

**TOWN OF ABINGDON  
REGULAR COUNCIL MEETING  
TUESDAY, SEPTEMBER 2, 2014 – 7:30 P.M.  
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Tuesday, September 2, 2014 at 7:30 p.m. in the Council chambers of the Municipal Building.

**A. Welcome by Mayor Morgan**

**B. Roll Call – Cecile Rosenbaum, Town Clerk**

Members of Council Present: Edward B. Morgan, Mayor  
Mrs. Cathy Lowe, Vice Mayor  
Mr. Richard E. Humphreys  
Mr. Robert M. Howard  
Mrs. Jayne A. Duehring

Administrative/Town Staff: Gregory W. Kelly, Town Manager  
Cecile Rosenbaum, Town Clerk  
Deborah Icenhour, Town Attorney  
John Dew, Dir. Public Services/Construction  
Floyd Bailey, Dir. Information Technology  
Deborah Atkins-Vance, Dir. Human Resources  
Kevin Worley, Dir. of Parks & Recreation  
Kevin Costello, Dir. of Tourism  
John McCormick, Fire Chief  
CJ McGlothlin, Code Enforcement/Asst. Fire Chief  
Jon Phelps, IT Department

Visitors: Rich Macbeth, Martha Keyes and others

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**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Council Member, Bob Howard.

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**D. APPROVAL OF MINUTES**

- August 4, 2014 Work Session Meeting
- August 4, 2014 Regular Meeting
- August 20, 2014 Work Session Meeting

**On motion of Mr. Howard, seconded by Mrs. Lowe, the Council approved the minutes of the August 4, 2014 Work Session meeting, the August 4, 2014 Regular Meeting, and the August 20, 2014 Work Session meeting as presented.**

**The roll call vote was as follows:**

<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mrs. Duehring</b>	<b>Aye</b>
<b>Mrs. Lowe</b>	<b>Aye</b>
<b>Mayor Morgan</b>	<b>Aye</b>

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**E. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES**

- 1. Petition for Right of Way Vacation request for the east-west unopened right-of-way (approximately 250 feet long and 15 feet wide) between Campbell Street and Fulkerson Street, bound by parcels 017-11-33 and 017-11-35 on the north and Parcels 017-1-29 and 017-1-29A to the south.**

John Dew, Director of Public Services/Construction reported on the request before Council for consideration relative to the Right of Way vacation request. Mr. Dew explained the area lies between Campbell Street and Fulkerson Street and the petitioner, Mr. Nicholas Kester, has received no objections from his neighbors since he has maintained the property for some time. Mr. Dew noted that Council appointed a 3 member Board of Viewers who had reviewed the petition and visited the site and reported their recommendation to Council was to grant the right of way vacation. Mr. Dew noted that he had town staff review the petition and no objections had been noted. Mr. Dew noted that upon receipt of an approved plat showing the vacation, the matter would be on the September Council agenda for first reading of the Ordinance.

**On motion of Mr. Humphreys, seconded by Mrs. Duehring, the Council approved the petition for right of way vacation request for the east-west unopened right-of-way (approximately 250 feet long and 15 feet wide) between Campbell Street and Fulkerson Street, bound by parcels 017-11-33 and 017-11-35 on the north and Parcels 017-1-29 and 017-1-29A to the south, subject to an approved plat showing the vacation.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |

**Mrs. Lowe**            **Aye**  
**Mayor Morgan**      **Aye**

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**F. SECOND READINGS - None**

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**G. SECOND READINGS OF ORDINANCES – None**

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**H. CONSIDERATION OF ANY BIDS – None**

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**I. REPORTS FROM THE TOWN MANAGER**

**1. Consideration of funding support for the Muster Grounds Wolf Creek Stream Improvement Project.**

Mayor Morgan reported that he caught a brook trout in the Wolf Creek Stream over the weekend and noted that it was a rare catch for the area. Mayor Morgan asked Council to consider appropriating the amount of \$1,300 to the Department of Game and Inland Fisheries for the Muster Grounds Wolf Creek Stream Improvement Project.

**On motion of Mr. Humphreys, seconded by Mr. Howard, the Council appropriated the amount of \$1,300, from Council contingency funds, to the Department of Game and Inland Fisheries for the Muster Grounds Wolf Creek Stream Improvement Project.**

**The roll call vote was as follows:**

**Mr. Howard**            **Aye**  
**Mr. Humphreys**      **Aye**  
**Mrs. Duehring**       **Aye**  
**Mrs. Lowe**            **Aye**  
**Mayor Morgan**      **Aye**

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2. **Consideration of moving the date for the October Work Session and Regular meetings as Council will be attending annual VML conference on Monday, October 6<sup>th</sup>, 2014.**

Cecile Rosenbaum, Town Clerk noted that the regular October meeting date fell during the Council's attendance at the annual VML conference. Council members discussed possible dates and chose Wednesday, October 8<sup>th</sup> for the meeting.

