

**TOWN OF ABINGDON
REGULAR MEETING
TUESDAY, OCTOBER 1, 2019 – 6:30 PM
COUNCIL CHAMBERS - MUNICIPAL BUILDING**

A regular meeting of the Abingdon Town Council was held on Tuesday, September 3, 2019 at 6:30 pm in the Council Chambers, Municipal Building.

- A. WELCOME-** *Mayor Craig*
- B. ROLL CALL** – *Kimberly Kingsley, Clerk*

Members of Council Present:

Mr. Bradley
Mrs. Quetsch
Mr. Webb
Ms. Patterson
Mayor Craig

- C. PLEDGE OF ALLEGIANCE** – *Donna Quetsch, Councilmember*
- D. PUBLIC COMMENTS** – Please place your name on the sign-up sheet provided and comments are limited to three (3) minutes per person. **(VIDEO 9:45 – 9:50)**
- No public comments
- E. APPROVAL OF MINUTES (VIDEO 9:51 – 11:20)**

- September 3, 2019 regular meeting
- September 18, 2019 work session

Mr. Webb requested correction of two typographical errors in the September 3, 2019 minutes.

On motion by Ms. Patterson, seconded by Mr. Bradley, Council approved the September 3, 2019 regular meeting and September 18, 2019 work session minutes with corrections made by Mr. Webb.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

F. PROCLAMATION (VIDEO 11:22 – 18:27)

1. October 6 – 12, 2019 as Fire Prevention Week. ***“Not Every Hero Wears a Cape. Plan and Practice Your Escape!” - Donna Quetsch, Council Member***

Mrs. Quetsch read the Proclamation for the record and presentation was made to Chief McCormick and members of the Abingdon Fire Department.

2. October 2019 as Community Planning Month – ***Al Bradley, Council Member***

Mr. Bradley read the Proclamation for the record.

G. RESOLUTION

1. Resolution authorizing the issuance of a General Obligation Refunding Bond in a principal amount not to exceed \$7,500,000, providing for the form, details and payment of the bond and authorizing the partial refunding of a prior bond and certain related actions – ***James Morani, Town Manager (VIDEO 18:27 – 19:49)***

Mr. Morani reiterated information presented by David Rose with Davenport and Associates regarding the issuance of a General Obligation Refunding Bond. Mr. Morani verified that the Resolution would authorize the Town to close on the direct bank loan not to exceed \$7,500,000 for a twenty-five year term with Sterling National Bank at the rate of 2.89%.

On motion by Mr. Bradley, seconded by Ms. Patterson, Council adopted a Resolution authorizing the issuance of a General Obligation Refunding Bond in the principal amount not to exceed \$7,500,000 with Sterling National Bank.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

2. Resolution accepting Final Plat for Washington Crossing to subdivide subject property into two parcels, 1) containing 8.32± acres, 2) containing 3.22± acres; Owner: Marathon Realty Corp. P.O. Box 1158, Abingdon, VA 24212: Tax Map ID 105A-2-16 – ***Jason Boswell, Director of Planning (VIDEO 19:49 – 21:57)***

Jason Boswell, Director of Planning, presented a Final Plat for Washington Crossings located at 510 Cummings Street, zoned B-2 General to be subdivided into two parcels. Mr.

Boswell stated that the Final Plat was approved by the Planning Commission on September 23, 2019.

Council member Derek Webb declared that he had a personal interest in this transaction pursuant to Code of Virginia, Section 2.2-3112(A)(1), I disqualify myself from participating in Agenda Item G - 2 "A Resolution of the Council for the Town of Abingdon regarding the Washington County Courthouse" I am employed, as well as my wife, with K-VA-T Food Stores, Inc., 1 Food City Circle, Abingdon, Virginia, which is an affiliated company of the applicant, and our salaries derived from said employment may reasonably be expected to exceed \$5,000.

On motion by Mr. Bradley, seconded by Mrs. Quetsch, to adopt the Resolution as presented.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Abstain
Ms. Patterson	Aye
Mayor Craig	Aye

3. Resolution to submit application for allocation of funds through the Virginia Department of Transportation Alternative Program for a Pedestrian Improvement Project – Fiscal Year 2020 – *Tyler Vencill, Town Engineer (VIDEO 21:59 – 22:19)*

Mayor Craig requested that this matter be deleted from the agenda as a result of needing additional information.

H. PETITIONS, PUBLIC HEARINGS AND FIRST READING OF ORDINANCES -

1. **Public Hearing – First Reading** – Pursuant to Code of Virginia, 1950, as amended, Section § 15.2-2204 and The Code for the Town of Abingdon, Appendix B – Zoning Ordinance, Article 25 – Amendments, Administration and Interpretation, to consider an amendment to Appendix B – Zoning Ordinance, Article 17, Section 17-4, *Uses not provided for - Wayne Craig, Mayor (VIDEO 22:20 – 24:12) (VIDEO 28:37 - 30:00)*

Mayor Craig commented that this was discussed in a work session and provides for the deletion of Section 17-4, *Uses not provided for*. Mayor Craig stated that being a first reading that no action will be taken, but questioned shall the proposal be rejected?

Cameron Bell, Counsel stated that the Town's Charter states that at a first reading the Mayor shall read "shall the proposal be rejected?" The question being shall the repeal of Section 17-4 be rejected? Mr. Bell stated that he considers the silence to be that no one wants to reject it.

(VIDEO 28:37 – 30:00)

Cameron Bell, Counsel stated that during the discussion that the public hearing was not held and requested the Mayor conduct the hearing at this time.

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing. Mayor Craig reiterated shall the proposal be rejected?

I. SECOND READINGS

1. **Public Hearing - Second Reading of Ordinance** – Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2204, consideration of an Ordinance of the Council of the Town of Abingdon, Virginia to enact an Infrastructure Advisory Committee, Chapter 62, Streets, Sidewalks and Other Public Places, Article VI, Section 62-108. **(VIDEO 24:16 – 26:28)**

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing.

On motion by Mr. Bradley, seconded by Ms. Patterson, to create an Infrastructure Advisory committee as set forth in the proposed Ordinance.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

2. **Public Hearing - Second Reading of Ordinance** - Pursuant to Code of Virginia, 1950, as amended, Section 15.2-2204 and The Code for the Town of Abingdon, Appendix B – Zoning Ordinance – Article 25 – Amendments, Administration and Interpretation consideration of an Ordinance of the Council of the Town of Abingdon, Virginia to amend Zoning Ordinance, Article 18, Site Plan Review; Section 18-9 Historic District Entrance Corridor Overlay District. **(VIDEO 26:29 – 28:35)**

Mayor Craig declared the public hearing open for comment. Hearing no comments, Mayor Craig closed the public hearing.

On motion by Mr. Bradley, seconded by Ms. Patterson, to follow the recommendation of the Planning Commission to approve the amendment of Zoning Ordinance, Article 18, Site Plan Review, Section 18-9, Historic District Entrance Corridor Overlay District as presented.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

J. CONSIDERATION OF BIDS

1. Authorization to award contracts for on-call engineering services – *Tyler Vencill, Town Engineer (VIDEO 30:01 – 35:35)*
 - A. General Civil Engineering
 - B. Transportation and Traffic Engineering

Tyler Vencill, Town Engineer presented information regarding bids received as a result of a Request for Proposal for on-call engineering services to include general civil engineering that includes architectural; general civil engineering; traffic and transportation services and wastewater treatment collection engineering services, however at this time only general civil engineering and transportation/traffic engineering has been scored at this time. Mr. Vencill explained that it is the staff's intention to award multiple contracts for each category to balance workflow and eliminate any conflict of interest.

Mr. Vencill recommended that contracts be awarded for general civil engineering services to Thompson & Litton and The Lane Group; transportation and traffic engineering be awarded to Thompson & Litton; Rummell, Klepper and Kahl (RKK) and A. Martin Thomas.

Mayor Craig announced that his son works with Mattern & Craig Engineers submitted information and was not selected, however I will abstain from voting to avoid the appearance of any conflict of interest.

