

**TOWN OF ABINGDON COUNCIL  
WORK SESSION MINUTES  
WEDNESDAY, AUGUST 19, 2015 – 6:00  
ARTHUR CAMPBELL MEETING ROOM – MUNICIPAL BUILDING**

A Work session meeting of the Abingdon Town Council was held on Wednesday, August 19, 2015 at 6:00 p.m. in the Arthur Campbell meeting room of the Municipal Building.

**A. ROLL CALL**

Members of Council Present:

Edward B. Morgan, Mayor  
Cathy Lowe, Vice Mayor  
Richard E. Humphreys  
Robert M. Howard  
Jayne A. Duehring

Administrative/Town Staff:

Gregory W. Kelly, Town Manager  
Cecile Rosenbaum, Assistant Town  
Manager/Town Clerk  
Tonya Triplett, Deputy Clerk  
Deborah Icenhour, Town Attorney  
Matthew Johnson, Director of  
Planning

The following items were discussed by Council:

1. Greg Kelly, Town Manager, discussed evaluations for Council Appointees. Council was provided with examples from Williamsburg, Staunton and Smithfield. Discussion ensued and council decided they would like to have a combination of both a self evaluation narrative and a Council review to talk about opportunities, concerns, accomplishments, improvements, struggles, forecasts and goals. They also want to include an anonymous survey for Department Heads to evaluate management. Consensus was that Council appointees will be evaluated once a year around November. Greg Kelly, Town Manager, Cecile Rosenbaum, Assistant Town Manger and Deb Icenhour, Town Attorney will draft a form for council's review at the September mid-month work session.
2. Greg Kelly, Town Manager, commented on the recent Fields-Penn Public Forums. Mr. Kelly noted that two of the more notable suggestions from the forums included the property as a Tourism Office and the second was to establish a foundation that would decided uses for the Town owned historic properties. Mayor Morgan feels a pressing need to move forward with the foundation and suggested a review of Lynchburg's property trust to see how it works.

Mr. Humphreys, Council Member, reported there are state and federal tax credits available and suggested considering projects to complete renovations to all properties at one time so they could be put to use.

3. At this time, **On motion of Mr. Humphreys, seconded by Mr. Howard, the Council went into Closed Session Pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia, 1950, as amended, the Council will convene in closed session for the purpose of discussion concerning the acquisition of real property for public purpose.**

**The roll call vote is as follows:**

<b>Mrs. Duehring</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mrs. Lowe</b>	<b>Aye</b>
<b>Mayor Morgan</b>	<b>Aye</b>

**The motion carried.**

**On motion of Mrs. Lowe, seconded by Mr. Howard, the Council reconvened in regular session.**

**The roll call vote is as follows:**

<b>Mrs. Duehring</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mrs. Lowe</b>	<b>Aye</b>
<b>Mayor Morgan</b>	<b>Aye</b>

**The motion carried.**

**The Town Clerk, Cecile Rosenbaum, read the following certification to be adopted by the Council members:**

***WHEREAS**, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

***WHEREAS**, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

***NOW THEREFORE**, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public*

*business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

**The certification was as follows:**

<b>Mrs. Duehring</b>	<b>I so certify</b>
<b>Mr. Howard</b>	<b>I so certify</b>
<b>Mr. Humphreys</b>	<b>I so certify</b>
<b>Mrs. Lowe</b>	<b>I so certify</b>
<b>Mayor Morgan</b>	<b>I so certify</b>

4. Deb Icenhour, Town Attorney, reported she has a phone conference with Attorney Brian Ely to discuss a right-of-way issue on the Knob Property located adjacent to the Wastewater Treatment Plant. Council noted that they are not interested in purchasing the property at this time and asked staff to explore a fence and gate system to provide access.

Mayor Morgan declared the meeting adjourned.

---

Edward B. Morgan, Mayor

---

Tonya H. Triplett, Deputy Clerk

