

**TOWN OF ABINGDON
COUNCIL WORK SESSION
MONDAY, FEBRUARY 3, 2014 – 5:30 P.M.
DOWNSTAIRS MEETING ROOM – MUNICIPAL BUILDING**

A Work session meeting of the Abingdon Town Council was held on Monday, February 3, 2014 at 5:30 p.m. in the downstairs meeting room of the Municipal Building.

A. ROLL CALL

Members of Council Present:

Mayor Edward B. Morgan
Mrs. Cathy Lowe, Vice Mayor
Mr. Richard E. Humphreys
Mr. Robert M. Howard
Mrs. Jayne A. Duehring

Administrative Staff:

Gregory W. Kelly, Town Manager
Cecile M. Rosenbaum, Town Clerk
Deb Icenhour, Town Attorney
Garrett Jackson, Assistant Town Manager
Mark Godbey, Town Treasurer/Dir. of Finance
Jim Smith, Town Engineer
John Dew, Dir. of Construction/Public Services
Floyd Bailey, Dir. Of IT Services
Kevin Worley, Dir. Of Parks and Recreation

Visitors:

Rich Macbeth, Allie Robinson

The following items were discussed by Council:

1. Mr. Kelly reported that he had spoken with Jason Berry, County Administrator and he had indicated that his board wanted to meet with the full body of the Council to discuss a proposal from the Washington County Service Authority. Mr. Kelly noted that he had responded to Mr. Berry that the Council recommended two (2) representatives from each organization meet regarding the matter. After discussion, Council members decided not to pursue setting a date for a meeting with the three (3) full governmental entities. However, the Council was receptive to allowing the Town Manager and two (2) Council representatives to meet with representatives from the other agencies after the FY 2014/2015 budget cycle was concluded.
2. Mr. Kelly noted that it was fast approaching the time of year for budget preparation for 2014/2015 Fiscal Year and asked that the Council select dates in March for budget meetings

- and review. Council members agreed to meet on March 24th, March 26th, and March 27th at 6:30 p.m. to hear from town department heads and non-department requests. Council further agreed to deliberate on the non-departmental requests at the April 7th work session meeting.
3. Mr. Kelly commented that he would be attending his VLGMA winter conference on February 19th and would not be able to attend the regular mid-month work session meeting. Council members agreed to cancel the meeting for February 19th.
 4. Mr. Costello, Director of Tourism provided Council with a power point presentation relative to a proposed strategic plan for Tourism. Mr. Costello noted that he would be preparing a request for proposals for a consultant to implement tourism development incentives along with a work plan and benchmarks. Mr. Costello reported that the town's Economic Development Authority had responded favorably to the proposal. Mr. Costello also reported on a plan establish tourism zones in town that would incentivize local businesses.
 5. Mr. Smith, Town Engineer reported on two (2) Ordinances that he would be presenting to Council for public hearing and first reading at the March meeting. Mr. Smith noted that the first Ordinance relative to Erosion and Sediment was being amended and updated to make it compliant with current laws of the Commonwealth. Mr. Smith noted that the second ordinance, relative to stormwater management, is a newly proposed ordinance as a result of the requirements of the MS4 small stormwater management act and regulations. He explained that this act is in place to regulate municipal standards and implement a stormwater management program relative to land disturbing activities and operates at the local level. Mr. Smith noted that the localities have to have their information for their plan in place, after approval from Department of Environmental Quality, by July 1st 2014. Discussion ensued relative to state unfunded mandates and the economic impact on localities.
 6. Mr. Dew provided an update on the Whites Mill Road/Court/Oakhill street project and noted that the utility relocation was progressing.
 7. Mr. Dew provided an update on the construction of Trestle #7 and noted that the winter weather had not slowed the project as much as anticipated.
 8. At this time, on motion of Mr. Humphreys, seconded by Mrs. Lowe, the Council went into closed session pursuant to Section 2.2-3711(A)(5) for the discussion concerning a prospective business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the community.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

The motion carried.

On motion of Mrs. Lowe, seconded by Mr. Humphreys, the Council reconvened in regular session.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

The motion carried.

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**The Town Clerk, Cecile Rosenbaum, read the following certification to be adopted by the Council members:**

*WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

*WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

*NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

**The certification was as follows:**

|                      |                     |
|----------------------|---------------------|
| <b>Mr. Howard</b>    | <b>I so certify</b> |
| <b>Mr. Humphreys</b> | <b>I so certify</b> |
| <b>Mrs. Duehring</b> | <b>I so certify</b> |
| <b>Mrs. Lowe</b>     | <b>I so certify</b> |
| <b>Mayor Morgan</b>  | <b>I so certify</b> |

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At this time, on motion of Mrs. Lowe, seconded by Mr. Howard, the Council went into Closed Session pursuant to Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as

amended, for the purpose of consulting with legal counsel pertaining to matters of actual or probably litigation.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

The motion carried.

On motion of Mr. Humphreys, seconded by Mrs. Lowe, the Council reconvened in regular session.

The roll call vote was as follows:

Mr. Howard	Aye
Mr. Humphreys	Aye
Mrs. Duehring	Aye
Mrs. Lowe	Aye
Mayor Morgan	Aye

The motion carried.

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**The certification was as follows:**

|                      |                     |
|----------------------|---------------------|
| <b>Mr. Howard</b>    | <b>I so certify</b> |
| <b>Mr. Humphreys</b> | <b>I so certify</b> |
| <b>Mrs. Duehring</b> | <b>I so certify</b> |
| <b>Mrs. Lowe</b>     | <b>I so certify</b> |
| <b>Mayor Morgan</b>  | <b>I so certify</b> |

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Mayor Morgan declared a 5 minute recess for Council and Town staff to reconvene in the Council Chambers for the regular 7:30 meeting.

Edward B. Morgan, Mayor

Cecile M. Rosenbaum, Town Clerk