

TOWN OF ABINGDON
BOARD OF ARCHITECTURAL REVIEW
WORK SESSION/REGULAR MEETING
NOVEMBER 5, 2003 - 12:00 P.M.

There was a work session for the Board of Architectural Review Wednesday, November 5, 2003 at 12:00 P.M. The meeting was continued as a Regular Meeting at 1:00 P.M. The meeting was held in the Municipal Building, Downstairs Meeting Room.

The meeting was called to order by Mr. Charles R. Day, Chairman.

ROLL CALL

Members Present: Mr. Charles R. Day, Chairman
Mrs. Betsy White, Vice-Chairman
Mrs. Doris Shuman

Comprising a quorum of the Board

Members Absent: Mr. Thomas C. Phillips, Jr.
Mr. Andrew Hargroves

Administrative Staff: Mr. Albert C. Bradley, Director of Planning Zoning
Mr. Garrett Jackson, Town Planner

Visitors: Mr. Sam Hurt
Mr. Walter C. Murray
Mr. Clifford McConnell
Others

* * * * *

(2) Approval of Minutes:

Regular Meeting, October 1, 2003

Motion was made by Mrs. Shuman, seconded by Mrs. White, and unanimously resolved to approve minutes of the Regular Meeting, October 1, 2003.

Public Hearing, October 7, 2003

Motion was made by Mrs. Shuman, seconded by Mrs. White, and unanimously resolved to approve minutes of the Public Hearing, October 7, 2003.

* * * * *

(3) **Certificate of Appropriateness - Walter C. Murray, 231 King Street, Abingdon, Virginia 24210; application for Certificate of Appropriateness to construct an addition to the west side of existing dwelling located at 231 King Street. Tax Map Nos. 11 (6) 1 through 8.**

This is a request for approval to construct an addition to the west side of existing dwelling located at 231 King Street and reconstruct existing front porch.

The proposed addition will have exterior 8 inch aluminum siding and 20 year, black fiberglass roof shingles. The existing front porch will have a wrap-around of 6 ft and will be concrete with a Cape Code style overhang. The guttering will be aluminum, with windows being wood an aluminum. All colors will remain the same as existing structure. There will be a minimum side excavation to accommodate drainage. The existing landscape plantings will be removed and relocated around new construction. The exterior light fixtures will be on wall and porch ceiling.

After discussion, Mrs. Shuman made a motion that the construction of the proposed addition be approved, but a decision on the proposed front porch be tabled until next regular meeting for further discussion. Mrs. White seconded the motion, with unanimous approval.

* * * * *

- (4) Discussion and Approval - Certified Local Government Agreement from the Virginia Division of Historic Resources

The following is the Certified Local Government Agreement that was reviewed and discussed.

CERTIFIED LOCAL GOVERNMENT AGREEMENT

CERTIFIED LOCAL GOVERNMENT AGREEMENT BETWEEN THE TOWN OF ABINGDON, AND THE VIRGINIA STATE HISTORIC PRESERVATION OFFICE

The Town of Abingdon in consideration of having been granted Certified Local Government status agrees to carry out the following responsibilities as a Certified Local Government, in cooperation with the Virginia Department of Historic Resources:

1. Enforce the local historic preservation ordinance for the designation and protection of local historic properties, as provided for in §15.2-2306 and in accordance with Section II A of the Virginia CLG Program guidelines;
2. Maintain an adequate and qualified local review board as established by the local ordinance, as provided for in §15.2-2306; and in accordance with Section II B of the Virginia CLG Program guidelines;
3. Initiate or continue a system for the survey and inventory of local historic properties to include _____ for FY _____ (including archaeological sites) that is coordinate with the statewide comprehensive planning process, and maintain a detailed inventory of districts, sites, and structures under the review board’s jurisdiction with technical assistance provided by the Department of Historic Resources in accordance with Section II C of the Virginia CLG Program guidelines;
4. Provide for adequate public participation in the local historic preservation program in accordance with Section II D of the Virginia CLG Program guidelines;
5. Review and comment upon nominations to the National Register of Historic Places for properties within its jurisdiction, and within 60 days of receiving a complete nomination submit to the Department of Historic Resources the local review board’s report and the

chief elected official's recommendation as to whether or not the nominated property meets the criteria of the National Register in accordance with Section III of the Virginia CLG Program guidelines;

6. Assist the Department of Historic Resources, if necessary, in providing mailing labels with the names and addresses of property owners within local historic districts being nominated to the National Register, and assist with making arrangements for local public hearings at mutually agreeable times and locations where such districts are nominated;
7. Coordinate local historic preservation, to the extent practicable, with the Department of Historic Resources, which shall provide the technical assistance, guidance, and information to the Certified Local Government as requested;
8. Submit an annual report of the local review board's activities for the past year to the Department of Historic Resources by October 15 of each year (or as requested by DHR) in accordance with Section V of the Virginia CLO Program guidelines and as directed by DHR;
9. Carry out the general program procedures as outlined in the Virginia Certified Local Government Program guidelines, as revised;
10. Demonstrate during the time period from _____ to _____ improvement in the following specified area(s);
 - _____ a. extension of historic zoning to include additional properties in multi-property historic districts listed or eligible for listing in the National Register of Historic Places;
 - _____ b. extension of historic zoning to include one or more additional individual properties listed in or gible for listing in the National Register of Historic Places;
 - _____ c. inclusion in the review board of one or more additional members meeting the professional qualifications standards of 36 CFR 61 Appendix A;
 - _____ d. expansion of the review boards purview to all exterior alterations or new construction within a strict as opposed to that visible from a public right-of-way;
 - _____ e. extension of local zoning protection to archaeological resources;
 - _____ f. development of a preservation plan or accomplishment of preservation planning activities consistent with the "Secretary of the Interior's Standards and Guidelines for Archaeology and Historic Preservation".

Signatures:

Mayor, Town of Abingdon, Virginia

Date _____

Chairman, Board of Supervisors of _____ County _____

Date _____

Kathleen S. Kilpatrick, State Historic Preservation Officer

Date _____

After discussion Mrs. Shuman made a motion that the Certified Local Government Agreement be adopted. Mrs. White seconded the motion, with unanimous approval.

* * * * *

There being no further public business, the Board adjourned and continued with a work session.

Charles R. Day, Chairman

Albert C. Bradley, Secretary