

TOWN OF ABINGDON  
PLANNING COMMISSION  
CALLED MEETING  
NOVEMBER 9, 2015 – 5:30 P.M.

The called meeting of the Abingdon Planning Commission was held Monday, November 9, 2015, at 5:30 p.m. The meeting was held in the Municipal Building, Colonel Arthur Campbell room.

Mr. Wayne Austin, Chairman, called the meeting to order. Mr. Sean Taylor called the roll.

ROLL CALL

Members Present: Mr. Wayne Austin, Chairman  
Mr. Gregory W. Kelly, Secretary  
Councilman Rick Humphreys  
Ms. Maggie Costello  
Dr. Chris Burcher  
  
Comprising a quorum of the Commission

Members Absent: Ms. Janice Reeves  
Mr. Kenneth Shuman, Vice-Chairman

Administrative Staff: Mr. Matthew Johnson, Director of Planning  
Mr. Sean Taylor, Assistant Town Planner  
Mrs. Deborah Icenhour, Town Attorney  
Mrs. Jenny Carlisle, Planning Department  
Ms. Cecile Rosenbaum  
Mrs. Tonya Triplett

Visitors: Mr. Jeffrey Hundman

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(2) Discussion: **Statement of Economic Interest.**

Ms. Rosenbaum introduced the new Statement of Economic Interest forms which will need to be filled out by Planning Commissioners annually. Members are required to report any potential conflicts of interest they may have. Notable changes to the forms are that the Town will be required to report non-filing commissioners who will then be charged with a class one misdemeanor and be charged a \$250 fine, which the locality is not allowed to pay for them. Information may be obtained by the press and appear in the newspaper under the Freedom of Information Act. Ms. Rosenbaum encouraged Commissioners to include more information rather than less to minimize situations of unknown conflict. Mr. Kelly reiterated that the forms are confidential in the building.

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- (3) Certificate of Appropriateness: **Campus One, Inc., Jeffrey Hundman, CEO**, 611 Campus Drive; Application for Certificate of Appropriateness for signage, located at **611 Campus Drive, Abingdon VA 24210, Tax Map No. 105A-1-2.**

Mr. Taylor introduced the application for a comprehensive signage plan for The Campus center, since one was not done at the time of development. The signage allowances are quite restrictive right now, allowing just twelve (12) square feet of signage. The new comprehensive signage plan will allow them way finding signs, and uniform signage for each business. They will not be backlit, with the exception of JMH surgery center which is already in place, and the pharmacy drive thru sign which is top lit. With this plan, the Board will still maintain control to review signage for new businesses moving in.

At this time, Ms. Costello moved to approve the application, as presented. Second by Dr. Burcher. All in favor. Motion carried.

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There being no further business, Councilman Humphreys moved to adjourn. Second by Mr. Kelly. All in favor, the meeting adjourned at 5:52 p.m.

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Gregory W. Kelly, Secretary

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Wayne Austin, Chairman