**On motion of Mr. Howard, seconded by Mr. Humphreys, the Council approved the date of Wednesday, October 8<sup>th</sup>, 2014 for the Work Session and Regular Council meetings and noted that they would devote the 5:30 p.m. work session meeting to review historic properties subject to the availability of Betsy White.**

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

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3. **Consideration of appointment of Interim Town Treasurer/Director of Finance.**

**On motion of Mrs. Lowe, seconded by Mr. Howard, the Council accepted the resignation of Mark W. Godbey from position as Town Treasurer/Director of Finance effective September 5, 2014.**

The roll call vote was as follows:

|               |     |
|---------------|-----|
| Mr. Howard    | Aye |
| Mr. Humphreys | Aye |
| Mrs. Duehring | Aye |
| Mrs. Lowe     | Aye |
| Mayor Morgan  | Aye |

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**Further, on motion of Mr. Howard, seconded by Mrs. Lowe, the Council appointed Greg Kelly, as the Interim Town Treasurer/Director of Finance.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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**4. Consideration of appointment of Interim Assistant Town Manager.**

Greg Kelly, Town Manager commented that the work load for the Town Manager's office was significant and recommended that Council consider appointing an Interim Assistant Town Manager to serve in his absence when he had to be away from the office. Mr. Kelly noted that Cecile Rosenbaum, Town Clerk had expressed interest in filling the position and recommended Council appoint her to the interim position.

**On motion of Mr. Humphreys, seconded by Mrs. Duehring, the Council appointed Cecile Rosenbaum to serve as the Interim Assistant Town Manager in addition to her duties as Town Clerk.**

**The roll call vote was as follows:**

<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mrs. Duehring</b>	<b>Aye</b>
<b>Mrs. Lowe</b>	<b>Aye</b>
<b>Mayor Morgan</b>	<b>Aye</b>

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At this time, Mr. Kelly noted that with the resignation of Mr. Godbey from the Treasurer's position, it was necessary to revise the signature authorities for all town bank accounts. Mr. Kelly recommended that he and Cecile Rosenbaum, Interim Assistant Town Manager/Town Clerk be authorized as the two (2) required signatures on any and all bank accounts held by the town.

**On motion of Mrs. Duehring, seconded by Mr. Howard, the Council authorized Greg Kelly, Town Manager/Interim Town Treasurer and Cecile Rosenbaum, Interim Assistant Town Manager/Town Clerk as the two (2) required signatures on all bank accounts held by the town.**

**The roll call vote was as follows:**

|                   |            |
|-------------------|------------|
| <b>Mr. Howard</b> | <b>Aye</b> |
|-------------------|------------|

**Mr. Humphreys**      **Aye**  
**Mrs. Duehring**      **Aye**  
**Mrs. Lowe**            **Aye**  
**Mayor Morgan**      **Aye**

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**J. RESOLUTIONS – None**

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**K. MATTERS NOT ON THE AGENDA**

- Rich Macbeth of 1139 Panorama Drive, Abingdon reported on a fire hydrant in his neighborhood that was not in working order.

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**L. APPOINTMENTS TO BOARDS AND COMMITTEES**

**1. *Abingdon Redevelopment and Housing Authority Board***

- Appointment to fill the unexpired term of Ms. Rosie Jones who has resigned her seat on the Board

**On motion of Mrs. Lowe, seconded by Mr. Humphreys, the Council appointed Monica Appleby to the Abingdon Redevelopment and Housing Authority Board.**

**The roll call vote was as follows:**

**Mr. Howard**            **Aye**  
**Mr. Humphreys**      **Aye**  
**Mrs. Duehring**      **Aye**  
**Mrs. Lowe**            **Aye**  
**Mayor Morgan**      **Aye**

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**M. COUNCIL MEMBER REPORTS**

- Mr. Humphreys commented on the upcoming Call to Arms events at the Muster Grounds the week of September 23<sup>rd</sup>.

- Vice Mayor Lowe reported on the Small Business Incubator's support of the Barter production of Wash, Rinse, Spin Dry and congratulated Ms. Rosenbaum on her appointment as Interim Assistant Town Manager.
- Mr. Howard reported a severe weather advisory had just been issued for the area and to be safe traveling home.
- Mrs. Duehring thanked Ms. Rosenbaum for stepping into the position of Interim Assistant Town Manager.
- Mayor Morgan reported that the Washington County Fair would be starting next week.

Mayor Morgan declared the meeting adjourned.

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Edward B. Morgan, Mayor

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Cecile M. Rosenbaum, Town Clerk