



**TOWN OF ABINGDON  
WORK SESSION MEETING  
WEDNESDAY, NOVEMBER 18, 2015 – 6:00 P.M.  
ARTHUR CAMPBELL MEETING ROOM – TOWN HALL MUNICIPAL BUILDING**

A. Welcome – *Mayor Morgan*

Members of Council Present:	Edward B. Morgan, Mayor Mrs. Cathy Lowe, Vice Mayor Mr. Richard E. Humphreys Mr. Robert M. Howard Mrs. Jayne A. Duehring
Administrative/Town Staff:	Gregory W. Kelly, Town Manager Cecile Rosenbaum, Asst Town Manager Tonya Triplett, Deputy Clerk Deborah Icenhour, Town Attorney Matthew Johnson, Dir. Of Planning John Dew, Director of Public Services Construction Kevin Costello, Director of Tourism & ED John McCormick, Fire Marshal Tenille Montgomery, Public Relations Officer Tony Sullivan, Police Chief

The following items were discussed by Council:

**C. Town Attorney Reports**

1. Deb Icenhour, Town Attorney reviewed updates to the Ordinance relative to Chapter 34, Fire Prevention and Protection. The updates allows the town to hire staff, approve fees for services, allows local certified fire officials to carry out annual inspections and to implement and update the code per the Fire Chief, John McCormick. Council will need to approve the fee structure. Certifications for local fire officials can be obtained through the Dept. of Housing & Community Development. Once certified, personnel can carry out inspections for businesses in the town limits, with the possibility of adding businesses in the fire department service area.

2. Deb Icenhour, Town Attorney reviewed the Ordinance relative to the operation of taxi cabs in the Town of Abingdon. The updates include changes to the current ordinance that would provide a service and business opportunity, addresses insurance, penalties, ADA and DMV

requirements, inspections and background checks. The Tourism Advisory Committee reviewed and approved the changes.

3. Deb Icenhour, Town Attorney reviewed the proposed gift of property from James D. Moore, Jr. Family Ltd Partnership relative to the Fairview Homestead. Ms. Icenhour shared a plat with Council for the deed of gift of approx. 2.8 acres, which includes both barns. The barns will provide storage for the antique tractor club. The remaining forty (40) acres is leased for (50) years. The property has restrictive covenants and if the property is not maintained it reverts back to the Moore Family Partnership.

4. Deb Icenhour, Town Attorney reviewed the lease of property known as The Summers Law Office between the Town of Abingdon and Charles Vess, artist and sole proprietor. The lease includes a \$300 deposit and \$300 each month in rent.

#### **D. Town Manager Reports**

1. Greg Kelly, Town Manager reviewed the Second Reading process for the re-zoning request from CEMA Corporation. The developer requested the vote be postponed so additional studies and information could be gathered. Geotechnical, archeology, traffic, and environmental studies should be final by December 7th. The Town has set up a blog to address questions from the public and share facts about the process. Information will be shared through social media, wolf whistle, and all other media outlets.

Mayor Morgan declared a 5 minute recess.

**On motion of Mrs. Lowe, seconded by Mr. Humphreys, the Council went into Closed Session pursuant to Section 2.2-3711 (A)(3) of the Code of Virginia, 1950, as amended, for the consideration and discussion of the acquisition or disposition of publicly held property.**

**The roll call vote was as follows:**

<b>Mrs. Duehring</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>
<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mrs. Lowe</b>	<b>Aye</b>
<b>Mayor Morgan</b>	<b>Aye</b>

**On motion of Mrs. Lowe, seconded by Mrs. Duehring, the council reconvened in regular session.**

**The roll call vote was as follows:**

<b>Mrs. Duehring</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>

<b>Mr. Humphreys</b>	<b>Aye</b>
<b>Mrs. Lowe</b>	<b>Aye</b>
<b>Mayor Morgan</b>	<b>Aye</b>

**The Deputy Town Clerk, Tonya Triplett, read the following certification to be adopted by the Council members:**

***WHEREAS**, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

***WHEREAS**, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a*

*certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

***NOW THEREFORE**, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

**The certification was as follows:**

<b>Mrs. Duehring</b>	<b>I so certify</b>
<b>Mr. Howard</b>	<b>I so certify</b>
<b>Mr. Humphreys</b>	<b>I so certify</b>
<b>Mrs. Lowe</b>	<b>I so certify</b>
<b>Mayor Morgan</b>	<b>I so certify</b>

**On motion of Mrs. Duehring, seconded by Mr. Humphreys, the Council went into Closed Session pursuant to Section 2.2-3711 (A)(5) of the Code of Virginia, 1950, as amended, for discussion of existing business industry where no previous announcement has been made.**

**The roll call vote was as follows:**

<b>Mrs. Duehring</b>	<b>Aye</b>
<b>Mr. Howard</b>	<b>Aye</b>

**Mr. Humphreys**     **Aye**  
**Mrs. Lowe**         **Aye**  
**Mayor Morgan**     **Aye**

**On motion of Mrs. Lowe, seconded by Mrs. Duehring, the council reconvened in regular session.**

**The roll call vote was as follows:**

**Mrs. Duehring**         **Aye**  
**Mr. Howard**           **Aye**  
**Mr. Humphreys**       **Aye**  
**Mrs. Lowe**             **Aye**  
**Mayor Morgan**        **Aye**

**The Deputy Town Clerk, Tonya Triplett, read the following certification to be adopted by the Council members:**

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***NOW THEREFORE**, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

**The certification was as follows:**

**Mrs. Duehring**         **I so certify**  
**Mr. Howard**           **I so certify**

**Mr. Humphreys**    **I so certify**  
**Mrs. Lowe**        **I so certify**  
**Mayor Morgan**    **I so certify**

3. Cathy Lowe, Vice Mayor and Jayne Duehring, Council Member reported that they had worked on Council Appointee evaluation forms.

Mayor Morgan declared the meeting adjourned.

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Edward B. Morgan, Mayor

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Tonya H. Triplett, Deputy Clerk