretary