

**TOWN OF ABINGDON
ORGANIZATIONAL COUNCIL MEETING
TUESDAY, JULY 1, 2014 – 7:30 A.M.
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Tuesday, July 1, 2014 at 7:30 a.m. in the Council chambers of the Municipal Building.

A. Welcome by Cecile Rosenbaum, Town Clerk

B. Roll Call – Cecile Rosenbaum, Town Clerk

Members of Council Present:	Edward B. Morgan Mrs. Cathy Lowe Mr. Richard E. Humphreys Mr. Robert M. Howard Mrs. Jayne A. Duehring
Administrative/Town Staff:	Greg Kelly, Town Manager Cecile Rosenbaum, Town Clerk Deborah Icenhour, Town Attorney Mark Godbey, Town Treasurer John Dew, Dir. Public Services/Construction Floyd Bailey, Dir. Information Technology Tony Sullivan, Chief of Police Deborah Atkins-Vance, Dir. Human Resources Kevin Worley, Dir. of Parks & Recreation John McCormick, Fire Chief Kevin Costello, Dir. of Tourism Marion Watts, Dir. Building Inspection Tyler Vencill, Engineering Dept. Sarita Moore, Dir. of Wastewater Operations Ann Newman, Dir. of Horticulture C.J. McGlothlin, Asst. Fire Chief Jon Phelps, IT Dept. Glen Foster, Sewer Department Jamie Chafin, Public Works Superintendent

Visitors: Allie Robinson-Gibson and Susan Forkner

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**C. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Chief Tony Sullivan.

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Organizational

D. ELECTION OF MAYOR

Ms. Rosenbaum, Town Clerk declared the floor open for nominations for Mayor.

On motion of Mr. Humphreys, seconded by Mr. Howard, the Council appointed Edward B. Morgan to serve as the Mayor.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mr. Morgan	Aye

Mr. Humphreys commented that he felt other Council members should serve as the Mayor when the time was appropriate.

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**E. ELECTION OF VICE MAYOR**

Ms. Rosenbaum, Town Clerk declared the floor open for nominations for Vice Mayor.

**On motion of Mr. Morgan, seconded by Mr. Humphreys, the Council appointed Cathy Lowe to serve as the Vice Mayor.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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F. APPOINTMENT OF TOWN MANAGER

On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed Gregory W. Kelly to serve as the Town Manager.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

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#### **G. APPOINTMENT OF TOWN CLERK**

**On motion of Mrs. Lowe, seconded by Mr. Humphreys, the Council appointed Cecile M. Rosenbaum to serve as the Town Clerk.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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H. APPOINTMENT OF TOWN TREASURER

On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed Mark W. Godbey to serve as the Town Treasurer.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

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#### **I. APPOINTMENT OF TOWN ATTORNEY**

**On motion of Mrs. Lowe, seconded by Mrs. Duehring, the Council appointed Deborah C. Icenhour to serve as the Town Attorney.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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J. APPOINTMENT OF OFFICERS (CHIEF and ASSISTANT) OF FIRE DEPARTMENT

On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed John McCormick to serve as Fire Chief and C.J. McGlothlin to serve as the Assistant Fire Chief for the Abingdon Fire Department.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

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**K. APPOINTMENT OF ONE MEMBER OF COUNCIL TO:**

- *Abingdon Planning Commission*

**On motion of Mr. Morgan, seconded by Mrs. Lowe, the Council appointed Rick Humphreys to serve as the Council representative on the Planning Commission.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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- *Board of Architectural Review*

On motion of Mr. Howard, seconded by Mr. Humphreys, the Council appointed Jayne Duehring to serve as the Council representative to the Board of Architectural Review.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

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- *Mount Rogers Planning District Commission*

**On motion of Mrs. Lowe, seconded by Mrs. Duehring, Mr. Humphreys was appointed to serve as the Council representative on the Mount Rogers Planning District Commission.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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- *District Three Governmental Cooperative*

On motion of Mr. Morgan, seconded by Mrs. Lowe, the Council appointed Bob Howard as the Council representative to the District Three Governmental Cooperative Board and further for Jayne Duehring to serve as the alternate.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye

Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

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**REGULAR**

**L. APPROVAL OF MINUTES**

- **June 2, 2014 Work Session Meeting**
- **June 2, 2014 Regular Meeting**

**On motion of Mr. Howard, seconded by Mrs. Duehring, the Council approved the minutes of the June 2, 2014 Work Session Meeting and the June 2, 2014 Regular Meeting as presented.**

**The roll call vote was as follows:**

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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**M. PETITIONS, PUBLIC HEARINGS, FIRST READING OF ORDINANCES -
NONE**

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**N. SECOND READINGS – NONE**

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O. SECOND READING OF ORDINANCES

1. **SECOND READING – An Ordinance of the Council of the Town of Abingdon, Virginia to Repeal, Amend and Reenact Appendix B-Zoning Ordinance, Article III, B-2, General Business District, of the Code of Ordinances of the Town of Abingdon, Virginia**

Deb Icenhour, Town Attorney reported on the matter before Council for consideration relative to a request to include dog daycare/kennels as a special use in the Town's B-2 General Business District. Ms. Icenhour noted that it would require a change to the Zoning Ordinance and that change had been advertised and considered before the Planning Commission. Ms. Icenhour noted it was a 4-1-1 vote in favor of the change in the Ordinance and that Town Council had heard the matter on first reading at last month's regular June meeting with no opposition.

Mr. Kelly recommended that Council adopt the Zoning Ordinance as amended on Second Reading and declare it effective today, July 1st 2014, dispensing with the 30 days effective period.

On motion of Mrs. Lowe, seconded by Mr. Howard, the Council approved, on Second Reading, the Ordinance of the Council of the Town of Abingdon, Virginia to Repeal, Amend and Reenact Appendix B-Zoning Ordinance, Article III, B-2, General Business District, of the Code of Ordinances of the Town of Abingdon, Virginia effective July 1, 2014, thereby dispensing with the thirty (30) day effective period.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

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#### **P. CONSIDERATION OF ANY BIDS – NONE**

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Q. REPORTS FROM THE TOWN MANAGER

- **Consideration of date for Council to tour Town Departments**

Greg Kelly, Town Manager reported that it was customary for Council members to take a tour of the Town Departments and inquired what date would work for everyone. Discussion ensued and Council members agreed that they would hold the departmental tour on Wednesday, July 16th starting at 9:00 a.m. at the Town Hall building.

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**R. PASSAGE OF RESOLUTIONS – NONE**

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S. MATTERS NOT ON THE AGENDA

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**T. APPOINTMENTS TO BOARDS AND COMMITTEES**

At this time, on motion of Mrs. Lowe, seconded by Mr. Howard, the Council appointed Al Bradley to fill the unexpired term of Dr. Mike Rush on the Abingdon Redevelopment and Housing Authority Board.

The roll call vote was as follows:

|                      |            |
|----------------------|------------|
| <b>Mr. Howard</b>    | <b>Aye</b> |
| <b>Mr. Humphreys</b> | <b>Aye</b> |
| <b>Mrs. Duehring</b> | <b>Aye</b> |
| <b>Mrs. Lowe</b>     | <b>Aye</b> |
| <b>Mayor Morgan</b>  | <b>Aye</b> |

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U. COUNCIL MEMBERS REPORTS

- Mr. Humphreys reported on the Abingdon Tree Commission report relative to the replacement tree planning initiative; the article in the Bristol paper on the Glade Antique Tractor Association and their upcoming event at Fairview from July 24th through July 26th; and thanked all the town staff in attendance for their service to the town.
- Mr. Howard noted that he appreciated the support he received on being re-elected to Town Council.
- Mrs. Duehring thanked everyone for their support during her election to Town Council.

At this time, Greg Kelly, Town Manager asked if he could address the Council. Mr. Kelly thanked the Council and town staff for all their support during his Dad, Cecil Kelly's hospitalization and death on Friday, June 13, 2014. Mr. Kelly noted that his Dad first came to the Town of Abingdon as a beat cop in the early 1960's and went on to serve on the town's Police Department for forty-one (41) years, a number of those years as Police Chief. Mr. Kelly commented that his father walked the streets of Abingdon as a Police Officer and came down the same Abingdon Street on the way to his final resting place in Clintwood, Virginia with a Police escort and a tribute by a majority of the town staff as his funeral procession passed by Town Hall. Mayor Morgan commented that

Cecil Kelly was a fine man, fine town employee and had left an example of public service that is being carried on through his son and Town Manager, Greg Kelly.

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Mayor Morgan declared the meeting adjourned.

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Edward B. Morgan, Mayor

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Cecile M. Rosenbaum, Town Clerk