

**TOWN OF ABINGDON  
COUNCIL WORK SESSION  
MONDAY, FEBRUARY 1, 2010 – 4:30 P.M.  
DOWNSTAIRS MEETING ROOM – MUNICIPAL BUILDING**

At 4:30 p.m. Mayor Morgan called the Council meeting to order and Cecile Rosenbaum, Town Clerk called the roll. The Council members and Town staff met at the Washington County Public Library for a tour of the facility and power point presentation by Charlotte Parsons, Library Director.

At 5:25 p.m. Mayor Morgan declared the meeting recessed so Council Members and staff could travel back to the Town Hall to begin their Work Session.

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At 5:30 p.m. Mayor Morgan called the meeting back to order in the downstairs meeting room of the Municipal Building.

**A. ROLL CALL**

Members of Council Present:

Mayor Edward B. Morgan  
Dr. French H. Moore, Jr., Vice Mayor  
Mrs. Lois H. Humphreys  
Mrs. Cathy Lowe  
Mr. Jason N. Berry

Administrative Staff:

Gregory W. Kelly, Town Manager  
Cecile M. Rosenbaum, Town Clerk  
Debbie Icenhour, Town Attorney  
Jim Smith, Town Engineer/Dir. of Wastewater Operations  
John Dew, Dir. of Public Services/Construction  
Mark Godbey, Town Treasurer/Dir. Finance  
Floyd Bailey, Director of Information Technology  
Rob Case, IT Department  
Tony Sullivan, Chief of Police  
Ptl. C.J. McGlothlin, Police Department

Visitors:

Carl Mallory

The following items were discussed by Council:

1. On motion of Mr. Berry, seconded Mrs. Humphreys, the Council went into closed session pursuant to the Code of Virginia, 1950, as amended, Section 2.2-3711(A)(5) for the consideration and discussion concerning a prospective business or industry with interest in locating or expanding its facilities in the community.

The roll call vote was as follows:

|                |     |
|----------------|-----|
| Mr. Berry      | Aye |
| Mrs. Lowe      | Aye |
| Mrs. Humphreys | Aye |
| Dr. Moore      | Aye |
| Mayor Morgan   | Aye |

The motion carried.

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On motion of Dr. Moore, seconded by Mr. Berry, the Council reconvened in regular session.

The roll call vote was as follows:

Mr. Berry	Aye
Mrs. Lowe	Aye
Mrs. Humphreys	Aye
Dr. Moore	Aye
Mayor Morgan	Aye

The motion carried.

The Town Clerk, Cecile Rosenbaum, read the following certification to be adopted by the Council members:

*WHEREAS, the Council of the Town of Abingdon, Virginia has convened in a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions set forth in the Virginia Freedom of Information Act; and*

*WHEREAS, Sec. 2.2-3712(D) of the Code of Virginia, 1950, as amended, requires a certification by the Town Council that such closed meeting was conducted in conformity with Virginia law; and*

*NOW THEREFORE, be it resolved, that the Council of the Town of Abingdon, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from an open meeting requirement by Virginia law were discussed in closed meeting to which this certification resolution applies and (ii) only such public business matters as were*

*identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.*

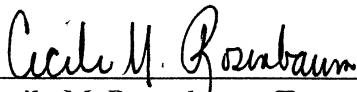
**The certification was as follows:**

<b>Mr. Berry</b>	<b>I so certify</b>
<b>Mrs. Lowe</b>	<b>I so certify</b>
<b>Mrs. Humphreys</b>	<b>I so certify</b>
<b>Dr. Moore</b>	<b>I so certify</b>
<b>Mayor Morgan</b>	<b>I so certify</b>

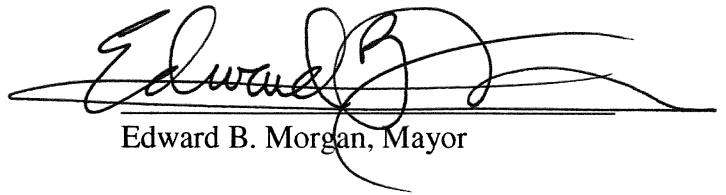
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2. Council members and Town staff considered dates for review of the proposed Capital Improvement Plan and upcoming budget work sessions. It was the consensus of the Council that Tuesday, March 2, 2010 at 5:30 p.m. will be the date for the CIP work session, Tuesday, March 30, 2010 at 5:30 p.m. will be the date for consideration of the Operational budget, and Monday, April 19<sup>th</sup> at 5:30 p.m. will be the date for consideration of non-departmental requests.
  3. Deb Icenhour, Town Attorney, reviewed her quarterly report with Council. Mrs. Lowe inquired about the Depot Square engineering matter and the McBroom Street water runoff matter. Mayor Morgan indicated that it would be helpful to Council to have this report on a monthly basis. Ms. Icenhour commented on the possibility of obtaining land record files from the law office of Dorothy Boucher and updated the Council on proposed Senate Bill 676 regarding Sinking Springs Cemetery.
  4. Mayor Morgan indicated the next item on the agenda was discussion of job duties for Council appointees. Mrs. Humphreys asked that Council members consider tabling the matter. Discussion ensued and it was the consensus of the Council that this matter be brought back before Council under "Old Business" on the work session agenda for the March 1, 2010 meeting.
  5. Mayor Morgan asked Mr. Kelly to comment on the Council Code of Ethics. Mr. Kelly indicated that localities have been encouraged to consider adopting the Code of Ethics for Council members. Mr. Kelly pointed out that he had also included a draft of a new Council orientation package in his Manager's Report and indicated that it could accompany the Code of Ethics as well. Discussion ensued and it was the consensus of the Council that the Code of Ethics be placed on the regular agenda for consideration at the March 1, 2010 meeting.
  6. Mayor Morgan asked that Chief Sullivan comment on agenda item F3 with regard to purchase of a radio system for the Town. Chief Sullivan indicated that the project was divided into phases and Phase 1 would purchase the system and get it operational. Phase 2 would put the system in the vehicles and would be considered in next year's budget. Mayor Morgan indicated that Council would hear from the Chief during the regular meeting and thanked him and the staff for their work in pulling the information together.
  7. Mayor Morgan asked John Dew, Dir. of Public Services/Construction to comment on Agenda Item F1 which addresses Town surplus items. Mr. Dew presented information regarding handing of surplus by an online company and Mayor Morgan indicated that Council would hear from him during the regular meeting and take action at that time.

8. Mayor Morgan commented about Advance Abingdon's budget match request and asked Council members to consider this request during the upcoming regular budget meetings. Mayor Morgan indicated that this item would be considered during the regular meeting.
9. Mr. Berry commented on the Tourism Advisory Commission's by-laws and the selection of members for the Board.

At this time, Mr. Morgan declared the meeting recessed so that Council could reconvene in the Council chambers for the regular meeting.



Cecile M. Rosenbaum, Town Clerk



Edward B. Morgan, Mayor