On motion by Mr. Webb, seconded by Mrs. Quetsch, to authorize the Town Manager to enter into a competitive negotiations with Thompson & Litton for general civil engineering on-call services an execute an agreement for said services.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Abstain

On motion by Mr. Webb, seconded by Mrs. Quetsch, to authorize the Town Manager to enter into a competitive negotiations with The Lane Group for general civil engineering on-call services an execute an agreement for said services.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Abstain

On motion by Mr. Webb, seconded by Mrs. Quetsch, to authorize the Town Manager to enter into a competitive negotiations with A. Martin Thomas for transportation and traffic engineering on-call services an execute an agreement for said services.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Abstain

On motion by Mr. Webb, seconded by Mrs. Quetsch, to authorize the Town Manager to enter into a competitive negotiations with Thompson & Litton for transportation and traffic engineering on-call services an execute an agreement for said services.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Abstain

On motion by Mr. Webb, seconded by Mrs. Quetsch, to authorize the Town Manager to enter into a competitive negotiations with Rummell, Klepper and Kahl (RKK) for transportation and traffic engineering on-call services an execute an agreement for said services.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Abstain

K. REPORTS FROM THE TOWN MANAGER / STAFF (VIDEO 35:41 – 43:30)

James Morani, Town Manager and Tyler Vencill, Town Engineer, discussed details regarding the fall paving schedule and one-way traffic change pattern for Church and College Streets.

L. OLD BUSINESS / MATTERS NOT ON THE AGENDA (VIDEO 43:30 – 45:18)

Councilmember Bradley discussed encouraging citizens of the Town to vote as a result of low turnout during the last few elections.

On motion by Mr. Bradley, seconded by Mr. Webb, to direct the town attorney to research issues related to the town's involvement in voter education and outreach for the November 5 general election and authorize the town manager to conduct appropriate activities in accordance with the law.

The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

Councilman Bradley added that discussion included the possibility of Lynx buses to run a better circuit on those days and ask that the town manager explore that avenue.

M. COUNCIL MEMBER REPORTS (VIDEO 45:19 – 50:57)

Councilman Bradley stated that he had attended lots of meetings.

Councilman Webb stated that he and Mrs. Quetsch attended the Veteran's Expo that Delegate Pillion coordinated recently.

Mayor Craig stated that he shared upcoming events to support community involvement.

Vice-Mayor Patterson stated that the Veteran's Day event will be held on November 11 at 11:00 am and events happening at the Fairview Farm.

N. APPOINTMENTS TO BOARDS AND COMMITTEES (VIDEO 50:58 – 52:39)

Mayor Craig announced that he would like to table appointments to the Tree Commission and the Board of Building Code Appeals, at which time all members agreed.

1. Infrastructure Advisory Committee

- Appointment to fill four (4) new appointments with term(s) expiring in September 2023, and eligible for reappointment for an additional term

2. Tree Commission

- Appointment to fill the expired term of Nicolas Leidig who is ineligible to serve an additional term

3. Sinking Springs Cemetery

- Reappointment of Kari Tudor who is eligible to serve an additional term

4. Board of Building Code Appeals

- Appointment to fill the expired term of Nick Griffith, who is ineligible to serve an additional term
- Appointment to fill the expired term of Chris Dye, who is ineligible to serve an additional term

On motion by Mrs. Quetsch, seconded by Mr. Webb, to appoint Janet Woolwine, Charlie Fugate, John Dew, and Marty Vernon to serve and Mayor Craig as a member of the Council to the Infrastructure Advisory Committee; and reappoint Kari Tudor for an additional term on the Sinking Spring Cemetery Committee.

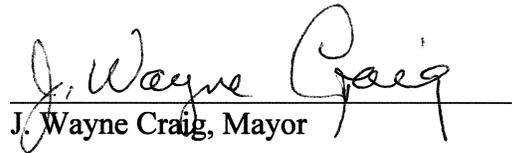
The roll call vote was as follows:

Mr. Bradley	Aye
Mrs. Quetsch	Aye
Mr. Webb	Aye
Ms. Patterson	Aye
Mayor Craig	Aye

Mayor Craig adjourned the meeting.



Kimberly Kingsley, Clerk



J. Wayne Craig, Mayor