

TOWN OF ABINGDON
PLANNING COMMISSION
REGULAR MEETING
DECEMBER 18, 2001 - 7:30 P.M.

The Regular Meeting of the Abingdon Planning Commission was held Tuesday, December 18, 2001, at 7:30 P.M. The meeting was changed from Monday, December 24, 2001 to avoid a conflict with Holidays. The meeting was held in the Municipal Building, Downstairs Meeting Room.

The meeting was called to order by Dr. F. H. Moore, Jr., Chairman.

ROLL CALL

Members Present: Dr. F. H. Moore, Jr., Chairman
Dr. David Brillhart, Vice-Chairman
Mr. G. M. Newman
Mr. Richard A. Stevens
Mr. Fred H. St. John
Mrs. Harriett DeBose

Comprising a quorum of the Commission

Members Absent: Mrs. Doris Shuman

Administrative Staff: Mr. Albert C. Bradley, Director of Planning/Zoning
Mr. C. M. Vernon, Jr., Director of Public Works
Mr. Jim Smith, Town Engineer Interim

Visitors: Mr. Sam Kiser
Mr. Jerome Malinay

- (2) Approval of Minutes: Regular Meeting, November 26, 2001

On motion by Mr. Stevens, seconded by Dr. Brillhart, it was unanimously resolved to approve the minutes of the Regular Meeting, November 26, 2001.

- (3) **CONSIDERATION OF FINAL PLAT** - Stone Mill Business and Technology Park; property located between Virginia Highlands Community College and Stone Mill Road, owned by Town of Abingdon. Tax Map No. 104 (A) 69, 70.

There were two agenda items for this meeting, both involving the Town's proposed Business and Technology Park located adjacent to the Virginia Highlands Community College property and extending east to Stone Mill Road.

The first item of business was the consideration of the Final Subdivision Plat of the property. Mr. Vernon and Mr. Smith reported that they had received no construction plans for the

development for review; however, the balance of the development appeared to meet the Town's requirements.

After discussion, Mr. St. John made a motion that the Planning Commission recommend approval of the Final Plat of the Stone Mill Business and Technology Park to the Town Council, subject to receipt of the construction plans for the project for approval. Dr. Brillhart seconded the motion, with unanimous approval.

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(4) **REVIEW, DISCUSSION AND APPROVAL** - Stone Mill Business and Technology Park Design Guidelines.

The second item for consideration by the Planning Commission was the proposed "Stone Mill Research and Technology Park Guidelines". It was noted that the Planning Commission had not reviewed this document previously but that a prior version had existed and the difference in the two versions was found on Page 16 of the guidelines document, where the setback requirements had been reduced, requiring a consistent 60' minimum setback from the boulevard right of way in all cases, where some lots had previously required a 150' setback. The Planning Commission also noted the requirement in the Introduction on Page 2 of the Guidelines that there would need to be a "Design Review Committee" for the park. The Guidelines state in relevant part, as follows:

"It is intended as a flexible, evolving document, adjudicated by a Design Review Committee (DRC) comprised of both public and private sector representatives and design professionals."

After some discussion, the Planning Commission agreed to serve as the "Design Review Committee", if that is the desire of the Town Council.

Mr. Stevens made a motion to recommend that Town Council approve the "Stone Mill Business (formerly Research) and Technology Park Guidelines" and further to recommend that the Planning Commission be employed to serve as the "Design Review Committee". Mr. St. John seconded the motion, with unanimous approval.

With no further business, a motion was made, seconded and unanimously approved that the meeting be adjourned.

Dr. F. H. Moore, Jr., Chairman

G. M. Newman, Secretary